## BELLEVUE SCHOOL DISTRICT

## STUDENT REQUEST FOR APPROVAL FOR CREDIT RECOVERY OFFERED INSIDE THE BELLEVUE SCHOOL DISTRICT

To participate in a credit recovery course, the student must have previously attempted the course and earned a failing grade/no credit. Approval <u>must</u> be obtained prior to enrollment and/or participation in the credit recovery courses by submitting this form. Approval will be granted according to the conditions listed on the reverse side of this form. If the learning experience is for original credit and/or to meet a prerequisite requirement, the student must use a different approval process called Outside Learning Experiences (Procedure 2410P - Exhibit A).

Students will be enrolled in a credit recovery course using a standards-based online curriculum overseen by a Bellevue School District teacher. Students who enroll in a credit recovery course can earn **credit only**. The designation "P" will accompany the earned credit on the student transcript. The "P" designation does not calculate in the cumulative GPA, and the original grade will remain on the transcript. However, the original grade will not be calculated in the cumulative GPA if the passed credit recovery course has the same transcript course title.

Student Name				Current G	rade	Date of Application	_	
	Last		First					
Address/Zip Code						Home Phone #	_	
Student #	School Na	ime		IEP?	_ ELL?	Year of Graduation		
I am requesting approval for (p	lease list courses	in the orde	r in which you will at	tempt credit recovery):				
Course		_ Circle:	Semester 1	Semester 2	<b>V</b> Credi	t only - Pass grade.		
					.⊿			
Course		_ Circle:	Semester 1	Semester 2	<b>V</b> Credi	t only - Pass grade.		
					<b>.</b>	t only - Pass grade.		
Course		_ Circle:	Semester 1	Semester 2	Credi	t only - Pass grade.		
I support this request.	☐ I do 1	not suppo	rt this request.					
Date			_	ature				
<u> </u>			51511			punselor	_	
I approve this request.	I do i	not approv	ve this request.					
Date		Signature Principal						
Notes:					11	шегра		

Original: Registrar Copy: Counselor Copy: Student Copy: School Support

**Date: 10.18** 

## Conditions for Approval for Bellevue School District Credit Recovery Program:

Bellevue School District's Credit Recovery Program provides students with an opportunity to recover an entire course and earn credit for the course(s) previously failed. This program uses an alternative instructional model, based on the use of a standards-based online curriculum overseen by a Bellevue School District teacher. The program operates on a sliding tuition scale, with scholarships available for students that qualify.

The Bellevue School District <u>will</u> grant credit toward high school graduation for students within the BSD Credit Recovery Program PROVIDED:

- 1. The student previously received a failing grade in the original course they are attempting within the BSD Credit Recovery Program.
- 2. Student is fully scheduled (seven courses each semester) at the freshman and sophomore levels, and scheduled in a minimum of six courses each semester at the junior and senior levels, with the exception of fifth year seniors.
- 3. The student and parent understands that all credit recovery courses utilizing an online curriculum are **not approved** by the NCAA (only relevant to potential D1 or D2 athletes).
- 4. Student agrees to a weekly check in with the relevant staff member or teacher. Student agrees to make weekly progress by completing online coursework outside of school. Students who receive a scholarship and fail to attend the weekly check-in and/or do not make progress in the course for more than three weeks may lose their space in the program.
- 5. All assigned pre-assessments, unit assessments, mid-term and final exams must be attempted in person with a school appointed proctor.
- 6. The student must earn a minimum 65% pass rate in the attempted course to be eligible for credit.
- 7. All courses are to be completed by June 1<sup>st</sup>. Any attempted course will be placed onto the transcript, regardless if the student completes the required course work to earn either credit or a credit and a grade. Any courses that remain unfinished by June 1<sup>st</sup>, and without prior approval, will result in a No Credit "NC" designation being placed on the transcript. Tuition refunds will not be provided for students who fail to complete a course.

By signing, I agree to the following:								
• I agree to all of the above conditions and guidelines for the BSD Credit Recovery Program.								
• I am aware that any courses attempted will be placed onto the student's official transcript.								
Date	Student Signature							
Date	Parent/Guardian Signature							
RELEASE OF LUNCH STATUS								
In order to offer reduced or free lunch tuition rates, the BSD Credit Recovery Program must have verification of lunch status. If								
this applies, please sign below to release this information to the program.								
Circle One:	FREE LUNCH REDUCED LUNCH							
Date		D						
Date Parent/Guardian Signature								
CREDIT RECOVERY PROGRAM ONLY								
Date Received:	Cash:	_Check #	Credit:	Paid online: Receipt #				

Scholarship Request Date: \_\_\_\_\_ Scholarship \$ Granted: \_\_\_\_ Scheduled (date) \_\_\_\_\_

Refund (amount): Refund (date): Lunch Status Verified By: