



Board of Education Meeting Minutes  
Tuesday, May 21, 2024  
Administration Office

Member Present: Dan Kriener, Nick Hegarty, Jennifer Rose Bass, Jacki Kelly, Rick Bertrand, Ben Uhl, Melissa Uhl, Fr. David Esquillano, Teresa Fitch

Absent Members: Fr. David Hemann, Fr. Tim Friedrichsen, Fr. Brad Pelzel, Rhonda Bridges

Staff Present: John Flanery, Kelsey Schomaker, Marisa O'Connell

Guest: Chris Bork, Bishop Heelan High School Principal

1. Opening Prayer – 5:00 p.m. Fr. David Esquillano
2. Approval of April Board Meeting Minutes
  - Motion by: Fr. David Esquillano
  - Seconded by: Teresa Fitch
  - All in Favor: Aye
3. Guest – Chris Bork, High School Principal, see notes
  - Faith
    - Addition of Campus Ministry staff
    - Over 5000 hours of service completed by select seniors to earn Silver Cords
    - Miracle Makers granted a wish this year (camper)
  - Academics
    - 14 students with a 30 on the ACT
    - 90% of graduates indicate they will attend a 4-year college.
    - ISASP testing proficiencies all above state scores.
  - Activities
    - Peach Bowl trip was successful.
    - Band earned Division 1 ratings in Concert, Jazz, Marching Competitions
    - Show Choir season included a Championship for the first time in 7 years.
    - Vocal is preparing for Italy trip.
    - Future introduction of Pillars of Character within our Athletic Program
    - Continued pursuit of the ideals of Play Like a Champion.
  - Challenges/Opportunities
    - Hiring certified staff to fill teaching positions.
    - Communicate with students that what they do 24 hours a day, 7 days a week impacts their entire lives.
4. Committee Reports
  - a. Academics – Nick Hegarty
    - No meeting

- b. Catholic Identity – Jacki Kelly
  - ACRE reports reviewed
  - Reviewed Campus Ministry with Lexi and John
  - Grace Johanson hired as Director of Campus Ministry.
- c. Enrollment and Marketing – Jennifer Rose Bass – see attachment.
  - PK and Kindergarten numbers are behind compared to prior years.
  - Conducting neighborhood enrollment parties to try to increase PK and Kindergarten enrollment.
  - Billboards to advertise PK and Kindergarten enrollment.
  - Committee has member openings.
  - Suggested that John Flanery and Laurie Dougherty attend masses to discuss enrollment. Consider inviting a high school student to speak as well. Ask students to wear uniforms and present the gifts at mass as a visual encouragement for families to enroll.
  - Cru Bru – discuss plans to move forward and incorporate coffee shop cart at the high school.
- d. Finance – Nick Hegarty and Kelsey Schomaker - see attachments
  - Tuition receivables
    - \$454,000 reduction in A/R
    - Students on hold – 257
    - Tuition Collections (see attached examples)
      - Request made to the board regarding how to handle families that are years in arrears.
      - Discussed clear guidelines to be implemented by Director of Finance to work with these families for potential continued enrollment.
        - Motion to establish collection guidelines
          - Motion by: Nick Hegarty
          - Seconded by: Teresa Fitch
          - All in Favor: 8
          - Nay – 1
  - ESA's submitted – 677 (includes 75 students on hold)
    - Still working to identify additional students and families that may qualify for an ESA.
    - Application deadline is June 30, 2024.
  - Parish Receivables – see attachment
  - Froelich Farm Sale
    - Completed sale and received check for the net proceeds. Farmland had been pledged as part of the Pride III Capital Campaign.
  - Debt update and proposal
    - Diocese requested compliance with excess cash debt covenants.
    - Nick Hegarty and Kelsey Schomaker established plan to pay off Diocesan debt and open a floating line of credit for operations.
    - BHCS will see a positive net interest impact.
    - Motion: Resolution to pay off debt with Sioux City Diocese
      - Motion by: Ben Uhl
      - Seconded by: Teresa Fitch
      - All in Favor: Aye
    - Motion: Resolution to secure 3.5 million dollar operating line of credit
      - Motion by: Nick Hegarty
      - Seconded by: Jennifer Rose Bass
      - All in Favor: Aye
    - Motion: Resolution to open a money market account at Central Bank
      - Motion by: Rick Bertrand
      - Seconded by: Jennifer Rose Bass
      - All in Favor: Aye

- 2024-25 School Year Budget
  - No major changes from 1<sup>st</sup> draft to final budget
  - Motion: Accept 2024-25 Budget
    - Motion by: Nick Hegarty
    - Seconded by: Jacki Kelly
    - All in Favor: Aye
- Food Service Management Contract – see attached
  - Motion: Accept 5 year contract with Lunchtime Solutions
    - Motion by: Nick Hegarty
    - Seconded by: Jennifer Rose Bass
    - All in Favor: Aye
- e. Leadership & Governance – Melissa Uhl
  - No meeting

## 5. President's Report

- a. Advancement – see documentation
  - Auction
    - \$614,887 (final number pending)
- b. Enrollment – see attached document
- c. Safety Grant
  - Has been submitted for approval. We anticipate spending the funds before next school year starts.
- d. Bus update
  - Unable to rent Sioux City School buses.
  - Working with BSI and First Student for contracted services.
  - Other option to consider.
    - Buy 5 gently used buses
    - Need Director of Transportation
- e. Campus Ministry staffing update
  - Hired Grace Johanson as new Director of Campus Ministry
- f. Technology Update
  - New IT Director – Jake Hawkins
  - Third Party management company contract to be signed.
- g. All school reunion – June 21<sup>st</sup> - 23<sup>rd</sup>
  - Help us celebrate 75 years of BHCS!

## 6. Other Business

- Investigate buying property around our campus (i.e. Douglas Street, to create more open space)
- Jennifer Rose Bass to research this for board

## 7. Motion to Adjourn – 7:08 p.m.

- Motion by: Nick Hegarty
- Seconded by: Rick Bertrand
- All in Favor: Aye

**Next meeting Tuesday, June 18, 2024 at 5:00 p.m.**