

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for March 19, 2024

Call to Order: 6:00 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

Present: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Anna-Maria Pittella, & Donna McCourt

Absent: Matthew Damm, Kerri Darling, Patrick Dorsey, & John LeFever

Pledge of Allegiance:

Commitment Statement: As role models to our students, we will act and behave commensurate with the highest degree of professionalism in everything we do.

Public Comments:

Presentations: Congratulations John LeFever Named NJYS Liesel Krehan Volunteer of the Year

Resolutions/Action Items:

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve 2024-2025 District Calendar.

A2. Motion to approve the following class trips:

Pre-K	Jenkinson's Aquarium	Feb. 27	\$164.00
3rd grade	Sea-Life Meadowlands	May 3rd	\$399.00
4th grade	Adventure Aquarium	April 8th	\$397.13
5th grade	Liberty Hall-Union	March 5th	\$340.00
6th grade	Shark River Park	May TBD	Approx. \$220.00
7th grade	Adventure Aquarium	May 8	\$350.00

Motion: Laura Young Second: Anna-Maria Pittella

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Anna-Maria Pittella, & Donna McCourt

Absent: Matthew Damm, Kerri Darling, Patrick Dorsey, & John LeFever

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for February 2024 as submitted by the Head of School:

2/1/2024	10:40 AM	Fire Drill	Evac to Pearl Street
2/28/2024	3:09 PM	Security Drill	Lockdown

Motion: Barbara O'Donnell Second: Cristie Ritz-King

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Anna-Maria Pittella, & Donna McCourt

Absent: Matthew Damm, Kerri Darling, Patrick Dorsey, & John LeFever

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Bills List dated March 12, 2024 in the amount of \$71,982.19.

Bills and Claims List dated March 14, 2024 in the amount of \$37,449.25.

C2. Motion to approve the Board Secretary Report for January 31, 2024.

C3. Motion to advise the Board of Trustees that there were no over expenditures for February 2023.

C4. Motion to approve the submission of the 2024-2025 PK Budget Workbook as attached.

C5. Motion to approve the facility use of Holy Cross Academy, Rumson, New Jersey for our school musical to include rehearsals and performances April 29 through May 4, 2024 at a cost of \$1,200.00.

C6. Motion to approve LearnWell to perform 10 hours of educational services per week for a RBCS student at a rate of \$54.50 per hour per file number: Ref-296550.

Motion: Laura Young Second: Cristie Ritz-King

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Anna-Maria Pittella, & Donna McCourt

Absent: Matthew Damm, Kerri Darling, Patrick Dorsey, & John LeFever

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to accept the retirement of Ida West Jones effective May 3, 2024.

D2. Motion to accept the resignation of Brian Rooney dated March 10, 2024.

D3. Motion to create the following stipend positions:

Position	Stipend Rate
Curriculum Supervisors for school year in following areas: ELA/SS Math/Science Related Arts/ESL	\$10,000.00 (Responsible for updating curriculum to meet NJ Standards, attend MC3 meetings & monthly admin meetings, development of SGOs with colleagues, teacher support in content areas, suggest, & implement new academically appropriate materials)
State Testing Coordinator (responsible for all aspects of testing including reports to BOT on outcomes)	\$2,000.00

Motion: Donna McCourt Second: Anna-Maria Pittella

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Anna-Maria Pittella, & Donna McCourt

Absent: Matthew Damm, Kerri Darling, Patrick Dorsey, & John LeFever

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

February: 0

Motion: Laura Young Second: Barbara O'Donnell

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Anna-Maria Pittella, & Donna McCourt

Absent: Matthew Damm, Kerri Darling, Patrick Dorsey, & John LeFever

F. DEVELOPMENT AND SUSTAINABILITY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following DEVELOPMENT AND SUSTAINABILITY Resolutions are approved as indicated:

Foundation Update

New Business:

Strategic Plan Update

Public Comments:

Executive Session:

WHEREAS, Chapter 131, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey, it does hereby determine that it is necessary to meet in executive session on February 18, 2020 to discuss matters involving personnel contract matters and confidential safety matters and that the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion will take place. Action may be taken at the conclusion of the Executive Session.

Motion: Donna McCourt Second: Anna-Maria Pittella

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Anna-Maria Pittella, & Donna McCourt

Absent: Matthew Damm, Kerri Darling, Patrick Dorsey, & John LeFever

Time: 6:42 PM

Agenda Items:

Discussion on legal issues

Reopen Public Session

Motion: Laura Young Second: Anna-Maria Pittella

ROLL CALL VOTE::

Yes: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Anna-Maria Pittella, & Donna McCourt

Absent: Matthew Damm, Kerri Darling, Patrick Dorsey, & John LeFever

Time: 7:10 PM

Adjournment: 7:11pm

Motion: Cristie Ritz-King Second: Laura Young

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Matthew Damm, Kerri Darling, Patrick Dorsey, John LeFever, & Donna McCourt

Absent: Anna-Maria Pittella and Laura Young

Next Meeting: May 7, 2024 6:00 PM