

# Stephen Foster Elementary Charter School

## Charter Board Meeting Minutes



**Date:** Tuesday, 10/17/23 **Time:** 6P **Location:** Hybrid - Foster LMC & Zoom

### Mission

Stephen Foster Elementary Charter School creates partnerships among students, staff, parents and community members to serve a diverse population of learners comprised of neighborhood and open enrolled students in grades PK-6.

### Vision

Stephen Foster Elementary Charter School develops independent learners who: honor diversity; show respect for themselves, others, and the environment; and seek to use their unique strengths to lead efforts to improve the world around them.

Join our Zoom call with the link below:

<https://us02web.zoom.us/j/82871483643?pwd=RnFhdW8yVElObGgvUnpJVWJOUFg0QT09>

**Passcode: 290350**

*To request free childcare during an in person Board meeting, contact [FosCharter@gmail.com](mailto:FosCharter@gmail.com) at least one day in advance.*

Linked documents & media -

[Charter Council minutes 9/28/23](#)

[AASD Board Policy RE Naming of School Facilities](#)

[Monthly Calendar Events 22-23.docx](#)

[Foster Charter Board Important Dates: 2023-2024](#)

Time	Topic / Discussion Item		Facilitator
6:00PM 2 min	In Attendance (Note if virtual after name) 1. Kraig 2. Kyle (leaving early, excused) 3. Jamie 4. Jen Morales 5. Cortney 6. Susie 7. Ricki 8. Karen (virtual)	Not In Attendance (Note if excused after name) 1. Tami (excused)	Ricki

<p><b>6:02PM</b></p> <p><b>1 min</b></p>	<p>Announcements</p> <p>A. <i>Different use of time column: Speaker announces expected time use before beginning, Ricki acts as timekeeper &amp; reminds speaker as time expires. Trial of this process to start at the October meeting.</i></p> <p>B. <i>Huddle schedule change will be made going forward. Huddle will now be scheduled for the Tuesday approx 2 weeks before the Board meeting at 6:30P. The Important Dates document will be updated.</i></p>	<p>Susie</p>
<p><b>6:03PM</b></p> <p><b>1 min</b></p>	<p>Call to Order, Approval of August Minutes (link above)</p> <p>A. Changes/Additions? Kyle noted Cortney was incorrectly listed as part of the Business Services committee, instead of the Programs &amp; Services committee. August minutes updated. Motion to approve: Kraig                      Seconded by: Jamie Approved as amended.</p> <p>B. Approval of September Minutes (link above)</p> <p>C. Changes/Additions? Motion to approve: Kraig                      Seconded by: Jamie</p> <p>D. Approved.</p>	<p>Ricki</p>
<p><b>6:04PM</b></p> <p><b>min</b></p>	<p>A. <i>Inclusive &amp; Engaging Culture To Support Teaching and Learning Report from volunteer group formed outside of the Charter Board which is developing a school name change proposal. (Jamie, Susie [Matt Kierzek unable to attend this meeting.]).</i></p> <ul style="list-style-type: none"> <li>- Proposal will include removal of “Stephen”, &amp; may include other changes or additions.</li> <li>- Why many “Foster” schools across the country are also doing this will be shared, as well as a recap of when &amp; why the AASD music curriculum no longer includes Foster songs.</li> <li>- An introduction to the recently developed AASD process for school name changes (link above), &amp; potential process options for Foster as a Charter.</li> </ul> <p>Next agenda can include vote on proposed DRAFT Naming of Facilities Policy, if feedback is processed in time for next Huddle ( 11/14/23). Susie will share document for feedback.</p> <p>B. <i>Family &amp; Community Partnerships</i></p> <ul style="list-style-type: none"> <li>- PBIS information</li> <li>- School sign/student Penny War update by student Service Club video</li> <li>- Monday Morning Meeting themes will include classroom presentations on topics coordinated with PBIS. Former global leaders participating by leading Pledge of Allegiance.</li> <li>- Quarter reward dress up days coming up the week of 10/30:</li> </ul>	<p>Jamie, Susie, (Matt), Karen, Cortney, student Service Club member</p>

	<p>costume or other appropriate dress up clothes, “Fancy Fridays”, etc. (NOTE: Foster will no longer hold “crazy hair” days, as it is not culturally appropriate.).</p> <ul style="list-style-type: none"> <li>- Global Leader celebration dinner to return: January &amp; May</li> </ul> <p>- Recruitment</p> <p>- Grade level reps</p> <p>K and 4th grade needs rep, will get email addresses from Karen to include them in agenda.</p> <p><i>C. Resources &amp; Operational Excellence</i></p> <ul style="list-style-type: none"> <li>- Scorecard: areas of focus composed, Karen will give a report on details at November meeting.</li> </ul> <p><i>D. District Updates</i></p> <p><i>E. Title 1 Updates</i> - Cortney will give Title report in November.</p> <p><i>F. Charter Council Updates</i></p> <ul style="list-style-type: none"> <li>- New minutes link above (Many could not access original link.).</li> </ul> <p>Next meeting is 10/26/23. Susie will be out of town. Cortney may be able to attend in her place.</p>	
<p><b>PM 15? min</b></p>	<p>Business Services Committee</p> <p><i>A. Treasurer Report</i></p> <ul style="list-style-type: none"> <li>-</li> </ul> <p><i>B. Vote to affirm change of account assignees on SCRIP account will come when completed (likely by next meeting - Kraig will work with Lynsi).</i></p> <ul style="list-style-type: none"> <li>- <i>The credit union will allow us to change assignees if we capture the action in our meeting minutes. Kraig Knorr and Ricki Kennedy are willing to become new assignees for SCRIP account.</i></li> </ul> <p><i>Motion to approve: Jamie                      Seconded by: Cortney</i></p> <p><i>Motion approved</i></p> <p><i>C. Classroom grant funds requests</i></p> <ul style="list-style-type: none"> <li>- <i>Kraig described current process of working with teachers to decide grant amounts.</i></li> </ul> <p><i>REQUESTS.</i></p> <ol style="list-style-type: none"> <li><i>1. Author video chat (Tesch)</i></li> </ol> <p><i>Motion to approve: Susie                      Seconded by: Jamie</i></p> <p><i>Grant approved (with other funding sources)</i></p> <ol style="list-style-type: none"> <li><i>2. Field trip bus cost (Boegh)</i></li> </ol> <p><i>Motion to approve: Ricki                      Seconded by: Susie</i></p> <p><i>Grant approved.</i></p> <p><i>D. Discussion of best method to communicate new limitations to teachers on grant funds.</i></p> <p><i>E. November fundraiser</i></p> <p><i>Jamie will set one up for November, sponsored by Board (McDonald’s? Culver’s).</i></p>	<p>Kraig, Jamie</p>

<b>PM min</b>	Programs and Services Committee (+ Family Recruitment & Communication Ad Hoc Committee) <i>A. Report: No updates at this time.</i>	Susie
<b>PM min</b>	Policy Review Committee <i>A. Report: No updates at this time.</i>	Kraig
<b>PM min</b>	Old Business <i>A. Discussion of Board responsibility to monitor Charter compliance (RE 2022-2023 5th/6th grades' Global Issues project presentation)</i>	Susie
<b>PM min</b>	<del>New Business</del> <i>A.</i>	Susie
<b>PM min</b>	Adjournment <i>A. Motion to Adjourn: Ricki      Seconded by: Jamie</i>	Ricki
<b>ITEMS FOR A FUTURE MEETING</b>		

**NEXT MEETING: Tuesday, November 14th, 2023, 6PM, LMC or Zoom**

The Foster Charter Board generally meets on the 2nd Tuesday of each month except July, unless there are conflicts with the school calendar or activities, or when the Board's work requires additional meetings.