

MINUTES



**Addison Central School District
Executive Committee
Committee Meeting
Monday, June 10, 2024, 5:00 pm - 6:00 pm
208 Charles Avenue, Middlebury VT & Virtual Connection**

ACSD District Vision and Mission

OUR VISION

Our vision is for all ACSD students to reach their full learning potential, have a sense of belonging in our schools, and enrich our community and the communities where they live in the future.

OUR MISSION

Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.

In Attendance

Barbara Wilson; Mary Heather Noble; Suzanne Buck; Wendy Baker

A. Call to Order Upon Reaching A Quorum

Meeting called to order at 5:00 p.m.

1. Introductions – Board members, Administrators and Staff

ACSD Superintendent Dr. Wendy Baker joined later.

B. Public Comments on Agenda Items

No public comment.

C. Recommendation to Approve Minutes on 6/3/2024

Motion to approve minutes of June 3, 2024.

Move: Suzanne Buck Second: Mary Heather Noble Status: Passed

D. Committee Discussion

1. Work Plan Updates

The Committee worked through the draft work plan, assigning months to each item on the plan to create a general timeline for the full Board's work. General timing of work plan items includes:

1.1 Oversight of Strategic Plan: reporting expected in October, early Feb, and June

1.2 Develop and follow inclusive process to invite community input into ACSD goals: As required, though the Committee suggests having the Communications & Engagement Committee work on this topic, perhaps develop a way to survey ACSD stakeholders on an annual basis to help inform goal-setting for the following year.

1.3 Annual measurement of Board goals: June

1.4 Monitor student academic progress & wellness: aim for receiving reports in November, April & June.

1.5 Evaluate Superintendent: Should be done before elections in March, but this only gives the Superintendent half of the year to achieve goals. The committee discussed checking in twice a year – this will need to be established with Judy Sclair-Stein when the goal-setting and review process is created.

2.1 Board self-evaluation: May/June, with review of Board norms in August and Board policies as needed.

2.2 (ties with 1.2) Annually review whether and/or how Board actions and contributions have impacted the ACSD's success in meeting goals. -- This would likely need to be tied to developing an annual stakeholder survey.

2.3 Review Board vision and mission -- August.

2.4 Evaluate effectiveness of Community Engagement -- no timeframe set, but this also falls into the C&E Committee's territory. Mary Heather will discuss with them on developing ideas for this rule.

2.5 Board continuous learning -- monthly, with June Board retreat and other as required training. Added VSBA training to the work plan and March - June onboarding of new Board members.

3.1 - 3.5 Board Governance -- already done, left as it.

3.6 Adopt and revise policies to ensure system is supporting and meeting needs of all students -- waiting for rubric on this goal before setting any schedule. Policies are reviewed per state law and VSBA, but not reviewed re: efficacy.

3.7 Ensure budget aligns with stated principles. Committee suggests adopting equity-based budgeting, and continuing this process October -- Feb. This is the Board's selected rule to focus on this year.

3.8. Board members know negotiated contract: as required, based on contract negotiation schedule.

3.9 Board member compliance with law & rules regarding board work and public education: the Committee suggests 1 or 2 presentations/year with Pietro so Board members understand compliance with Open Meeting Law, Executive Session rules, ethic, etc. August/Sept and April

3.10 Board members stay apprised of proposed legislation: monthly

3.11 Maintain relationship with locally elected officials: monthly

3.12 Negotiate contracts: as needed.

3.13 Engage in community outreach and engagement: have the C&E Committee establish a

C&E Plan in September.

3.14 Provide finance and budget development oversight: monthly, and Sept - Feb for budget development. Suggesting moving cost center presentations to November.

3.15 Facilities management and safety oversight: monthly with Facilities Committee, but also need to incorporate the development of a 5-year facilities plan per new AOE rule.

E. Other

Barb Wilson brought up a letter that she had received from a concerned community member about an alleged incident involving an ACSD employee. She and Dr. Baker wanted to confirm with the rest of the Committee that this should be directed to Dr. Baker as an operational issue, even though the concern was directed to the School Board Chair.

All agreed that the matter falls under the purview of the Superintendent, and that it would be inappropriate for the Board to be involved in case the matter ever appears before the Board as part of a disciplinary review process.

F. Public Comment – Any Topic

No public comment.

G. Adjournment

Meeting adjourned at 5:15 p.m.

Motion to adjourn.

Move: Barbara Wilson Second: Suzanne Buck Status: Passed

*Public Comment Guidelines:

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.