



# South Hadley Public Schools

Transportation Department  
100 Mosier Street  
South Hadley, MA 01075

We have begun the process of establishing bus routes for the 2024 – 2025 school year and we need to know if your child will participate in transportation to and/or from school next year. If you prefer to complete the form online, please go to the district website ([southhadleyschools.org](http://southhadleyschools.org)) under departments, then transportation. The [SHPS Bus Registration Form 2024-2025](#) will be linked on the left **OR** fill out the paper form below and return to Matt Hoagland at Michael E. Smith Middle School, 100 Mosier St. South Hadley. (Forms can be scanned and emailed to [mhoagland@shschools.com](mailto:mhoagland@shschools.com))

**NOTE: If you fill out the bussing google sheet online for FY 24-25, do NOT submit this paper form.**

The School Committee will provide transportation at no cost to the following students:

- Students in Kindergarten – 8<sup>th</sup> grade living one mile or more from school.
- PVPA Students - 7th and 8th grade living more than one mile from the Michael E. Smith Middle School
- Special Education students as required in their Individual Education Plans, please do **NOT** fill out this form or the google sheet, Student Services will coordinate transportation.

Transportation can be provided for a fee to the following students:

- High School students \$180 per year
- PVPA: high school students \$180 per year; middle school students living closer than one mile \$180 per year
- Any student directly certified through Virtual Gateway (DESE) that is eligible for reduced priced programs will be able to receive a pass at the reduced rate of \$90.
- Any student directly certified through Virtual Gateway (DESE) that is eligible for free programs will be granted a waiver of the transportation fee.
- K-8 students living closer than one mile \$180 per year (stops will be assigned to the closest established stop)
- Families that are **NOT** directly certified can fill out the “Alternate Income Form” found on the website.

**Families will be invoiced for bussing after August 1<sup>st</sup>, 2024, and payment is due by September 15, 2024. Payment must be made by check or money order to: SOUTH HADLEY PUBLIC SCHOOLS and mailed to *Michael E. Smith Middle School, 100 Mosier St. Attention: “Transportation Department.”***

If you are requesting bus transportation for your child for the 2024 – 2025 school year and have **NOT** registered online, please complete the information below and return it to Matt Hoagland at Michael E. Smith Middle School no later than June 30, 2024. Any questions or concerns, email Matt at [Mhoagland@shschools.com](mailto:Mhoagland@shschools.com).

When the routes are established, we will email a letter listing your student’s bus number, bus stop and approximate pick up/drop off time. Any requests received after the June 30<sup>th</sup> deadline will need 3 – 5 business days to establish a stop for the student. Bus stops are subject to change with proper notice to families.

Student Name/ID#: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

Home Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

A.M. Pick Up Address: \_\_\_\_\_

P.M. Drop Off Address: \_\_\_\_\_

Email address: \_\_\_\_\_ Date: \_\_\_\_\_

