



P.O. Box 90010
Bellevue, WA 98009-9010

Choice Transfer Request

New Request
 Renewal

Requested District: _____		School Year: _____ (one year only)	
Requested School: _____		Start Date: _____ (if mid-year transfer)	
Program: (if applicable) _____		End Date: _____	
STUDENT INFORMATION (one form per student)			
Student: _____ <i>Last First Middle</i>		Birth Date: _____ Grade Level: _____ (of transfer year)	
Parent/Guardian: _____ (Required if student is younger than 18 at the time of this request)		Email: _____	
Current or Last School Attended: _____		Phone (1): _____	
		Phone (2): _____ (Parent/Guardian contact if student younger than 18)	
Residence Address _____ _____ _____, WA _____ <i>City Zip</i>		Mailing Address (if different from residence) _____ _____ _____, WA _____ <i>City Zip</i>	
REASON for REQUEST Choose 1 reason from the drop down list click on the arrow to select your choice			
<div style="border: 1px solid black; height: 30px; width: 100%;"></div>			
Comment (optional): _____			
BEHAVIOR (attach sheet with explanation for any yes answers)			
Does the student have a record of conviction of crimes, violent or disruptive behavior or gang membership?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Has this student been expelled or suspended for more than 10 consecutive days?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Has the student repeatedly failed to comply with requirements for participation in an online school program, such as participating in weekly direct contact with the teacher or monthly progress evaluations?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Has the student and/or parent had any formal meetings with school officials regarding school attendance issues in the past two years?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is this student under a court order to attend school or is a truancy petition in the process of being filed?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
I have completed all pages of this form and read the notices and acknowledgements on the back of this page.			

Signature of parent/guardian (student may sign if 18 years or older at the time of this request):

By typing your name below you confirm that your name serves as your signature and verifies you agree with the above statements and are authorized to provide this information.

Please type your complete name as your signature

Date of signature

Please return completed and signed form by email to: **StudentPlacement@bsd405.org**

If you have questions about completing this form please email Student Placement at the above email address or call 425-456-4200



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Student's place of birth: Birth City _____ State _____ Country _____

Has your student ever received formal education outside of the United States? (K-12) yes no

If yes: Number of months: _____ (1 year = 10 months) Language of instruction: _____

What date did your student **first** attend a school in the United States? (K-12) _____

What language did your student **first** learn?

What language does your student use the most at home?

English OR Other: _____

English OR Other: _____

What is the primary language spoken in the home, regardless of the language spoken by your child? _____

#1 Parent/guardian:

Last name _____ First name _____ Relationship to Student _____

#1 phone _____ #2 phone _____ email _____
home cell work home cell work

Military Affiliation *check one box:* N - No military affiliation R- U.S. Armed Forces Reserves A - Active duty U.S. Armed Forces G - Active duty Washington National Guard

#2 Parent/guardian:

Last name _____ First name _____ Relationship to Student _____

#1 phone _____ #2 phone _____ email _____
home cell work home cell work

Military Affiliation *check one box:* N - No military affiliation R- U.S. Armed Forces Reserves A - Active duty U.S. Armed Forces G - Active duty Washington National Guard

NOTICES

- The transfer request is not complete until the resident school district has submitted the request to the nonresident school district, and it has been accepted. The student remains the responsibility of the resident school district until the effective start date at the nonresident school.
- The parent/guardian will be notified by email (or postal mail if an email is not provided) of acceptance and the effective start date or rejection.
- If the request is rejected, the notification will include the reason for the denial and steps to appeal the decision.
- If a district does not respond to a request within 45 days of the request, the request is treated as a denial and the parent/guardian can appeal.
- Under the Choice law, the nonresident school district becomes responsible for all matters related to the education of the student (basic education, special education, home/hospital services, truancy, CEDARS reporting, administration of state educational assessments, etc.). Legal Reference: RCW 28A.225.220 through 230.

ACKNOWLEDGEMENTS

- I certify that the information provided is accurate and complete.
- I understand that approval of this request shall be dependent upon the acceptance and rejection standards stated in the nonresident school district's policy, and rescindment (revoking) of this transfer may occur in accordance to the conditions listed in the nonresident school district's policy.
- I understand that my student must continue to attend the resident school until the effective start date of the transfer and that nonattendance is subject to truancy procedures.
- I understand that I will be responsible for providing transportation to and from school for my student, unless the nonresident district is required to provide transportation for the student with a disability under Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act (IDEA).
- I understand that requests are approved for one school year only, and it is my responsibility to complete a new form each year.
- I understand that should my student move and no longer be a resident of the district, the transfer expires and I must submit a new request to the new resident school district.
- FERPA Release: I authorize the resident school district to release any and all of my student's educational records to the Choice Coordinator of the nonresident school district. By my signature I acknowledge that although I am not required to release my student's records, I am giving my consent to release the information. This release will remain in effect while my student is enrolled unless I revoke such consent in writing. Note: Information will be provided in written format; no information will be released over the phone.

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232(g); 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies. Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record.



STUDENT ENROLLMENT FORM

Please complete Part I and Part II WASHINGTON STATE RACE AND ETHNICITY CATEGORIES:

Part I: HISPANIC OR LATINO: Is your student of Hispanic or Latino origin? yes no (If "yes" please check all that apply)

Argentine	Chilean	Cuban	Guyanese	Mestizo	Paraguayan	Spaniard
Bolivian	Colombian	Dominican	Honduran	Native	Peruvian	Surinamese
Brazilian	Costa Rican	Ecuadorian	Jamaican	Nicaraguan	Puerto Rican	Uruguayan
Chicano (Mexican American)		Guatemalan	Mexican	Panamanian	Salvadoran	Venezuelan

Hispanic or Latino Write in: _____

Please note: these race and ethnicity categories are provided by the State of Washington, and the Bellevue School District is mandated to collect this information for every student under applicable State and Federal laws. If you do not self-identify, you will be contacted by the school who needs to collect this information for every student under applicable State and Federal laws.

Part II: What race(s) do you consider your student? You may check categories and use write-in (check all that apply)

AMERICAN INDIAN or ALASKAN NATIVE:

American Indian/Alaskan Native

American Indian Write in: _____

Alaska Native Write in: _____

Washington State Tribes:

- Chinook Tribe
- Confederated Tribes and Bands of the Yakama Nation
- Confederated Tribes of the Chehalis Reservation
- Confederated Tribes of the Colville Reservation
- Cowlitz Indian Tribe
- Duwamish Tribe
- Hoh Indian Tribe
- Jamestown S'Klallam Tribe
- Kalispel Indian Community of the Kalispel Reservation
- Kikiallus Indian Nation
- Lower Elwha Tribal Community
- Lummi Tribe of the Lummi Reservation
- Makah Indian Tribe of the Makah Indian Reservation
- Marietta Band of the Nooksack Tribe
- Muckleshoot Indian Tribe
- Nisqually Indian Tribe
- Nooksack Indian Tribe of Washington

- Port Gamble S'Klallam Tribe
- Puyallup Tribe of the Puyallup Reservation
- Quileute Tribe of the Quileute Reservation
- Quinault Indian Nation
- Samish Indian Nation
- Sauk-Suiattle Indian Tribe of Washington
- Shoalwater Bay Indian Tribe of the Shoalwater Bay Indian Reservation
- Skokomish Indian Tribe
- Snohomish Tribe
- Snoqualmie Indian Tribe
- Snoqualmoo Tribe
- Spokane Tribe of the Spokane Reservation
- Squaxin Island Tribe of the Squaxin Island Reservation
- Steilacoom Tribe
- Stillaguamish Tribe of Indians of Washington
- Suquamish Indian Tribe of the Port Madison Reservation
- Swinomish Indian Tribal Community
- Tulalip Tribes of Washington

ASIAN:

- Asian
- Asian Indian
- Bangladeshi
- Bhutanese
- Burmese/Myanmar
- Cambodian/Khmer
- Cham
- Chinese
- Filipino
- Hmong
- Indonesian
- Japanese
- Korean
- Lao
- Malaysian
- Mien
- Mongolian
- Nepali
- Okinawan
- Pakistani
- Punjabi
- Singaporean
- Sri Lankan
- Taiwanese
- Thai
- Tibetan
- Vietnamese

Asian Write in: _____

NATIVE HAWAIIAN or OTHER PACIFIC ISLANDER:

- Native Hawaiian/Other Pacific Islander
- Carolinian
- Chamorro
- Chuukese
- Fijian
- i-Kiribati / Gilbertese
- Kosraean
- Maori
- Marshallese
- Native Hawaiian
- Ni-Vanuatu
- Palauan
- Papuan
- Pohpeian
- Samoa
- Solomon Islander
- Tahitian
- Tokelauan
- Tongan
- Tuvaluan
- Yapese

Pacific Islander Write in: _____



STUDENT ENROLLMENT FORM

WASHINGTON STATE RACE AND ETHNICITY CATEGORIES:

Part II (continued): What race(s) do you consider your student? You may check categories and use write-in (check all that apply)

BLACK or AFRICAN AMERICAN:

- Black/ African American
- African American
- African Canadian

Caribbean:

- Anguillian
- Antiguan
- Bahamian
- Barbadian
- Barthélemois/Barthélemoises (Saint Barthélemy)
- British Virgin Islander
- Caymanian (Cayman Island)
- Cuba Dominican
- Dominican (Dominican Republic)
- Dutch Antillean (Netherlands Antilles)
- Grenadian
- Guadeloupean
- Haitian
- Jamaican
- Martiniquais/Martiniquaise
- Montserratian
- Puerto Rican

Caribbean Write in: _____

Black Write in: _____

Central African:

- Angolan
- Cameroonian
- Central African (Central African Republic)
- Chadian
- Congolese (Republic of the Congo)
- Congolese (Democratic Republic of the Congo)
- Equatorial Guinean
- Gabonese
- São Toméan
- Principe

Central African Write in: _____

South African:

- Botswanan
- Mosotho (Lesotho)
- Namibian
- South African
- Swazi

South African Write in: _____

East African:

- Burundian
- Comoran
- Djiboutian
- Eritrean
- Ethiopian
- Kenyan
- Malagasy (Madagascar)
- Malawian
- Mauritian (Mauritius)
- Mahoran (Mayotte)
- Mozambican
- Reunionese
- Rwandan
- Seychellois/Seychelloise
- Somali
- South Sudanese
- Sudanese
- Ugandan
- Tanzanian (United Republic of Tanzania)
- Zambian
- Zimbabwean

East African Write in: _____

Latin American:

- Argentine
- Belizean
- Bolivian
- Brazilian
- Chilean
- Colombian
- Costa Rican
- Ecuadorian
- El Salvadoran
- Falkland Islander
- French Guianese
- Guatemalan
- Guyanese
- Honduran
- Mexican
- Nicaraguan
- Panamanian
- Paraguayan
- Peruvian
- South Georgia and the South Sandwich Islands
- Surinamese
- Uruguayan
- Venezuelan

Latin American Write in: _____

West African:

- Beninese
- Bissau-Guinean
- Burkinabé (Burkina Faso)
- Cabo Verdean
- Ivorian (Cote d'Ivoire)
- Gambian
- Ghanaian
- Liberian
- Malian
- Mauritanian
- Nigerien (Niger)
- Nigerian (Nigeria)
- Saint Helenian
- Senegalese
- Sierra Leonean
- Togolese

West African Write in: _____

WHITE:

- White

Eastern European:

- Bosnian
- Herzegovinian
- Polish
- Romanian
- Russian
- Ukrainian

Eastern European Write in: _____

Middle Eastern and North African:

- | | | | |
|-------------------|----------|-----------------|---------------|
| Algerian | Copt | Jordanian | Qatari |
| Amazigh or Berber | Druze | Kurdish Kuwaiti | Saudi Arabian |
| Arab or Arabic | Egyptian | Lebanese | Syrian |
| Assyrian | Emirati | Libyan | Tunisian |
| Bahraini | Iranian | Moroccan | Yemeni |
| Bedouin | Iraqi | Omani | |
| Chaldean | Israeli | Palestinian | |

Middle Eastern Write in: _____

North African Write in: _____

White Write in: _____

By law, a student (or the parent/guardian on behalf of the student) is not required to identify their race and/or ethnicity on school forms. However, if a student (or parent/guardian on behalf of the student) does not complete the two-part question on race and ethnicity, by law, school personnel must use 'observer identification' to select the race and ethnicity of the student.