

**JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form**

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

(Print) School Name: _____

Is the requesting club or activity a school student activity program/club or an outside organization?

Will the resulting money be collected by school employees or members of an outside organization?

(Print) Name of Activity/Sport/Outside Organization: _____

(Print) Full Name of Sponsor/Coach/Outside Officer: _____

Dates of fundraising activity (Beginning and Ending): _____

Location of fundraising: In school only In Community Only In School and Community
 Online (GoFundMe, Donors Chose, etc.)

Describe the fundraiser: _____

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

of students involved _____ Anticipated revenue _____

Anticipated use of revenue _____

Were students informed in writing that the fundraiser is voluntary? Yes No

Signature of Sponsor/Coach/Outside Organization Officer Date

Approved by:

Signature of Principal Date

Signature of Asst. Superintendent Date

Signature of Superintendent Date

Signature of Board Chairman Date

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised October 2018