

FOX CHAPEL AREA SCHOOL AUTHORITY
Business Meeting Agenda – Staff Development Room
June 24, 2024
8:00 AM

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. BUSINESS ITEMS UPDATE
 - A. Dorseyville Middle School Window Project
 - B. Hartwood Elementary School HVAC Project
- V. ACTION ITEMS
 - A. Approval of Minutes:
 - Approval of the May 16, 2024 Authority Business Meeting Minutes
 - B. Approval of June 24, 2024 Disbursements totaling: \$30,366.82
 - Fund 10: \$ 1,675.00
 - Fund 31: \$28,691.82
 - C. Solicitor's Report
- VI. OTHER BUSINESS
- VII. NEXT MEETING:
 - Monday, July 29, 2024 – 8:00 AM Staff Development Room
- VIII. EXECUTIVE SESSION
- VIII. ADJOURNMENT

Fox Chapel Area School Authority
Business Meeting Minutes
May 16, 2024

A meeting of the Fox Chapel Area School Authority was held in the Administrative Staff Development Room on Monday, May 16, 2024. The meeting was called to order at 8:01 a.m.

Roll Call

Members were present as follows: Richard Ranii and Bryan Thomas. Additionally, Keith Fenton and Bob Saunders were present via telephone.

Others present at the meeting were: Mary Catherine Reljac, David McCommons, Daniel Breitreutz, Kim Pawlishak, Paul Giuffre, Marybeth Dadd, Ron Frank, Adam Goode, Ariel Zych, Jon Thomas, and Linda Casile.

Public Comments

There were members of the public present.

Business Items Update

A. Dorseyville Middle School Window Project

Mr. Breitreutz reported that the original scope of work on the Dorseyville Middle School Window Project has concluded. In addition, all blinds have been installed. If recommended by the Authority, a change order for the replacement of the glass block radius wall at the staff lounge area will be sent for approval by the School Board.

B. Hartwood Elementary School HVAC Project

Mr. Thomas stated the re-bid for the electrical component of the project was completed, which resulted in two bids being received. Both bids were still substantially higher than what was originally budgeted for the project.

Mr. Thomas's suggestion is to put the Hartwood Elementary School HVAC Project on hold until the summer of 2025. Mr. Thomas would then approach the general contractor, plumbing contractor and the HVAC contractor and ask them to hold their bid numbers until the adjusted start date, which would be the summer of 2025. Additionally, he would be to check with AAON, the equipment supplier, to extend their warranty and allow us to store the rooftop units for one year without voiding the warranty.

Finally, the District would then reject the electrical bids and rebid this fall, which would give more time for electrical contractors to prepare their bid as well as allow more time to schedule their available labor.

Action Items

- A. Approval of Minutes
On a motion made by Mr. Thomas and seconded by Mr. Ranii, the business minutes from April 29, 2024 were unanimously approved. All were in favor.
- B. Approval of the March 18, 2024 Disbursements
On a motion made by Mr. Ranii and seconded by Mr. Fenton, the disbursements from Fund 10 and Fund 31 totaling \$205,904.75 were unanimously approved. All were in favor.
- C. On motion by Mr. Thomas and seconded by Mr. Ranii, a recommendation was made to accept the change order in the amount of \$39,975.00, from MacBracey Corporation to replace two additional windows, and the glass block wall in regard to the Dorseyville Middle School Window Project. All were in favor.
- D. On motion by Mr. Fenton and seconded by Mr. Ranii, a recommendation was made to accept the current HVAC contract bid, Plumbing contract bid as well as the General contract bid for the Hartwood HVAC project. In addition, the Authority recommended to reject the electrical bid. All were in favor.
- E. Solicitor's Report
No report was given.

Other Business

No other business was reported.

Adjournment

On motion by Mr. Ranii and seconded by Mr. Thomas, it was unanimously resolved to adjourn the meeting at 8:57 a.m. All were in favor.

Respectfully submitted,

Bryan Thomas
Secretary

Disbursement Report Fund 10 for the Period of 5/17/24 - 6/24/24

	Vendor Name	Budget Unit Title	Account Title	Transaction Amount
102350	PAUL J. GIUFFRE ESQ. LLC INDIANA TOWNSHIP	LEGAL SRV LEGAL SRV	PROFESSIONAL SERVICES DUES & FEES	\$1,525.00 \$50.00
102350 - Total				\$1,575.00
104600	CANZIAN/JOHNSTON & ASSOCIATES LLC	CONSTRUC-ARP-DMS	PROFESSIONAL SERVICES	\$100.00
104600 - Total				\$100.00
			Overall - Total	\$1,675.00

Disbursement Report Fund 31 for the Period of 5/17/24 - 6/24/24

Vendor Name	Budget Unit Title	Account Title	Transaction Amount
314600 H.F. LENZ CO.	CP- CONTRUCTION	PROFESSIONAL SERVICES	\$28,691.82
314600 - Total		Overall - Total	\$28,691.82