BUCKEYE UNION SCHOOL DISTRICT

AGENDA

REGULAR MEETING
OF THE BOARD OF TRUSTEES
BUCKEYE UNION SCHOOL DISTRICT

DISTRICT VISION STATEMENT
Working together with families, the community, and a highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize his/her academic and personal success in a global society.

Wednesday, August 15, 2018
Buckeye Union School District Board Room
5409 Robert J. Mathews Parkway
El Dorado Hills, CA 95762

Grand Opening Celebration: 5:30-6:45 p.m.
No Closed Session
Open Session: 7:00 p.m.

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. REPORTS

1. California Montessori Project School Report: Kim Zawilski
2. Rising Sun Montessori Charter School Report: Karl Zierhut
3. Association Reports: BTA & CSEA
4. Reports and Requests by Board Members
5. Superintendent's Report: David Roth, Ph.D.
6. Enrollment Report: Jackie McHaney
7. Budget Update: Jackie McHaney

VII. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. Summary Report of Warrants
2. Minutes of the Regular Meeting June 29, 2018
3. Personnel Update
4. Declaration of Surplus Items: Silva Valley, Rolling Hills
5. Investment Portfolio Report: Quarter Ended June 30, 2018
6. Overnight Field Trip Request from William Brooks Elementary, Alliance Redwoods, October 16-19, 2018.
7. Overnight Field Trip Request from Oak Meadow Elementary, Coloma Outdoor Discovery School, March 20-22, 2019
8. Schoolwork 2018/2019 Service Contract

VIII. PRESENTATIONS

1. Update on Summer Projects

Brian McCahon, Director of Facilities

IX. ACTION

1. Consider for Approval Resolution No. 18-20 : Eliminating Classified Employee Services Effective October 17, 2018

(Jackie McHaney, Ph.D.)

2. First Reading of the Following California School Board Association (CSBA) recommended Board Policy (BP), Administrative Regulations (AR), and Exhibit (E).
   BP 3541.1 Transportation for School Related Trips
   AR 3541.1 Transportation for School Related Trips
   E 3541.1 Transportation for School Related Trips

(David Roth, Ph.D., Superintendent)

X. NEXT MEETING

Wednesday, September 5, 2018

XI. ADJOURNMENT

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 1665 Blackstone Pkwy, El Dorado Hills, CA during normal business hours. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date.

Enrollment Update from Head of School

Rising Sun Montessori School 8/08/18

Teacher's Name	Class Grade Levels	CA Credential	Montessori Certification	CPR/1st Aide/BBP/AED	Budgeted Numbers	Current	Variance
Hana Arbuckle	TK/K Leo	CTC	Early Childhood IP	Yes	26	27	1
Jeff Ritchie	1-3 Andromeda	CTC	Lower Elementary	Yes	26	26	0
Kate Watson	4-6 Pegasus	CTC	Lower Elementary	Yes	26	22	-4
Susan Parker	4-6 Phoenix	CTC	Lower and Upper Elementary	Yes	26	30	4
Karl Zierhut/Chris Brouillard	7-8 Taurus	CTC	Secondary	Yes	26	27	1
				Totals:	130	132	2

AUGUST 2018

	Buckeye Elem.	Blue Oak Elem.	Valley View	William Brooks	Silva Valley	Oak Meadow	Mandarin	Rolling Hills	Camerado	TOTAL
TK		20	23		19	21				83
K	66	73	70	75	68	83	22			457
1st	71	60	89	64	62	75	20			441
2nd	51	81	80	97	88	104				501
3rd	57	76	78	99	106	109				525
4th	58	88	88	83	59	98				474
5th	62	64	64	85	116	129				520
6th			88					331	176	595
7th			46					324	190	560
8th								349	239	588
TOTAL	**365**	**462**	**626**	**503**	**518**	**619**	**42**	**1004**	**605**	**4744**
Ending 17-18	381	450	510	516	540	685		1032	679	
Difference	-16	12	116	-13	-22	-66		-28	-74	

NPS	6

Demograph Report - October	Variance
80	3
423	34
430	11
498	3
439	86
495	-21
557	-37
529	66
581	-21
588	0

ENROLLMENT HISTORY

	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
2016/17		4653	4680	4656	4658	4705	4729	4678	4674	4689	
2017/18	4837	4764	4769	4760	4764	4775	4786	4811	4811	4803	
2018/19	4744										

Buckeye Union School District

2017-2018

Summary Report of Warrants

Warrant Registers for the period of: June 1, 2018 through June 30, 2018

Register #	Date	Fund	Fund #	Amount	Warrants
8290	1-Jun-2018	General Fund	01	13,876.84	9
8291	1-Jun-2018	State Building Fund	35	104,105.50	3
8292	1-Jun-2018	Developer Fees	25	900.00	1
8293	6-Jun-2018	General Fund	01	35,054.53	36
8294	8-Jun-2018	General Fund	01	6,385.37	5
8295	8-Jun-2018	Bond Fund	21	153,499.90	1
8296	11-Jun-2018	State Building Fund	35	1,545,822.44	11
8297	13-Jun-2018	General Fund	01	150,802.95	30
8298	13-Jun-2018	General Fund	01	11,509.67	63
8299	15-Jun-2018	Cafeteria	13	46,624.35	14
8300	14-Jun-2018	General Fund	01	17,972.71	7
8301	15-Jun-2018	State Building Fund	35	270,206.12	5
8302	18-Jun-2018	General Fund	01	110,143.75	9
8303	20-Jun-2018	General Fund	01	237,918.45	30
8304	20-Jun-2018	State Building Fund	35	85,437.57	3
8305	20-Jun-2018	Cafeteria	13	140.38	2
8306	20-Jun-2018	General Fund	01	755.59	1
8307	26-Jun-2018	General Fund	01	1,112,955.59	32
8308	22-Jun-2018	General Fund	01	22,782.83	3
8309	26-Jun-2018	Cafeteria	13	2,953.35	1
8310	25-Jun-2018	Developer Fees	25	562.50	1
8311	25-Jun-2018	State Building Fund	35	3,479.18	1
8312	25-Jun-2018	General Fund	01	3,742.53	3
8313	27-Jun-2018	Health and Welfare	01	29,643.07	7
8314		On July Warant List	01		
8315	28-Jun-2018	General Fund	01	899.01	1
0001	27-Jun-2018	Bond Int/Red Fund	51	1,081,568.75	1
0002	27-Jun-2018	State Building Fund	35	53.65	1
0003	27-Jun-2018	General Fund	01	78,176.94	3
Total				$ 5,127,973.52	284

BUCKEYE UNION SCHOOL DISTRICT

Minutes

REGULAR MEETING
OF THE BOARD OF TRUSTEES
BUCKEYE UNION SCHOOL DISTRICT

DISTRICT VISION STATEMENT
Working together with families, the community, and a highly qualified staff,
the Buckeye Union School District ensures that
each student masters the knowledge and skills needed to maximize
his/her academic and personal success in a global society.

Wednesday, June 27, 2018
District Office Board Room
5049 Robert J. Mathews Pkwy,
El Dorado Hills, CA 95762
(Park and Enter Board Room in back of building)

No Closed Session
Open Session – 7:00 p.m.

I. CALL TO ORDER
Winston Pingrey called the meeting to order at 7:00 p.m.

II. FLAG SALUTE
At 7:00 p.m. Winston Pingrey led the flag salute.

III. ROLL CALL
Present: Winston Pingrey
Gloria Silva
Brenda Hanson-Smith, Ph.D.
Kirk Seal
Royce Gough

IV. APPROVAL OF AGENDA
Kirk Seal made a motion to approve the agenda. Brenda Hanson-Smith seconded the motion. The motion carried 5-0.

V. PUBLIC COMMENTS -None

VI. REPORTS

1. Association Reports:
   - BTA -None
   - CSEA -None
2. Rising Sun Montessori Report: Karl Zierhut
   None
3. Reports and Requests by Board Members
   None
4. Superintendent's Report: Dr. David Roth
   Things are slowing down and staff has been busy tending to work that needs to be done during the summer break. The El Dorado Hills Village Life had a nice article about Lisa Rumery. Ms. Rumery received the "Rotary Teacher of the Year" award from the El Dorado Hills Rotary. Superintendent Roth advised the Board that the Governor had signed the 2018/2019 budget, and although all details are not known at this time, he noted that there was some changes that would impact the budget report being presented this evening. Ms. McHaney will look at the changes and report back to the board when more information is known.

VII. CONSENT AGENDA

Royce Gough made a motion to approve the following items on the Consent Agenda as Presented. Gloria Silva seconded the motion. The motion carried 5-0.

1. Summary Report of Warrants
2. Minutes of the Regular Meeting/Public Hearings June 13, 2018
3. Personnel Update
4. Approve 2018/2019 Master Contract with Growing Healthy Children
5. Approve 2018/2019 Master Contract with Mary Gwaltney
6. Approve 2018/2019 Master Contract with It takes a Village
7. Approve 2018/2019 Master Contract with New Horizons Child & Family Services
8. Approve 2018/2019 Master Contract with School Steps
9. Approve 2018/2019 Master Contract Sierra Child & Family Services
10. Approve 2018/2019 Master Contract with Vista Child Therapy
11. Approve 2018/2019 Master Contract with Placer Learning Center
12. Approve 2018/2019 Master Contract with Guiding Hands

VIII. DISCUSSION/ACTION ITEMS

1. Approve Local Control and Accountability Plan (LCAP) for Buckeye Union School District

   Superintendent Roth stated on June 13, 2018, the Public Hearing for the LCAP was held and the document presented that evening is the same document, there has been no changes to the LCAP. This plan allows the District to move forward with the current education program established by the District. The final District LCAP was presented for Board approval.

   Brenda Hanson-Smith, Ph. D. moved and Kirk Seal seconded to approve the Local Control and Accountability Plan (LCAP) for the Buckeye Union School District as presented. The motion carried 5-0.

2. Approve Local Control and Accountability Plan (LCAP) for Charter Montessori, Valley View Campus

   Superintendent Roth stated the District is required to adopt a separate LCAP Plan for the Valley View Charter Montessori. To that end, the Public Hearing for the Valley View Charter Montessori LCAP was conducted on June 13, 2018 and the document presented that evening is the same document, there has been no changes to the LCAP. This plan allows the district to move forward with the current education program established for the Charter Montessori. The final Charter Montessori, Valley View Campus LCAP is now presented for Board approval.

   Gloria Silva moved and Brenda Hanson-Smith seconded to approve the Local Control and Accountability Plan (LCAP) for the Charter Montessori, Valley View Campus as presented. The motion carried 5-0.

3. Approve Local Control and Accountability Plan (LCAP) for Mandarin Immersion Program

   Superintendent Roth stated the District is also required to develop a separate LCAP plan for the new upcoming Mandarin Immersion Program at Oak Meadow for the 2018/2019 school year. To that end, the Public Hearing was held on June 13, 2018 and the document presented that evening is the same document, there has been no changes to the LCAP. The plan allows the District to move forward with the current education program established for the Mandarin Immersion program. Currently, we have two classrooms, one Kindergarten, and one first grade with teachers in place to start the new school year.

Kirk Seal moved and Royce Gough seconded to approve the Local Control and Accountability Plan (LCAP) for the Mandarin Immersion Program. The motion carried 5-0.

4. 2018/2019 Budget Adoption

Assistant Superintendent Jackie McHaney advised the Board that estimates of the District's financial operation must be approved prior to spending money beginning July 1st. (Education Code §42127) If a budget is not adopted and submitted to the County Office of Education, no expenditures can be made or payroll processed. A Public Hearing on the draft 2018-2019 Proposed Budget was held on Wednesday, June 15, 2018, at which time all interested persons were given the opportunity to address the Board concerning the proposed budget and in compliance with SB 858 the district provided, at the public hearing, the following information:

- The minimum reserve level required in each year;
- The amount of assigned and unassigned end fund balances that exceeds the minimum in each year; and
- Reasons for reserves being greater than the minimum

It is estimated that for the 2018-2019 fiscal year, the District will receive a total of $38,170,211 in LCFF funding and $45,155,809 in total funding from all revenue sources. The District's proposed budget has been built using the best information available at this time. The State revenues are based on the Governor's May 2018 revised proposed budget. The key planning factors incorporated into the Proposed Budget and MYPs were presented. The multiyear budget projections show that the District will be able to maintain the minimum economic reserve of 3% and the additional Board reserve of 1% for the 2018-19, 2019-20 and 2020-2021 budget years.

Ms. McHaney noted that some additional information is coming out from the State that could impact our one time dollars and LCFF calculations. As more information becomes known, Ms. McHaney will provide it to the Board.

Kirk Seal moved and Brenda Hanson-Smith seconded the motion to approve the 2018-2019 Budget. The Motion carried 5-0.

5. Resolution No.18-16: Determination of Use of Education Protection Account Funds for 2018/2019

As a result of the passage of Proposition 30 sales and income tax rates were temporarily increased and an Education Protection Account (EPA) was created in the state General Fund to receive and disburse the additional tax revenues to local educational agencies (LEA's). Proposition 30 language requires that: the district governing board make EPA spending determinations in an open session of a public meeting; funds shall not be used for the salaries and benefits of administrators or any other administrative cost; the district must annually post on its website an accounting of how much money was received from EPA and how that money was spent

Total estimated EPA funding of $5,757,802 is to be expended in 2018-19 in functions 1000-7999 and will be used for instructional purposes. Ms. McHaney presented the staff report and requested that the Board adopt Resolution No. 18-16.

No public comments were made. Winston Pingrey asked for a motion. Brenda Hanson-Smith motioned and Gloria Silva seconded. Resolution No. 18-16 passed 5-0.

Ayes:5
Noe:0
Absent: 0
Abstained:0

6. Adopt Resolution No.18-17: Apportioning the Special Tax as Provided Therein for the Buckeye Union School District Community Facilities District No. 2007-1 (Valley View)

Assistant Superintendent McHaney advised the Board that the District, as administrator of the Valley View CFD No. 2007-1, is required to prepare the annual tax roll to be submitted to the El Dorado County Controller by August 10, 2018, for inclusion on property tax bills mailed in the fall to parcel owners. The collection of tax is estimated to be $1,546,077.98 for the fiscal year 2018/2019.

No public comments were made. Winston Pingrey asked for a motion. Gloria Silva moved and Brenda Hanson-Smith seconded the motion. Resolution No. 18-17 passed 5-0.

Ayes:5
Noe:0
Absent: 0
Abstained:0

7. Statement of School Availability

Assistant Superintendent McHaney advised the Board that legislation requires that the District provide home builders with information regarding the availability of classrooms. Staff will provide this information for each developer upon request. Ms. McHaney requested that the Board adopt the Statement of School Availability as presented.

Brenda Hanson-Smith moved and Gloria Silva seconded the motion. The motion carried 5-0.

8. Resolution No. 18-19 Eliminating Classified Employee Services Effective August 31, 2018

Assistant Superintendent McHaney advised the Board that Measure K funds will be exhausted by end of fiscal year. Measure K funds paid for the Accountant II position and it is now necessary to eliminate this position with the exhaustion of Measure K funds. The employee affected by this action has rights under *Tucker* to bump into a vacant full-time Assistant Accountant position, should the employee elect to do so.

Gloria Silva motioned to adopt Resolution No. 18-19 Eliminating Classified Employee Services Effective August 31, 2018, and Kirk Seal seconded the motion. Resolution No. 18-19 passed 5-0.

Ayes:5
Noe:0
Absent: 0
Abstained:0

9. 2017/2018 Addendum No. 8 to Superintendent Contract

Assistant Superintendent McHaney advised the Board that per the terms of the current Employment Agreement with Superintendent Roth, should he receive a satisfactory evaluation for the 2017-2018 school year, the Agreement extends for an additional year. Superintendent Roth did met and exceed the expectations of the Board when he received his evaluation in closed session at the May 16, 2018 meeting. As a result, the Addendum extends the Superintendent contract through June 30, 2021.

Addendum No. 8 also sets the Superintendent's annual salary for the 2017-2018 and 2018-2019 school years which reflects a 4.8% base salary increase. The Superintendent's compensation package for 2017-2018 and

2018-2019 school years is consistent with the salary schedule increase/compensation package granted to members of the BTA unit. All other provisions of the contract with the Superintendent remain unchanged.

Royce Gough moved and Kirk Seal seconded the motion to approved the 2017/2018 Addendum to Superintendent Contract. The motion carried 5-0.

10. 2017/2018 Addendum to Assistant Superintendent, Administrative Services Contract

Superintendent Roth advised the Board that Jackie has had a very productive year. Specifically, she was instrumental in helping our Director of Facilities build the District office, the Valley View expansion, along with the current Blue Oak Modernization project. In addition to supervising Facilities, Jackie also serves as our Chief Business Officer, Director of Human Resources, and at times legal counsel/advisor. As a result, the District has had the ability to manage all aspects of its operations very effectively and efficiently. This is reflective of the work that she does for our District. Assistant Superintendent McHaney did met and exceed my expectations when she received her evaluation. As a result, the Addendum extends the Assistant Superintendent contract through June 30, 2020. Addendum No. 8 also sets the Assistant Superintendent's annual salary for the 2017-2018 and 2018-2019 school years.

Brenda Hanson-Smith moved to approve 2017/2018 Addendum No. 8 to the Assistant Superintendent, Administrative Services Contract, and Kirk Seal seconded the motion. The motion carried 5-0.

11. Adopt Resolution No. 18-18: Declaring an Election be Held in its Jurisdiction in Consolidation with other Districts Requesting Election Services

Elective offices of the District to be filled at the Election on November 6, 2018: 3 Full 4-year terms to Expire on 12/02/2022.

Winston Pingrey asked for a motion. Kirk Seal moved to Adopt Resolution No. 18-18: Declaring an Election be Held in its Jurisdiction in Consolidation with other Districts Requesting Election Services. Gloria Silva seconded the motion. Resolution No. 18-18 passed and adopted with a 5-0 vote.

Ayes: 5

Noes: 0
Absent: 0
Abstained: 0

IX. NEXT MEETING

- There are no meetings scheduled in July.
- Wednesday, August 15, 2018, Board Room at District Office.

X. ADJOURNMENT

The meeting adjourned at 7:38 pm with a motion from Royce Gough, seconded by Brenda Hanson-Smith. The motion carried 5-0.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 1665 Blackstone Pkwy., El Dorado Hills, CA 95762 during normal business hours. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date.

BUCKEYE UNION SCHOOL DISTRICT

PERSONNEL UPDATE
August 15, 2018

I. NEW CERTIFICATED/ADMINISTRATIVE STAFF

Chad Arney	-Part Time (.80 FTE) Physical Education Teacher at Oak Meadow and William Brooks Schools
Lynne Curtis	-Temporary, Part Time (.20 FTE) Teacher at Valley View Charter Montessori -Effective August 6, 2018 – June 5, 2019
Kelsey DeGan	-Teacher at Camerado Springs Middle School -Effective August 6, 2018
Yafeng Liao	-Teacher at Buckeye Union Mandarin Immersion Charter -Effective August 6, 2018
Megan Molinari	-Temporary Teacher at Blue Oak School -Effective August 6, 2018 – June 1, 2019
Shanell Niemeyer	-Part-Time (.50 FTE) Counselor at Rolling Hills Middle School -Effective August 6, 2018
Kirsten Sanders	-Teacher at Valley View Charter Montessori -Also teaching additional .20 FTE -Effective August 6, 2018

II. NEW CLASSIFIED/CLASSIFIED MGMT/CONFIDENTIAL STAFF

Tamaura Baker	-Playground Monitor at 2 hours per day at Rolling Hills Middle School -Effective August 8, 2018
Franklin Herzig	-Playground Monitor at 2 hours per day at Rolling Hills Middle School -Effective August 8, 2018
Shaley Hoskins	Teacher Associate (OH) at 6 hours per day (5 on early release Wednesday) at Rolling Hills Middle School -Effective August 13, 2018
Krista Krikourian	-Library Associate at 8 hours per day at Oak Meadow Elementary School -Effective August 1, 2018
Pat Olson	-Teacher Associate at 6 hours per day (5 on early release Wednesday) at Oak Meadow Elementary School

Cynthia Peterson	-Middle School Secretary at 8 hours per day at Rolling Hills Middle School -Effective July 6, 2018
Heinz Shaeffer	-Playground Monitor at 2.25 hours per day (1.5 hours on early release Wednesday) at William Brooks Elementary School -Effective August 8, 2018

III. CHANGE OF STATUS

A. Certificated/Administrative

Ken Cowen	-Teacher at Valley View Charter Montessori -Now Teacher at Rolling Hills Middle School -Effective August 6, 2018

B. Classified

Kristin Beal	-Playground Monitor at 2.25 hours 2 days a week at Rolling Hills Middle School -Now Playground Monitor at 2 hours 5 days a week at Rolling Hills Middle School -Effective August 8, 2018
Susan Bejsovec	-Teacher Associate (OH) at 4.5 hours at Valley View Charter Montessori -Now Teacher Associate (OH) at 6 hours (5 on early release Wednesday) at Valley View Charter Montessori -Effective August 7, 2018
Lisa Culver	-Teacher Associate (OH) at 6 hours (5 on early release Wednesday) at Rolling Hills Middle School -Teacher Associate (OH) at 6 hours (5 on early release Wednesday) at Buckeye Elementary School -Effective August 20, 2018
Mary Dietrich	-Health Clerk II at 4 hours per day at Valley View Charter Montessori -Now Health Clerk II at 4.5 hours per day at Valley View Charter Montessori -Effective July 1, 2018
Hailey Glatz	-Cafeteria Assistant at 3.25 hours per day and Custodian/Groundskeeper at 1.5 hours per day at Buckeye Elementary School -Now Cafeteria Assistant at 3.25 hours per day at Buckeye Elementary School -Effective July 1, 2018
Luke Geddes	-Custodian at 8 hours at Valley View Charter Montessori -Now Custodian at 8 hours at Oak Meadow Elementary School -Effective July 20, 2018
Terry Greybill	-Teacher Associate (OH) at 6 hours per day at Camerado Springs Middle School -Now Teacher Associate (OH) at 6 hours per day at Camerado Springs Middle School and Custodian/Groundskeeper at 1.5 hours per day at Buckeye – Central Kitchen

	-Effective August 1, 2018
Shawn McFarland	-Custodian at 8 hours at Oak Meadow Elementary School -Now Custodian at 8 hours at Camerado Springs Middle School -Effective July 9, 2018
Katie Schillinger-Silva	-Cafeteria Assistant at 2 hours at Valley View Charter Montessori -Now Cafeteria Assistant at 3.5 hours at Valley View Charter Montessori -Effective August 7, 2018
Jessica Simon	-Bus Driver at 6 hours per day in Transportation -Now Dispatcher at 4 hours per day and Relief Driver at 4 hours per day in Transportation -Effective August 8, 2018
Suzanne Sliwka	-Teacher Associate at 2 hours per day at William Brooks Elementary School -Now Teacher Associate at 1.5 hours per day at Silva Valley Elementary School -Effective August 8, 2018
Elspeth Smith	-Bus Driver at 4 hours per day and 1.75 hours per day (3 days a week) in Transportation -Now Bus Driver at 4 hour per day in Transportation -Effective June 1, 2018
Sean Stapleton	-Custodian at 4.5 hours per day at District Office and 3 hours per day at Valley View Charter Montessori -Now Custodian at 8 hours per day at Valley View Charter Montessori -Effective July 31, 2018
Tracy Wadelton	-Teacher Associate (OH) at 6.5 hours per day (5.5 on early release Wednesday) at Rolling Hills Middle School -Now Teacher Associate (OH) at 6.5 hours per day (5.5 on early release Wednesday) at Blue Oak Elementary School -Effective August 7, 2018

IV. LEAVE OF ABSENCE REQUEST

A. Certificated
None

B. Classified
None

V. RESIGNATION

A. Certificated/Administrative

Brittany Proctor	-Special Education Teacher at Silva Valley School -Effective June 2, 2018

B. Classified

Amy Anderson	-Crossing Guard at Valley View Charter Montessori School -Effective July 30, 2018
Emily Carey	-Playground Monitor at Buckeye Elementary School -Effective August 6, 2018
Sharlene Whiting	-Teacher Associate (OH) at William Brooks Elementary School -Effective July 31, 2018

VI. RETIREMENT

A. Administrative/Certificated
None

B. Classified Mgmt/Classified/Confidential
None

VII. NON-REELECTIONS

EL DORADO COUNTY

Treasurer and Tax Collector

C. L. Raffety, C.P.A

360 Fair Lane, Placerville, Calif. 95667

(530) 621-5800

Date: **July 30, 2018**

To: **C. L. Raffety, Treasurer-Tax Collector**

From: **Todd Hall, Treasury Quantitative Specialist**

RE: **Investment Portfolio Report - quarter ending June 30, 2018**

The El Dorado County Pooled Investment Portfolio Report for the quarter ending June 30, 2018 is attached for your review.

Average remaining life to maturity is 173 days. The effective rate of return is 1.65%. Market values for securities held in third-party custody are provided by the safekeeper. Certificates of Deposit and funds in State of California Local Agency Investment Fund are marked at face value.

I certify that this report accurately reflects all the County investments, and is in conformance with the adopted County Investment Policy. Furthermore, I certify to the best of my knowledge, sufficient investment liquidity to meet the pool's expenditure requirements for the next six months and anticipated revenues are available to meet the County's budgeted expenditures.

#6

EL DORADO COUNTY TREASURY
COUNTY INVESTMENT POOL - SUMMARY
June 30, 2018

Investments	Book Value	Percent of Portfolio	Average Term	Avg Days to Maturity	YTM 360 Equiv.
State of CA Local Agency Invest Fund	45,500,000.00	9.14	1	1	1.731
Treasury Securities - Coupon	395,707,403.22	79.52	381	183	1.715
Certificates of Deposit - Bank	54,941,644.00	11.04	1,135	253	1.553
Money Market Account	1,493,700.00	0.30	1	1	1.251
Total Investments and Averages	**497,642,747.22**	**100.00%**	**429**	**173**	**1.697**

	Month End
Effective Rate of Return	**1.65%**

BY: TODD HALL, TQS
FOR: C. L. RAFFETY, TREASURER/TAX COLLECTOR

Application for Board Approval

of

Overnight or Out-of-State Field Trip

(per Board Policy 6153)

Date form submitted: July 5, 2018

School site: Wm. Brooks

Class(es) Participating: Nordquist, Miller, Keilar, Allison

Trip destination: Alliance Redwoods Conference Grounds

6250 Bohemian Hwy,

Occidental, CA 95465

Dates of Trip: October 16 - 19, 2018

Educational standards supported by this trip:

Geology and Stream, Forest Ecology, Forest Friends, Pond and Stream.

The students participate in hands-on experimentation. The students will learn about scientific method as they conduct their own experiments. The class also offers several activities designed to teach the students about the many layers of the earth, and the diversity of rocks found on its surface. The students will have the opportunity to design and conduct their own experiment, experience miniature earth models, and participate in a hands on activity classifying rocks by type. The students will investigate the forest looking for signs of animals. The students will learn about the energy cycle, with a focus on the interdependence and interconnection of animals to each other and the habitat around them. The students will experience the animals of our pond and stream, and test the purity of the water. The students will learn the about the water cycle, the pH scale, the life cycle of a salmon, and how to care for the water in their neighborhood. The students will have the opportunity to conduct hands-on experiments involving water purity, explore the pond and stream to identify indicator species, and view water insects through our state of the art electronic microscope.

Number of students attending: 80 Number of chaperones: 12

Request submitted by: Nordquist, Miller, Lee

Application for Board Approval
of
Overnight or Out-of-State Field Trip
(per Board Policy 6153)

Date form submitted: August 7, 2018 **School site:** Oak Meadow

Class(es) Participating:
Fourth Grade- Alexa Lopez, Dan Lewandowski, Jennifer Currie, Audrey Gomez

Trip destination:
Coloma Outdoor Discovery School

Dates of Trip:
Wednesday, March 20th -Friday, March 22nd

Educational standards supported by this trip:
The Coloma Trip supports several social studies standards N-SS 4.3.3, which states "Analyze the effects of the Gold Rush on settlements, daily life, politics, and the physical environment." It also supports the team building, community building, and appreciating diversity.

Number of students attending: 115 **Number of chaperones:** 16 parents and 4 teachers

Request submitted by: Alexa Lopez
4th Grade Teacher
Oak Meadow School

RECEIVED 1-19-18

Date: 7-3-18

Buckeye Surplus Form
School: Rolling Hills

Your Name: Doug Phillips

Count	Room #	Description	Asset #	Serial Number	Reason for Surplus
1	Lib back room	Optiplex 360 desktop	9803	D4Z8ML1	Obsolete, over 8 years old
2	Lib back room	Optiplex 360 desktop	9794	D549ML1	Obsolete, over 8 years old
3	Lib back room	Optiplex 360 desktop	9804	D518ML1	Obsolete, over 8 years old
4	Lib back room	Optiplex 360 desktop	9793	D4Y9ML1	Obsolete, over 8 years old
5	Lib back room	Optiplex 360 desktop	9816	D559ML1	Obsolete, over 8 years old
6	Lib back room	Optiplex 360 desktop	9815	D54BML1	Obsolete, over 8 years old
7	Lib back room	Optiplex 380 desktop	9634	3Q8TYQ1	Obsolete, over 7 years old
8	Lib back room	Optiplex 380 desktop	9639	3QCNYQ1	Obsolete, over 7 years old
9	Lib back room	Optiplex 380 desktop	9822	3GTWTR1	Obsolete, over 7 years old
10	Lib back room	Optiplex 380 desktop	9867	3GTZTR1	Obsolete, over 7 years old
11	Lib back room	Optiplex 755 desktop	8393	8FD0PG1	Obsolete, over 9 years old
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					

Administrator's Signature of Approval: D Bowers

Date: 7/10/18

ITEMS NOT ON SITE

Date 3-28-18 School: Silva Name: Jim MacKinnon

Room	Description	Tag #	Serial #	Reason For Surplus
A	DELL E5430 1300668	1306668	DJXXLX1	REPLACED
C-1	DELL E5430	1300670	7RXXLX1	REPLACED
C-1	DELL E5430	1300672	FBVYLX1	REPLACED
C-1	DELL E5430	1300671	7ZXXLX1	REPLACED
C-2	DELL E5430	1300679	HDKYLX1	REPLACED
C POD	DELL E5430	1300713	8X7YLX1	REPLACED
D-1	DELL E5430	1300681	BT52LX1	REPLACED
D2	DELL E5430	1300695	CH52LX1	REPLACED
D-3	DELL E5430	1300694	7L2YX1	REPLACED
D-5	DELL E5430	1300693	G627LX1	REPLACED
E-1	DELL E5430	1300688	911ZLX1	REPLACED
E-2	DELL E5430	1300689	2LXXLX1	REPLACED
E-4	DELL E5430	1300678	BSXXLX1	REPLACED
E-5	DELL E5430	1300671	7YSYLX1	REPLACED
E-5	DELL E5430	1300677	GL2LX1	REPLACED
G-1	DELL E5430	1300687	FSOYLX1	REPLACED
G-2	DELL E5430	1300686	JZO2LX1	REPLACED
G-5	DELL E5430	1300683	J11ZLX1	REPLACED
G-6	DELL E5430	1300682	D4BZLX1	REPLACED
H-1	DELL E5430	1300673	FVO7LX1	REPLACED
H-4	DELL E5430	1300676	HTXYLX1	REPLACED
H-4	DELL E5430	1300692	301 ZLX1	REPLACED
H-5	DELL E5430	1300675	5H2Z LX1	REPLACED
H-5	DELL E5430	1300684	982ZLX1	REPLACED
H-6	DELL E5430	1300674	8Z0ZLX1	REPLACED
I-2	DELL E5430	1300680	401ZLX1	REPLACED
D-4	CROME CART#16	1303297	NXSHEAA00 443771976776	NOT ON CAMPUS

D-5	CROME CART#17	1303298	NXSHEAA0044371 9767E76	NOT ON CAMPUS

Buckeye Union School District

GIS Annual Services Update

Demographic Services &

Enrollment Projections

2018-2019

July 23, 2018

Prepared by

SchoolWorks, Inc.

Facility Planning & Demographic Consulting

SchoolWorks, Inc. | 8331 Sierra College Blvd., #221, Roseville, CA 95661 | 916.733.0402
www.schoolworksgis.com
Ken Reynolds, President

SchoolWorks
Facility Problem Solvers

GIS Annual Services Update
2018/19

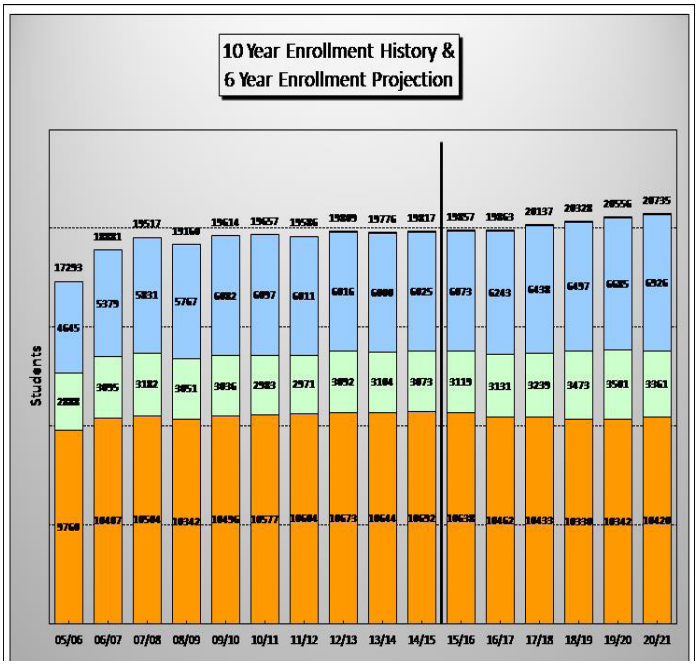
Statement of Work

Six Year Projection of Enrollment by School, Grade and Program

This Demographic Study provides a comprehensive enrollment analysis. The district-wide and school-specific enrollment projections are meant to serve as a planning tool to help with both long-and short-term planning. Demographic Studies examine the factors that influence school enrollments, namely trends in demographics, birth rates and housing development. It is also used as a tool to identify certain facility planning requirements such as capacity utilization of existing facilities, planning for modernization or new construction and attendance boundary redistricting. This study provides information based on the 2018/19 District enrollments and programs, City planning policies and residential development. As these factors change and time lines are adjusted, the Demographic Study should be revised to reflect the most current information.

Methodology

The enrollment projections for each school are generated using a State standard weighted cohort trend analysis. The basic projections are created by studying the individual geographic areas. Once the trends are analyzed for each area, the base projections are modified using the following procedures:



Birth Rate Analysis: Birth rates are used to project future kindergarten enrollment. It is assumed if the births indicate there was an increase of 4% one year, then there will be a corresponding 4% increase in the kindergarten class five (5) years later.

Housing Development and Yield Rate Study: New housing development can have a significant impact on future facility and demographic planning. A complete analysis of all current and future new housing developments will be researched by working with city, county and other local municipalities. A student yield rate analysis will also be conducted using the most current Census data. New housing development rates and yield factors are compared to the historical impact of development and if the future projections exceed the historical values, the projections are augmented accordingly.

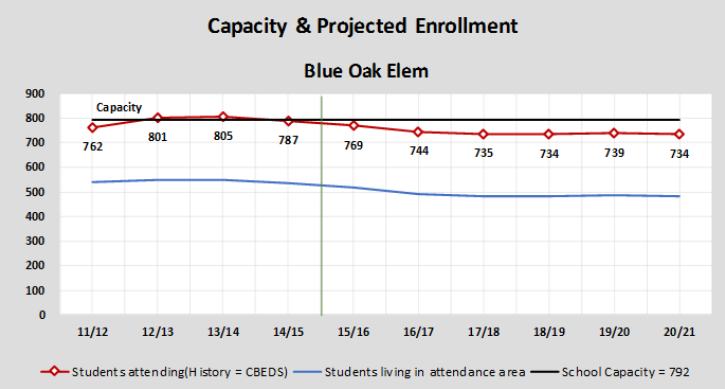
Neighborhood School Attendance Area Analysis: Each school attendance boundary will be input into our GIS (Geographic Information Systems) Software. Students are counted in each of the attendance area boundaries based on their residential address and can be studied to view optimum and balanced utilizations. Attendance pattern maps for each individual boundary will analyze impacts of intra-district transfers from within the district boundary, as well as inter-district transfers from neighboring school districts.

Statement of Work

- Inter-district student counts are not included in the base geographic trend analysis since these students reside outside of the District. Therefore, the current number of students-per-school and students-per-grade are added to the base projections.
- Intra-district students are those who transfer from one school to another. The number of students transferring into and out of each school are calculated and used to determine the difference between the projections for students living in each attendance area versus those that are projected to attend the school.

District Special Education and Alternative Programs: The projections for special education students and alternative programs are created by assuming those programs typically serve a percentage of the total District population. Therefore, as the District grows or declines, the enrollment in those programs would increase or decrease accordingly.

Cohort Trend Analysis: The number of students living in the boundary are used to generate the cohort factors. The weighted average of the three (3) years is determined with the current year weighted 50%, the prior year 33.3% and the last year 16.7%. This gives the current trends more value in determining the projections. Those cohorts are then used to determine the students who will be residing in each attendance area for the following years.

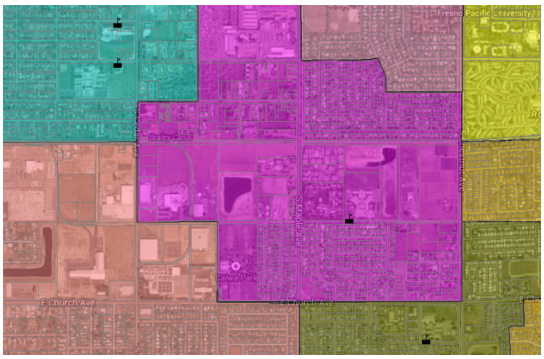


Site Capacity and Utilization Analysis: By reviewing current district loading standards and how many available classrooms are situated at each school site, we can determine which schools have room for growth, which schools are overcrowded or which school sites may need to be considered for boundary changes or grade level reconfiguration. The classroom counts may not represent the current classrooms being used, as there may be unused rooms on the school site. In some cases, there may be fewer classrooms counted than current teaching stations if some of the rooms being used were designed for other purposes but are currently being used as classrooms due to overcrowding. The purpose of the classroom count and capacity are to show what the school capacity should be if all teaching spaces are being used in accordance with the educational programs of the District.

Statement of Work

Interactive Online Attendance Boundary Address Locator

Offered complimentary with SchoolWorks Demographic Services and Enrollment Projections. School Locator is an interactive, online address search service. School Locator is linked directly to your website for easy accessibility and customized to blend with existing design. School Locator also allows for multiple boundary layers to be added at anytime so if your district is going through a boundary change you have the ability to view both the current and proposed boundaries.



Unlimited On-Call Services

SchoolWorks utilizes our GIS (Geographic Information System) Facility Planning Software as the foundation to input and analyze the Demographic and Enrollment information provided by the District. GIS lets you capture, manage, display and analyze geographically all the data that's critical in planning for your future. GIS allows you to view, undestand and interpret data in ways that reveal patterns and trends though maps, reports and charts.

The information stored in our GIS Facility Planning Software is available to the District though our unlimited on-call technical support services. This includes doing queries in the GIS program to assist with information needed for grant applications, responses to public information requests and other various committee projects. The software is also available for purchase by the District, if requested.

Hourly Services

If SchoolWorks presense is requested on various projects or committee meetings beyond the Statement of Work in this proposal, the District will be billed an hourly rate of $140 per hour.

Timeline

Upon approval of this signed professional services proposal, SchoolWorks will provide a request for information list to the appointed District Representative. SchoolWorks will establish and review the goals and objectives as well as review the proposed timeline for completion. The estimated time to complete this Demographic Study will be approximately two months from the time all the necessary data has been collected.

Proposed Fee

Statement of Work

Statement of Work	
Geocode Student Enrollment Data October 2019	
Analyze Student Demographic Trends	
Six Year District Enrollment Projections	
Enrollment Projections for each Individual School	
Facility Utilization Analysis	
New Housing Impacts and Yield Rate Study	
One (1) Board Presentation (Demographic Study)	
Interactive Web Based School Attendance Boundary Locator	
Unlimited On-Call Services	
Project Cost	**$10,000**

Hourly Services

Hourly Services
If SchoolWorks presence is requested on various projects or committee meetings outside the Statement of Work in this Proposal, the District will billed an hourly rate of $140 per hour.

The Contractor, SchoolWorks, Inc., will contract to perform the tasks enumerated above for the prices indicated. The District, Buckeye Union School District, is authorized to enter into this agreement by Government Code 53060

SchoolWorks
Facility Problem Solvers

The Agreement

PROFESSIONAL SERVICES AGREEMENT

GIS ANNUAL SERVICES UPDATE - 2018/19

Buckeye Union School District
5049 Robert J Mathews Pkwy
El Dorado Hills, CA 95762

and

SchoolWorks, Inc.
8331 Sierra College Blvd., 221
Roseville, CA 95661
(916) 733-0402

THIS AGREEMENT, is made by and between SchoolWorks, Inc. (hereinafter referred to as "SCHOOLWORKS") and Buckeye Union School District (hereinafter referred to as "the DISTRICT").

WHEREAS, the DISTRICT is authorized to retain consulting services to assist the DISTRICT in preparation of a Demographics Study with Enrollment Projections. .

SCOPE OF SERVICES

SCHOOLWORKS will provide the DISTRICT a Demographic Study with Enrollment Projections. The District-Wide and School-Specific enrollment projections are meant to serve as a planning tool to help with both long- and short-term planning. Demographic Studies examine the factors that influence school enrollments, namely trends in demographics, birth rates and housing development. It is also used as a tool to identify certain facility planning requirements such as capacity utilization of existing facilities, planning for modernization or new construction and attendance boundary redistricting. This Study provides information based on the 2018-19 District enrollments and programs, City planning policies and residential development.

AGREEMENT PERIOD

The agreement period begins October 1, 2018, (the "Effective Date") and will automatically expire on September 30, 2019 (the "Expiration Date").

OBLIGATIONS OF THE DISTRICT

DISTRICT agrees that it's employees will cooperate with SCHOOLWORKS and be available for scheduled consultations and meetings at reasonable times.

DISTRICT shall provide data which is required or requested by SCHOOLWORKS. All data and records, including student information will remain confidential.

DISTRICT will assist SCHOOLWORKS in obtaining data from public municipalities or agencies or private citizen groups whenever such data is necessary for completion of the work outlined in this agreement.

CONFIDENTIALITY

Pupil records obtained by SCHOOLWORKS, Inc. and/or its third parties from the DISTRICT continue to be the property and under the control of the DISTRICT. The procedures by which pupils may retain possession and control of their own pupil generated content will be determined and controlled by the DISTRICT, not by SCHOOLWORKS, Inc. The options by which a pupil may transfer pupil-generated content to a personal account will be determined by the DISTRICT, not by SCHOOLWORKS, Inc. Representatives of the DISTRICT, not SCHOOLWORKS, Inc. or its third parties, will work directly with parents, legal guardians, or eligible pupils to review personally identifiable information in the pupil's records and correct erroneous information. SCHOOLWORKS, Inc. staff members or its third parties shall act to ensure the security and confidentiality of pupil records, including, but not limited to, designating and training experienced staff members to ensure the security and confidentiality of pupil records, by use of the following measures: SCHOOLWORKS, Inc. staff members will periodically review and test the security and confidentiality of records stored in its computer systems and its related data drives, and make adjustments to security protocols as required. In the event of an unauthorized disclosure of a pupil's records, staff of SCHOOLWORKS, Inc. and its third parties will assist the DISTRICT by providing any information provided in the unauthorized disclosure to the DISTRICT so that the DISTRICT can report the disclosure to the affected parent or student, and resolve the issue in a satisfactory manner. The DISTRICT, not SCHOOLWORKS, Inc., will work with pupils who choose to retain possession of their pupil generated content or to transfer such content to a pupil's personal account. SCHOOLWORKS, Inc. agrees to comply with all standards regarding the privacy of the student data provided by the DISTRICT, relating to "COPPA," "FERPA," and SOPIPA. In accordance with COPPA, FERPA and SOPIPA. SCHOOLWORKS will not use its site or services for other than its school district client's K-12 school purposes, and will use security protocols to secure DISTRICT data that is used in conducting certain studies and reports for or on behalf of the DISTRICT. SCHOOLWORKS, Inc. will not use any personally identifiable information in pupil records to engage in targeted advertising. SCHOOLWORKS, Inc. will not sell a student's information. SCHOOLWORKS, Inc. will not use any personally identifiable information in pupil records to create a "student profile" for any purpose other than those required or specifically permitted by the Technology Services Agreement. SCHOOLWORKS and/or its third parties shall not disclose any personally identifiable information in pupil records, unless for legal, regulatory, judicial, safety, or operational improvement reasons, and must disclose student information: when required by law, for legitimate research purposes; or for school purposes to educational agencies authorized by the DISTRICT

TERMINATION

It is understood and agreed that the DISTRICT may terminate this agreement without cause by giving SCHOOLWORKS written notice at least thirty (30) days before effective date of such termination. Required payments include payment for hours completed.

COMPENSATION

The full amount of **$10,000** will be billed upon completion of the Study and submitted to the District for review. The amount is due within thirty days of the date of the invoice. If SchoolWorks presence is requested at additional school board meetings or other committee meetings beyond the scope of work, the District will be billed at $140 per hour, plus travel time and expenses.

The parties hereto have caused this agreement to be executed by their authorized representatives.

SchoolWorks, Inc.	Buckeye Union School District
	
	Signature
Kenneth R. Reynolds	
	Print Name
President	
	Title
July 23, 2018	
	Date

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: IX.1.

ACTION: Resolution No.18-20: Eliminating Classified Employee Services Effective October 17, 2018

SITUATION:
The District employs teacher associates for a variety of purposes and with different funding sources. Each year the District assesses its needs and funding available and makes adjustments. Due to changes in enrollment at one of our middle schools, it will not be necessary to staff one 6 hour teacher associate, special education position. State law specifies that in order to reduce services provided by classified employees, those employees must be notified of possible reduction or layoff 60 days prior to the effective date of the reduction or layoff. Although the employee affected by this reduction in services was provided an opportunity to fill a position at another school site, the offer was declined and the employee elected to be laid off rather than assigned to an alternative site. As a result, the attached resolution implements the reductions in particular kinds of services provided by classified employees and authorizes the Superintendent to notify those employees impacted by the reductions or eliminations.

PLAN:
The plan is to eliminate specific classified positions as noted in Resolution No.18-20.

FISCAL IMPACT:
An estimated reduction of $36,278.00 in staffing costs for the 2018-2019 school year. The purpose of this resolution is to notify specific classified employees of an intention to eliminate their services based on a lack of work or lack of funds.

SUPERINTENDENT'S RECOMMENDATION:
The Superintendent recommends that the Board approve Resolution No.18-20: Eliminating Classified Employee Services, effective October 17, 2018.

BEFORE THE
GOVERNING BOARD
OF THE
BUCKEYE UNION SCHOOL DISTRICT

REDUCTION IN CLASSIFIED STAFF DUE TO LACK OF WORK AND/OR LACK OF FUNDS

RESOLUTION NO. 18-20

WHEREAS, California Education Code § 45308 states that classified and confidential employees shall be subject to layoff due to lack of work or lack of funds;

WHEREAS, California Education Code § 45117 provides that where classified (including confidential) employees are subject to layoff, the affected employee shall be given a notice of layoff not less than sixty (60) days prior to the effective date of the layoff and informed of their displacement rights, if any, and their reemployment rights;

WHEREAS, the Governing Board of the Buckeye Union School District has determined that it shall be necessary to reduce the following particular kinds of classified services not later than October 17, 2018:

CLASSIFIED POSITIONS	**# Days/Hours Reduction/Elimination**
Teacher Associate (OH)	6 hours per day for 196 days

NOW, THEREFORE, THE GOVERNING BOARD OF THE BUCKEYE UNION SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the above recitals are all true and correct.

Section 2. That due to lack of work or lack of funds, this Governing Board has determined that the following level of service shall be reduced:

CLASSIFIED POSITIONS	**# Days/Hours Reduction/Elimination**
Teacher Associate (OH)	6 hours per day for 196 days

Section 3. That the District Superintendent or his designee is directed to give notice of layoff to the affected classified employee(s) pursuant to Education Code §45117. Such notice shall be pursuant to this Resolution and applicable provisions of the Education Code of the State of California.

Section 4. That said layoff shall become effective at the close of business on October 17, 2018, and such notice shall be served on employees no later than August 17, 2018 to provide at least 60 days advance notice to employees of this action.

Section 5. The District Superintendent or the Superintendent's designee is further authorized to take any further actions necessary to carry out the intent of this Resolution.

Section 6. In the event any section or portion of this Resolution shall be determined invalid or unconstitutional, such section or portion shall be deemed severable and all other sections or portions hereof shall remain in full force and effect. The Board hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause or phrase irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared to be unconstitutional.

Passed and Adopted by roll call vote this August 15, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____

Winston Pingrey
President, Governing Board

Buckeye Union ESD
Administrative Regulation
Transportation For School-Related Trips

AR 3541.1
Business and Noninstructional Operations

The district may provide transportation for students, employees and other individuals for field trips, excursions, and other school related trips approved according to Governing Board policy and administrative regulations.

(cf. 3541 - Transportation Routes and Services)
(cf. 6153 - School-Sponsored Trips)

The Superintendent or designee shall determine the most appropriate and cost-effective mode of transportation for each approved trip. Special consideration may be given regarding long-distance trips dependent upon mileage, terrain and weather conditions.

(cf. 3312.2 - Educational Travel Program Contracts)
(cf. 3540 - Transportation)

School-related organizations requesting transportation shall be fully responsible for the costs of their trips unless the Board has approved funding.

(cf. 1230 - School-Connected Organizations)

The Superintendent or designee shall ensure that the district has sufficient liability insurance when field trips, excursions, and school related trips involve either transportation by district vehicles or travel to and from a foreign country. When a trip to a foreign country is authorized, liability insurance shall be secured from a carrier licensed to transact insurance business in that country. (Education Code 35330)

(cf. 3530 - Risk Management/Insurance)

Transportation by Private Vehicle

Private vehicles shall not be used to provide transportation to any school-related events. Parent/guardian may transport his/her own child only from distict-sponsered or activity with approval from Authorized District Sponsor or School Site Principal. (Form E3541.1)

Legal Reference:
EDUCATION CODE
35330 Excursions and field trips
35332 Transportation by air

39830 School bus
39830.1 School pupil activity bus
39860 Transportation to special activities by district
44808 Liability when students not on school property
HEALTH AND SAFETY CODE
118947-118949 Prohibition against smoking in motor vehicle with minor
VEHICLE CODE
12814.6 Limitations of provisional driver's license
27315 Mandatory use of seat belts in private passenger vehicles
27360-27360.5 Child passenger restraint systems
27363 Child passenger restraint systems, exemptions

Management Resources:
WEB SITES
California Department of Motor Vehicles: http://www.dmv.ca.gov
California Highway Patrol: http://www.chp.ca.gov
California Office of Traffic Safety: http://www.ots.ca.gov
National Highway Traffic Safety Administration: http://www.nhtsa.dot.gov

Regulation: AR 3541.1
Approved: August 15, 2018

BUCKEYE UNION SCHOOL DISTRICT
El Dorado Hills, California

Buckeye Union ESD
Board Policy
Transportation For School-Related Trips

BP 3541.1
Business and Noninstructional Operations

Trips by School Vehicles

Besides taking students to and from school, school vehicles shall provide transportation for field trips and for special activities approved by the Governing Board. Such trips may be taken in buses or other school transportation vehicles owned, leased, or rented by the district. Special consideration may be given to alternate means of transportation for long-distance trips, dependent upon mileage, terrain and weather conditions. All vehicles shall meet federal and state standards.

The Superintendent or designee shall maintain procedures to regulate the use of the vehicles for approved school-related activities. Activity trips occurring outside of school hours shall be subject to the rules and policies regulating educational field trips. Student councils, parent-teacher associations, and any other organizations requesting transportation shall be fully responsible for the costs of the trip. To the extent that funding has been approved by the Board, such costs may be charged to the district.

Transportation by Private Automobile

Private vehicles shall not be used to provide transportation to any school-related events. Parent/guardian may transport his/her own child only from district sponsored events or activities with approval from a Authorized District Sponsor or School Site Principal (Form E3541.1). Parent are required to sign out their children with the parent sign out process at the end of the school related event.
.

(cf. 6153 - Field Trips)

Legal Reference:
EDUCATION CODE
35330 Excursions and field trips
35332 Transportation by air
39830 School bus
39830.1 School pupil activity bus
39860 Transportation to special activities by district
44808 Liability when students not on school property
VEHICLE CODE

27315 Mandatory use of seat belts in private passenger vehicles
27360-27360.5 Child passenger restraint systems
27363 Child passenger restraint systems, exemptions

Management Resources:
WEB SITES
California Department of Motor Vehicles: http://www.dmv.ca.gov
California Highway Patrol: http://www.chp.ca.gov
California Office of Traffic Safety: http://www.ots.ca.gov
National Highway Traffic Safety Administration: http://www.nhtsa.dot.gov
National Transportation Safety Board: http://www.ntsb.gov

Buckeye Union ESD

Exhibit

Transportation For School-Related Trips

E 3541.1
Business and Noninstructional Operations

PARENT/GUARDIAN REQUEST TO USE OWN TRANSPORTATION WHEN DISTRICT TRANSPORTATION IS PROVIDED
(E 3541.1)

Date of Request: _____

I hereby request the school allow me to accept the responsibility of providing the transportation for my son/daughter from the following event or activity rather than using the district provided form of transportation.

Activity/Event: _____ Date(s) of Activity:_____

_____
Student Name (Please print)

I accept full responsibility for providing this transportation for my son/daughter from the event/activity stated above.

_____ _____
Signature of Parent/Guardian Student Name
(Please print)

The signatures below allow parent to provide their own transportation accommodations from a district-sponsored event or activity for their son/daughter.

_____ _____
District's Authorized Sponsor School Site Principal or Designee of Event/Activity Date

STUDENT MUST PROVIDE THIS COMPLETED DOCUMENT TO THE AUTHORIZED SPONSOR OF EVENT/ACTIVITY AT LEAST TWO DAYS PRIOR TO THE DATE OF THE EVENT/ACTIVITY