BUCKEYE UNION SCHOOL DISTRICT

AGENDA

REGULAR MEETING
OF THE BOARD OF TRUSTEES
BUCKEYE UNION SCHOOL DISTRICT

DISTRICT VISION STATEMENT
Working together with families, the community, and a highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize his/her academic and personal success in a global society.

Wednesday, September 19, 2018
Buckeye Union School District Board Room
5409 Robert J. Mathews Parkway
El Dorado Hills, CA 95762

NO CLOSED SESSION
Open Session – 7:00 p.m.

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. REPORTS

1. Camerado Springs Middle School Student Representative: Tyler Guthmiller Student Body President and Sophia Fite Student Body Vice President
2. Association Reports:
   - BTA
   - CSEA
3. California Montessori Project Charter School Report: Kim Zawilski
4. Rising Sun Montessori Report: Karl Zierhut
5. Clarksville Charter School Report: Julie Hancock
6. Reports and Requests by Board Members
7. Enrollment Report: Jackie McHaney
8. Superintendent's Report: Dr. David Roth

VII. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. Summary Report of Warrants- August 1, 2018-August 31, 2018
2. Minutes of the Regular Meeting September 5, 2018
3. Personnel Update
4. Overnight Field Trip Request from Buckeye Union Elementary Teachers, McClure and Routh. Hyde St. Pier, San Francisco, December 6th-7th, and 13th-14th.
5. Receipt of Donation:
   - Mr. and Mrs. Beffa, Beffa Medical Group, $1000 to Oak Meadow
   - Ryan and Lisa Gregerson, RSG Construction Inc. $400 to Oak Meadow
6. Approval of Change Orders for Blue Oak Elementary School

VIII. REVIEW/ACTION ITEMS

1. 2017/2018 Unaudited Actuals Financial Report & 2018/2019 Revised Budget
   (Jackie McHaney, Asst. Superintendent)

2. Resolution No. 18-22: The 2017/2018 Appropriations Limit Recalculation and the 2018/2019 Estimated Appropriations Limit Calculation (Gann Limit)
   (Jackie McHaney, Asst. Superintendent)

3. Consider for Approval Resolution No. 18-23: Eliminating Classified Employee Services Effective
   (Jackie McHaney, Asst. Superintendent)

4. Approval of Resolution 18-24: Conflict of Interest Code
   (David Roth, Superintendent)

IX. NEXT MEETING

Wednesday, October 3, 2018; 7:00 p.m.

X. ADJOURNMENT

Any writings or documents that are public records and are provided to a majority of the governing board regarding a open session item on this agenda will be made available for public inspection in the District Office located at 5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762 during normal business hours.

Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date.

Campus: Shingle Springs
Principal: Kim Zawilski
Report Month: August 2018
Date Range of Report: 08-01-18

Shingle Springs Campus Update

CLASSROOMS

TEACHER'S NAME	CLASSROOM	GRADE LEVEL	CA CRED.	MONTESSORI CERTIFICATION	CPR CERTS	BUDGETED NUMBERS	CURRENT ENROLLMENT	NUMBER OVER/UNDER BUDGET
Britt Serkanic	Pine	K/1	CTC	3-6	Yes	20	20	0
Molly Kimber	Pine	K/1	CTC	3-6/6-9	Yes	20	20	0
Eileen Perkins	Mimosa	K/1	CTC	3-6/6-9	Yes	16	16	0
Amber Presnall	Mimosa	K/1	CTC	3-6	Yes	17	17	0
Charmaine Scott	Cedar	K/1	CTC	3-6/6-9	Yes	17	17	0
Shari DeVille	Cedar	K/1	CTC	3-6IP/6-9	Yes	16	16	0
Jan Fagan	Aspen	2/3	CTC	6-9	Yes	24	23	-1
Shannan Chanda	Wisteria	2/3	CTC	6-9	Yes	24	24	0
Ronda Ritchie	Laurel	2/3	CTC	6-9	Yes	22	22	0
Emily McDaniel	Willow	2/3	CTC	6-9	Yes	22	22	0
Katherine Cox	Olive	2/3	CTC	6-9	Yes	22	23	+1
Gwyne Parker	Cypress	4/5/6	CTC	6-9/9-12	Yes	22	24	+2
Kathy Gerstle	Manzanita	4/5/6	CTC	6-9/9-12	Yes	22	24	+2
Kelly Barton	Fig	4/5/6	CTC	6-9/9-12	Yes	22	24	+2
Christina Sherrod	Elm	4/5/6	CTC	6-9/9-12	Yes	22	24	+2
Kanchana Sriram	Magnolia	4/5/6:	CTC	6-9/9-12	Yes	17	17	0
Diedra Werner-Liske	Magnolia	4/5/6	CTC	6-9IP	Yes	16	16	0
Caleb Peterson	Birch	4/5/6	CTC	6-9/9-12	Yes	17	17	0
Alison Rosen	Birch	4/5/6	CTC	6-9/9-12	Yes	16	16	0
Robert Thomas	Sequoia	7/8	CTC	Secondary (MS)	Yes	21	21	0
Tom Freer	Sequoia	7/8	CTC	6-9 & MS (IP)	Yes	20	21	+1
Natasha Raffety	Sequoia	7/8	CTC	Secondary (MS)	Yes	21	21	0
Kim Yeager	Sequoia	7/8	CTC	6-9/9-12 & MS	Yes	20	20	0

ENROLLMENT

BUDGETED ENROLLMENT:	456	ACTUAL ENROLLMENT:	465 (+9)						
LOTTERY BINDER:	**K**	**1st**	**2nd**	**3rd**	**4th**	**5th**	**6th**	**7th**	**8th**
2018-2019	40	29	16	10	14	4	12	7	1

ENROLLMENTS & DISENROLLMENTS

STUDENT NUMBER	GRADE LEVEL	REASON	EXIT INTERVIEW?	COPY TO ADMIN.
N/A				

DISCIPLINE

SUSPENSIONS:		EXPULSIONS:	
CURRENT: 0	**YTD:** 0	**CURRENT:** 0	**YTD:** 0

CLUB MONTESSORI

CLUB MONTESSORI STAFF	HOURS	CPR CERTS
Leanne Winslow (M-F)	2:00 - 5:00	Yes
Mikayla Ralph (M-F)	7:00 - 8:30	Yes
Tatjana Thorne (M-F)	7:30 - 8:30	Yes
Whitney Lindsay (M-F)	7:30 - 8:30	Yes
Veronica Greene (M-F)	2:00 - 6:00	Yes
Kaitlyn Fly (M-F)	2:00 - 6:00	Yes
Whitney Lindsay (M-F)	3:00 – 4:00	Yes

CLUB MONTESSORI ENROLLMENT	
BEFORE SCHOOL:	
AFTER SCHOOL:	
BEFORE & AFTER SCHOOL:	
KINDERGARTEN SUPPLEMENT:	
INTERSESSIONS:	Summer: 30-45 per day
EARLY RELEASE DAYS:	
PUNCH CARDS:	

STUDENT HEALTH AND SAFETY

TOPIC	GRADE	DATE	AGENCY
Hearing Screening	K, 2, 5 & 8	08/23/18	Contract Nurses
Vision Screening	1, 3 & 6	08/23/18	Contract Nurses
Scoliosis	7(F), 8(M)	08/23/18	Contract Nurses
Drug Education	7, 8	Winter	Health Curriculum
Sexual Health	7, 8	Spring	Health Curriculum

EMERGENCY DRILLS	DATE
Fire/Evacuation	
Earthquake	
Lockdown/Shelter in Place	
Club M – Fire Drill	08/01/18
Club M – Earthquake	

SPECIAL EDUCATION

ROLE	NAME	SCHEDULE
Point of Contact:	Kim Zawilski	M-F 7:30-4:30
Resource Specialist:	Dawn Nordquist	M-Th 8:00-4:30
Resource Specialist:	NPA	T-Th 8:00-4:30
Speech Therapist/Pathologist:	Leigh Anne Borg	M-F 8:00-4:30
Occupational Therapist	School Steps	T 8:00-4:30
Resource Aides:	Sara Eldridge Cherish Duff Michelle Nicdao	M-F 8:30-1:00 M-F 8:30-3:00 T-Th 8:30-3:00

TOTALS	
IEP:	66
RSP/SAI:	30
Speech:	50
OT:	10
Behavior/MH:	7
ELL:	TBD

FUNDRAISING EFFORTS

Event	Total Raised	Funds Used For:
Believe Kids Sales		Field Trip Programs – Kicks Off in September 2018

COMMENTS

The 2018-2019 school year looks to be an exciting one! Our staffing is in place after a few last-minute surprises and we are already excited to see how our new team members are bringing an infusion of positivity and excitement to the school community. Each of them has marveled at all the preparations that go into starting the new school year and are finding their own ways of contributing with new and fresh ideas. In addition, our community showed their sincere appreciation for last week's CMP-wide In-Service hosted by our Elk Grove Campus team, with special keynote speaker and presenter, Dr. Jane Nelson! What an honor to hear her present in person!

We had such fun sending our students off to a fun-filled summer during our musical parade carline at the end of last year, that we have plans to **welcome them back** in style too! In addition to Mrs. Cox guiding our families through the carline with her silly hats and her welcoming smile, and our First Day of School photo booth (see pictures below), we have several new ideas to make our morning drop-off loops a fun and community-building experience for all!





Enrollment Update from Head of School

Rising Sun Montessori School 9/12/18

Teacher's Name	Class Grade Levels	CA Credential	Montessori Certification	CPR/1st Aide/BBP/AED	Budgeted Numbers	Current	Variance
Hana Arbuckle	TK/K Leo	CTC	Early Childhood IP	Yes	25	25	0
Jeff Ritchie	1-3 Andromeda	CTC	Lower Elementary	Yes	26	28	2
Kate Watson	4-6 Pegasus	CTC	Lower Elementary	Yes	26	21	-5
Susan Parker	4-6 Phoenix	CTC	Lower and Upper Elementary	Yes	26	27	1
Karl Zierhut/Chris Brouillard	7-8 Taurus	CTC	Secondary	Yes	26	26	0
				Totals:	129	127	-2

Buckeye Union School District

2018-2019

AGENDA ITEM # :

Summary Report of Warrants

Warrant Registers for the period of: August 1, 2018 through August 31, 2018

Register #	Date	Fund	Fund #	Amount	Warrants
0010	2-Aug-2018	General Fund	01	$180,651.87	26
0012	1-Aug-2018	Bond Fund	21	69,166.44	1
0013	1-Aug-2018	Cafeteria	13	548.33	4
0014	1-Aug-2018	Health and Welfare	01	$469,919.39	8
0015	3-Aug-2018	General Fund	01	$6,760.00	2
0016	7-Aug-2018	General Fund	01	$124,724.07	22
0017	9-Aug-2018	Cafeteria	13	$3,460.24	14
0018	8-Aug-2018	General Fund	01	$1,677.85	3
0019	8-Aug-2018	Bond Fund	21	$19,668.13	1
0020	8-Aug-2018	State Building Fund	35	$153,790.22	13
0021	9-Aug-2018	General Fund	01	$36,251.53	20
0022	9-Aug-2018	General Fund	01	$2,701.55	1
0023	14-Aug-2018	General Fund	01	$37,030.32	47
0024	17-Aug-2018	General Fund	01	$92,816.15	18
0025	15-Aug-2018	General Fund	01	$4,476.59	9
0026	15-Aug-2018	State Building Fund	35	$6,185.04	7
0027	20-Aug-2018	Close Liab	01	$0.00	0
0028	20-Aug-2018	Cafeteria	13	$6,116.31	12
0029	21-Aug-2018	General Fund	01	$9,352.68	1
0030	20-Aug-2018	General Fund	01	$1,262.21	2
0031	22-Aug-2018	State Building Fund	35	$1,515,107.95	14
0032	21-Aug-2018	Bond Fund	21	$4,600.00	1
0033	22-Aug-2018	General Fund	01	$114,367.76	28
0034	23-Aug-2018	General Fund	01	$24,891.06	8
0035	29-Aug-2018	General Fund	01	$116,652.88	47
0036	28-Aug-2018	General Fund	01	$1,498.25	12
0037	28-Aug-2018	State Building Fund	35	$283,394.11	3
0038	28-Aug-2018	General Fund	01	$103,684.14	13
0039	29-Aug-2018	General Fund	01	$15,029.63	1
0040	29-Aug-2018	Health and Welfare	01	$513,564.50	9
0041	31-Aug-2018	General Fund	01	$6,382.75	2

A detailed listing of warrants is available in the District Office.

BUCKEYE UNION SCHOOL DISTRICT

MINUTES

PUBLIC HEARING/REGULAR MEETING
OF THE BOARD OF TRUSTEES
BUCKEYE UNION SCHOOL DISTRICT

DISTRICT VISION STATEMENT
Working together with families, the community, and a highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize his/her academic and personal success in a global society.

Wednesday, September 5, 2018
Multipurpose Room: District Office Board Room

Closed Session – 6:00 p.m.
Open Session – 7:00 p.m.

I. CALL TO ORDER
Winston Pingrey called the meeting to order

II. PUBLIC COMMENTS
None

III. ADJOURN TO CLOSED SESSION

1. Superintendent's Evaluation-Goal Setting

IV. RECONVENE TO OPEN SESSION & FLAG SALUTE
Winston Pingrey called the meeting to order 7:06 p.m. and led the flag salute.

V. CLOSED SESSION ANNOUNCEMENTS
None

VI. Approval of Agenda
Kirk Seal motioned, and Royce Gough seconded the motion. The motion the carried 5-0.

VII. ROLL CALL
Present: Winston Pingrey
Brenda Hanson-Smith
Gloria Silva

Kirk Seal
Royce Gough

VIII. PUBLIC COMMENTS
None

IX. SUPERINTENDENT'S REPORT
Superintendent Roth reported that I-Day was yesterday. He said that it is nice to see everyone come together for this event. He stated that 60 employees had been hired this past summer for the new school year. Superintendent Roth thanked Principal Doug Shupe for an amazing video he did for the staff at I-Day and asked him to share the video with the Board. The video is on the homepage of the District website. Additionally, Superintendent Roth stated that he and Jackie, along with Winston met today with the El Dorado Hills CSD for a 2x2 meeting with Board members and CSD staff. They talked about community services and our joint usage agreement with El Dorado Hills Community Service District. It was overall a good meeting.

X. REPORTS AND REQUESTS FROM BOARD MEMBERS
Winston Pingrey stated he was very impressed with all the donations that we have received from parents for our schools.

XI. CONSENT AGENDA
Royce Gough made a motion to approve the following items on the Consent Agenda as Presented. Kirk Seal seconded the motion. The motion carried 5-0.

1. Summary of Warrants July 1-July 31,2018
2. Minutes of the Regular Meeting August 16, 2018
3. Quarterly Report on Williams Uniform Complaint July 2018
4. Approval of Change Orders for Valley View Charter School
5. Notice of Completion-Valley View Charter School
6. Declaration of Surplus of Items: Brooks Elementary
7. Gifts to Schools
   - Verizon $750 donation to Oak Meadow School
   - Vanessa and Mark Boston $250 donation to Camerado Springs
   - John Nguyen and Michelle Tran $250 donation to Oak Meadow
   - Mr. and Mrs. Dewhurst $400 donation to Oak Meadow
   - Scott and Maryanne Jackson $400 donation to Oak Meadow
   - Brendan Twohig and Claudia Vidovic $400 donation to Oak Meadow
   - Kelly Urata $500 donation to Oak Meadow
   - Kara Coats (Sizzling Fresh Mongolian BBQ) $500 donation to Oak Meadow

XIII. PRESENTATIONS

1. Curriculum Update
   Director of Curriculum Patty Randolph said that a lot has been going on since the beginning of the school year and she has been quite busy. The District Office has hosted several trainings in our new training room and Board room. In the last month, she, Debbie Palmer along with Amy Gargani have hosted training for new teachers, Amplify trainings, SIPPS trainings, LCF trainings, CPI and CPR. The District

Office is being well utilized. She also added the District had their I-Day for staff, and it was very successful. Ms. Randolph reported that she was particularly pleased with being able to line up some great Amplify trainers for our staff.

IX. PUBLIC HEARINGS/ACTION ITEMS

1. Consideration/Adoption Resolution No.18-21 Ensuring Sufficiency of Textbooks and Instructional Materials Prior to the End of the 2018/2019 School Year.

In order to comply with the requirements of Education Code 60119, a public hearing will be held on or before the eighth week of school to provide information regarding sufficient standard-aligned textbooks or instructional materials consistent with the cycle and content of the curriculum for all students in the Buckeye Union School District.

Conduct of Hearing: a) Staff report and discussion; b) Public Testimony; c) Close the public hearing; d) Board discussion and vote

Open the Public Hearing: Opening the hearing at 7:22 pm

Staff Report: Superintendent Roth presented the annual resolution ensuring that all students have copies of textbooks and instructional materials. The resolution ensures that the District complies with Education Code 60119 which requires a public hearing be held before the eighth week of school to provide information regarding sufficient standard-aligned textbooks or instructional materials consistent with the cycle and content of the curriculum for all students in the Buckeye Union School District. Superintendent Roth is asking the Board to approve Resolution 18-21 Ensuring Sufficiency of Textbooks and Instructional Materials Prior to the End of the 2018/2019 School Year.

Public Testimony: None
Winston Pingrey closed the Public Hearing at 7:23 p.m.

Brenda Hanson-Smith moved to approve the adoption of Resolution No: 18-21 Ensuring Sufficiency of Textbooks and Instructional Materials Prior to the End of the 2018/2019 School Year. Gloria Silva seconded the motion. The motion carried 5-0.

2. Adoption of Charter School Application for CALSTRS Activation- EPMC Employer Paid Member Contribution Resolution 18-22.

Assistant Superintendent Jackie McHaney requested the Board approve the Adoption of the Charter School Application for CALSTRS Activation- EPMC Employer Paid Member Contribution Resolution 18-22. CALSTRS is requiring that the District do a separate EPMC Employer Paid Member Contribution Benefits Resolution for the Mandarin Immersion Charter.

Kirk Seal moved to approve the Adoption of Charter School Application for CALSTRS Activation- EPMC Employer Paid Member Contribution Resolution 18-22. Royce Gough seconded the motion. The motion carried 5-0.

3. First Reading of the Following California School Boards Association (CSBA) recommended Administrative Regulations (AR).

AR 6173.1 Education for Foster Youth

Superintendent Roth stated that the update to Administrative Regulation 6173.1 reflects changes necessitated by the enactment of the Every Student Succeeds Act, which amends the definition of a foster youth's "best interest" and requires districts and child welfare agencies to come to an agreement as to how transportation will be provided to enable foster youth to attend their school of origin. Superintendent Roth is recommending the approval AR 6173.1 Education for Foster Youth policy change.

Gloria Silva moved to approve Administrative Regulations 6173.1. Brenda Hanson-Smith seconded the motion. The motion carried 5-0.

X. NEXT MEETING
Wednesday, September 19, 2018
7:00 p.m., District Office Board Room

XI. ADJOURNMENT
Meeting adjourned at 7:28 p.m.

Approval Date: _____

By: _____
Clerk, Brenda Hanson-Smith, Ph.D.

By: _____
Secretary to the Board, David Roth, Ph.

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BUCKEYE UNION SCHOOL DISTRICT

PERSONNEL UPDATE
September 19, 2018

I. NEW CERTIFICATED/ADMINISTRATIVE STAFF

Shantel Pelote	-Temporary Intern Psychologist at Rolling Hills and Blue Oak Schools -Effective September 4, 2018 – June 5, 2019

II. NEW CLASSIFIED/CLASSIFIED MGMT/CONFIDENTIAL STAFF

Valerie Bustos	-Playground Monitor at 5.75 hours per day (Tuesday and Thursday) at Valley View Charter Montessori -August 21, 2018
Hannah Deitchman	-Teacher Associate at 4.5 hours per day (Monday's only) at Oak Meadow Elementary School -Effective September 10, 2018
Nicole Goff	-Teacher Associate at 4 hours per day at Silva Valley Elementary School -Effective September 10, 2018
Amber Kolb	-Playground Monitor at 2.5 hours per day at Buckeye School -Effective September 5, 2018
Ronald Narayan	-Teacher Associate (OH) at 4 hours per day at Valley View Charter Montessori School -Effective August 13, 2018
Pat Olson	-Teacher Associate (OH) at 6 hours (5 on Wednesday) at Oak Meadow Elementary School -Effective August 8, 2018
Erick Orme	-Playground Monitor at 2 hours per day at Rolling Hills Middle School -Effective September 5, 2018
Shelly Neal	-Crossing Guard at .5 hours per day at Silva Valley Elementary School -Effective August 27, 2018
Jessica Parrilla	-Teacher Associate (OH) at 1.5 hours per day at William Brooks Elementary School -Effective September 4, 2018
Holly Smith	-Teacher Associate (OH) at 6 hours (5 on Wednesday) at Rolling Hills Middle School -Effective August 21, 2018
Elinore Strong	-Teacher Associate (OH) at 6 hours (5 on Wednesday) at Rolling Hills Middle School -Effective September 4, 2018

Megan Underwood	-Teacher Associate (OH) at 3.75 hours per day at Oak Meadow Elementary School -Effective August 13, 2018

III. CHANGE OF STATUS

A. Certificated/Administrative

None

B. Classified

Elvira Absin	-Playground Monitor at 2.25 hours at Valley View Charter Montessori -Now Playground Monitor at 4.25 hours (3.75 on Wednesday) and Crossing Guard at 1.0 hour per day at Valley View Charter Montessori -Effective August 8, 2018
Michele Emmett	-Playground Monitor at 3.5 hours per day at Silva Valley Elementary School -Now Playground Monitor at 3.5 hours per day and Teacher Associate at .75 hours (Tuesday/Thursday) at Silva Valley Elementary School -Effective September 1, 2018
Lisa Fosbenner	-Teacher Associate at 4 hours per day at Silva Valley Elementary School -Now Teacher Associate (OH) at 6 hours per day (5 on Wednesday) at Silva Valley Elementary School -Effective August 27, 2018
Brianna Freeburn	-Teacher Associate (OH) at 6 hours per day (5 on Wednesday) at Rolling Hills Middle School -Now Teacher Associate (OH) at 6.25 hours per day (5.25 on Wednesday) at Rolling Hills Middle School -Effective September 5, 2018
Hailey Glatz	-Cafeteria Assistant at 3.25 hours per day at Buckeye Elementary School -Now Cafeteria Assistant at 3.25 hours per day at Buckeye Elementary School and Custodian at 3 hours per day at Valley View Charter Montessori -Effective August 28, 2018
Shawn McFarland	-Custodian at 8 hours at Camerado Springs Middle School -Now Head Custodian at 8 hours at Valley View Charter Montessori -Effective August 30, 2018
Rhonda Montano	-Teacher Associate at 1.5 hours and Playground Monitor at .5 Hours at Blue Oak Elementary School and Playground Monitor at 2.5 hours at Camerado Springs Middle School Now Teacher Associate at 1.5 hours, Teacher Associate at 2.5 hours Monday-Thursday, Teacher Associate at .75 hours Monday - Thursday (1.5 hours on Friday) and Playground Monitor at .5 hours per day at Blue Oak Elementary School -Effective September 1, 2018

Domenic Pesola	-Head Custodian at 8 hours at Valley View Charter Montessori -Now Head Custodian at 8 hours at the District Office -Effective September 4, 2018
Jill Reiman	-Teacher Associate (OH) at 6 hours per day (5 on Wednesday) at Rolling Hills Middle School -Now Teacher Associate (OH) at 6.25 hours per day (5.25 on Wednesday) at Rolling Hills Middle School -Effective September 5, 2018
Suzie Sliwka	-Teacher Associate at 1.5 hours at Silva Valley Elementary School -Now Teacher Associate at 1.5 hours and Teacher Associate at 1.5 hours (on Thursday) at Silva Valley Elementary School -Effective September 1, 2018
Elspeth Smith	Bus Driver at 4 hours per day in Transportation -Now Bus Driver at 4.25 hours per day in Transportation -Effective August 29, 2018
Angela Thuesen	-Teacher Associate (OH) at 6 hours (5 on Wednesday) at Camerado Springs Middle School -Now Teacher Associate (OH) at 6.25 hours (5.25 on Wednesday at Blue Oak Elementary School -Effective September 1, 2018
Lu Tonge	-Accountant II at 4 hours per day at the District Office -Now Assistant Accountant at 8 hours per day at the District Office -Effective September 1, 2018
Shane Vetter	-Playground Monitor at 2.75 hours per day at Oak Meadow Elementary School -Now Playground Monitor at 2 hours (1.5 on Wednesday) per day and Teacher Associate (OH) at 3.75 hours per day at Oak Meadow Elementary School -Effective September 10, 2018
Kevin Wirth	-Bus Driver at 4 hours per day in Transportation -Now Bus Driver at 6 hours per day in Transportation -Effective August 29, 2018

IV. LEAVE OF ABSENCE REQUEST

A. Certificated
None

B. Classified
None

V. RESIGNATION

A. Certificated/Administrative

Michelle Holbrook	-Special Education Teacher at Silva Valley School -Effective August 30, 2018

B. Classified

Jennifer McKay	-Teacher Associate (OH) at Blue Oak Elementary School -Effective August 31, 2018
Amy Neuvert	-Behavior Analyst III at District Office -Effective October 16, 2018

VI. RETIREMENT

A. Administrative/Certificated
None

B. Classified Management/Classified/Confidential
None

Application for Board Approval
of
Overnight or Out-of-State Field Trip
(per Board Policy 6153)

Date form submitted: September 6th, 2018 School site: Buckeye

Class(es) Participating: McClure and Routh

Trip destination: Hyde St. Pier, San Francisco

Dates of Trip: December 6th-7th and December 13th-14th, 2018
Educational standards supported by this trip:

Historical Interpretation:

3. Students identify and interpret the multiple causes and effects of historical events.

Chronological and Spatial Thinking:

3. Students explain how the present is connected to the past, identifying both similarities and differences between the two, and how some things change over time and some things stay the same.

Fiscal Plan/Impact: No financial impact to the District. Donations from Parent Teacher Club, financial aid from Maritime Program, and individual parents will cover all costs.

Number of students attending: 64 Number of chaperones: 12

Request submitted by: McClure and Routh

RECEIPT OF DONATION

Name of School
School Address

Name of Donor: Mr. & Mrs Beffa ~ Beffa Medical Group A.P.C.

Street Address: 708 Anna Place

City, State & Zip: El Dorado Hills, CA 95762

Telephone: 310-740-1510

Description of the Donation: (if cash or check, show the exact amount; if other than cash or check, include a detailed description of each item, including serial number)

Check # 2825, 2824

Donor's estimate of value: $1000.00

Purpose of the donation – if the donation is for a club or organization, indicate the name of the club or organization. Retain this form as a record of the donation.

classroom donations

If the donation is for the district, either for the use of the school or for another district program, forward the cash, check, or other item to the district business office with this form. Explain below whether the donation is for the school site or a specific district program.

Received at: Oak Meadow

Received by (principal or other administrator): Principal

Signature: [signature]

Date: 9/5/18

RECEIPT OF DONATION

Name of School
School Address

Name of Donor: Mr. & Mrs Beffa ~ Beffa Medical Group A.P.C.

Street Address: 708 Anna Place

City, State & Zip: El Dorado Hills, CA 95762

Telephone: 310-740-1510

Description of the Donation: (if cash or check, show the exact amount; if other than cash or check, include a detailed description of each item, including serial number)

Check # 2825, 2824

Donor's estimate of value: $1000.00

Purpose of the donation – if the donation is for a club or organization, indicate the name of the club or organization. Retain this form as a record of the donation.

classroom donations

If the donation is for the district, either for the use of the school or for another district program, forward the cash, check, or other item to the district business office with this form. Explain below whether the donation is for the school site or a specific district program.

Received at: Oak Meadow

Received by (principal or other administrator): Principal

Signature: [signature]

Date: 9/5/18

BUCKEYE UNION SCHOOL DISTRICT

CONSENT AGENDA ITEM #: VII.6.

ACTION: Approval of the Blue Oak Modernization Project Change Orders (No. 001.01 through Change Order No. 006.01)

SITUATION:

Attached is a D. G. Granade's Change Order No. 001.01 through Change Order No. 006.01 for the Blue Oak Modernization Project. Included in this summary is the description and dollar amount for each change order.

PLAN:

To have the Board approve D. G. Granade's Change Order No. 001.01 through Change Order No. 006.01 for the Blue Oak Modernization Project.

FISCAL IMPACT:

D. G. Granade's Change Orders Totaling: $665,995.00. Funding will come from Fund 35, and Fund 25.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board approve D. G. Granade's Change Order No. 001.01 through Change Order No. 006.01 for the Blue Oak Modernization Project.

Buckeye Union School District
Blue Oak Modernization Project

Change Order Breakdown for Board Approval

D.G. Granade		
Change Order No.	Description	$ Amount
1	Change Order No. 001.01 - Removal of existing flooring in Building B.	$ 4,347.00
2	Change Order No. 002.02 - Modifications to finishes and configuration of offices in the Building A, cabling changes in Building A, B & C, Cleaning of existing ductwork in Building A, B, & C, deductive change order for in-wall0table framing changes, tile changes and additions, moisture testing, upgrade of accustical panel fabric for Building B, addition of LP adapters for HVAC units, replacement of water valves for Building B & C, new floor sink in the kitchen area, and roof drain changes.	$ 69,210.00
3	Change Order No. 003.01 - Time and material work for Building B demolition and investigation through 6/29/18, demo of existing stucco and thin brick on Building B, replacement of stucco and thin brick on Building B.	$ 266,937.00
4	Change Order No. 004.01 - Additional low voltage cabling in Bulding A, additional tile work in Building A, roof drain modifications for kindergarten, additional water piping in the kitchen, replacement of existing flex duct in Building A & C, relacement of sewer cleanout boxes and water valve boxes, removal of underlayment on the stage floor, drinking fountain modifications, asphalt overlays in the main hard court area, additional signage for classroom numbering changes, faucet repair, vapor control for flooring in Building A, B & C, installation of Dens Deck on Building B roof, additional mobilization charge to split the Building B roof installation into two separate operations, overtime premium charges to accelerate striping, time and materials for additional landscaping.	$ 93,485.00
5	Change Order No. 005.01 - Changes to striping design, misc. roofing changes, addition of an air barrier for Building B, relocation of piping and vent, additional chain link fence work, additional scaffolding required over sloped roofs, additional curb near Building B ramp, prime and paint over existing rainbow wall, asphalt overlay by Building B.	$ 38,080.00
6	Change Order No. 006.01 - Fire alarm system modifications.	$ 193,936.00

Total Change Order Amount	$	665,995.00
Original Contract Amount	$	6,407,000.00
Total Change Order Amount	$	665,995.00
Revised Contract Amount	**$**	**7,072,995.00**

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: VIII.1.

ACTION: 2017/2018 Unaudited Actuals Financial Report & 2017/2018 Revised Budget

SITUATION:
The District is required to file with the County Superintendent of Schools and the Superintendent of Public Instruction an annual financial report of the District's unaudited revenues and expenditures for the previous fiscal year.

PLAN:
The plan is to have the Board approve and file, as required, the annual financial report of the District's unaudited revenues and expenditures for the 2017/2018 fiscal year and also to approve the 2018/2019 revised budget as presented.

FISCAL IMPACT:
None

LONG RANGE GOAL:
Legal requirement and District Goal #2: Maintain Fiscal Integrity & Accountability of District.

SUPERINTENDENT'S RECOMMENDATION:
The Superintendent recommends that the Board approve and file, as required, the annual finance report of the District's unaudited revenues and expenditures for the 2017/2018 fiscal year and approve the 2018/2019 revised budget and all transfers necessary to produce both reports.

2017-2018 Unaudied Actuals

Other Funds

			Food Service	Deferred Maintenance	Special Reserve	Bond	Developer Fees	State School Building	County School Facilities	Capital Project Fund - Mello Roos	Bond Interest and Redemption
	REVENUES	Account	*13*	*14*	*17*	*21*	*25*	*31*	*35*	*49*	*51*
1	Revenue Limit	8000	-	-	-	-					
2	Federal Revenues	8100-8299	495,275	-	-	-					
3	Other State Revenues	8300-8599	61,939		-	-			155,395	-	-
4	Local Revenues	8600-8799	711,060	2,369	4,161	4,454	564,739	909	109,825	3,126,499	1,574,859
5	Transfers In	8900	-	165,000	-	-	-		975,864	-	
6	Contributions to Restricted Programs	8980	-	-	-	-			-	-	
7	TOTAL REVENUES		1,268,273	167,369	4,161	4,454	564,739	909	1,241,084	3,126,499	1,574,859
8											
9	EXPENDITURES										
10	Certificated Salaries	1000	-	-	-						
11	Classified Salaries	2000	426,051	-	-		67,330				
12	Employee Benefits	3000	128,517	-	-		22,845				
13	Books & Supplies	4000	548,030	-	-	-	264				
14	Services & Operating Expenses	5000	91,945	-	-		44,534				
15	Capital Outlay	6000	-	640,279	-	406,371	10,780	409,823	8,213,634	-	1,494,288
16	Other Outgo/Transfers Out	7000 except 7300	-	-	-		-		-		-
17	Indirect Support	7300-7399	-	-	-					2,390,094	
18	TOTAL EXPENDITURES		1,194,543	640,279	-	406,371	145,753	409,823	8,213,634	2,390,094	1,494,288
19											
20	EXCESS (DEFICIENCY) OF REVENUES										
21	OVER EXPENDITURES	(A-B)	73,730	(472,910)	4,161	(401,917)	418,986	(408,914)	(6,972,550)	736,405	80,572
22											
23	BEGINNING BALANCE, July 1		72,923	895,684	364,462	401,917	1,823,896	409,360	12,172,454	4,964,968	1,063,855
24	ACTUAL ENDING BALANCE, June 30		146,653	422,774	368,623	-	2,242,882	446	5,199,904	5,701,373	1,144,426
	All balances are restricted or assigned										

Buckeye Union School District
2017-2018
Unaudited Actuals

			2017-2018 Unaudited Actuals				2018-2019 Budget				Variance		
			a	b	c		d	e	f		g	h	i
	REVENUES	Account	Unrestricted	Restricted	Total		Unrestricted	Restricted	Total		Unrestricted	Restricted	Total
1	Revenue Limit	8000	36,429,036	-	36,429,036		38,170,211	-	38,170,211		(1,741,175)	-	(1,741,175)
2	Federal Revenues	8100-8299	120,655	862,532	983,187		62,455	796,499	858,954		58,200	66,033	124,233
3	Other State Revenues	8300-8599	1,540,041	2,418,613	3,958,654		2,116,059	1,901,240	4,017,299		(576,018)	517,373	(58,645)
4	Local Revenues	8600-8799	756,934	2,120,718	2,877,652		474,813	1,634,532	2,109,345		282,121	486,186	768,307
5	Transfers In (Non-operational)	8900			-				-		-	-	-
6	Contributions to Restricted Programs	8980	(5,672,919)	5,672,919	-		(5,754,405)	5,754,405	-		81,486	(81,486)	-
7	TOTAL REVENUES		33,173,746	11,074,782	44,248,528		35,069,133	10,086,676	45,155,808		(1,895,387)	988,106	(907,280)
8													
9	EXPENDITURES												
10	Certificated Salaries	1000	18,159,279	2,075,555	20,234,834		18,039,814	2,043,036	20,082,850		119,465	32,519	151,984
11	Classified Salaries	2000	4,780,590	2,317,168	7,097,759		4,558,156	2,305,630	6,863,786		222,435	11,538	233,973
12	Employee Benefits	3000	7,656,709	3,133,757	10,790,466		7,567,194	3,233,279	10,800,473		89,515	(99,522)	(10,007)
13	Books & Supplies	4000	926,918	708,030	1,634,948		2,241,643	480,744	2,722,387		(1,314,725)	227,286	(1,087,439)
14	Services & Operating Expenses	5000	1,352,177	2,079,117	3,431,294		1,277,523	1,841,709	3,119,232		74,654	237,408	312,062
15	Capital Outlay	6000	55,976	18,634	74,609		50,298		50,298		5,678	18,634	24,311
16	Other Outgo/Transfers Out	7000 except 7300	228,869	364,473	593,342		471,852	50,665	522,517		(242,983)	313,808	70,825
17	Indirect Support	7300-7399	(1,576)	1,576	-		(131,612)	131,612	-		130,036	(130,036)	-
18	TOTAL EXPENDITURES		33,158,943	10,698,309	43,857,252		34,074,867	10,086,675	44,161,543		(915,924)	611,634	(304,291)
19													
20	EXCESS (DEFICIENCY) OF REVENUES												
21	OVER EXPENDITURES	(A-B)	14,804	376,473	391,276		994,266	1	994,265		(979,462)	376,472	(602,989)
22												-	-
23	BEGINNING BALANCE, July 1		6,980,915	1,306,231	8,287,146		6,995,719	1,682,704	8,678,423		(14,804)	(376,473)	(391,277)
24	ACTUAL ENDING BALANCE, June 30		6,995,719	1,682,704	8,678,423		7,989,985	1,682,705	9,672,690		(994,266)	(1)	(994,267)
25													
26	COMPONENTS OF ENDING BALANCE												
27	*RESERVED*												
28	Revolving Cash	9711	1,000	-	1,000		1,000	-	1,000		-	-	-
29	Prepaid Expenditures	9713	788,088	-	788,088		-	-	-		788,088	-	788,088
30	*RESTRICTED*	9740	-	1,206,180	1,206,180			1,206,181	1,206,181		-	(1)	(1)
31	*DESIGNATED*		-	-	-		-	-	-		-	-	-
32	Required Reserve for Economic Uncertainties (3%)	9789	1,315,718	-	1,315,718		1,324,846	-	1,324,846		(9,128)	-	(9,128)
33	Board Reserve for Economic Uncertainties (1%)	9789	438,573	-	438,573		441,615	-	441,615		(3,042)	-	(3,042)
34	Additional Economic Uncertainty reserve	9789	3,876,429	-	3,876,429		5,646,613	-	5,646,613		(1,770,184)	-	(1,770,184)
35	Reserve for Site Carryover	9789	575,911	476,524	1,052,435		575,911	476,524	1,052,435		-	-	-
37		9789	0	0	0		0	0	0		-	-	-
38	*Special Reserve Fund Balance*		*368,623*	*0*	*368,623*		*370,260*	*0*	*370,260*		-1,637	0	-1,637

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #:VIII.2. **Resolution No. 18-22. The 2017/2018 Appropriations Limit Recalculation and the 2018/2019 Estimated Appropriations Limit Calculation (Gann Limit)**

SITUATION:
The Gann Limit (named for Paul Gann, the author of Proposition 4, which amended the State Constitution to establish this limit) is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation (represented by per capita personal income) and caseloads (represented by average daily attendance [ADA] for schools).

Established in 1979 following the enactment of Proposition 13 and subsequently amended by Proposition 111, the Gann Limit has become a largely pro forma calculation that no longer constrains governmental expenditures. This is because the limit has grown significantly faster than appropriations subject to the limit.

PLAN:
The plan is to have the Board approve Resolution No. 18-22 adopting the 2017/2018 Appropriations Limit Recalculation and the 2018/2019 Estimated Appropriations Limit Calculation as prepared by staff.

FISCAL IMPACT:
None

LONG RANGE GOAL:
N/A - School agencies are required to perform Gann Limit calculations by the State Constitution.

SUPERINTENDENT'S RECOMMENDATION:
The Superintendent recommends that the Board approve Resolution No. 18-22 adopting the 2017/2018 Appropriations Limit Recalculation and the 2018/2019 Estimated Appropriations Limit Calculation (Gann Limit) as prepared by staff.

BUCKEYE UNION SCHOOL DISTRICT

Resolution No. 18-22

RESOLUTION FOR ADOPTING THE "GANN" LIMIT

WHEREAS, in November, 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIIIB to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits", for public agencies including school districts; and,

WHEREAS, the district must establish a Gann Limit for the 2017-18 fiscal year and a projected Gann Limit for the 2018-19 fiscal year in accordance with the provisions of Article XIIIB and applicable statutory law; and,

WHEREAS, the change in statutory law enacted by Assembly Bill 439, Chapter 134 of the statutes of 1987, increased the amount of state aid which counts toward the district's Gann Limit; and,

WHEREAS, Section 7902.1 of the Government Code authorizes a district to increase its Gann Limit up to the level of the district's appropriations subject to limitation provided that the district inform the state of this action so that the state shall decrease its Gann Limit by a like amount.

NOW, THEREFORE, BE IT RESOLVED that this board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2017-18 and 2018-19 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this board does hereby declare that the appropriations in the budget for the 2017-18 and 2018-19 fiscal years do not exceed the limitations imposed by Proposition 4;

AND, BE IT FURTHER RESOLVED that the superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

ADOPTED this 19th day of September 2018, at a regular meeting by the following witnesses:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAINED: _____

_____
Brenda Hanson-Smith, Ph.D.
Clerk of the Board of Trustees

_____
Attest: David Roth, Ph.D.
Secretary to the Board of Trustees

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: VIII.3.

ACTION: Resolution No. 18-23: Eliminating Classified Employee Services Effective November 21, 2018

SITUATION:
The District employs teacher associates for a variety of purposes and with different funding sources. Each year the District assesses its needs and funding available and makes adjustments. Due to changes in enrollment at one of our middle schools, it will not be necessary to staff one 3.25 hour teacher associate, special education position. State law specifies that in order to reduce services provided by classified employees, those employees must be notified of possible reduction or layoff 60 days prior to the effective date of the reduction or layoff. Although the employee affected by this reduction in services was provided an opportunity to fill a position at another school site, the offer was declined and the employee elected to be laid off rather than assigned to an alternative site. As a result, the attached resolution implements the reductions in particular kinds of services provided by classified employees and authorizes the Superintendent to notify those employees impacted by the reductions or eliminations.

PLAN:
The plan is to eliminate specific classified positions as noted in Resolution No. 18-23

FISCAL IMPACT:
An estimated reduction of $12,255.00 in staffing costs for the 2018-2019 school year. The purpose of this resolution is to notify specific classified employees of an intention to eliminate their services based on a lack of work or lack of funds.

SUPERINTENDENT'S RECOMMENDATION:
The Superintendent recommends that the Board approve Resolution No. 18-23: Eliminating Classified Employee Services, effective November 21, 2018.

BEFORE THE
GOVERNING BOARD
OF THE
BUCKEYE UNION SCHOOL DISTRICT

REDUCTION IN CLASSIFIED STAFF DUE TO LACK OF WORK AND/OR LACK OF FUNDS

RESOLUTION NO. 18-23

WHEREAS, California Education Code § 45308 states that classified and confidential employees shall be subject to layoff due to lack of work or lack of funds;

WHEREAS, California Education Code § 45117 provides that where classified (including confidential) employees are subject to layoff, the affected employee shall be given a notice of layoff not less than sixty (60) days prior to the effective date of the layoff and informed of their displacement rights, if any, and their reemployment rights;

WHEREAS, the Governing Board of the Buckeye Union School District has determined that it shall be necessary to reduce the following particular kinds of classified services not later than November 21, 2018:

CLASSIFIED POSITIONS	**# Days/Hours Reduction/Elimination**
Teacher Associate (OH)	3.25 hours per day for 196 days

NOW, THEREFORE, THE GOVERNING BOARD OF THE BUCKEYE UNION SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the above recitals are all true and correct.

Section 2. That due to lack of work or lack of funds, this Governing Board has determined that the following level of service shall be reduced:

CLASSIFIED POSITIONS	**# Days/Hours Reduction/Elimination**
Teacher Associate (OH)	3.25 hours per day for 196 days

Section 3. That the District Superintendent or his designee is directed to give notice of layoff to the affected classified employee(s) pursuant to Education Code §45117. Such notice shall be pursuant to this Resolution and applicable provisions of the Education Code of the State of California.

Section 4. That said layoff shall become effective at the close of business on November 21, 2018, and such notice shall be served on employees no later than September 21, 2018 to provide at least 60 days advance notice to employees of this action.

2018 Local Agency Biennial Notice

Name of Agency: Buckeye Union School District

Mailing Address: P.O. Box 4768, El Dorado Hills, CA 95762

Contact Person: Coleen Schwietert Office Phone No: 530-677-2261 Ext. 1012

E-mail:cschwietert@buckeyeusd.org Fax No: 916-934-0920

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code requires disclosure by agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict-of-interest code and has determined that (*Check one box*):

☐ **An amendment is required. The following amendments are necessary:**
(*Mark all that apply.*)

- o Include new positions.
- o Revise disclosure categories.
- o Revise the titles of existing positions.
- o Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions.
- o Other (*describe*) _____

☒ **No amendment is required.**

☐ **The code is currently under review by the code reviewing body.**

Verification

The agency's code accurately designates all positions that make or participate in the making of governmental decisions; the disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding the designated positions; and the code includes all other provisions required by Government Code Section 87302.

_____ _____

Signature of Chief Executive Office *Date*

Complete this notice regardless of how recently your code was approved or amended.
Please return this notice no later than **August 24, 2018** to:

El Dorado County Registrar of Voters – Attn: Kim Smith – P.O. Box 678001, Placerville, CA 95667

PLEASE DO NOT RETURN THIS FORM TO THE FPPC

Biennial Report Form

BIENNIAL CONFLICT-OF-INTEREST REVIEW

Buckeye Union School District

Districts Name

Please select all that apply *(attach additional pages, if needed)*:

X The legislative body of the above named Agency has reviewed the agency's Conflict-of-Interest Code and finds it to satisfy our needs.

_____ The legislative body has reviewed the list of reporting positions and request to ADD the following:

1. _____
2. _____
3. _____
4. _____

_____ The legislative body has reviewed the list of reporting positions and request to DELETE the following:

1. _____
2. _____
3. _____
4. _____

****If the district is not amending the Conflict-of-Interest Code, forward a *CURRENT* Conflict-of-Interest Code to the Elections Department**

Please contact Kim Smith at the Elections Department at Ext. 7490 if you require any further information or assistance. This form must be returned to the Elections Department no later than **Friday, August 24, 2018.**

_____

Signature

This _____ day of _____, 2018

BUCKEYE UNION SCHOOL DISTRICT
RESOLUTION No. 18-24

ADOPTING THE CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Governing Board of the Buckeye Union School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Buckeye Union School District has recently reviewed its positions, and the duties of each position, and has determined that no changes to the current conflict of interest code are necessary, and by this action is re-adopting the current Conflict of Interest Code; and

WHEREAS, any earlier resolutions, bylaws, and appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW, THEREFORE, the District hereby finds, determines, declares and resolves as follows:

Section 1. All of the recitals set forth above are true and correct, and the Governing Board so finds and determines.

Section 2. That the Buckeye Union School District Governing Board adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED this 19th day of September 2018, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

BUCKEYE UNION SCHOOL DISTRICT

_____
Winston Pingrey, President of the Governing Board

_____
Brenda Hanson-Smith, Ph.D., Clerk of the Governing Board

I, Dr. David Roth, certify that the foregoing is a correct copy of a resolution passed and adopted by the Buckeye Union School District Board of Trustees in El Dorado County on September 19, 2018

_____
David Roth, Ph.D., Superintendent

Section 5. The District Superintendent or the Superintendent's designee is further authorized to take any further actions necessary to carry out the intent of this Resolution.

Section 6. In the event any section or portion of this Resolution shall be determined invalid or unconstitutional, such section or portion shall be deemed severable and all other sections or portions hereof shall remain in full force and effect. The Board hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause or phrase irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared to be unconstitutional.

Passed and Adopted by roll call vote this September 19, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Winston Pingrey
President, Governing Board

_____
Brenda Hanson-Smith
Clerk, Governing Board

Designated Positions
Designated Position Disclosure Category

Governing Board Members: Category No. 3
Superintendent: Category No. 3
Assistant/Associate/Deputy Superintendent: Category No. 3
Purchasing Agent: Category No. 1
Director: Category No. 2
Principal: Category No. 2
Assistant/Vice Principal: Category No. 2
Maintenance and Operations Director: Category No. 2
Supervisors: Category No. 2

Disclosures of Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent. The Superintendent's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement
4. Authorize the district to enter into, modify or renew a contract that requires district approval E 9270(d)
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study or similar item
7. Adopt or grant district approval of district policies, standards or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's Conflict of Interest Code. (2 CCR 18701)

CONFLICT OF INTEREST CODE
OF THE BUCKEYE UNION SCHOOL DISTRICT

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Governing Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

APPENDIX
DISCLOSURE CATEGORIES

1. Category 1: A person designated Category 1 shall disclose:

   a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
   b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district.

2. Category 2: A person designated Category 2 shall disclose:

   a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
   b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

3. Full Disclosure:

   Because it has been determined that the district’s Board members and/or Superintendent “manage public investments,” they and other persons designed for “full disclosure” shall disclose, in accordance with Government Code 87200:E 9270(c)

   a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.

   b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.