

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
May 28, 2024
Ethel A. Jacobsen School Media Center
Executive (Closed) Session 6:00 PM – Regular (Public) Session 6:30 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Ethel A. Jacobsen School, 200 South Barnegat Avenue, Surf City, New Jersey on May 28, 2024.

Board President, Colette Southwick, called the meeting to order at 6:36 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
- | | | |
|----------------|-----------------|----------------|
| Dr. Chung | Mrs. Raber | Mrs. Hoffacker |
| Ms. Hagler | Mrs. Wasilewski | Mrs. Southwick |
| Mrs. Linkewich | Mr. Wright | |

ABSENT: Mr. Schragger

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Meghan Lee, School Business Administrator/Board Secretary
Mr. Dennis McKeever, Esq.

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for attending the meeting and reported on the following: Memorial Day remembrance, Teacher Appreciation–thank you to the PTA, end-of-year events, state rating scores (LBI School District ranked 16 overall in the county overall and LBI School ranked 9th), 6th grade graduation/invitations, thanked Ann Coen for 6th grade graduation photos, 2nd grade orientation at LBI Grade School, summer orientation for parents, Books vs. Badges competition/food pantry donation event–thank you to police, first responders, teachers, staff for participating and Hand Line Architect for donating t-shirts for the event. Congratulations to Jenna Connolly for winning the Long Beach Township Logo contest for Long Beach Township's 125th Anniversary. Also, congratulations to McKenzie Zorda (2nd Place), Summer Rickards (3rd place) and Vivienne Hoch (4th place). Thank you to Cathy McBride and STEAM students for launching their ocean drifter.
5. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on the following events: PreK-dramatic play (caterpillars into butterflies) and had a butterfly release today, Kindergarten are finishing high-frequency words, 1st grade math concepts, 2nd grade is finishing the novel *Charlie and the Chocolate Factory*, PE is playing kick-ball and preparing for Field Day, EJ Garden taste testing and garden giveaways, Spring Show, thank you to Mrs. Johnson for presenting "Houdini in a Box program," thank you to PTA for Teacher Appreciation, and Books vs. Badges–thank you to Mrs. Esarey, Mr. LaMarco for organizing and staff for participating.

6. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked everyone for attending the meeting and thanked all the staff for all they do and their interest in students even after they graduate.
7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None
8. **BOARD CORRESPONDENCE:** None
9. **APPROVAL OF MINUTES**

Motion by Danielle Hagler, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

April 30, 2024: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Upon a roll call vote, motion carried:

Ayes(5): Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Southwick

Nays: 0

Abstain(3): Dr. Chung, Mrs. Wasilewski, Mrs. Hoffacker

10. **COMMITTEE REPORTS**

- Building/Grounds/Transportation/Finance: Kelly Linkewich reported that there was a meeting today and the following were discussed: reappointment of professionals, EJ Media Center window repairs, dewatering and temporary shoring for LBI Grade School in July.
- PTA Liaison: William Wright and Stephanie Chung reported on: Burger 25 Fundraiser, Change Challenge, Field Day, PTA Meeting June 5th–elections, Kindergarten and 6th Grade Graduation.

11. **PERSONNEL**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. **Superintendent of Schools/Principal Contract**

Motion to approve submission of the employment contract of Peter Kopack, Superintendent of Schools/Principal, beginning July 1, 2024 through June 30, 2027, to the Executive County Superintendent of Schools for approval.

B. **School Business Administrator Contract**

Motion to approve submission of the employment contract of Meghan Lee, School Business Administrator/Board Secretary, beginning July 1, 2024, through June 30, 2025, to the Executive county Superintendent of Schools for approval.

C. **Summer Positions**

Motion to approve summer 2024 stipend/XCOMP employment, pending enrollment if applicable as follows (Submission of approved timesheets required.):

- **Summer Bus Driver (1):** Monday-Thursday, July 8-August 1, 3.5 hours/day at \$21/hr.: Elizabeth Dolly

- **Kindergarten Readiness:** 1 teacher, up to 8 days, 3.5 hrs. each day @ \$50/hr. Dates TBD: Jackie Ramilo
- **Summer Technology Positions:** 2 teachers, not to exceed a total of 215 combined hours, \$10,750: Cathy McBride

D. Health Benefits Waiver

Motion to approve a health benefits waiver for full-time employees that can provide documentation that they are insured by another provider. Payment may not be more than 25% of the amount saved by the employer because of the waiver or \$5,000, whichever is less. (In accordance with P.L. 2007, C.92 and P.L. 2010, C.2)

E. Annual Stipends

Motion to approve annual stipends for the 2024-2025 school year as follows:

- | | |
|--|---------|
| • Black Seal License, (3 @ \$600 each) | \$1,800 |
| • Garden Coordinator - EJ, Bianca Aniski | \$1,200 |
| • Garden Coordinator - Karen Beetel | \$1,200 |
| • Hydroponic Garden Coordinator - Lauren Rothstein | \$1,200 |
| • NJSLA Technology Coordinator - Shelley Smith | \$1,500 |
| • NJSLA Testing Coordinator - Julie Oldham | \$1,500 |
| • Spanish Translators - Rosa Warfel, Jackie Ramilo | |
| as needed not to exceed | \$ 250 |

F. Employment of Personnel

Motion to employ personnel from July 1, 2024 through June 30, 2025, as listed.

Lisa Leonard, Teacher	\$70,174.00
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G. Summer ESY Speech-Language Specialist

Motion to approve Kaitlyn Bazerque as a Speech and Language Specialist for the summer extended year program at the rate of \$75/hr. for the period of July 8, 2024 to August 1, 2024 (pending receipt of required paperwork). Benefits are not included.

H. Fieldwork Request

Motion to approve an Elementary Education CP2/Intermediate Fieldwork Request (100 hours) for Sophia Dalia, Stockton University student, with Janelle Gosline, 6th Grade Teacher from September 9, 2024 through December 17, 2024.

Clarification from Mrs. Raber on item F – no backpay only increase moving forward.

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick

Nays: 0

Abstain: 0

12. **BUILDING/GROUNDS/TRANSPORTATION/FINANCE**

Motion by Kristy Raber, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of April 2024.

- a. Report of the Secretary dated April 30, 2024
- b. Report of the Treasurer dated April 30, 2024

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of April 2024 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of April 2024 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


_____, 6/19, 2024
Meghan Lee, School Business Administrator

B. Transfers

Motion to approve the April 2024 transfer report.

C. Bills List

Motion to approve the May 2024 Bills List, totaling \$265,110.55.

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
TBD	Keith Mattner	Custodian	Low Pressure Black Seal NJ Boiler Operator	Virtual	\$600

E. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

- 1. Southern Regional School District, LBI Grade School Music Room, for Summer Strings, band, and Ukulele Camp, July 8-31, 2024 (Mondays and Wednesdays from 10 a.m. to 12 p.m.)
- 2. LaxKids Summer Clinics, LBI Grade School, July 8-29, 2024 (Mondays from 5:00-6:00) at a daily fee to be determined.
- 3. Lighthouse International Film Festival, LBI Grade School Gym, Date/Time/Fees to be determined.
- 4. St. Francis Parish, LBI School Parking Lot, July 2-6, 2024, for alternate parking for the Festival of the Sea.

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick

Nays: 0

Abstain: 0

13. **ANNUAL APPROVALS/CONTRACTS**

Motion by Kristy Raber, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

A. Special Education Services

Motion to approve the following Special Education Services for the 2024-2025 school year:

- Learning Disabilities Teacher-Consultant (LDT-C), Valerie Cericola (V&C Educational Consultants, LLC), \$449/day, not to exceed \$18,000.00
- Brett DiNovi & Associates, Behavioral Therapist, \$135 per hour
- Occupational Therapist (OT), Wendy Warner, \$84 per hour
- School Psychologist, Theresa Strunk, \$449 per day, not to exceed \$18,000
- Physical Therapist, Shared Service with Little Egg Harbor, Michelle Fontana \$90.00 per hour

B. Professional Development Plan

Motion to adopt the Long Beach Island School District's Professional Development Plan for the 2024-2025 school year as presented.

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick

Nays: 0

Abstain: 0

14. **PROFESSIONAL APPOINTMENTS**

As per the recommendation of the Superintendent:

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

A. Appointment of Auditor

WHEREAS, there exists a need for auditing service; and,

WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that Holman Frenia Allison, P.C., Certified Public and Licensed Accounting firm for the State of New Jersey is hereby appointed to conduct auditing services from July 1, 2024, to June 30, 2025, not to exceed \$30,000.

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick

Nays: 0

Abstain: 0

Motion by Kristy Raber, second by Kelly Linkewich to approve the following:

B. Appointment of Attorney

WHEREAS, there exists a need for legal service; and,

WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that Chasan, Lamparello, Mallon & Cappuzzo, P.C., licensed legal firm for the State of New Jersey is hereby appointed to conduct legal services from July 1, 2024, to June 30, 2025, at the hourly rate of \$170.

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick

Nays: 0

Abstain: 0

Motion by Kristy Raber, second by Danielle Hagler to approve the following:

C. Appointment of Architect of Record

WHEREAS, there exists a need for architectural services; and,

WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that Spiezle Architectural Group, Inc., Licensed Architectural firm for the State of New Jersey is hereby appointed as the Architect of Record from July 1, 2024, to June 30, 2025, at the hourly rate of \$190.

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick

Nays: 0

Abstain: 0

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

D. Appointment of Special Counsel - Condemnation, Zoning, Land Use & Related Advice

Whereas, there exists a need for Special Counsel and,

Whereas, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED, by the Long Beach Island Board of Education that, Carlin & Ward, Licensed Legal firm for the state of New Jersey is hereby appointed to conduct legal services from July 1, 2024 through June 30, 2025 related to the disposition of the Long Beach Island Grade School Property at a blended hourly rate of \$275.00.

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick

Nays: 0

Abstain: 0

15. **EDUCATIONAL**

Motion by Brielle Hoffacker, second by William Wright to approve the following:

As per the recommendation of the Superintendent:

A. HIB Report

Motion to accept the Harassment, Intimidation or Bullying report as presented in Executive Session.

Number of Incidents: 1 confirmed HIB

Upon a roll call vote, motion carried:

Ayes(7): Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick

Nays: 0

Abstain(1): Dr. Chung

16. **UNFINISHED/NEW BUSINESS**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. Grant Acceptance

Motion to accept AtlantiCare's Turn Your School Wellness into Wealth Program Grants for the 2023-2024 School Year in the following amounts. These were based on the healthy activities our schools engaged in this school year. The cash prizes are intended to be used to support additional school health and wellness initiatives. There will be no financial impact to the Board of Education from this grant.

- Long Beach Island Grade School - \$300
- Ethel Jacobsen School - \$300

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick

Nays: 0

Abstain: 0

17. **ANNOUNCEMENTS**

A. School Board Election 2024

The following seats will be available in the fall: Colette Southwick, Long Beach Township, Kristy Raber, Surf City, and William Wright, Long Beach Township. The deadline for filing petitions is Monday, July 29, 2024, at 4 p.m. at the Office of the County Clerk. The Annual School Election will be held on November 5, 2024.

B. Dates to Remember

May 27: School Closed - Memorial Day
May 28: PreK Class Trip
May 29: Kiwanis Bike Rodeo, LBI Grade School
May 30: First Grade Class Trip
May 31: Field Day @ EJ School
June 3: Third Grade Orientation
6th Grade to Fantasy Island

June 5: 4th Grade Class Trip
EJ Bike Parade
June 7: Kindergarten Graduation
June 10: 6th Grade Graduation
June 11: Early Dismissal
June 12: Early Dismissal, Last Day of School
June 18: Board of Education Meeting, EJ School, 6:30 p.m.

18. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Questions about the LBI Grade School Property:
 - Condemnation
 - Fair Market Value

19. **Motion by Brielle Hoffacker, second by Danielle Hagler to approve the following:**

As per the recommendation of the Superintendent:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting (Executive Session) on June 18, 2024, at 6:00 p.m. in the Media Center of the Ethel A. Jacobsen School, 200 South Barnegat Avenue, Surf City, NJ for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 6:30 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski, Mr. Wright,
Mrs. Hoffacker, Mrs. Southwick

Nays: 0

Abstain: 0

20. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

21. **ADJOURNMENT**

At 6:55 p.m., a motion was made by Brielle Hoffacker, second by Kelly Linkewich to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary