

Thank you for considering guest speaking to increase career awareness for the students at MHS!

These exploratory experiences are open to all students at MHS and are geared towards exposing students to new career opportunities – careers they perhaps didn't know existed or didn't know enough about to see themselves successful in that career.

Guest speakers in each of the 16 career clusters are invited to speak with interested students.

Government & Public Administration Career Cluster	Law, Public Safety, Corrections & Security Career Cluster
Manufacturing Career Cluster	Transportation, Distribution & Logistics Career Cluster
Health Science Career Cluster	Business Management & Administration Career Cluster
Hospitality & Tourism Career Cluster	Marketing Career Cluster
Human Services Career Cluster	Education & Training Career Cluster
Finance Career Cluster	Architecture & Construction Career Cluster
Information Technology Career Cluster	Science, Technology, Engineering & Mathematics Career Cluster
Agriculture, Food & Natural Resources Career Cluster	Arts, Audio/Video Technology & Communications Career Cluster

Students sign-up for these opportunities in Flex Time Manager.

Come into the high school during our three 30-minute flextime sessions:

10:38-11:08 am

11:13-11:43 am

11:48 am-12:18 pm

Speak to 3 different groups of students (varying from 10-20 students per session) for 30 minutes each. Feel free to utilize any of the following during your time with students:

- hands-on activities for students showcasing needed industry skills (for example: banking industry-money counting activity)
- technology (like PowerPoint, Kahoot etc.)
- printed materials to hand out to students (like brochures, business cards etc.)
- bring machines, models, equipment used in the industry
- pictures showcasing business or industry
- promotional giveaways
- other people in your organization

Below are talking points you're more than welcome to use to guide your discussion with students.

If interested in partnering, which date is preferable in your schedule?

On the selected date, I'll meet you in the MHS Main Office about 10:25 am so you can get checked-in and we have a little time to get you set up. You'd be finished about 12:30 pm.

Talking Points for Career Cluster Guest Speakers

Thank you for taking time to speak with Marshfield High School students interested in learning more about your career. Your presentation will expose students to industry trends, career opportunities, skills needed for success, and more. We greatly appreciate your participation in our program and hope you will consider covering some of the following topics:

- **Industry Overview**
 - Provide an overview of your organization/department.
 - What are some of the current developments in your industry today?
- **Your Career**
 - What is your title and what education/training was needed?
 - What is a typical day like for you?
 - What are your working conditions?
 - What do you like best about your job? What do you like least?
- **Career Path**
 - Can you briefly describe your career path and major factors leading you in this particular direction?
 - Have you worked in a variety of sectors?
 - Did you complete an internship or job shadow, and if so where?
 - How did your internship/job shadow affect your career choice?
 - Has your path been a clear one with established goals?
- **Academic Preparation**
 - What courses in high school prepared you for this career?
 - What was your post-secondary path?
 - Do you have plans to continue your education?
- **Professional Skills**
 - What are the top three skills you use on a daily or weekly basis (i.e. can be transferable, knowledge-based and/or innate)?
 - Can you summarize the top skills you've developed and would recommend that current students focus on developing while they are in high school?
- **Job Search Skills**
 - Can you offer general advice to current students who will be on the job and internship market this year?
 - Can you talk about the interview process at your institution or general interview advice/experience?
 - Advice on networking and informational interviewing
 - Any experience advice on internet social networking?