

**Regular Meeting of the Trousdale County Board of Education**

Thursday, May 16, 2024

Trousdale County Board of Education

103 Lock Six Road

Hartsville, TN 37074

Attendance Taken at 5:53 PM.

Robert Atwood: Present

Deanna Bode: Present

John Kerr: Present

Racheal Petty: Present

Barbara Towns: Present

**1. AGENDA:**

**1.A. Call to Order** – Mr. John Kerr, Chairman

**1.B. Invocation** – Mr. John Kerr, Chairman

**1.C. Pledge of Allegiance** – Ms. Racheal Petty, Board Member

**1.D. Time for Public Comment**

**1.E. Invitation for audience to address items on the Agenda**

**1.F. Approval of the Agenda for May 16, 2024**

Approval of the May 16, 2024, Agenda passed with a motion by Racheal Petty and a second by Barbara Towns.

Barbara Towns: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

**2. CONSENT AGENDA:**

**2.A. Approval of Consent Agenda for May 16, 2024**

Approval of the May 16, 2024, Consent Agenda passed with a motion by Robert Atwood and a second by Deanna Bode.

Barbara Towns: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

**2.B. Approval of Minutes from April 18, 2024**

**2.C. Approval Budget Amendment 141-72130 Other Student Support**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:

<b>DEBIT EXPENDITURES</b>	72130	Other Student Support		
	790	Other Equipment		2,000.00
<b>GRAND TOTALS</b>				<b>\$2,000.00</b>

Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	72130	Other Student Support		
	399	Other Contracted Services		2,000.00
<b>GRAND TOTALS</b>				<b>\$2,000.00</b>

**2.D. Approval Budget Amendment 141-72320 Director of Schools**

Amend the 2023-24 141 General Purpose School Budget by debiting Revenue. Amendments are to include:

<b>DEBIT Revenue</b>	46610	Career Ladder Program		1,141.00
<b>GRAND TOTALS</b>				<b>\$1,141.00</b>

Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	72320	Director of Schools		
	117	Career Ladder		1,000.00
	201	Social Security		62.00
	204	State Retirement		64.00
	212	Employer Medicare		15.00
<b>GRAND TOTALS</b>				<b>\$1,141.00</b>

**2.E. Approval Budget Amendment 141-73300 Community Services**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:

<b>DEBIT EXPENDITURES</b>	73300	Community Services		
	189	Other Salaries & Wages		550.00
<b>GRAND TOTALS</b>				<b>\$550.00</b>

Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	73300	Community Services		
	204	State Retirement		550.00
<b>GRAND TOTALS</b>				<b>\$550.00</b>

**2.F. Approval Budget Amendment - 141-73300 Community Services - LEAPS**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:

<b>DEBIT EXPENDITURES</b>	73300	Community Services		
	162 LEAPS	Clerical Personnel		960.00
	163 LEAPS	Educational Assistants		1,300.00
	399 LEAPS	Other Contracted Services		125.00
<b>GRAND TOTALS</b>				<b>\$2,385.00</b>

Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	73300	Community Services		
	116 LEAPS	Teachers		660.00
	422 LEAPS	Food Supplies		350.00
	429 LEAPS	Instructional Supplies & Materials		690.00
	499 LEAPS	Other Supplies & Materials		685.00
<b>GRAND TOTALS</b>				<b>\$2,385.00</b>

**2.G. Approval Budget Amendment 142-71100 Regular Instruction Program - ESSER 3.0**

Amend the 2023-24 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

		<b>Subfund 936: ESSER 3.0</b>	
<b>DEBIT Revenue</b>	47401	ESSER Grant 3.0	28,644.45
<b>GRAND TOTALS</b>			<b>\$28,644.45</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program	
	116	Teachers	2,500.00
	163	Education Assistants	10,000.00
	201	Social Security	775.00
	204	Pensions	1,075.00
	212	Employee Medicare	185.00
	429	Instructional Supplies & Materials	9,109.45
	722	Regular Instruction Equipment	5,000.00
<b>GRAND TOTALS</b>			<b>\$28,644.45</b>

**2.H. Approval Budget Amendment 142-71100 Regular Instruction Program - ESSER 3.0**

Amend the 2023-24 142 Federal Projects School Budget by debiting line item Expenditures. Amendments are to include:

		<b>Subfund 936: ESSER 3.0</b>	
<b>DEBIT EXPENDITURES</b>	71100	Regular Instruction Program	
	429	Instructional Supplies & Materials	1,500.00
<b>GRAND TOTALS</b>			<b>\$1,500.00</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program	
	207	Medical Insurance	1,500.00
<b>GRAND TOTALS</b>			<b>\$1,500.00</b>

**2.I. Approval Budget Amendment 142-71100 Regular Instruction Program - Title I**

Amend the 2023-24 142 Federal Projects School Budget by debiting line item Expenditures. Amendments are to include:

		<b>Subfund 102: Title I</b>		
<b>DEBIT EXPENDITURES</b>	71100	Regular Instruction Program		
	722	Regular Instruction Equipment		17,467.10
<b>GRAND TOTALS</b>				<b>\$17,467.10</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT Revenue</b>	47141	Title I Grants to LEAs		17,467.10
<b>GRAND TOTALS</b>				<b>\$17,467.10</b>

**2.J. Approval Budget Amendment 142-72210 Regular Instruction Support Services - Consolidated Administration**

Amend the 2023-24 142 Federal Projects School Budget by debiting line item Expenditures. Amendments are to include:

		<b>Subfund 011: Consolidated Administration</b>		
<b>DEBIT EXPENDITURES</b>	72210	Regular Instruction Support Services		
	105	Supervisor		4,371.00
<b>GRAND TOTALS</b>				<b>\$4,371.00</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT Revenue</b>	47141	Title I Grants to States		4,371.00
<b>GRAND TOTALS</b>				<b>\$4,371.00</b>

**2.K. Approval Budget Amendment 142-72210 Regular Support Services - Title II**

Amend the 2023-24 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

		<b>Subfund 202: Title II</b>	
<b>DEBIT Revenue</b>	47189	Eisenhower Professional Development State Grants	2,321.46
<b>GRAND TOTALS</b>			<b>\$2,321.46</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	72210	Regular Support Services	
	524	In-service / Staff Development	2,321.46
<b>GRAND TOTALS</b>			<b>\$2,321.46</b>

**2.L. Approval Budget Amendment 142-72120 Health Services - Title IV**

Amend the 2023-24 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

		<b>Subfund 440: Title IV</b>	
<b>DEBIT Revenue</b>	47147	Safe and Drug Free Schools State Grants	1,471.39
<b>GRAND TOTALS</b>			<b>\$1,471.39</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	72120	Health Services	
	399	Other Contracted Services	735.70
	72130	Other Student Support	
	499	Other Supplies & Materials	735.69
<b>GRAND TOTALS</b>			<b>\$1,471.39</b>

**2.M. Approval Budget Amendment 142-71200 Special Education Program - IDEA Part B**

Amend the 2023-24 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

<b>Subfund 902: IDEA Part B</b>			
<b>DEBIT Revenue</b>	47143	Special Education Grants to States	27,041.00
<b>GRAND TOTALS</b>			<b>\$27,041.00</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71200	Special Education Program	
	429	Instructional Supplies & Equipment	13,520.00
	725	Special Education Equipment	13,521.00
<b>GRAND TOTALS</b>			<b>\$27,041.00</b>

**2.N. Approval Budget Amendment 142-72220 Special Education Support Services - IDEA PreSchool**

Amend the 2023-24 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

<b>Subfund 912: IDEA Preschool</b>			
<b>DEBIT Revenue</b>	47145	Special Education Preschool Grants	698.00
<b>GRAND TOTALS</b>			<b>\$698.00</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	72220	Special Education Support Services	
	312	Contracts with Private Agencies	698.00
<b>GRAND TOTALS</b>			<b>\$698.00</b>

**2.O. Approval Budget Amendment 142-71300 Vocational Educational Program - CTE Perkins Basic**

Amend the 2023-24 142 Federal Projects School Budget by debiting Line Item Expenditures. Amendments are to include:

<b>Subfund 802: CTE Perkins Basic</b>			
<b>DEBIT EXPENDITURES</b>	71300	Vocational Education Program	
	730	Vocational Instructional Equipment	2,912.17
	72230	Vocational Education Program	
	524	In-Service / Staff Development	62.61
<b>GRAND TOTALS</b>			<b>\$2,974.78</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71300	Vocational Education Program	
	429	Instructional Supplies & Materials	1,894.78
	72130	Other Student Support	
	355-C	Travel	1,080.00
<b>GRAND TOTALS</b>			<b>\$2,974.78</b>

**2.P. Approval Budget Amendment 143-73100 School Food Service Program**

Amend the 2023-24 143 Food Service School Budget by debiting Equity. Amendments are to include:

<b>DEBIT EXPENDITURES</b>	73100	School Food Service Program	
	710	Food Service Equipment	2,500.00
<b>GRAND TOTALS</b>			<b>\$2,500.00</b>

Amend the 2023-24 143 Food Service School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	73100	School Food Service Program	
	189	Other Salaries & Wages	1,500.00
	336	Maintenance & Repair Services - Equipment	1,000.00
<b>GRAND TOTALS</b>			<b>\$2,500.00</b>



**2.Q. Approval Budget Amendment 141-71100 Regular Instruction Program - Summer Learning Camp**

Amend the 2023-24 141 General Purpose School Budget by debiting Revenue. Amendments are to include:

<b>DEBIT Revenue</b>	46590-SLC	Other State Education Funds	136,163.18
	47590-SLC	Other Federal through States	17,937.29
<b>GRAND TOTALS</b>			<b>\$154,100.47</b>

Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program	
	116-SLC	Teachers	107,176.50
	163-SLC	Educational Assistants	3,000.00
	201-SLC	Social Security	6,830.95
	204-SLC	State Retirement	9,686.02
	212-SLC	Employer Medicare	1,597.56
	499-SLC	Other Supplies & Materials	304.44
	72120	Health Services	
	131-SLC	Medical Personnel	3,840.00
	201-SLC	Social Security	239.00
	204-SLC	State Retirement	346.00
	212-SLC	Employer Medicare	56.00
	72410	Office of the Principal	
	104-SLC	Principals	12,609.00
	161-SLC	Secretary(s)	3,000.00
	201-SLC	Social Security	967.76
	204-SLC	State Retirement	1,313.01
	212-SLC	Employer Medicare	226.33
	72610	Operation of Plant	
	166-SLC	Custodial Personnel	2,560.00
	201-SLC	Social Security	158.72
	204-SLC	State Retirement	152.06
	212-SLC	Employer Medicare	37.12
<b>GRAND TOTALS</b>			<b>\$154,100.47</b>

**2.R. Approval Budget Amendment 141-72710 Transportation - Summer Learning Camp-Transportation**

Amend the 2023-24 141 General Purpose School Budget by debiting Revenue. Amendments are to include:

<b>DEBIT Revenue</b>	46590-CAMP	Other State Education Funds	27,949.60
<b>GRAND TOTALS</b>			<b>\$27,949.60</b>

Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	72710	Transportation	
	105-CAMP	Supervisor	4,500.00
	146-CAMP	Bus Drivers	10,100.00
	201-CAMP	Social Security	750.00
	204-CAMP	State Retirement	850.00
	212-CAMP	Employer Medicare	220.00
	412-CAMP	Diesel Fuel	11,529.60
<b>GRAND TOTALS</b>			<b>\$27,949.60</b>

**3. SCHOOL DISTRICT HIGHLIGHTS:** Dr. Satterfield introduced the high school’s outgoing student representative, Kallie Cornwell, and the two new student representatives for the upcoming 2024-25 school year, Elizabeth Denning and Hanna Tucker as the highlights for the month of May. Dr. Satterfield presented Kallie with a service award and introduced Elizabeth and Hanna as the upcoming student school board representatives for 2024-25. Dr. Satterfield presented Elizabeth and Hanna with Tennessee School Board training certificates that they attended in February.

**4. PRINCIPALS' REPORTS:**

**4.A. Trousdale County Elementary School –** Ms. Badru stated the school’s end of the year enrollment is (721) students with (112) 5<sup>th</sup> grade students that will be transitioning to the middle school next year, noting that the school’s 5<sup>th</sup> grade transition day was held on May 10. Ms. Badru said that all 5<sup>th</sup> graders received a free t-shirt that says “graduated” to middle school. She stated that the school held end of the year student events including a Glow Party, Zoo Visit, and Kickball Tournament for the all the students. Ms. Badru stated that approximately (75) upcoming kindergarten students have registered during the most recent kindergarten round-up event. She also stated that there has been a lot of work around the new Tennessee Literacy Success Act, which Dr. Satterfield will address.

**4.B. Jim Satterfield Middle School - absent**

**4.C. Trousdale County High School –** Dr. Kuhn stated that the high school completed End of Course assessments without any major issues with 99% of all students completing the state assessments. He stated that this year’s chronic absenteeism rate is expected to be lower than

the previous year, noting that only (25) students were required to take final examinations. Dr. Kuhn announced that graduation will be held in the gymnasium due to the rain forecast for tomorrow. He stated that the doors open at 6:00 PM with graduation beginning at 7:00 PM.

**4.D. Student School Board Representative** – Kallie Cornwell informed the board that 100% of the graduating nursing students passed their CNA exam and that they all have passed their CPR exam as well. Kallie informed the Board about the most recent Senior luncheon and Beta Club initiation which has (76) members. She explained that the Senior Day event was moved to Monday, May 13, due to the inclement weather closures from the prior week. Kallie concluded her report by thanking the Board for providing her the opportunity to serve as school board representative for the past school year.

## **5. DIRECTORS' REPORT:**

### **5.A. Employment Notifications**

Franco, Lysset	Elementary Teacher
Gregory, Kathryn	Elementary Art Teacher
Stanley, Victoria	Elementary Teacher
Tucker, Ashlyn	Elementary Teacher

**5.B. Academic and Goal Updates** – Dr. Satterfield updated the Board that he had received a resignation letter from Head Football Coach, Blake Satterfield. He stated that he has appointed Kyle Gregory as interim head coach and would be posting the position next week and hoped to have a new coach named by July 1. He informed the Board that net student enrollment for the year has increased overall by (12) students for which the elementary school has (28) more than the previous year. He informed the Board about the last school day, Monday, May 20 which will be used for recording and sending report cards to parents. He stated that the district is presently waiting to receive TCAP and End of Course test results which weigh 25% of a student's second semester grade. Dr. Satterfield emphasized that the school is presently unable to promote or retain 3<sup>rd</sup> grade students until TCAP scores are received. He noted that Ms. Badru and the school would personally contact 3<sup>rd</sup> grade families about summer learning camp and tutoring options for promotion should their student score non-proficient on the 3<sup>rd</sup> grade TCAP assessment. Dr. Satterfield concluded by informing the Board about summer learning opportunities provided to families such as the Summer Learning Camp and Credit Recovery that begin on Monday, June 3.

**5.C. Project Updates** – Dr. Satterfield stated that A-Lert is scheduled to begin putting the new roof on the elementary school during the second week of June. He stated that the architect had informed him that final plan approvals for the new field house and bid documents are scheduled to be available in June and he hopes to have bids before the Board in July.



# Trousdale County Board of Education

## Bid Opening Sign-In Sheet

Location: Trousdale Co Board of Education

Project: Food Service Equipment

Date: Monday, May 13, 2024

Time: 8:00 A.M.

Company	Representative in Attendance	Signature	Results
No bidders present	present for Bid Meeting		
Gilmore Refrigeration	Submitted bid - 05/10/24 AM 9:45 Hand delivered by Randy Gilmore		\$160,900 <sup>00</sup>
TCBOE Representative	David Cothron	<i>David Cothron</i>	
TCBOE Representative	Angie Williams	<i>Angie Williams</i>	
TCBOE Representative			

# Trousdale County Board of Education

## Bid Opening Tabulation Summary

Location: Trousdale Co. Board of Education

Project: Food Service Equipment

Date: 05/13/24 - 8:00 A.M.

Company/Individual	Project/Asset	Bid Amount
Gilmore Refrigeration	1 Double stack convection oven (electric)	\$ 8,700 -
	1 Hot Plate (electric)	4,000 -
	1 40" Brazing Pan "	15,500 -
	1 30" Brazing Pan "	14,500 -
		\$ 42,700 *
	2 Doublestack Convection ovens <sup>gas</sup>	17,200 =
	1 Gas Hot Plate	4,100 =
	2 Gas Tilt Brazing Pans 40"	46,000 =
	1 " " " 30"	22,000 =
		\$ 85,200 *
	Double Warming Cabinet	\$ 19,000
	Single Door Cooler	13,500
		32,500 *
	Installation	\$ 500
		\$ 160,900

JSMS

TCES

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