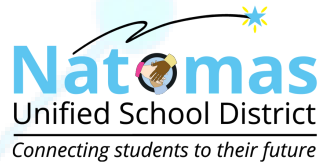


How to Enroll in NUSD Secure Access (MFA)



EASIEST METHOD: Text or Prompt Verification

1) **VISIT THIS LINK** <https://security.google.com/>

Click 2-Step verification, and sign in.



2-Step Verification



2) **CHOOSE A WAY TO VERIFY**

Text message or voice call
Get codes by text message or phone call

Let's set up your phone

What phone number do you want to use?

Google will only use this number for account security.
Don't use a Google Voice number.
Message and data rates may apply.

How do you want to get codes?

Text message Phone call

3) **YOU MAY ALSO SIGN IN WITH PROMPT INSTEAD OF A TEXT**

Google prompts are push notifications used to confirm your identity when signing in to your Google account on a new device. They're an additional way to prove it's your account if you forget your password.

These devices can get prompts



Ethan's iPhone



Don't see your device?



4) **GOOGLE NOTIFICATION**

On the "Trying to sign in?" prompt, tap Yes, or No



If your phone isn't nearby, you can select Use password or other options on the sign-in screen.



ALTERNATIVE METHOD: Use google authenticator app, no text message required

For situations where text messages cannot be received, such as traveling outside of cellphone coverage

1) Before you start

To log in, have a WIFI-enabled tablet or smartphone with the Gmail app signed in, readily available.

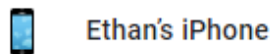
2) Download gmail app and authenticator app



3) Sign into gmail app on your mobile device

4) From work computer, sign into security.google.com and select 2-step verification,

These devices can get prompts



Makes sure your device is listed

Don't see your device?

5) Make sure the "Use back up option" is available on bottom left.

USE ANOTHER BACKUP OPTION

If this option is not available go back to step 2

6) Select next and choose "I have my codes" Then click "Turn On"

7) On next screen scroll down to Authenticator app selection

8) Select set up authenticator and scan QR code with google authenticator app on mobile device (previously downloaded app)



9) Enter code appeared on mobile device into computer and select verify

