

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for February 20, 2024

Call to Order: 6:00 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

Present: Barbara O'Donnell, Cristie Ritz-King, Matthew Damm, Kerri Darling, Patrick Dorsey, John LeFever, & Donna McCourt

Absent: Anna-Maria Pittella and Laura Young

Pledge of Allegiance:

Commitment Statement: As stargazers, we will strive to make the impossible...possible.

Presentation:

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - January 23, 2024

Motion: Barbara O'Donnell Second: John LeFever

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Kerri Darling, Patrick Dorsey, John LeFever, & Donna McCourt

Abstain: Cristie Ritz-King and Matthew Damm

Absent: Anna-Maria Pittella and Laura Young

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the Summer Enrichment Program to run Monday through Thursday 8:30am to 12:30pm. The program will run for five weeks, free to parents, beginning July 8, 2024 through August 8, 2024.

A2. Motion to approve the Extended School Year (ESY) Program to run Monday through Thursday 8:30am to 12:30pm. The program will run for six weeks beginning July 8, 2024 through August 15, 2024.

Motion: John LeFever Second: Barbara O'Donnell

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Matthew Damm, Kerri Darling, Patrick Dorsey, John LeFever, & Donna McCourt

Absent: Anna-Maria Pittella and Laura Young

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for January 2024 as submitted by the Head of School:

1/29/2024	2:16 PM	Fire Drill	Evac to West Street
1/30/2024	8:55 AM	Security Drill	Shelter In Place

B2. Motion to approve Extra Hands ASAP Junk Removal to remove and dispose of the Hold N Spin Playground Equipment as per their quote dated 2/8/2024.

Motion: Donna McCourt Second: Cristie Ritz-King

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Matthew Damm, Kerri Darling, Patrick Dorsey, John LeFever, & Donna McCourt

Absent: Anna-Maria Pittella and Laura Young

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Bills List dated February 14, 2024 in the amount of \$84,576.92.

Regular Bills List dated February 15, 2024 in the amount of \$42,839.16.

C2. Motion to approve the Board Secretary Report of December 31, 2023.

C3. Motion to advise the Board of Trustees that there were no over expenditures for January 2023.

C4. Motion to approve the 2023-2024 revised budget.

C5. Motion to approve the application for a SEMI Waiver for the 2024-2025 school year.

C6. WHEREAS, the Board of Trustees has been presented the Comprehensive Annual Financial Report for the Fiscal year ending June 30, 2023 prepared by Jump, Perry and Company, L.L.P. for Red Bank Charter School;

and WHEREAS, no corrective recommendations were made,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that the FY23 Annual Comprehensive Financial Report is approved.

C7. Motion to approve the 2023-2024 Annual Charter School Fiscal Questionnaire as attached.

Motion: Cristie Ritz-King Second: Kerri Darling

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Matthew Damm, Kerri Darling, Patrick Dorsey, John LeFever, & Donna McCourt

Absent: Anna-Maria Pittella and Laura Young

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve Anthony Young as Baseball Coach for the 2024 baseball season at the stipend rate of \$1,500.00.

D2. Motion to approve Guadalupe Galicia-Ocotl as substitute teacher beginning March 1, 2024 at the rate of \$125.00/day for the remainder of the 2023-2024 school year.

D3. Motion to appoint Marguerite Tragnitz & Eileen Ruane as substitute nurse at an hourly rate of \$38.00 pending criminal history review.

D4. Motion to accept the retirement letters from the following employees:

Theresa Shirley
Margaret Giglio

Motion: John LeFever Second: Cristie Ritz-King

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Matthew Damm, Kerri Darling, Patrick Dorsey, John LeFever, & Donna McCourt

Absent: Anna-Maria Pittella and Laura Young

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

January: 0

Motion: Patrick Dorsey Second: Matthew Damm

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Matthew Damm, Kerri Darling, Patrick Dorsey, John LeFever, & Donna McCourt

Absent: Anna-Maria Pittella and Laura Young

Executive Session:

WHEREAS, Chapter 131, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey , it does hereby determine that it is necessary to meet in executive session on February 18, 2020 to discuss matters involving personnel contract matters and confidential safety matters and that the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion will take place. Action may be taken at the conclusion of the Executive Session.

Motion: John LeFever Second: Barbara O'Donnell

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Matthew Damm, Kerri Darling, Patrick Dorsey, John LeFever, & Donna McCourt

Absent: Anna-Maria Pittella and Laura Young

Time: 6:21 PM

Agenda Items:

Discussion on legal issues

Reopen Public Session

Motion: Donna McCourt Second: Matthew Damm

ROLL CALL VOTE::

Yes: Barbara O'Donnell, Cristie Ritz-King, Matthew Damm, Kerri Darling, Patrick Dorsey, John LeFever, & Donna McCourt

Absent: Anna-Maria Pittella and Laura Young

Time: 6:33 PM

Public Comments:

New Business:

Graduation: 6/12 at 5:00 PM at Riverside Gardens OR if inclement weather at First Baptist same date and time.

Meeting Schedule Update - No April Meeting will be held. The May meeting will be rescheduled to May 7th.

Adjournment: 6:38pm

Motion: Kerri Darling Second: Barbara O'Donnell

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Matthew Damm, Kerri Darling, Patrick Dorsey, John LeFever, & Donna McCourt

Absent: Anna-Maria Pittella and Laura Young

Next Meeting: March 20, 2024 6:00 PM