

Greenwich Board of Education Minutes of the GHS Front Entry Committee Meeting

DATE: May 29, 2024

LOCATION: GHS and Virtual via Zoom

TIME: 8:00 am

Committee Members Present:

Stephen Walko - Chairman

Jake Allen - Vice Chairman

Maureen Bonanno-Secretary

Ashley Cole

Louis Contadino

Stephanie Cowie

Karen Hirsh (BOE)

Leslie Moriarty (BET)

Ex-Officio Members Present:

Craig Amundson (RTM)

Ralph Mayo (GHS Principal)

Dan Watson (BOE- Central Office)

Others Present:

David Stein (Silver Petrucelli)

Mike Lampel (Wernert)

Bob Washburn(Silver Petrucelli)

Steven Swidler (BOE Staff)

Will Schwartz (DPW)

Not Present:

Dennis Yeskey (**P&Z**)

Brent Reeves (BOE - Central Office)

Lauren Rabin (Board of Selectmen)

- **Call to Order:**

- The meeting was called to order by Mr. Walko at 8:00 a.m.

- **Project Update:**

- Mr. Lampel started with an update on the project noting that the aluminum work is just about done, interior finishes are starting and they are expecting an above ceiling inspection today, the mill worker is coming to take final dimensions on the security desk to get that into production, and they are making preparations for the finishing work, including the tile, painting and the landscaping work will begin next week.
- Mr. Mayo asked about timing for work inside and Mr. Lampel responded that they are not planning on coming inside until school is out and this timing does not delay completion.

- Ms. Cowie asked if the laying of bricks was later than expected and Mr. Lampel responded that they are waiting for the aluminum and glass trades to get out of the front of the building, so probably next week. Mr. Lampel noted that there is a lot of work that needs to be done before the bricks are placed and will now be late June/early July. He will inform Ms. Cowie and Ms. Bonanno when they need to come help with the placement.
- Mr. Walko asked about any delays that could happen and Mr. Lampel stated there were none; the benches and tables are in production now and will be the last thing, arriving in August. Mr. Walko asked for an updated timeline for the next meeting
- Mr. Walko asked for an update from the architect, and Mr. Washburn responded that they are making great progress and is not aware of any schedule or material delays.
- **Landscaping Update:**
 - Mr. Walko stated there were some slight movements in placement of the trees and asked if this needs to go back to the Tree Warden. Mr. Stein responded that this happens in the normal course of planting and the movements are insignificant, within 5 feet. He noted that they are working around the rock outcropping and no removal of rock is needed.
 - Mr. Walko asked about the date of planting and Mr. Lampel responded that they are starting next week. Mr. Lampel noted that they are coordinating with the school regarding the parking and they will clear out for graduation.
- **State Reimbursement Update:**
 - Mr. Walko gave an update on the state reimbursement, which was finally approved, but noted the check has not been cut yet.
 - Mr. Walko stated that CSG's run rate is about \$1K per month, so if the rest of the project is 3 more months, that is another \$3K, and then the close out cost for the state would be \$5K or less so we should use \$10K as a placeholder for CSG.
 - Mr. Walko added that we will continue to file once we get paid.
- **Discussion of Change Orders:**
 - Mr. Walko then noted that there was a change order #9 for \$1,012.82 which was adding a couple of devices for the security system and the 2nd change order, is the running of the wires for the security system.
 - Mr. Stein stated that both change orders, #9 and #11, were sent to the sergeant for his review. He also noted that Silver Petrucelli has no objection to the value of the change orders, but has not connected with the sergeant as of yet.
 - Mr. Walko, noted the wiring was done without approval, which is the \$8K and then the \$1K is for a different system. Mr. Lampel noted that change order #9 was from the end of March.
 - Mr. Walko clarified that Change Order #11 came about because the plans were approved and when Sergeant Reeves replaced Mr. Bobkowski, he felt that this feature was needed. Mr. Stein confirmed that this is an added item, and not a requirement. The electrician wired the system, prior to the sheetrocking, without approval from the committee.
 - Mr. Walko stressed the importance of going through the correct process, and the committee discussed the best way to move forward.
 - Mr. Stein stated that he will review one more time, with the sergeant.
 - Mr. Walko noted that this project, compared with industry standards, has not required significant change orders, and there has actually been cost savings, so given the work was

already completed, if there are no additional known change orders, we could approve this change order subject to Mr. Stein's discussion with the sergeant.

- Mr. Amundsen asked if the programming was included in the change order and Mr. Lampel responded that it was.
- Mr. Contadino asked if there could be other unforeseen issues/charges related to the breakthrough and the interface between the new and the old and Mr. Lampel responded there were not to his knowledge.
- Mr. Stein clarified that Change Order #9 adds a card reader on the inside of the door entering the security desk.
- **Greenwall Update:**
 - Ms. Cole stated that she is waiting on pricing from Mr. Lampel which he will follow up on.
- **Motion to Approve Change Orders:**

Motion was made by Mr. Allen and seconded by Ms. Moriarty to approve Change Order #9 dated March 9th, to add one card reader and relocate a security button, subject to review and approval of Silver Petrucelli in the amount of \$1,012.82. The motion was approved. *The Motion Passed 8-0-0.*

Motion was made by Mr. Allen and seconded by Ms. Moriarty to approve Change Order #11 in the amount of \$8,726.36 subject to review and approval by Silver Petrucelli. The motion was approved. *The Motion Passed 8-0-0.*

- **Approval of Invoices:**

Motion was made by Ms. Moriarty and seconded by Mr. Allen to approve the Silver Petrucelli invoice #24-582 in the amount of \$4,268.80. The motion was approved. *The Motion Passed 8-0-0.*

- **Motion to Approve Minutes:**

Motion was made by Ms. Moriarty seconded by Ms. Cowie to approve the minutes from May 15th. The motion was approved. *The Motion Passed 8-0-0.*

- **Moving Forward:**

- Mr. Walko stated that the committee will meet again on June 12th and July 10th and all other meetings are canceled at this time, unless needed.
- Mr. Lampel will inquire about removing the temporary egress doors.
- The meeting was adjourned by Mr. Walko at 8:49 am.

Submitted by Maureen Bonanno on June 10th, 2024