

# Parental Involvement Handbook

Geneva County  
Middle School



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Principal

2024-2025

## Parental Involvement Plan

The School Improvement Plan team actively seeks two or more parents to serve on the committee. The parents are invited to participate at all of the School Improvement Plan team meetings. At the end of each school year, a parent survey is sent home to the parents of all students. The results from this survey are compiled and evaluated. The evaluations are used to make any necessary changes in the School Parental Involvement Plan for the next year. Also included on the Parent/Community Survey will be a section for parent input regarding how parental involvement funds could be used for obtaining the maximum benefit for students.

Parents are invited to review the Title I School Continuous Improvement Plan that is housed in the media center. Parents are encouraged to make and submit comments if they disagree with any aspect or component of the School Continuous Improvement Plan. Comments may also be submitted to any school personnel at any time and they will be directed to the Title I committee.

**Listed below are some ways in which Geneva County Middle includes parents in the learning opportunities of the children.**

1. Parents will be invited to attend an open house (6-8) at the beginning of each year. Items to be presented are:
  - Information about the School-Wide Program
  - Description of school curriculum
  - Information concerning Scantron assessments. Appointments will be made for further explanation, if needed.
  - Proficiency levels students are expected to meet
  - School/Parent Compact
  - Assertive Discipline Guidelines
  - Materials the school has available to help parents assist their children at home (Parent Resource Materials)
  - Information about the importance of communication between parent and school personnel such as excuses for absences, signing progress reports and report cards, etc.
  - Parent Volunteer Opportunities
2. Parents are asked to complete the Parent Volunteer form to find out who would be willing to volunteer their skills and/or talents with our school.
3. Parents will be invited to participate in an evaluation of the Parental Involvement Program by answering a survey at the end of the year.
4. Teachers keep a list of parents attending school activities on the Parent Involvement Form.

5. Parents have an open invitation to have lunch with their child at school.
6. Community leaders are invited to participate in classroom activities and school programs, when appropriate. These leaders might include police department, fire department, business leaders, mayor, and city librarian.
7. Attendance Policy, Grading Policy, and rules/discipline procedures are contained in the Geneva County Parent/Student Handbook. The back page of the handbook is signed by parents and retained in student permanent record file.
8. Parents serve on the Title I committee along with faculty members. They are invited to all meetings and have valuable input in all components of the Title I Plan, which includes the Title I budget.
12. Through our Migrant Liaison, student data will be made available to all parents in a language they can understand.

### **Building Teachers' and Parents' Partnership for Strong Parental Involvement**

To ensure effective involvement of parents and to support a partnership among faculty/staff, parents, and the community to improve student academic achievement, Geneva County Middle School shall:

1. Provide information for parents in understanding state assessment scores, local academic assessments, the requirements of Title I, and how to monitor their child's progress and work with teachers to improve the achievement of their children. Geneva County Middle School will accomplish much of this through its Annual Title I Parent meeting held at the beginning of the school year.
2. Provide information and materials to help parents work with their children to improve their child's achievement. Materials can be obtained through the office during the hours of 8:00- 3:00 each school day.

3. Educate teachers, office personnel, and other school staff in the value of contributions of parents. All staff are expected to welcome parents to the school.
4. Ensure that information is clearly communicated to the students' parents. Parents will be informed through the school website, Remind 101, the school's Facebook page, and the school's Blackboard messaging system.
5. Provide reasonable support for parental involvement activities as parents may request. Geneva County Middle School makes every effort to work with parents in meeting requests as related to parental involvement in their child's education.
6. Ensure that information related to school and other activities is sent to the parents in a language the parents can understand. At the present time, Geneva County Middle School has several English Learners. Geneva County employees a Migrant Liaison to ensure that all school information is translated in Spanish, if needed.

Parental Involvement is a key component of the school. A continuation of existing parental involvement activities, with the addition of new strategies, will bring parents into the school and give them an opportunity to share in their child's school experience. Parents will become partners in the learning opportunities of their children.

### **Parental Involvement Opportunities**

Parent Volunteers

Title I Annual Meeting

Open House

Schedule Pick-Up Night

Parent Data Meetings

Chaperones

Book Fair

Calendars

Conferences

Parent Informational Meetings

GCMS Website

GCMS Facebook Page

Please contact Mrs. Habbard if you have other ideas for parental involvement activities.