KARNS CITY AREA SCHOOL DISTRICT
BOARD ACTION

June 17, 2024

CALL TO ORDER

--The regular meeting was called to order by Mr. Price at 8:45 p.m.

APPROVAL OF MINUTES

--Approved minutes of the May 13, 2024 regular and special board meeting.

STUDENT REPRESENTATIVE

--No Report.

PUBLIC TO BE HEARD

--No Report.

BOARD LIAISONS

--No Report.

CAFETERIA

--Approved Cafeteria Financial Statement, as submitted.
--Approved Cafeteria Bills, as submitted.
--Renewed the revised agreement between Karns City Area School District and Metz Culinary Management as the Food Service Management Company (FSMC) for the 2024-2025 school year to provide services to the district for food service operations.

ATHLETICS

--No Report.

TRANSPORTATION

--No Report.

BUILDING & GROUNDS

--Approved requested for Use of School Facilities, as submitted.

STUDENT ACTIVITIES

--Approved field trip(s), as submitted.

--Appointed Inter-State Studio Photography as school photographer for the 2024-2025 school year, as submitted.

CURRICULUM AND TEXTBOOKS

--Approved second and final read of Magruders's American Government Interactive 2023 Student Edition Plus Digital Courseware Grade 9-12 six-year agreement, at a cost not to exceed $15,472.50, as submitted.
--Approved the agreement between Karns City Area School District and MIU-IV for an Inclusion/SEL Support Teacher, with a daily rate of $550.00, three days per week. This service will begin on September 3, 2024 and terminate on June 5, 2025, as submitted.
--Approved summer hours for English & Math Department summer work to edit, revise, and write English & Math Curriculum not to exceed, 40 hours for English, and 60 hours for Math, as submitted.
--Approved the Karns City Area School District Jr./Sr. High Parent/Student Handbook for the 2024-2025 school year, as submitted.
--Approved the Karns City Area School District Elementary Parent/Student Handbook for the 2024-2025 school year, as submitted.
--Approved the McKinney-Vento Homeless Assistance Act Manual for the 2024-2025 school year, as submitted.
--Approved the agreement between Karns City Area School District and BAYADA Home Health Care Inc. for "In School" nursing services at a rate of $55/hour, with an effective date of July 1, 2024 through June 30, 2025, pending Solicitor approval, as submitted.

POLICY

--Approved the second and final read of revised Policy 121, Field Trips, as submitted.
--Approved the second and final read of revised Policy 916, Volunteers, as submitted.
--Approved the first read of Policy 246 - School Wellness, as submitted.
--Approved the first read of Policy 815.1 - Use of Generative Artificial Intelligence in Education, as submitted.
--Approved the first read of Policy 707 - Use of School Facilities, as submitted.
--Approved the first read of Policy 351 - Controlled Substance Abuse, as submitted.
--Approved the first read of Policy 323 - Tobacco and Vaping Products, as submitted.
--Approved the first read of Policy 227 - Controlled Substances/Paraphernalia, as submitted.
--Approved the first read of revised Policy 222 - Tobacco and Vaping Products, as submitted.
--Approved the first read of revised Policy 146.1 - Trauma-Informed Approach, as submitted.
--Approved the first read of revised Policy 218 - Student Discipline, as submitted.
--Approved the first read of revised Policy 218.1 - Weapons, as submitted.
--Approved the first read of revised Policy 218.2 - Terroristic Threats, as submitted.
--Approved the first read of revised Policy 801 - Public Records, as submitted.
--Approved the first read of revised Policy 803 - School Calendar, as submitted.
--Approved the first read of revised Policy 805 - Emergency Preparedness and Response, as submitted.
--Approved the first read of revised Policy 805.1 - Relations with Law Enforcement Agencies, as submitted.

--Approved the first read of revised Policy 805.2 - School Security Personnel, as submitted.
--Approved the first read of revised Policy 806 - Child Abuse, as submitted.
--Approved the first read of revised Policy 904 - Public Attendance at School Events, as submitted.
--Approved the first read of revised Policy 909 - Municipal Government Relations, as submitted.

FINANCE

--Approved General Fund Bills, as submitted.
--Approved Treasurer's Report, as submitted.
--Approved Student Activity Fund Report, as submitted.
--Adopted the 2024-2025 Final General Fund Budget, as prescribed in Section 687 of the Public School Code AGENDA-2, with Receipts and Expenditures in the amount of $26,080,575.00 and levy the following change in the real estate tax of:

County:	2024-2025 Mill
Armstrong	38.53
Butler	102.89
Clarion	39.09

--Approved the 2024-2025 Homestead/Farmstead Exclusion Resolution, as submitted.
--Adopted the 2024-2025 Annual Tax Levy Resolution, as submitted.

PERSONNEL

--Approved an unpaid leave request for Mrs. Janice Fox, Cafeteria Worker, on May 13, 2024, as submitted.
--Approved Karns City Area School District's membership in the Pennsylvania Association of Rural and Small Schools for the 2024-2025 school year, at a cost of $975.00, as submitted.
--Approved PASBO membership with a flat fee of $400 for up to three members.
Mr. Greg King, Supervisor of Buildings and Grounds
Mr. Evan McGarvey, Director of Business Affairs
Mrs. Ann Stockert, Assistant Business Manager
--Accepted the resignation of Mr. Michael Stitt, Head Softball Coach, effective June 17, 2024, as submitted.
--Authorized the administration to post/advertise for the position of Building Custodian until the position is filled.
--Authorized the administration to post/advertise for the Supplemental positions listed below, until the position is filled.

- Elementary Student Council Advisor
- Peer Leadership Advisor
- Second Assistant Baseball Coach
- Third Assistant Girls Basketball
- Head Coach Softball
- Junior High Volleyball Fourth Assistant

--Approved addition(s)/deletion(s) to supplemental position(s) for the 2024-2025 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.

--Approved a satisfactory evaluation rating for Dr. Eric Ritzert, Superintendent of the Karns City Area School District for the 2023-2024 school year.

--Set the salary for Administrators and Assistant Business Manager effective July 1, 2024 for the 2024-2025 fiscal year, as submitted.

--Approved addition(s)/deletion(s) to the Substitute List, as submitted.

- Add - Mrs. Christal Gentile - Paraprofessional & Cafeteria Worker
- Add - Mrs. Stephanie Markle - Secretarial Substitute
- Add - Mr. Robert Carson - Custodian Substitute
- Remove - Mr. Kolby Montgomery - Substitute Teacher
- Remove - Ms. Natalie Goodman - All Substitute Positions
- Remove - Mrs. Antoinette McCall - Cafeteria/Noontime Supervisor
- Remove - Ms. Martha Vigue - Cafeteria/Noontime Supervisor
- Remove - Mrs. Lee Dittman - Elementary & High School Substitute
- Remove - Ms. Amy Leighton - Elementary Substitute
- Remove - Mr. Logan Pistorius - High School Substitute
- Remove - Ms. Judy Oshlick - Secretarial Substitute
- Remove - Ms. Nancy Sapp - All Substitute Positions
- Remove - Ms. Martha Vigue - Secretarial Substitute
- Remove - Ms. Madison Eyth - Instructional Aide Substitute
- Remove - Ms. Laura Hahn - Instructional Aide Substitute
- Remove - Mr. Christopher Jenkins - Custodian Substitute

--Approved the additions(s)/deletion(s) to the volunteer list, as submitted for the 2024-2025 school year pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.

- Remove: Mandy Jack – Band
- Remove: Danielle Kepple – Band
- Remove: Anastasia Long – Band
- Remove: Rebecca Pennington - Track/Cross Country
- Remove: Theresa Sapp – Gifted
- Remove: Tina Stewart – Gifted
- Remove: Diane Yasika – Band

--Hired the following as part-time summer employees who will work less than 30 hours per week at a rate of $10.00 per hour, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, and current tuberculosis test results, as submitted:

- Fallon Harbison
- Allison Kowal
- Liam Rodgers
- Nicholas Kusick

--Approved hiring Ms. Isabella Donaldson for the position of Elementary Teacher at a salary of $49,000, Step 1 Bachelors, per the current collective bargaining agreement, effective the start of the 2024-2025 school year, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168, as submitted.

--Approved hiring Ms. Laisa Seidler for the position of Elementary Teacher at a salary of $50,200, Step 1 Masters, per the current collective bargaining agreement, effective the start of the 2024-2025 school year, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168, as submitted.
--Approved hiring Mrs. Brooke Salerno for the position of Elementary Teacher at a salary of $49,000, Step 1 Bachelors, per the current collective bargaining agreement, effective the start of the 2024-2025 school year, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168, as submitted.
--Approved hiring Ms. Emma Dupe for the position of Elementary Teacher at a salary of $49,000, Step 1 Bachelors, per the current collective bargaining agreement, effective the start of the 2024-2025 school year, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168, as submitted.
--Approved hiring Mr. David McCullough for the position of Secondary Science Teacher at a salary of $50,200, Step 1 Masters, per the current collective bargaining agreement, effective the start of the 2024-2025 school year, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168, as submitted.
--Approved hiring Ms. Katie Foster for the position of Music Instructor at a salary of $50,200, Step 1 Masters, per the current collective bargaining agreement, effective the start of the 2024-2025 school year, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168, as submitted.
--Approved hiring Mr. Haven Joseph-Lyon for the position of Music Instructor at a salary of $49,000, Step 1 Bachelors, per the current collective bargaining agreement, effective the start of the 2024-2025 school year, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168, as submitted.

CAPITAL RESERVE

--Approved Capital Projects Bill(s), as submitted.
--Approved Capital Fund Bill(s), as submitted.
--Accepted the General Contractor Change Order 30 for the Chicora Project, with an increase of $23,839.00, as submitted.
--Accepted the General Contractor Change Order 31 for the Chicora Project, with an increase of $1,102.00, as submitted.
--Accepted the General Contractor Change Order 32 for the Chicora Project, with an increase of $8,936.00, as submitted.
--Accepted the General Contractor Change Order 33 for the Chicora Project, with an increase of $950.00, as submitted.
--Approved the purchase and installation of the elementary playground equipment, at a cost not to exceed $325,000.
--Recommended approval of the Proposed Change Order #040 REV1 - ASI No 6 - Courtyards based upon actual time and materials with an increase to the contractual amount not to exceed $105,105.00, as submitted.
--Recommended approval of the Proposed Change Order #044 - Playground Changes based upon actual time and materials with an increase to the contractual amount not to exceed $49,857.00, as submitted.

BCAVTS REPORT

--No Report.

MISCELLANEOUS

--Approved the agreement between Karns City Area School District and Pennsylvania Department of Human Services to participate in the Pennsylvania School-Based ACCESS Program (SBAP), as submitted.
--Approved the donation of $2,200.00 from Calumet Refining, LLC, as submitted.
--Approved the renewal of BoardDoc LT for the 2024-2025 school year, at a cost of $___, as submitted.
--Declared the list of items submitted by Dr. Michael Stimac of no value to the District and authorize the Administration to donate or dispose of items, as submitted.
--Approved the agreement between Karns City Area School District and Varsity Yearbook, to produce the 2024-2025 high school yearbook, at a cost not to exceed $12,300.24, as submitted.
--Approved the revised School Health and Safety Plan, as submitted.
--Approved the proposal from Crabtree, Rohrbaugh & Associates to complete an Athletic Facilities Feasibility Study, at a cost not to exceed $6,500.00 plus reimbursables, as submitted.

ADJOURNMENT

--The meeting adjourned at 8:50 p.m.

POSTING

TO: Staff

FROM: Eric D. Ritzert, Ed.D.
Superintendent of Schools

DATE: June 18, 2024

SUBJECT: Posting of Vacancies

The Karns City School Board authorized the Administration to post the following vacancy:

- Building Custodian
- Drama Advisor
- Musical Director
- Assistant Athletic Director
- Elementary student Council Advisor
- Peer Leadership Advisor
- Second Assistant Baseball Coach
- Third Assistant Girls Basketball
- Head Coach Softball
- Junior High Volleyball Fourth Assistant

If you are interested in applying for this position, please provide a written letter of interest by July 12, 2024.

**Please visit the employment opportunities section of the website to see more information on the position.