



BUCKEYE UNION SCHOOL DISTRICT

AGENDA

PUBLIC HEARING/REGULAR MEETING OF THE BOARD OF TRUSTEES BUCKEYE UNION SCHOOL DISTRICT

DISTRICT VISION STATEMENT

Working together with families, the community, and a highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize his/her academic and personal success in a global society.

Wednesday, December 18, 2019
Buckeye Union School District- Board Room

Closed Session – 6:00 p.m.
Open Session – 7:00 p.m.

- I. CALL TO ORDER
- II. PUBLIC COMMENTS
- III. ADJOURN TO CLOSED SESSION
 - 1. Conference with District Negotiators Superintendent Dr. David Roth and Assistant Superintendent Jackie McHaney in reference to negotiations with the Buckeye Teachers' Association (BTA)
 - 2. Conference with District Negotiators Superintendent Dr. David Roth and Assistant Superintendent Jackie McHaney in reference to negotiations with the California School Employees Association (CSEA)
- IV. RECONVENE IN OPEN SESSION & FLAG SALUTE
- V. ROLL CALL
- VI. APPROVAL OF AGENDA
- VII. PUBLIC COMMENTS
- VIII. PRESENTATIONS
 - 1. Rolling Hills Middle School Student Representative: Riley Johnson, President

2. Transportation: Employee of the Year- Ken Harris
3. Oak Meadow Elementary School Single Plan for Student Achievement: Tracy Linyard
4. Rolling Hills Middle School Single Plan for Student Achievement: Debbie Bowers
5. Silva Valley Elementary School Single Plan for Student Achievement: Brandon Beadle
6. William Brooks Elementary School Single Plan for Student Achievement: Amy Theberge

IX. REPORTS

1. Budget Update: Jackie McHaney
2. Enrollment Report: Jackie McHaney
3. Association Reports: BTA
4. Association Report: CSEA
5. IB Update: Amy Gargani
6. California Montessori Project Charter School Report: Kim Zawilski
7. Rising Sun Montessori Charter School Report: Karl Zierhut
8. Clarksville Charter School Report: Jennell Sherman
9. Cottonwood Charter School Report: Julie Haycock
10. Reports and Requests by Board Members
11. Superintendent's Report: David Roth, Ph.D.

X. CONSENT AGENDA

1. Summary Report of Warrants
2. Meeting Minutes, November 6, 2019
3. Personnel Update
4. 2018/2019 Single Plans for Student Achievement: Oak Meadow Elementary, Rolling Hills Middle School, Silva Valley Elementary, and William Brooks Elementary

XI. DISCUSSION ITEM

1. Review Draft Final Settlement Agreement between the El Dorado Schools Financing Authority and Serrano El Dorado Owners' Association

(Jackie McHaney, Asst. Superintendent)

XII. REVIEW & ACTION ITEMS

1. Adoption of the Positive Certification of Fiscal Year 2019/2020 First Interim Report for the Period Ending October 31, 2019, and Approval of Budget Revisions

(Jackie McHaney, Assistant Superintendent)

2. Receive and File Community Facilities District (CFD) No.2007-1 Fiscal Year 2019/2020 Annual Report

(Brian McCahon, Director of Facilities)

3. Authorization to Post RFP for Wide Area Network Services-E-Rate

(Brian McCahon, Director of Facilities)

4. Blue Oak Modernization Final Accounting and Change Order Approval

(Brian McCahon, Director of Facilities)

5. Organization of the Board: Election of Officers, 19/20 Board Calendar Dates, Time, and Place of Board Meetings, Appointments to Committees

(David Roth, Ph.D. Superintendent)

6. Certification by the Board of Trustees of the Verified Signatures of the Board Members and of the Persons Authorized to Sign Orders in its Name

(David Roth, Ph.D. Superintendent)

7. Nomination for CSBA Delegate Assembly

(David Roth, Ph.D. Superintendent)

XIII. ADJOURNMENT

Next Meeting

Next Meeting: January 15, 2020

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762 during normal business hours. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date.

PROJECTED ENROLLMENT 2019-2020 AS OF 11-13-19

	Buckeye Elem.	Blue Oak Elem.	Valley View	William Brooks	Silva Valley	Oak Meadow	Mandarin	Rolling Hills	Camerado	TOTAL
TK		19	21	19	12	15				86
K	84	62	75	56	61	62	20			420
1st	71	84	80	76	72	90	23			496
2nd	65	70	88	63	66	80	18			450
3rd	55	82	93	93	91	104				518
4th	60	86	86	95	111	101				539
5th	60	91	90	76	61	93				471
6th			67					312	153	532
7th			91					330	180	601
8th			44					320	193	557
TOTAL	395	494	735	478	474	545	61	962	526	4670
Ending 18-19	370	457	611	509	518	633	44	995	587	
Difference	25	37	124	-31	-44	-88	17	-33	-61	

Demograph Report - December 2018 -	Variance
85	1
455	-35
436	60
491	-41
529	-11
473	66
516	-45
582	-50
555	46
579	-22

NPS 8

ENROLLMENT HISTORY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
2016/17		4653	4680	4656	4658	4705	4729	4678	4674	###	
2017/18	4837	4764	4769	4760	4764	4775	4786	4811	4811	###	
2018/19	4744	4729	4759	4731	4730	4777	4721	4732	4732	###	
2019/20	N/A	4667	4662	4681	4678						



Campus: Shingle Springs

Principal: Kim Zawilski

Report Month: October 2019

Date Range of Report: 10-01-19 to 10-31-19

Shingle Springs Campus Update

CLASSROOMS

TEACHER'S NAME	CLASSROOM	GRADE LEVEL	CA CRED.	MONTESSORI CERTIFICATION	CPR CERTS	BUDGETED NUMBERS	CURRENT ENROLLMENT	NUMBER OVER/UNDER BUDGET
Amber Presnall	Pine	K/1	CTC	3-6/6-9 IP	Yes	20	20	0
Molly Kimber	Apple	K/1	CTC	3-6/6-9	Yes	20	20	0
Eileen Perkins	Mimosa	K/1	CTC	3-6/6-9	Yes	17	17	0
Natasha Raffety	Mimosa	K/1	CTC	3-6/MS	Yes	16	16	0
Charmaine Scott	Cedar	K/1	CTC	3-6/6-9	Yes	17	17	0
Shari DeVille	Cedar	K/1	CTC	3-6/6-9	Yes	16	16	0
Jan Fagan	Aspen	2/3	CTC	6-9	Yes	21	21	0
Shannan Chanda/ Gwyne Parker	Wisteria	2/3	CTC	6-9 6-9/9-12	Yes	21	21	0
Ronda Ritchie	Laurel	2/3	CTC	6-9	Yes	21	21	0
Emily McDaniel	Willow	2/3	CTC	6-9	Yes	21	21	0
Wendy Derish	Olive	2/3	CTC	6-9/9-12	Yes	21	21	0
Caleb Peterson	Cypress	4/5/6	CTC	6-9/9-12	Yes	22	24	+2
Kathy Gerstle	Manzanita	4/5/6	CTC	6-9/9-12	Yes	23	25	+2
Kelly Barton	Fig	4/5/6	CTC	6-9/9-12	Yes	23	25	+2
Christina Sherrod	Elm	4/5/6	CTC	6-9/9-12	Yes	23	25	+2
Kanchana Sriram	Magnolia	4/5/6:	CTC	6-9/9-12	Yes	16	16	0
Marie Liston	Magnolia	4/5/6	CTC	6-12 IP	Yes	17	17	0
Alison Rosen/ Gwyne Parker	Birch	4/5/6	CTC	6-9/9-12 6-9/9-12	Yes	17	15	-2
Patty Blankenship	Birch	4/5/6	CTC	6-9/9-12	Yes	16	15	-1
Robert Thomas	Sequoia	7/8	CTC	Secondary (MS)	Yes	24	24	0
Tom Freer	Sequoia	7/8	CTC	6-9 & MS (IP)	Yes	24	24	0
Mario Sorrentino	Sequoia	7/8	CTC	Secondary (MS)	Yes	24	23	-1
Kim Yeager/ Sueanne Zufelt	Sequoia	7/8	CTC	6-9/9-12 & MS 3-6	Yes	24	24	0

ENROLLMENT

BUDGETED ENROLLMENT:		465	ACTUAL ENROLLMENT:		469 (+4)				
LOTTERY BINDER:	K	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th
2019-2020	62	26	11	7	9	7	12	7	2

ENROLLMENTS & DISENROLLMENTS

STUDENT NUMBER	GRADE LEVEL	REASON	EXIT INTERVIEW?	COPY TO ADMIN.
7445747766	6 th	Moving to HomeSchool Program	Yes	

DISCIPLINE

SUSPENSIONS:		EXPULSIONS:	
CURRENT: 1	YTD: 2	CURRENT: 0	YTD: 0

CLUB MONTESSORI

CLUB MONTESSORI STAFF	HOURS	CPR CERTS	CLUB MONTESSORI ENROLLMENT	
Kaylee Meinz (M-F)	3:00 - 4:30	Yes	BEFORE SCHOOL:	9
Mikayla Ralph (M-F)	7:00 - 8:30	Yes	AFTER SCHOOL:	10
Lainey Lord (M-F)	7:30 - 8:30	Yes	BEFORE & AFTER SCHOOL:	30
Karen Haena (M-F)	8:00 - 8:30	Yes	KINDERGARTEN SUPPLEMENT:	25
Rachelle LeMoine (M-F)	2:00 - 4:45	Yes	THANKSGIVING INTERSESSIONS:	36
Tatjana Thorne (M-F)	3:00 - 4:30	Yes	EARLY RELEASE DAYS:	90
Raechel Hayden (M-F)	2:00 – 6:00	Yes	PUNCH CARDS:	127
Kylee Ralph (M-F)	2:00 – 6:00	Yes	STAFF CHILDREN:	34

STUDENT HEALTH AND SAFETY

TOPIC	GRADE	DATE	AGENCY
Hearing Screening	K, 2, 5 & 8	11/04/19	K-12 Health
Vision Screening	1, 3 & 6	11/04/19	K-12 Health
Scoliosis	7(F), 8(M)	TBD	K-12 Health
Drug Education	7, 8	Winter	Health Curriculum
Sexual Health	7, 8	Spring	Health Curriculum

EMERGENCY DRILLS	SCHEDULED DATE
Fire/Evacuation	12/10/19
Earthquake	09/19/19
Lockdown/Shelter in Place	10/16/19
Club M – Fire Drill	11/26/19
Club M – Shelter in Place	10/16/19

SPECIAL EDUCATION

ROLE	NAME	SCHEDULE
Point of Contact:	Kim Zawilski	M-F 7:30-4:30
Resource Specialist:	Dawn Nordquist	M-Th 8:00-4:30
Resource Specialist:	Robyn Axline	M-F 8:00-4:30
Speech Therapist/Pathologist:	Leigh Anne Krueger	M-F 8:00-4:30
SLP Aide:	Joyce Hollingsworth	T & Th 8:30-3:00
Occupational Therapist	School Steps	T 8:00-4:30
Resource Aides:	Katie Curtin Elizabeth Winn Liz Muir Sara Baco	M-F 8:30-2:00 M-F 9:00-3:00 T, W, Th 9:00-3:00 M-F 8:30-12:30

TOTALS	
IEP:	71
RSP/SAI:	40
Speech:	50
OT:	16
Behavior	6
Mental Health:	4
ELL:	2

FUNDRAISING EFFORTS

Event	Total Raised	Funds Used For:
Believe Kids Sales	\$7,300	August – September 2019: Field Trip Support
Gala: "Parent Round Up"	\$29,500	September 21, 2019: Athletic Program Support, Sensory Equipment, VAPA
Fall Scholastic Book Faire	\$4,555	November 12 – 15, 2019: Library Books
See's Candy	TBD	November 18 – December 2, 2019: Campus Improvement Projects

COMMENTS

Our VAPA Teacher, Kevin Meinz, and the CMP Cast of Hawks are proud to present **Clue, On Stage!** with the complete cast from one of our favorite board games. The board game is brought to the stage in a humorous way. Miss Scarlet, Mrs. Peacock, Mrs. White, Colonel Mustard, Professor Plum and Mr. Green have all been summoned to Body Manor, owned by the famed Mr. Body. Together, they must solve the mystery of the untimely death of Mr. Body, and find the giant envelope marked "confidential," so as not to get thrown into jail themselves. We are excited to present this CMP production on the big stage at Studio 81!





Enrollment Update from Head of School

Rising Sun Montessori School 12/9/19

Teacher's Name	Class Grade Levels	CA Credential	Montessori Certification	CPR/1st Aide/BBP/AED	Budgeted Numbers	Current	Variance
Hana Arbuckle	TK/K Leo	CTC	Early Childhood	Yes	20	17	-3
Linda Reik	TK/K Sunflower	CTC	Early Childhood and Lower Elementary	Yes	22	21	-1
Jeff Ritchie	1-3 Andromeda	CTC	Lower Elementary	Yes	27	28	1
Kate Watson	1-3 Seashell	CTC	Lower Elementary	Yes	27	28	1
Susan Parker	4-6 Phoenix	CTC	Lower and Upper Elementary	Yes	26	23	-3
Karl Zierhut	7-8 Taurus	CTC	Secondary	Yes	26	20	-6
				Totals:	148	137	-11

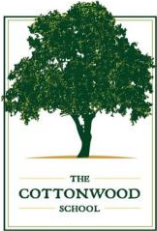


Enrollment Update from Principal

Clarksville Charter School

Current Enrollment County by County/Gradelevel as of 12/9/19

Grade	Amador	El Dorado	Placer	Sacramento
TK	5	40	3	8
KN	4	78	8	9
1	10	89	12	10
2	10	59	7	15
3	11	69	6	11
4	8	63	8	7
5	5	68	10	7
6	9	88	11	11
7	10	71	8	9
8	3	83	11	12
9	4	33	12	8
10	3	35	7	12
11	1	47	10	10
12	1	20	14	12
Curent Total	84	843	127	141
Variance	-1	-11	0	-4



Enrollment Update from Principal

The Cottonwood School

Current Enrollment County by County/Gradelevel as of 12/9/19

Grade	Amador	El Dorado	Placer	Sacramento
TK	0	0	76	104
KN	5	0	133	166
1	2	0	122	107
2	4	0	116	125
3	3	0	112	92
4	3	0	98	118
5	0	0	103	107
6	2	1	117	113
7	3	0	90	100
8	3	0	83	82
9	1	3	69	85
10	1	0	55	57
11	1	0	66	46
12	0	0	0	1
Curent Total	28	4	1,240	1,303
Variance	-2	3	28	61

Elementary Enrollment:	2,190
High School - Homeschool Enrollment:	386
High School - In-Seat Enrollment:	7

BUCKEYE UNION SCHOOL DISTRICT

PERSONNEL UPDATE

December 18, 2019

I. NEW CERTIFICATED/ADMINISTRATIVE STAFF

None

II. NEW CLASSIFIED/CLASSIFIED MGMT/CONFIDENTIAL STAFF

Teryon Allen	-Bus Driver at 4.5 hours per day in the Transportation Department -Effective December 2, 2019
Cigdem Askin	-Teacher Associate (OH) at 3.5 hours per day (2.75 on early release Wednesday) at William Brooks Elementary School -Effective December 2, 2019
Cody Lonbaken	-Custodian at 8 hours per day at Silva Valley Elementary School - Effective December 2, 2019

III. CHANGE OF STATUS

A. Certificated/Administrative
None

B. Classified

Debbielynn Perez	-Cafeteria Assistant at 3.5 hours per day at Valley View Charter Montessori School -Now Cafeteria Assistant at 3.75 hours per day at Valley View Charter Montessori School -Effective August 6, 2019
Katie Schillinger-Silva	-Cafeteria Assistant at 3.5 hours per day at Valley View Charter Montessori School -Now Cafeteria Assistant at 3.75 hours per day at Valley View Charter Montessori School -Effective August 6, 2019

IV. LEAVE OF ABSENCE REQUEST

A. Certificated
None

B. Classified
None

V. RESIGNATION/RETIREMENT

A. Certificated/Administrative
None

B. Classified

Ashley Volker	-Playground Monitor at Blue Oak Elementary School -Effective December 20, 2019
---------------	---



BUCKEYE UNION SCHOOL DISTRICT

MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES BUCKEYE UNION SCHOOL DISTRICT

DISTRICT VISION STATEMENT

Working together with families, the community, and a highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize his/her academic and personal success in a global society.

Wednesday, November 6, 2019

Board Room at District Office

5049 Robert J. Mathews Parkway, El Dorado Hills

No Closed Session – 6:00 p.m.

Open Session – 7:00 p.m.

I. **CALL TO ORDER**

Brenda Hanson-Smith called the meeting to order at 7:00 p.m., and Crista Gomez led the flag salute.

II. **PUBLIC COMMENTS**

None

III. **RECONVENE TO OPEN SESSION & FLAG SALUTE**

IV. **CLOSED SESSION ANNOUNCEMENTS**

V. **ROLL CALL**

Present: Brenda Hanson-Smith

Gloria Silva

Jon Yoffie

Winston Pingrey

Not Present: Kirk Seal

VI. **APPROVAL OF AGENDA**

Assistant Superintendent Jackie McHaney asked to move Consent Agenda Item #XI.5 to Action Item XI.1, and move XI.1. to Action Item XI.2 and renumber the remaining items on the agenda.

Gloria Silva motioned to approve the Agenda, with the proposed revision. Winston Pingrey seconded the motion. The motion carried 4-0.

VII. **PUBLIC COMMENTS**

Principal Doug Shupe shared pictures from Camerado Springs students and staff who lined Highway 50 in support of fallen Officer Brian Ishmael. Principal Shupe also shared pictures from the Senior Ball - a great time had by all. During the public comments, District staff also shared the video that made national television of the run held in support of fallen Officer Brian Ishmael at Buckeye Elementary. Ms. Washer, special education teacher, shared that over 100 people attended the run at Buckeye Elementary honoring Officer Ishmael.

VIII. **PRESENTATIONS**

1. Camerado Springs Middle School Student Representative: Crista Gomez, President, and Erin Gardner, Vice President

Crista Gomez and Erin Gardner reported on behalf of Camerado. Ms. Gomez and Ms. Gardner reported to the Board that they enjoyed their break and are happy to be back at school. Both Crista and Erin shared their experience on campus during the recent public safety power shutdown, noting for the Board that it was not too bad. There is a lot going on at Camerado, such as Red Ribbon Week and the Senior Ball. The theme this year for the senior ball was Hawaiian. The entertainment was provided by the jazz band, who did an amazing job and the seniors who attended obviously love to dance! They had a large showing of seniors and it was a lot of fun. What a great day to be a wildcat! Students and staff also made and shared signs along Highway 50 fencing near the Faith Episcopal Church during the procession for fallen Officer Brian Ishmael. They are looking forward to Thursday at which time they will be treated to a gourmet hot dog lunch for the 100 day merit lunch. Over 500 students will participate as having earned this privilege. Ms. Gomez and Ms. Gardner wished all a wonderful holiday and look forward to seeing everyone next year.

IX. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. Minutes of the Regular Meeting October 16, 2019
2. Gifts to Schools
 - Follett School Solutions, \$5000.00 to Rolling Hills Middle School
 - Follett School Solutions, \$5000.00 to Camerado Springs Middle School
3. Quarterly Report on Williams Uniform Complaints- October 2019
4. Investment Portfolio Report- Quarter Ending September 30, 2019

Gloria Silva motioned to approve the consent agenda as presented. Winston Pingrey seconded the motion. The motion carried 4-0.

X. REVIEW & ACTION ITEMS

- 1. Consider and Approve MOU between Buckeye Union School District and Special Olympics Northern California Inc. for the Schools Partnership Program**

The proposed MOU provides funds to the District to allow it to offset some costs associated with participating in the Special Olympics Program. Claire Ramaley from the Special Olympics and Lauren Washer attended the meeting. Ms. Washer shared that she has been the acting coordinator and has had over 90 participate in the Special Olympics within the Buckeye School district. At this time soccer and basketball are the two main sports that are played. Both she and Ms. Ramaley are thrilled to be able to provide this opportunity to students in the Buckeye Union School District.

Gloria Silva motioned to approve the MOU between Buckeye Union School District and Special Olympics Northern California Inc. for the Schools Partnership Program. Winston Pingrey seconded the motion. The motion carried 4-0.

- 2. California Dashboard - Local Indicators Report Buckeye Union**

Assistant Superintendent Jackie McHaney reported on the Local Indicators for Buckeye Union School District School. Ms. McHaney advised the Board that the District has entered the updated local indicator information into the District's Dashboard and reported that all local indicators has been met by the District. The Dashboard will be reviewed with the Board once the State publishes the 2019 Dashboard, which will then allow the District to publish and disseminate the document further. Ms. McHaney requested the Board approve the Local Indicator Report as presented.

President Brenda Hanson-Smith advised the Board that the indicators for Valley View Charter Montessori and Buckeye Union Mandarin Immersion Charter School are the same as presented for Buckeye and asked the remaining Board members if they would like to consider and act on all three Action Items at one time.

Gloria Silva motioned to approve the California Dashboards Reports for Buckeye Union School District, Valley View Charter Montessori School, and the Buckeye Union Mandarin Immersion Charter School. Jon Yoffie seconded the motion. The motion carried 4-0.

- 3. California Dashboard - Local Indicators Report Valley View Charter Montessori**

Gloria Silva motioned to approve the California Dashboards Reports for Buckeye Union School District, Valley View Charter Montessori School, and

the Buckeye Union Mandarin Immersion Charter School. Jon Yoffie seconded the motion. The motion carried 4-0.

4. California Dashboard - Local Indicators Report Buckeye Union Mandarin Immersion

Gloria Silva motioned to approve the California Dashboards Reports for Buckeye Union School District, Valley View Charter Montessori School, and the Buckeye Union Mandarin Immersion Charter School. Jon Yoffie seconded the motion. The motion carried 4-0.

4. Revision to Board Calendar 2019

Assistant Superintendent Jackie McHaney requested that the Board consider and approve a revision to the current Board Calendar December meeting moving it from December 12, 2019 to December 18, 2019 due to a change in law regarding the time constraints for holding the organizational meeting. The organizational meeting window period has been established by statute from December 13th through December 27th.

Winston Pingrey motioned to revise the Board Meeting Calendar moving the December 12th date to December 18th. Jon Yoffie seconded the motion. The motion carried 4-0.

5. Approve Offering Golden Handshake Early Retirements to Public Employees Retirement System (PERS) Staff Members

Assistant Superintendent Jackie McHaney advised the Board that it is time to open the window period in connection with the Golden Handshake Early Retirement program included in the CSEA Contract. To that end, the District is requesting that the Board approve opening the Golden Handshake window period from December 19, 2019 through April 1, 2020. Because the District is considered a part of the El Dorado County Office of Education's contract with the Public Employees Retirement System, a Resolution must also be approved at the County Board meeting which is scheduled to be heard on December 13, 2019.

Ms. McHaney requested the Board Approve Offering Golden Handshake Early Retirement to Public Employees Retirement Systems (PERS) Staff Members in accordance with the terms of the CSEA Contract.

Gloria Silva motioned to approve the Offering of the Golden Handshake Early Retirement to Public Employees Retirement Systems (PERS) Staff Members and opening up the window period. Jon Yoffie seconded the motion. Motion carried 4-0.

6. Establish Date of the Annual Organizational Meeting

Assistant Superintendent Jackie McHaney recommended the Board establish the date of the Annual Organization meeting as December 18, 2019.

Winston Pingrey motioned to Establish the Date of the Annual Organizational Meeting as December 18, 2019. Gloria Silva seconded. The motion carried 4-0.

7. Approval of the Attached Form J-13A to Allow the Buckeye Union School District to Claim Estimated Attendance for October 9th, 10th, and 28th, 2019

Gloria Silva motioned to approve the Attached Form J-13A to Allow the Buckeye Union School District to Claim Estimated Attendance for October 9th, 10th, and 28th, 2019. Winston Pingrey seconded the motion. The motion carried 4-0.

8. Approval of the Attached Form J-13A to Allow the Buckeye Union Mandarin Immersion Charter School to Claim Estimated Attendance for October 9th, 10th, and 28th, 2019

Gloria Silva motioned to approve the Attached Form J-13A to Allow the Buckeye Union Mandarin Immersion Charter School to Claim Estimated Attendance for October 9th, 10th, and 28th, 2019. Winston Pingrey seconded the motion. The motion carried 4-0.

9. Establish First Day of School 2020-2021 School Year

Assistant Superintendent Jackie McHaney, shared that the High School District has not published their calendar, but has shared that their first day of school is August 10th. District staff is recommending that the Board set the first day of school for the 2020-2021 school year as August 12, 2020.

Winston Pingrey motioned to Establish First Day of School for the 2020-2021 School Year as August 12, 2020. Jon Yoffie seconded the motion. The motion carried 4-0.

10. Draft Board Meeting Calendar 2020

This item is a discussion item only. Board to review the 2020 Proposed Board meeting calendar. This item will be brought back for Action at the December 18, 2019 meeting.

XI. **NEXT MEETING**

- **Regular Board Meeting:** Wednesday, January 15, 2020; 6:00 p.m. closed session and 7:00 p.m. open session.

XII. **ADJOURNMENT**

Approval Date: _____

By: _____
Gloria Silva, Clerk

By: _____
David Roth, Ph.D. Secretary

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 5049 Robert J. Mathews Parkway., El Dorado Hills 95762 during normal business hours. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date.

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #:XI.1.

ACTION: Discussion Item Only:
Review Draft Final Settlement
Agreement between the El
Dorado Schools Financing
Authority and Serrano El Dorado
Owners' Association

SITUATION:

The El Dorado Schools Financing Authority consisting of its member school districts, the Buckeye Union School District, Rescue Union School District and the El Dorado Union High School District and the Serrano El Dorado Owners' Association are in the process of developing a Final Settlement Agreement related to the establishment of an end date for Community Facilities District No. 1 of the El Dorado Schools Financing Authority. All material terms of the Final Settlement Agreement have been conceptually agreed to by all parties and a draft of the Final Settlement Agreement will be presented to the Board for its information and discussion at the Board meeting. Once the draft Final Settlement Agreement is finalized, it will be presented to the Governing Board of the El Dorado Schools Financing Authority for action. Buckeye Union School District has one appointed Board member sitting on the Governing Board of the El Dorado Schools Financing Authority.

PLAN:

To have the Board review the draft Final Settlement Agreement and provide direction to the Board's representative on the El Dorado Schools Financing Authority Governing Board regarding the terms of the draft Final Settlement Agreement.

FISCAL IMPACT:

None. Currently, the District is obligated to pay lease payments with respect to certain outstanding series of certificates of participation, which lease payments have historically been funded entirely by the Special Tax revenues received by the District through CFD No. 1. Under the terms of the Settlement Agreement, the District's outstanding obligations will be repaid in full. In addition, the District will realize a \$1.4 million dollar pro-rata contribution to the future centralized kitchen project.

LONG RANGE GOAL:

District Goal #2: Maintain Fiscal Integrity & Accountability of the District

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board give direction to the Board's representative on the El Dorado Schools Financing Authority Governing Board to approve the terms of the draft Final Settlement Agreement.

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: XII.1.

ACTION: Adoption of the Positive Certification of Fiscal Year 2019-20 First Interim Report for the Period Ending October 31, 2019 and Approval of Budget Revisions

SITUATION:

The First Interim Financial Report affords the District's Board an opportunity to assess how the District is performing financially. Budgets are adopted in June, often before actual funding is known and revisions to the budget are made once the State budget has been adopted by the Governor. The First Interim Financial Report provides the Board an opportunity to measure actual expenditures as of October 31st to the revised budget and projected expenses. The First Interim Financial Report is important in that it is a verification of the successful implementation of the Adopted Budget and that it is the first analysis of current year projected expenses. The Governing Board of a school district certifies the District's financial condition to the County Office of Education through these reports.

Budget revisions are necessary to update the budget for changes in revenue and expenditure assumptions or estimates. Attached is a summary of the revisions needed. A detailed listing is available for review in the District Office.

PLAN:

The plan is to have the Board approve the budget revisions required so that the budget will reflect the updated projections included in the First Interim Report. By doing this the Buckeye Union School District certifies that it is positive; the district will meet its financial obligations in the current and subsequent two fiscal years.

FISCAL IMPACT:

At First Interim it is now projected that the District will receive a total of \$40,411,016 in LCFF funding and \$46,204,906 in total funding from all revenue sources. The overall variance between revenue assumptions made at Budget Adoption and First Interim, is (\$116,152). While the district certifies itself as positive, it is important to remember that there are many unpredictable factors affecting revenues and expenditures and the First Interim Report is based on the best information available at the time the financial reports are approved. The First Interim Report, therefore, should be considered a "snapshot in time" of the financial plan of the District on the date it is adopted. As the school year progresses, variables change which may require the District to make revisions to its current and multi-year projections. Staff closely monitors these variables throughout the fiscal year to ensure fiscal solvency.

LONG RANGE GOAL:

District Goal #2: Maintain Fiscal Integrity & Accountability of the District

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board adopt a positive certification for the First Interim reporting period and approve the required budget revisions.

BUCKEYE UNION SCHOOL DISTRICT

2019-2020 FIRST INTERIM REPORT EXECUTIVE SUMMARY

**Financial Report as of October 31, 2019
Presented: December 18, 2019**

Background

The California Education Code, as updated by AB1200 and AB2756, requires school districts to report on their financial condition at the time of budget adoption and after closing the books with the unaudited actuals. Two interim reports are also required during the Fiscal Year. The First Interim report illustrates a district's financial condition and projections as of October 31st as well as budget revisions based on expenditure and revenue trends and other available information. The following is a summary of the financial position of the Buckeye Union School District as of October 31, 2019. The Governing Board of a school district certifies the district's financial condition to the County Office of Education through these reports. Based on the information contained in the enacted 2019-20 California State budget and the financial information provided in the interim reports, the Buckeye Union School District certifies the District's financial position is positive; the District will meet its financial obligations in the current and subsequent two fiscal years.

For ease and clarity, I have summarized within this report the activities and position of each fund and included detailed analysis of items of particular interest. Original state reports are available in the district office and can be forwarded to you upon request.

Comparison of the State's Proposed and Enacted Budget

The Legislature has been active, and many new laws impact district budgets. Major legislation was passed in these areas: school start time, vaccinations, charter schools, school bonds, and increased liability exposure to sexual assault and molestation claims. Many of the new laws will require LEAs to analyze and evaluate the financial impact to each school district. Governor Newsom has allocated one-time funds to the following programs:

- One-time \$3.15 billion non-Prop. 98 general fund payment on behalf of employers to CalSTRS and CalPERS Schools Pool. Of this amount, an estimated \$850 million will buy down the employer contribution rates in 2019-20 and 2020-21. The remaining \$2.3 billion will be paid toward the employers' long term unfunded liability for both systems;
- One-time funding of \$492.7 million in non-AB 602 funding to provide special education early intervention preschool grants to LEAs serving children between ages 3 and 5 years, inclusive, with individualized education programs, except those enrolled in kindergarten or transition kindergarten; and
- One-time funding of \$36 million for an additional year of funding the Classified School Employees Summer Assistance Program. This funding will be for employee withholdings during the 2020-21 fiscal year. State matching funds will be paid Summer 2021.

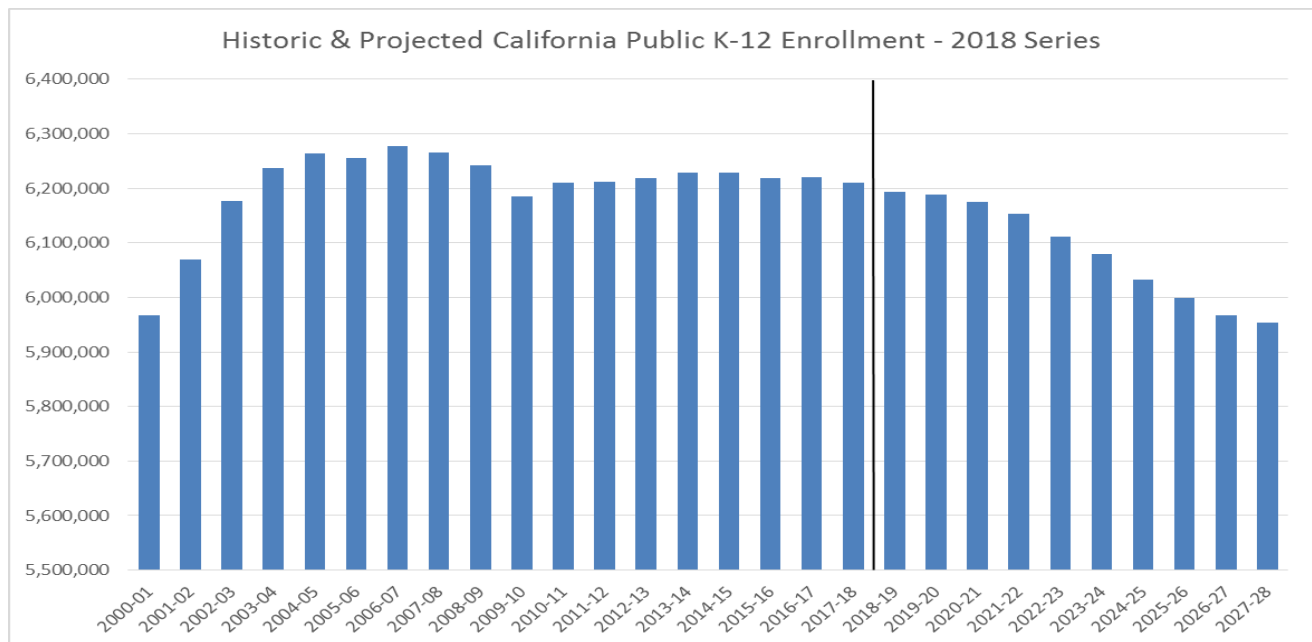
Governor Gavin Newsom also signed AB 48 into law allowing the Public Preschool, K-12, and College Health and Safety Bond Act of 2020 to appear on the March 2020 ballot. If approved by voters, the K-12 entities will receive facilities funding as follows:

- \$5.2 billion for modernization.
- \$2.8 billion for new construction.
- \$500 million for career technical education.
- \$500 million for charter schools.

Enrollment and Attendance History and Projections

The most significant characteristic for determining District income is the calculation of the average number of students that are in school and in attendance on a daily basis. The State funds school districts based on the amount of students attending school each day, instead of the number of students actually enrolled in school each day. This average daily attendance or ADA is multiplied by the District's Local Control Funding Formula Grade Span Rate per ADA to determine the total Local Control Funding Formula income for the District. Funding for traditional public schools is allocated based on the higher of the current year or prior year ADA. Funding for charter schools is always based on current year attendance. ADA should not be confused with enrollment. The official annual enrollment count is taken in October for that school year and is used for staffing and facility needs.

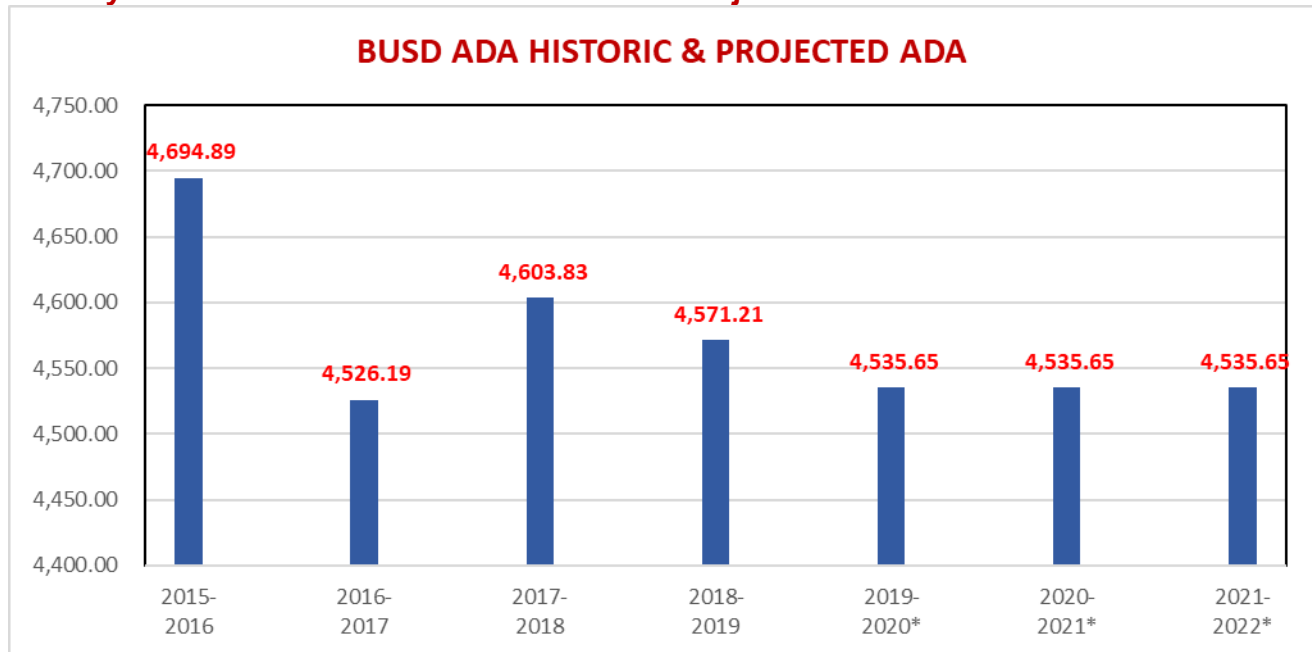
California Enrollment Trends: California has experienced a decrease in total Public K-12 enrollment in the past years. Over the next ten years, a decline of 258,000 in total enrollment is projected, if current trends in birth rates and migration hold. Declining enrollment is a challenging issue for school districts across the state.



El Dorado County School District Historic ADA:

District/Charter	Grade Span	2015-2016 P-2 ADA	Change	2016-2017 P-2 ADA	Change	2017-2018 P-2 ADA	Change	2018-2019 P-2 ADA	Total Net Decline from 2015-16 thru 2018-19
Black Oak Mine Unified School District	K - 12	1,039.85	(38.50)	1,001.35	(23.40)	977.95	(15.46)	962.49	(77.36)
Buckeye Union School District*	K - 8	4,674.26	(172.45)	4,501.81	72.60	4,574.41	(35.11)	4,539.30	(134.96)
Camino Union Elementary School District	K - 8	400.36	(0.74)	399.62	(26.98)	372.64	13.58	386.22	(14.14)
El Dorado Union High School District	9 - 12	6,259.09	(20.83)	6,238.26	(28.51)	6,209.75	39.74	6,249.49	(9.60)
Gold Oak Union Elementary School District	K - 8	451.63	2.70	454.33	(2.11)	452.22	(5.56)	446.66	(4.97)
Gold Trail Union Elementary School District	K - 8	612.08	39.16	651.24	23.49	674.73	(45.66)	629.07	16.99
Indian Diggings Elementary School District	K - 8 (NSS)	18.29	(3.08)	15.21	3.96	19.17	(1.38)	17.79	(0.50)
Lake Tahoe Unified School District	K - 12	3,730.26	(32.32)	3,697.94	(61.48)	3,636.46	(18.34)	3,618.12	(112.14)
Latrobe School District	K - 8	130.87	2.94	133.81	(2.50)	131.31	8.60	139.91	9.04
Mother Lode Union Elementary School District	K - 8	1,025.02	10.75	1,035.77	(46.35)	989.42	(5.23)	984.19	(40.83)
Pioneer Union Elementary School District	K - 8	262.75	6.72	269.47	5.68	275.15	(19.37)	255.78	(6.97)
Placerville Union Elementary School District	K - 8	1,233.45	(2.91)	1,230.54	(13.65)	1,216.89	21.38	1,238.27	4.82
Pollock Pines Elementary School District	K - 8	649.44	2.55	651.99	0.61	652.60	(30.51)	622.09	(27.35)
Rescue Union Elementary School District	K - 8	3,565.67	49.45	3,615.12	(92.99)	3,522.13	(5.15)	3,516.98	(48.69)
Silver Fork Elementary School District	K - 8	12.84	(4.40)	8.44	(1.14)	7.30	2.36	9.66	(3.18)
TOTALS		24,065.86	(160.96)	23,904.90	(192.77)	23,712.13	(96.11)	23,616.02	
NOTE: All above data was obtained from the CDE website. Certified data for noted period. Line B-15 Used for all Districts except Indian Diggings (All ADA for them is NSS)									
*Includes all BUSD Dependent Charters									

Buckeye Union School District Historic and Projected ADA:



Since ADA is such an important part of the District's income base, the projection of ADA for this next fiscal year is an important part in projecting the District's income. Currently, even a 1% change in attendance rates would be approximately a \$400,000 change in the District's projected revenues. Therefore, District attendance records are monitored monthly and ADA is updated throughout the year to ensure that the projected revenues are in line with the

District's budgeted or revised projections. The Buckeye Union School District has averaged a 96.5% to 97% attendance rate compared to enrollment in past three years.

Routine First Interim Budget Adjustments

In addition to the non-routine items noted above, the District reviews all of its accounts and has adjusted its First Interim budget projections to reflect the following:

- Based upon current enrollment data, the District adjusted its revenue accounts that are based on Average Data Attendance (ADA). Start-of-school enrollment is materially different from budget projections, so revenues have been recalculated based upon updated ADA projections.

DESCRIPTION	TRADITIONAL AND CHARTER
2019-2020 Budgeted ADA	Average Daily Attendance (ADA) is estimated at 4,535.65 (3,748.10 Traditional, 755.64 Charter, and 31.91 County Program ADA), which is lower than BUSD's 2018-19 ADA. Due to a decline in enrollment the funded ADA will be based on the prior year adjusted ADA of 4,697.59 (3,910.04 Traditional, 755.64 Charter, and 31.91 County Program ADA)
2019-2020 FIRST INTERIM ADA ADJUSTMENT	As of 12/10/19 ADA is estimated at 4,566.21 (3,773.40 Traditional, 760.90 Charter, and 31.91 County), which is lower than 2018-2019. As a result, the funded ADA for the traditional program will be based on prior year adjusted ADA in the 2019-2020 budget. Revenues have been recalculated based upon updated ADA projections.

- Categorical revenue accounts are updated to most recent information received from the state and federal governments. Corresponding expenditure accounts are also adjusted accordingly.
- Indirect costs are updated to reflect changes in total estimated expenditures.
- Other income accounts are analyzed and adjusted to reflect year-to-date receipts and estimated year-end amounts.
- Revenues and expenditures of programs that supported by contributions from the General Fund are updated to current projections and adjusted accordingly.
- Salary and benefit accounts are adjusted to reflect updated staffing levels and changes to benefit costs. All budgets reflect the most current negotiated agreements with employee bargaining units.
- All expenditure accounts analyzed and adjusted to reflect year-to-date expenditures and estimated expenditures to finish the year.
- Carryovers from prior year budgets are adjusted accordingly.

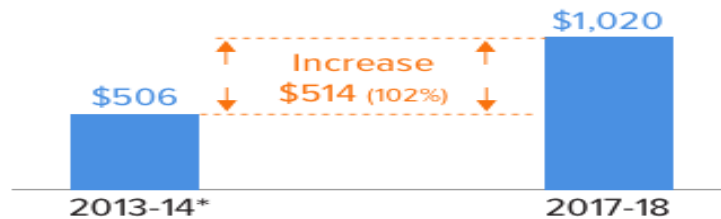
Pension Costs

Pensions have been one of the fastest-rising costs in school budgets. Before passage of the new rates, districts statewide paid \$2.8 billion in 2013-14 to CalSTRS and CalPERS. Four years later, those costs had nearly doubled. Districts, the State and certificated and

classified employees share pension costs, although districts are responsible for the largest portion. Contribution rates are calculated as a percentage of total employee payroll.

How much California districts paid for employee pensions

Average per student



*2013-14 was the last year before a new state law increased payments.

Payments were made to CalSTRS, the state pension plan for teachers and administrators and CalPERS, the state pension plan for other school employees such as teachers aides, clerical workers and custodians.

Source: California Department of Education, analysis by Phillip H. Reese
Chart by Yuxuan Xie

EdSource

CALSTRS

Member Contribution Increases (AB 1469): In 2014, AB 1469 increased member contributions on compensation that is creditable to the Defined Benefit Program. Below is a table showing the increases in the member contribution rate from 2014 through 2018.

Effective Date	Pre-CalSTRS Funding Plan Member Contribution Rate		Post-CalSTRS Funding Plan Member Contribution Rate	
	2% at 60 Members ¹	2% at 62 Members	2% at 60 Members ¹	2% at 62 Members ¹
July 1, 2014	8%	8%	8.15%	8.15%
July 1, 2015	8%	8%	9.20%	8.56%
July 1, 2016	8%	8%	10.25%	9.205%
July 1, 2017	8%	8%	10.25%	9.205%
July 1, 2018 & thereafter	8%	9%	10.25%	10.205%

¹ The contribution rate for CalSTRS 2% at 62 members is based, in part, on the normal cost of benefits and may increase or decrease in future years. The contribution rate for 2% at 60 members is set in statute.

Employer Contribution Increases (AB 1469): The funding plan provided for increases in the employer contribution rate. These supplemental contributions were intended to eliminate the employers' share of the Unfunded Actuarial Obligation (UAO) by 2046. Below is a table showing the increases in the employer contribution rate from 2014 through 2020.

Effective Date	Base Employer Contribution Rate	Post-CalSTRS Funding Plan Contributions	
		Employer Supplemental Contribution Rate ¹	Total Employer Rate ²
July 1, 2014	8.25%	0.63%	8.88%
July 1, 2015	8.25%	2.48%	10.73%
July 1, 2016	8.25%	4.33%	12.58%
July 1, 2017	8.25%	6.18%	14.43%
July 1, 2018	8.25%	8.03%	16.28%
July 1, 2019	8.25%	9.88%	18.13%
July 1, 2020	8.25%	10.85%	19.10%

¹ The funding plan included a set schedule of employer supplemental rate increases through fiscal year 2020–21.

² The total employer rate does not reflect the supplemental pension payments in the 2019–20 state budget.

State Contribution Increases (AB 1469): The funding plan maintained the state's base contribution rate of 2.017 percent to the Defined Benefit Program. The funding plan increased the supplemental rate dedicated to paying for the 1990 benefit structure. The increases in the state supplemental rate were phased in over three years. This contribution rate was anticipated to eliminate the state's share of the unfunded liability by 2046. Below is a table showing the state contribution rate to the Defined Benefit Program from 2014 through 2019.

Effective Date	Base State Contribution Rate	Pre-CalSTRS Funding Plan State Supplemental Contribution Rate	Post-CalSTRS Funding Plan Contributions	
			State Supplemental Contribution Rate	Total State Rate
July 1, 2014	2.017%	1.024%	1.437% ¹	3.454%
July 1, 2015	2.017%	1.274%	2.874% ¹	4.891%
July 1, 2016	2.017%	1.505%	4.311% ¹	6.328%
July 1, 2017	2.017%	1.505%	4.811% ²	6.828%
July 1, 2018	2.017%	1.505%	5.311% ³	7.328%
July 1, 2019	2.017%	1.505%	5.811% ⁴	7.828%

¹ The funding plan included a set schedule of state supplemental rate increases through fiscal year 2016–17.

² Adopted by the board in April 2017.

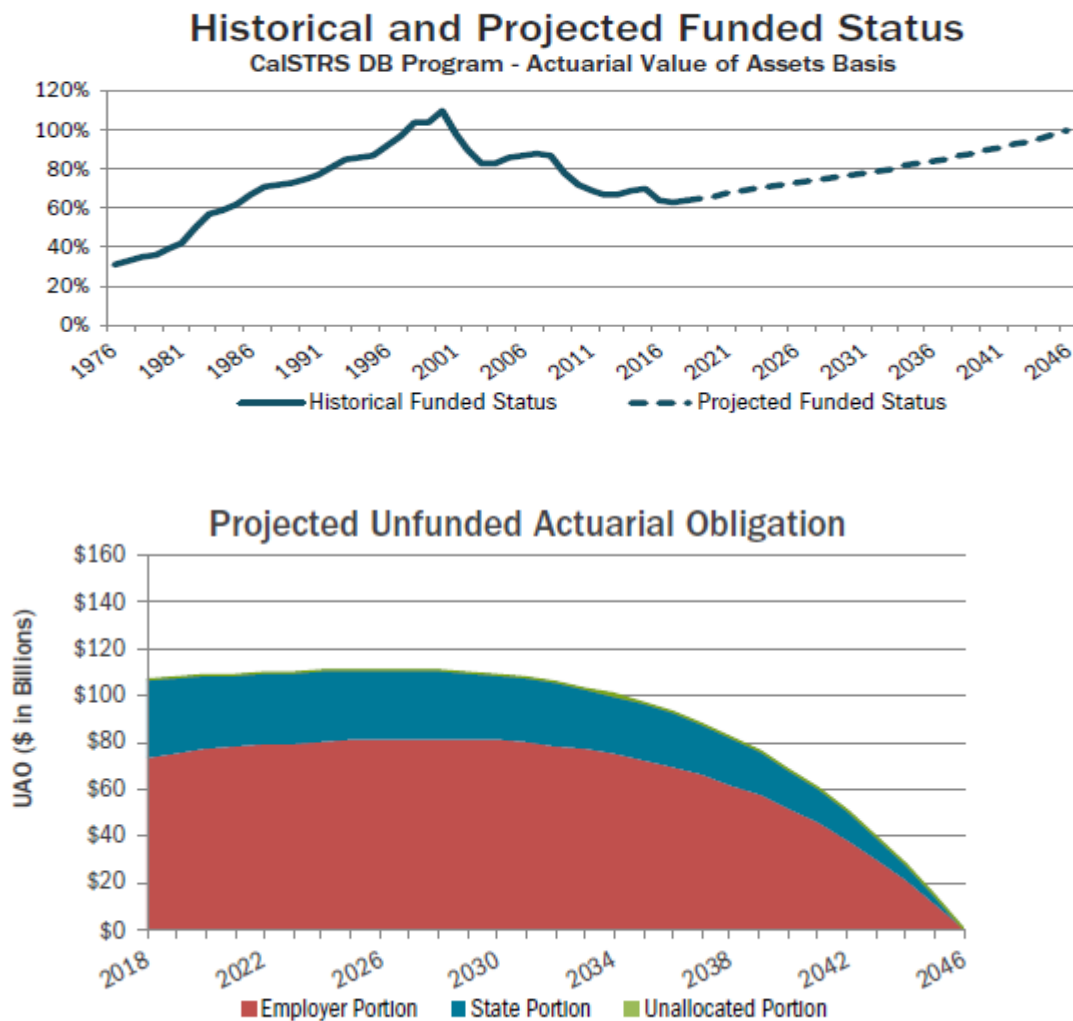
³ Adopted by the board in May 2018.

⁴ Adopted by the board in May 2019.

Has the CalSTRS Funding Plan Worked? The funding plan had a mixed impact on funding levels and contribution rates. As shown in the table below, the funded status is slightly lower today than initially anticipated when the funding plan was adopted, while the UAO is slightly greater than anticipated.

	Actual – Without Funding Plan (as of June 30, 2013)	Projected – With Funding Plan (as of June 30, 2018)	Actual – With Funding Plan (as of June 30, 2018)
Funded Status	66.5%	64.6%	64.0%
UAO	\$73.7 billion	\$98.5 billion	\$107.2 billion

Even if the current UAO is slightly greater than originally anticipated when the funding plan was adopted, both the state's share and the employers' share of the UAO is projected to be eliminated by 2046. By 2046, the Defined Benefit Program is expected to be 99.9 percent funded with a remaining unallocated UAO of about \$500 million.



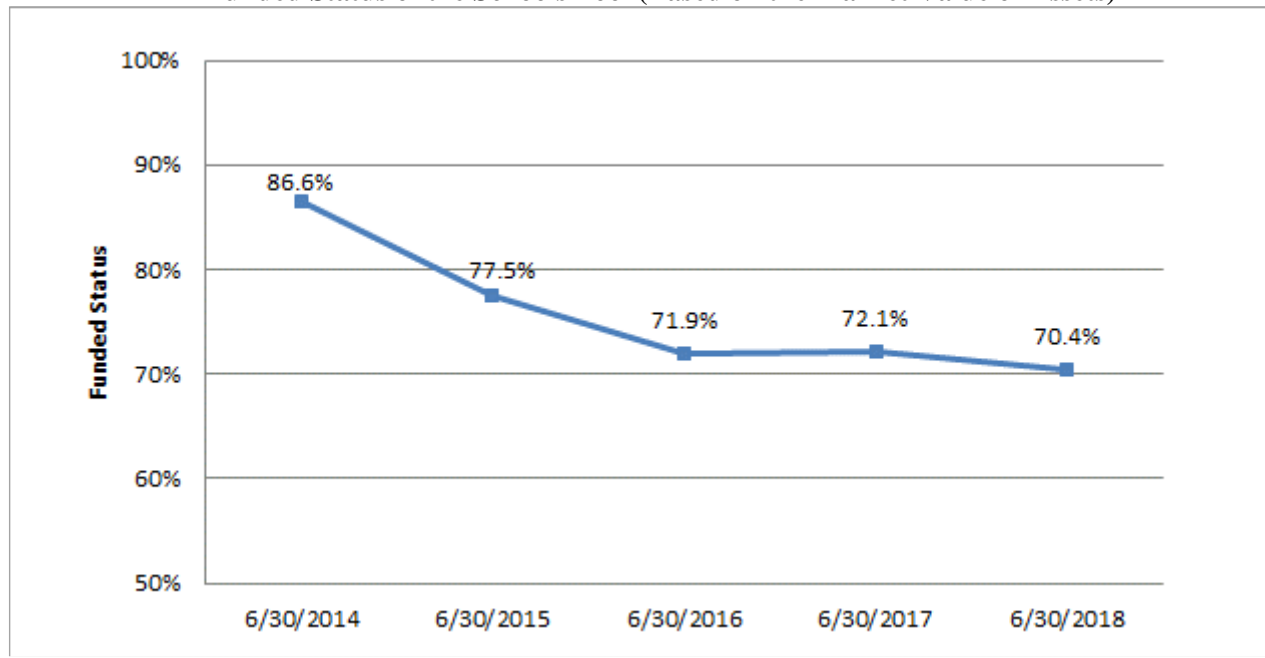
To achieve the reduction in the UAO illustrated above, the board will need to exercise its authority to adjust contribution rates in the future.

CALPERS

Member, Employer and State Contributions: In January 2013, the California Public Employees' Pension Reform Act (PEPRA), took effect which changes the way CalPERS retirement and health benefits are applied, and places compensation limits on members. The greatest impact is felt by new CalPERS members.

Funded Status: From June 30, 2017 to June 30, 2018 the funded status for the Schools Pool in CALPERS decreased by 1.7 percent. This was mainly due to the reduction in the discount rate. The graph below shows the actual funded status for the past five years.

Funded Status of the Schools Pool (Based on the Market Value of Assets)



Current and projected employer contribution rates based on SB 90, Section 4, as amended June 17, 2019

	Valuation Year	Fiscal year Impact	Original Projected Employer Rates ¹	Expected Rate Reductions Due to \$904 mill state contribution			Estimated Reduced Employer Rates ⁴
				Direct offset to rate due to \$244 mill from the state ²	Reduction in rate due to \$660 mill from state toward the UAL ³	Total rate Reduction	
Actual	6/30/2018	2019-2020	20.733%	1.012%	0.000%	1.012%	19.721%
Projected	6/30/2019	2020-2021	23.6%	0.7%	0.2%	0.9%	22.7%
	6/30/2020	2021-2022	24.9%		0.3%	0.3%	24.6%
	6/30/2021	2022-2023	25.7%		0.3%	0.3%	25.4%
	6/30/2022	2023-2024	26.4%		0.3%	0.3%	26.1%
	6/30/2023	2024-2025	26.6%		0.3%	0.3%	26.3%
	6/30/2024	2025-2026	26.5%		0.3%	0.3%	26.2%
Total Projected Employer Savings over 28 Years (millions)				\$244	\$1,622	\$1,866	

Reserves

District Reserve Requirements (Senate Bill 858): The 2014 State Budget Act and the passage of Proposition 2 in November 2014 established a hard cap on district reserves, if all of the following conditions are met:

- The Proposition 98 maintenance factor must be fully repaid; and
- Proposition 98 must be funded based on Test 1; and
- Proposition 98 provides sufficient funds to support enrollment growth and the statutory COLA; and
- A deposit must be made into the Proposition 98 reserve when capital gains revenues exceed 8% of General Fund revenues.

Existing law specifies that in any fiscal year immediately following a year in which a transfer of any amount is made to the Public School System Stabilization Account, a district's assigned or unassigned fund balance (including Fund 01 and Fund 17) may not exceed two times the reserve for economic uncertainty (three times the reserve for economic uncertainty for districts with more than 400,000 ADA).

Currently, the District reserve cap is not activated in 2019-20 and is not expected to be activated in 2020-21. The likelihood of the reserve cap being activated in future years remains low. The required reserve for economic uncertainty represents only a few weeks of payroll for most districts. Prudent reserves afford districts and their governing boards time to thoughtfully identify and implement budget adjustments over time. Inadequate reserves force districts to react quickly, often causing significant disruption to student programs and employees. As a result, County offices as well as District staff continue to reinforce the need for reserves in excess of the minimum reserve for economic uncertainty.

Cash Management

Even though the LCFF is projected to bring fiscal relief to LEAs, cash management is also still essential. To date, the District has only borrowed internally for cash, relying on other funds in the District that have cash balances to wait out the time when the EPA funds will be received. Staff is closely watching cash balances and is taking the necessary steps to ensure that the District is able to meet its financial obligations.

Positive Certification

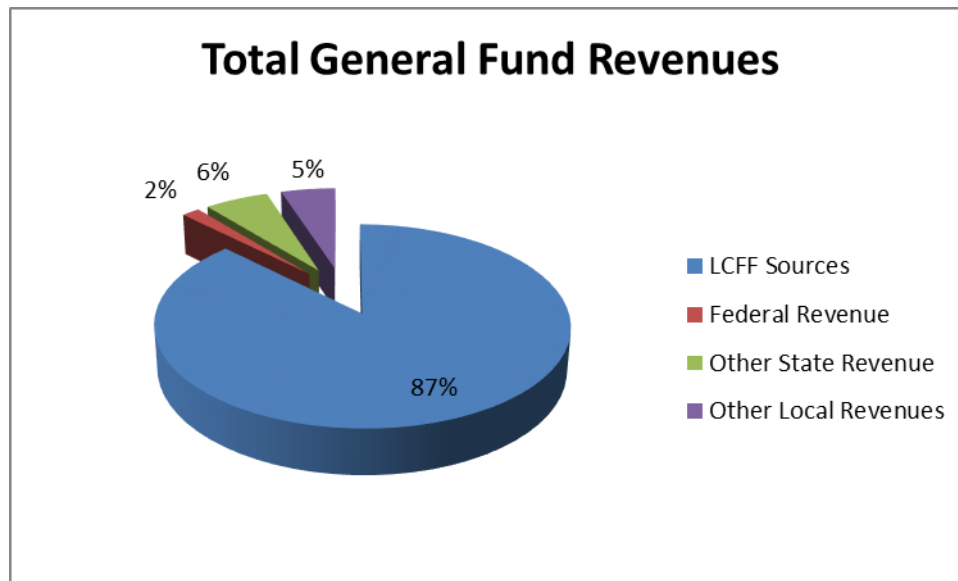
While the District certifies itself as positive, it is important to remember that there are many unpredictable factors affecting revenues and expenditures and the First Interim Report is based on the best information available at the time the financial reports are approved. The First Interim Report, therefore, should be considered a "snapshot in time" of the financial plan of the District on the date it is adopted. As the school year progresses, variables change which may require the District to make revisions to its current and multi-year projections. Staff closely monitors these variables throughout the fiscal year to ensure fiscal solvency.

***Financial Analysis of the General Fund
Unrestricted & Restricted Revenue and Expense***

REVENUE

The District receives funding for its general operations from various sources. A summary of the major funding sources for 2019-2020 is illustrated below:

Description	Unrestricted	Combined
LCFF Revenue	\$40,273,387	\$40,273,387
Federal Revenues	\$50,000	\$870,171
Other State Revenues	\$884,928	\$2,807,576
Other Local Revenues	\$514,814	\$2,369,924
TOTAL	\$41,723,129	\$46,321,058



Revenue: Revenue has been revised to include full funding under the Local Control Funding Formula in the current and subsequent years. For Fiscal Year 2019-20 the total funded LCFF Revenue is approximately \$40,273,387. Projected LCFF funding for Fiscal Year 2020-21 and Fiscal Year 2021-22 is \$40,243,585 and \$41,352,533, respectively.

Summary of Unrestricted Revenue Changes:

	Amount	Explanation
LCFF Revenue	\$(137,629)	Alignment of ADA/Enrollment assumptions to actuals since budget adoption
Federal	\$(12,455)	Alignment of budget assumption based on actual receipts to date for MAA
Other State	\$(11,025)	Unrestricted Lottery projection adjusted to current rates

Local Revenues	\$30,000	Increase in interest income based on projected cash balances
Contributions to Restricted Programs	\$(5,349)	Alignment of budget to actuals to date since budget adoption
TOTAL	\$(136,458)	

Summary of Restricted Revenue Changes:

	Amount	Explanation
LCFF Revenue	\$0	None – Not Applicable
Federal	\$2,541	Adjustments to entitlements District-wide made based on most current information available, since budget adoption
Other State	\$(39,887)	Restricted Lottery assumptions adjusted to reflect current rates (\$20,942), Mental health adjusted to actual (\$7,905) and other small program adjustments
Local Revenue	\$284,607	Adjustments to donations to align with prior years trends and revenues.
Contributions to Restricted Programs	\$5,349	Alignment of budget to actuals to date since budget adoption
TOTAL	\$252,610	

Multi-Year Financial Projections

One of the most important elements of the First Interim Report is the three-year projection for the General Fund. In this forecast, the District projects its financial prognosis for the current and subsequent two years. The purpose of the projection is to report to its stakeholders on the continued fiscal viability of the District. The projection provides the rationale for the District's choice of certification options (Positive, Qualified, or Negative) on its Certification of Financial Condition.

Multi-Year Combined Revenue Projections:

	2019-2020	2020-2021	2021-2022
Description	Combined	Combined	Combined
LCFF Revenue	\$40,273,387	\$40,243,585	\$41,352,533
Federal Revenues	\$870,171	\$826,662	\$785,329
Other State Revenues	\$2,807,576	\$2,782,576	\$2,782,576
Other Local Revenues	\$2,369,924	\$2,369,924	\$2,369,924
TOTAL	\$46,321,058	\$46,222,747	\$47,290,362

EXPENSES

The General Fund is used for the majority of the functions within the District. At First Interim, adjustments were made to salaries and benefits to reflect changes in position control since Budget Adoption. The other major change to expenditures is the appropriation of unrestricted site carryovers and the appropriation of the designated curriculum funds. As illustrated below, salaries and benefits comprise approximately 86% of the District's budget

Description	Unrestricted	Combined
Certificated Salaries	\$19,107,397	\$21,082,769
Classified Salaries	\$4,760,607	\$7,415,393
Employee Benefits (H&W; Taxes; STRS/PERS)	\$8,827,988	\$12,216,166
Books and Supplies	\$1,736,739	\$2,497,796
Other Operating Expenditures	\$1,624,747	\$3,989,850
Capital Outlay	\$ 0	\$ 0
Other Outgo	\$238,675	\$312,224
TOTAL	\$36,296,153	\$47,514,198

Summary of Unrestricted Expenditure Changes:

	Amount	Explanation
Certificated Salaries	\$195,839	Adjustment made to reflect changes in position control since budget adoption
Classified Salaries	\$(212,363)	Adjustment made to reflect changes in position control since budget adoption
Benefits	\$25,022	Adjustment made to reflect changes in position control since budget adoption
Books & Supplies	\$7,982	Minor program adjustments
Operating Exp.	\$320,787	Posting of Carryover balances for sites
Capital Outlay	\$0	Not Applicable
Other Outgo	\$122,070	Contributions of Indirect Costs reduced for budget savings in restricted programs
TOTAL	\$459,337	

Summary of Restricted Expenditure Changes:

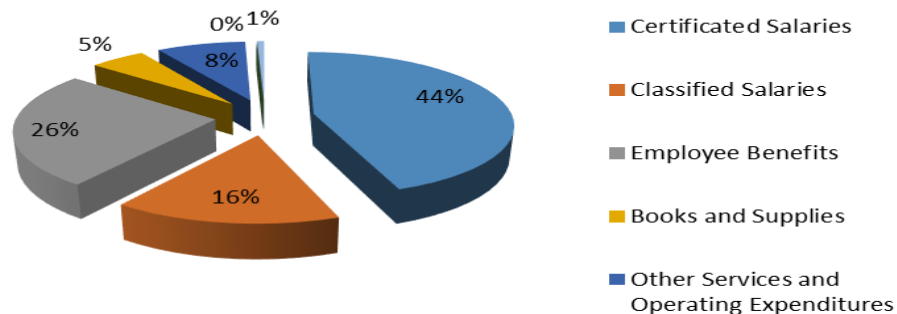
	Amount	Explanation
Certificated Salaries	\$(38,615)	Adjustment made to reflect changes in position control since budget adoption
Classified Salaries	\$128,326	Adjustment made to reflect changes in position control since budget adoption
Benefits	\$50,556	Adjustment made to reflect changes in position control since budget adoption
Books & Supplies	\$221,562	Posting of Carryover balances for sites
Operating Exp.	\$497,505	Posting of Carryover balances for sites
Capital Outlay	\$0	Not Applicable

Other Outgo	\$(122,070)	Contributions of Indirect Costs reduced for budget savings in restricted programs
TOTAL	\$737,264	

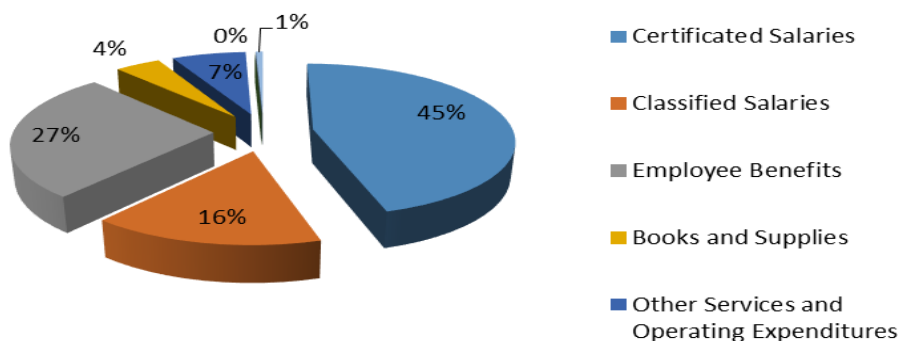
Multi-Year Combined Expenditure Projections:

	2019-2020	2020-2021	2021-2022
Description	Combined	Combined	Combined
Certificated Salaries	\$21,082,769	\$21,535,617	\$21,999,174
Classified Salaries	\$7,415,393	\$7,527,741	\$7,641,774
Employee Benefits (H&W; Taxes; STRS/PERS)	\$12,216,166	\$12,818,083	\$12,957,271
Books and Supplies	\$2,497,796	\$2,035,296	\$2,090,296
Other Operating Expenditures	\$3,989,850	\$3,289,850	\$3,289,850
Capital Outlay	\$0	\$0	\$0
Other Outgo	\$312,224	\$312,224	\$312,224
TOTAL	\$47,514,198	\$47,518,811	\$48,290,589

General Fund Expenditures 2019-2020



General Fund Expenditures 2020-2021



As illustrated above, salaries and benefits comprise approximately 86%-88% of the District's budget in the current multi-year projection. No labor settlement agreements have been reached for the current year or 2020-2021 or 2021-2022.

The following discusses the most significant items in the three-year projection:

- LCFF: The District is utilizing the Department of Finance's estimated COLAs, gap funding percent, and resulting LCFF Funding Rate percentages.
- The Legislature has fully funded LCFF in the 2019-20 fiscal year.
- BUSD Unduplicated Percentage of enrollment for 2019-20 through 2021-22 ranges from 17.82% to 18.48%, based on a rolling three-year average.
- ADA: The District's LCFF funding is based primarily on the ADA in the 2018-19 fiscal year. The LCFF calculation allows a one year "hold harmless" on the loss of revenues due to ADA decline. Therefore, the decrease in ADA is reflected in the LCFF calculation for 2020-21. The District is projecting no change in enrollment in 2020-2021.
- Mandated Cost Reimbursement One-time Revenues: One-time revenues are adjusted for in the three-year projection. No additional one-time revenues are projected after the 2019-20 budget year.
- Employee Compensation: Normal ongoing step and column increases are included in the three-year projection. Additional expense to the District caused by the increase in the STRS and PERS rates is also included.
- Reasonable increases to supply and operating expense accounts;
- Reasonable increases to technology expense accounts
- Changes to the number of staff to support students in general education, special programs, class sizes, and curriculum adoptions;
- No COLA Adjustments, with exception of programs outside of LCFF (Transportation and TIG Add-ons receive no COLA)

Given these assumptions, it is projected that the district will have an operating deficit of approximately (\$708,486) in fiscal 2019-2020 in its Unrestricted Funds. It is also projected that the district will have an operating deficit in its Restricted Funds of approximately (\$484,654). However, it should be noted that at Budget Adoption "carry over" was not included in the revenue available to balance the restricted resources. We have since closed the books and the restricted resources balance, with a projected ending balance at first interim of \$1,831,891.

Summary of Reserves

School finance experts, including the El Dorado County Office of Education, continue to reinforce the need for reserves in excess of the minimum reserve for economic uncertainty. Prudent reserves afford districts and their governing boards' time to thoughtfully identify and implement budget adjustments over time. The District's multiyear projection anticipates the District's Reserves for Economic Uncertainty over the next three budget years to be as follows:

	2019-2020 First Interim			2020-2021 Projected Budget			2021-2022 Projected Budget		
BEGINNING BALANCE, July 1	6,393,431	1,831,891	8,225,322	5,684,945	1,347,237	7,032,182	5,108,721	627,397	5,736,118
ACTUAL ENDING BALANCE, June 30	5,684,945	1,347,237	7,032,182	5,108,721	627,397	5,736,118	4,732,391	3,500	4,735,891
COMPONENTS OF ENDING BALANCE									
Reserved									
Revolving Cash	1,000	-	1,000	1,000	-	1,000	1,000	-	1,000
Prepaid Expenditures	-	-	-	-	-	-	-	-	-
RESTRICTED	-	1,347,237	1,347,237	-	627,397	627,397	-	3,500	3,500
DESIGNATED									
Required Reserve for Economic Uncertainties (3%)	1,425,426	-	1,425,426	1,425,564	-	1,425,564	1,448,718	-	1,448,718
Board Reserve for Economic Uncertainties (1%)	475,142		475,142	475,188		475,188	482,906		482,906
Additional Economic Uncertainty reserve	3,783,377	0	3,783,377	3,206,969	0	3,206,969	2,799,767	0	2,799,767
Total Undesignated Amount	0	0	0	0	0	0	0	0	0
<i>Special Reserve Fund Balance</i>	382,779	0	382,779	385,279	0	385,279	387,779	0	387,779
	14.80%			12.07%			9.81%		

Other Funds

The only major changes to other funds in the District were to building funds. Staff is adjusting income and expenditure budgets as contracts are encumbered and finished with respect to the Blue Oak Elementary Modernization Project. Total expenditures are expected to both increase and decrease as the district moves through its various projects.

Conclusion

The First Interim Report is an important document in the District's ongoing communications to its stakeholders. The report and certification provide accountability and evidence of stewardship to our community. The Buckeye Union School District certifies the District's financial position is positive; the District will meet its financial obligations in the current and subsequent two fiscal years.

**Buckeye Union School District
2019-2020 First Interim
Multi-Year Projections**

		2019-2020 First Interim			2020-2021 Projected Budget			2021-2022 Projected Budget		
		a	b	c	d	e	f	g	h	i
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Account										
REVENUES										
1 LCFF Revenues	8000	40,273,387	-	40,273,387	40,243,585	-	40,243,585	41,352,533		41,352,533
2 Federal Revenues	8100-8299	50,000	820,171	870,171	50,000	776,662	826,662	50,000	735,329	785,329
3 Other State Revenues	8300-8599	884,928	1,922,648	2,807,576	884,928	1,897,648	2,782,576	884,928	1,897,648	2,782,576
4 Local Revenues	8600-8799	514,814	1,855,110	2,369,924	514,814	1,855,110	2,369,924	514,814	1,855,110	2,369,924
5 Transfers In (Non-operational)	8900	-	-	-	-	-	-	-	-	-
6 Contributions to Restricted Programs	8980	(6,135,462)	6,135,462	-	(6,274,462)	6,274,462	-	(6,683,092)	6,683,092	-
7 TOTAL REVENUES		35,587,667	10,733,391	46,321,058	35,418,865	10,803,882	46,222,747	36,119,183	11,171,179	47,290,362
8										
9 EXPENDITURES										
10 Certificated Salaries	1000	19,107,397	1,975,372	21,082,769	19,391,035	2,144,582	21,535,617	19,678,929	2,320,245	21,999,174
11 Classified Salaries	2000	4,760,607	2,654,786	7,415,393	4,835,199	2,692,542	7,527,741	4,910,910	2,730,864	7,641,774
12 Employee Benefits	3000	8,827,988	3,388,178	12,216,166	9,318,694	3,499,389	12,818,083	9,411,513	3,545,758	12,957,271
13 Books & Supplies	4000	1,736,739	761,057	2,497,796	1,286,739	748,557	2,035,296	1,330,739	759,557	2,090,296
14 Services & Operating Expenses	5000	1,624,747	2,365,103	3,989,850	924,747	2,365,103	3,289,850	924,747	2,365,103	3,289,850
15 Capital Outlay	6000	-	-	-	-	-	-	-	-	-
16 Other Outgo/Transfers Out	7000 except 7300	238,980	73,244	312,224	238,980	73,244	312,224	238,980	73,244	312,224
17 Indirect Support	7300-7399	(305)	305	-	(305)	305	-	(305)	305	-
18 TOTAL EXPENDITURES		36,296,153	11,218,045	47,514,198	35,995,089	11,523,722	47,518,811	36,495,513	11,795,076	48,290,589
19										
20 EXCESS (DEFICIENCY) OF REVENUES										
21 OVER EXPENDITURES	(A-B)	(708,486)	(484,654)	(1,193,140)	(576,224)	(719,840)	(1,296,064)	(376,330)	(623,897)	(1,000,227)
22										
23 BEGINNING BALANCE, July 1		6,393,431	1,831,891	8,225,322	5,684,945	1,347,237	7,032,182	5,108,721	627,397	5,736,118
24 ACTUAL ENDING BALANCE, June 30		5,684,945	1,347,237	7,032,182	5,108,721	627,397	5,736,118	4,732,391	3,500	4,735,891
25										
26 COMPONENTS OF ENDING BALANCE										
27 Reserved										
28 Revolving Cash	9711	1,000	-	1,000	1,000	-	1,000	1,000	-	1,000
29 Prepaid Expenditures	9713	-	-	-	-	-	-	-	-	-
30 RESTRICTED	9740	-	1,347,237	1,347,237	-	627,397	627,397	-	3,500	3,500
31 DESIGNATED										
32 Required Reserve for Economic Uncertainties (3%)	9789	1,425,426	-	1,425,426	1,425,564	-	1,425,564	1,448,718	-	1,448,718
33 Board Reserve for Economic Uncertainties (1%)	9789	475,142	-	475,142	475,188	-	475,188	482,906	-	482,906
34 Additional Economic Uncertainty reserve	9789	3,783,377	0	3,783,377	3,206,969	0	3,206,969	2,799,767	0	2,799,767
37 Total Undesignated Amount	9789	0	0	0	0	0	0	0	0	0
38 Special Reserve Fund Balance		382,779	0	382,779	385,279	0	385,279	387,779	0	387,779

Buckeye Union School District
2019-2020
First Interim to
Budget Comparison

2019-2020 First Interim				2019-2020 Budget				Variance	
	a	b	c	d	e	f	g	h	i
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
REVENUES									
1 LCFF Revenues	40,273,387	-	40,273,387	40,411,016	-	40,411,016	(137,629)	-	(137,629)
2 Federal Revenues	50,000	820,171	870,171	62,455	817,630	880,085	(12,455)	2,541	(9,914)
3 Other State Revenues	884,928	1,922,648	2,807,576	895,953	1,962,535	2,858,488	(11,025)	(39,887)	(50,912)
4 Local Revenues	514,814	1,855,110	2,369,924	484,814	1,570,503	2,055,317	30,000	284,607	314,607
5 Transfers In (Non-operational)	-	-	-	-	-	-	-	-	-
6 Contributions to Restricted Programs	(6,135,462)	6,135,462	-	(6,130,113)	6,130,113	-	(5,349)	5,349	-
7 TOTAL REVENUES	35,587,667	10,733,391	46,321,058	35,724,125	10,480,781	46,204,906	(136,458)	252,610	116,152
8									
9 EXPENDITURES									
10 Certificated Salaries	19,107,397	1,975,372	21,082,769	18,911,558	2,013,987	20,925,545	195,839	(38,615)	157,224
11 Classified Salaries	4,760,607	2,654,786	7,415,393	4,972,970	2,526,460	7,499,430	(212,363)	128,326	(84,037)
12 Employee Benefits	8,827,988	3,388,178	12,216,166	8,802,966	3,337,622	12,140,588	25,022	50,556	75,578
13 Books & Supplies	1,736,739	761,057	2,497,796	1,728,757	539,495	2,268,252	7,982	221,562	229,544
14 Services & Operating Expenses	1,624,747	2,365,103	3,989,850	1,303,960	1,867,598	3,171,558	320,787	497,505	818,292
15 Capital Outlay	-	-	-	-	-	-	-	-	-
16 Other Outgo/Transfers Out	238,980	73,244	312,224	238,980	73,244	312,224	-	-	-
17 Indirect Support	(305)	305	-	(122,375)	122,375	-	122,070	(122,070)	-
18 TOTAL EXPENDITURES	36,296,153	11,218,045	47,514,198	35,836,816	10,480,781	46,317,597	459,337	737,264	1,196,601
19									
20 EXCESS (DEFICIENCY) OF REVENUES	(708,486)	(484,654)	(1,193,140)	(112,691)	-	(112,691)	(595,795)	(484,654)	(1,080,449)
21 OVER EXPENDITURES									
22									
23 BEGINNING BALANCE, July 1	6,393,431	1,831,891	8,225,322	6,261,933	490,070	6,752,003	131,498	1,341,821	1,473,319
24 ACTUAL ENDING BALANCE, June 30	5,684,945	1,347,237	7,032,182	6,149,242	490,070	6,639,312	(464,297)	857,167	392,870
25									
26 COMPONENTS OF ENDING BALANCE									
27 RESERVED									
28 Revolving Cash	1,000	-	1,000	1,000	-	1,000	-	-	-
29 Prepaid Expenditures	-	-	-	-	-	-	-	-	-
30 RESTRICTED	-	1,347,237	1,347,237	-	490,070	490,070	-	857,167	857,167
31 DESIGNATED	-	-	-	-	-	-	-	-	-
32 Required Reserve for Economic Uncertainties (3%)	1,425,426	-	1,425,426	1,389,528	-	1,389,528	35,898	-	35,898
33 Board Reserve for Economic Uncertainties (1%)	475,142	-	475,142	463,176	-	463,176	11,966	-	11,966
34 Additional Economic Uncertainty reserve	3,783,377	-	3,783,377	4,295,538	-	4,295,538	(512,161)	-	(512,161)
35	-	-	-	-	-	-	-	-	-
36	-	-	-	-	-	-	-	-	-
37	0	0	0	0	0	0	-	-	-
38 Special Reserve Fund Balance	382,779	0	382,779	382,779	0	382,779	0	0	0

2019-2020
First Interim
Other Funds

Food Service	Deferred Maintenance	Special Reserve	Developer Fees	County School Facilities	Capital Project Fund - Mello Roos	Bond Interest and Redemption
13	14	17	25	35	49	51
-	-	-	-	-	-	-
380,000	-	-	-	-	-	-
23,975	-	-	-	-	-	-
721,250	7,500	6,500	355,000	75,000	4,539,174	1,895,257
-	165,000	-	-	1,000,000	-	-
-	-	-	-	-	-	-
1,125,225	172,500	6,500	355,000	1,075,000	4,539,174	1,895,257

Account
8000
8100-8299
8300-8599
8600-8799
8900
8980
Contributions to Restricted Programs
TOTAL REVENUES

-	-	-	-	-	-	-
390,574	-	-	57,372	-	-	-
179,369	-	-	21,510	-	-	-
483,700	-	-	-	-	-	-
82,773	-	-	16,000	-	16,000	-
-	-	-	-	2,314,963	-	1,816,837
-	-	-	-	-	2,509,272	-
-	-	-	-	-	-	-
1,136,416	-	-	94,882	2,314,963	2,525,272	1,816,837

1000
2000
3000
4000
5000
6000
7000 except 7300
7300-7399
TOTAL EXPENDITURES

20	EXCESS (DEFICIENCY) OF REVENUES						
21	OVER EXPENDITURES	(11,191)	172,500	6,500	260,118	(1,239,963)	2,013,902
	(A-B)						78,420

23	BEGINNING BALANCE, July 1	128,653	487,121	376,279	1,534,868	5,313,443	2,953,509	1,190,044
24	ACTUAL ENDING BALANCE, June 30	117,462	659,621	382,779	1,794,986	4,073,480	4,967,411	1,268,464

All balances are restricted or assigned

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #:XII.2.

**ACTION: Receive and File
Item - CFD No. 2007-1
FY 2019/20 Annual Report**

SITUATION:

The filing of the CFD's FY 2019/20 Annual Report with the Board fulfills Government Code Section 50075.3 as Exhibit E of this Annual Report provides the amount of funds collected and expended by CFD No. 2007-1 for the 12 months ended June 30, 2019, as well as the status of the improvements authorized to be funded or financed by the CFD.

The filing of this report also shows the CFD No. 2007-1 FY 2019/20 Special Tax rates approved by the Board of earlier this year together with the amounts applied to the FY 2019/20 County Tax Roll.

(The CFD Annual Report is available at the District Office and in the online board packet - <http://www.buckeyeusd.org/>)

PLAN: Not Applicable

FISCAL IMPACT: None

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the record show that the CFD No. 2007-1 FY 2019/20 Annual Report has been filed with the Board, which includes the CFD's prior year collection and expenditure information as well as the project information required to be provided annually under GC 50075.3. No other Board action is required.

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #:XII.3.

ACTION: Authorization to Post a Request for Proposals (RFP) for Wide Area Network Services.

SITUATION:

BUSD currently has a Wide Area Network with 10 school and operational facilities including the District Office and the Hub Circuit for the County Office of Education connected through AT&T. Our current contract with AT&T will expire at the end of E-Rate Funding Year 22 (2019-2020). In order to comply with all applicable E-Rate requirements, and all applicable Federal, State, and local bidding requirements, it is in the best interest of BUSD to post a formal Request for Proposals (RFP).

The District wishes to receive vendor proposals covering the terms described below:

- a) THREE years plus TWO (2) - One Year Optional Extensions (July 1, 2020-June 30, 2023)
- b) FIVE year terms (July 1, 2020-June 30, 2025)

The District will post the RFP, and associated Form 470 on the USAC EPC Portal site: <http://www.usac.org/sl/tools/e-rate-productivity-center/default.aspx>, and the Buckeye Union School District website: www.buckeyeusd.org.

The district has utilized the Federal Universal Service Administrative Company (USAC) Schools and Library E-Rate program since its inception to offset our on-going costs for data communication services. Funding may be requested under two categories of service: category one services to a library or school (internet access), and category two services that deliver internet access to a school or library (internal connections and equipment needed to distribute the internet access). The discount levels depend on the level of poverty (amount of students that qualify for free and reduced lunches), and whether the school or library is located in an urban or rural area. Currently Buckeye Union School District qualifies for a 40% discount on eligible category one services, and a 40% discount on eligible category two services.

PLAN:

The plan is to have the Board authorize staff to post an RFP for Wide Area Network Services, with a planned posting date of December 19, 2019. Once the proposals have been received, and a vendor has been selected by District staff utilizing the selection criteria outlined in the RFP, the matter will be brought back to the February 18, 2020 Board meeting to award the contract.

FISCAL IMPACT:

The fiscal impact for this item will be determined through the RFP process. Funding will come from the General Fund (Fund 01), and from the E-Rate Program. Currently BUSD qualifies for 40% funding through the E-Rate Program.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board authorize staff to post an RFP for Wide Area Network Services.

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: XII.4.

ACTION: Approval of the Blue Oak Modernization Project Change Orders (Change Order No. 007.02 Through 015.01) & Final Project Accounting

SITUATION:

Attached is a summary of D.G. Granade Change Orders No. 007.02 through Change Order No. 015.01 for the Blue Oak Modernization Project. Included in this summary is the description and dollar amount for each change order. Copies of the formal Change Orders are available for inspection at the District Office during normal business hours.

Also included is a Final Accounting Summary of the costs associated with the Blue Oak Elementary School Modernization Project.

PLAN:

To have the Board approve D.G. Granade Change Orders No. 007.02 through Change Order No. 015.01 for the Blue Oak Modernization Project.

FISCAL IMPACT:

Change Orders:

D.G. Granade Original Contract Price	\$6,407,000.00
D.G. Granade Change Orders 1-6	\$668,799.00
D.G. Granade Change Orders 7-15	<u>\$811,292.27</u>
Final D.G. Granade Contract Amount =	\$7,887,091.27

27 Day Time Extension

Total Project Final Accounting:

General Contractor - D.G. Granade	\$7,887,091.27
Architect – Architectural Nexus	\$671,856.81
DSA Inspection – John Hanna Inspections	\$104,587.00
Other Construction Costs	<u>\$293,564.15</u>
Total Project Cost =	\$8,957,099.23

Funding will come from Fund 35, and Fund 25.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board approve D.G. Granade Change Orders No. 007.02 through Change Order No. 015.01, and the Final Project Accounting for the Blue Oak Modernization Project.

Buckeye Union School District
Blue Oak Modernization Project

Change Order Breakdown for Board Approval

D.G. Granade			
Change Order No.	Description	\$ Amount	Board Approval Date
1	Change Order No. 001.01 - Removal of existing flooring in Building B.	\$ 4,347	9/19/2018
2	Change Order No. 002.02 - Modifications to finishes and configuration of offices in the Building A, cabling changes in Building A, B & C, Cleaning of existing ductwork in Building A, B, & C, deductive change order for in-wall/otable framing changes, tile changes and additions, moisture testing, upgrade of accustical panel fabric for Building B, addition of LP adapters for HVAC units, replacement of water valves for Building B & C, new floor sink in the kitchen area, and roof drain changes.	\$ 69,210	9/19/2018
3	Change Order No. 003.01 - Time and material work for Building B demolition and investigation through 6/29/18, demo of existing stucco and thin brick on Building B, replacement of stucco and thin brick on Building B.	\$ 266,937	9/19/2018
4	Change Order No. 004.01 - Additional low voltage cabling in Bulding A, additional tile work in Building A, roof drain modifications for kindergarten, additional water piping in the kitchen, replacement of existing flex duct in Building A & C, relacement of sewer cleanout boxes and water valve boxes, removal of underlayment on the stage floor, drinking fountain modifications, asphalt overlays in the main hard court area, additional signage for classroom numbering changes, faucet repair, vapor control for flooring in Building A, B & C, installation of Dens Deck on Building B roof, additional mobilization charge to split the Building B roof installation into two separate operations, overtime premium charges to accelerate striping, time and materials for additional landscaping.	\$ 96,289	9/19/2018
5	Change Order No. 005.01 - Changes to striping design, misc. roofing changes, addition of an air barrier for Building B, relocation of piping and vent, additional chain link fence work, additional scaffolding required over sloped roofs, additional curb near Building B ramp, prime and paint over existing rainbow wall, asphalt overlay by Building B.	\$ 38,080	9/19/2018
6	Change Order No. 006.01 - Fire alarm system modifications.	\$ 193,936	9/19/2018
7	Change Order No. 007 - Additional curb painting; HVAC changes per drawing revisions; time and material charges for removal and replacement of unsuitable soils in the hard court area; time and material charges for additional electrical and communication scope; time and material charges for MP Room dry rot removal and associated replacement of various building elements; time and material charges for repairs to the existing irrigation system; and time and material charges for additional landscape scope.	\$ 169,937	Pending
8	Change Order No. 008 - Additional cost for Carnahan Electric bond requirements; time and material costs for the supply and installation of additional marker boards; time and material charges for stucco replacement above the sloped roof on the MP Room; time and material charges for additional electrical, communication, and plumbing items; time and material charges for MP Room dry rot removal and associated replacement of various building elements; removal and repair of dry rot on portable building siding; time and material charges for window sill changes in Group 1 portable buildings; and time and material charges for additional landscape scope.	\$ 120,191	Pending

D.G. Granade			
Change Order No.	Description	\$ Amount	Board Approval Date
9	Change Order No. 009 - Time and material charges for gutter and downspout repairs; additional painting scope; added sealant for plaster expansion joints; and installation of additional fencing.	\$ 17,707	Pending
10	Change Order No. 010 - Material charges for additional flashing on the MP Room; and addition of a safety system movable gas connector.	\$ 5,291	Pending
11	Change Order No. 011 - Time and material charges for privacy walls between portable buildings; time and material charges for additional electrical, communication, and plumbing scope; time and material charges for irrigation system repairs; material charges for additional building signage; charges for additional landscape design and coordination; charges for existing gate repairs; charges for installation of panic hardware for 11 classrooms; time and material charges for additional painting scope; and time and material charges for door modifications.	\$ 64,353	Pending
12	Change Order No. 012 - Time and material costs for requested plaster repairs; time and material charges for installation of truncated domes; time and material charges for MP Room drwall repair; additional cost to apply sealer to MP Room thin brick; time and material charges to install remote test switches for MP Room beam detectors; additional landscape scope; and time and material charges for additional fire alarm scope.	\$ 221,919	Pending
13	Change Order No. 013 - Installation of additional fencing behind portables , and repair of existing gates; additional costs associated Building F modifications to casework, plumbing, flooring, and markerboards; replacing drywall damaged in the Group 2 Portables during the removal of the existing wallcovering; removal of stains from MP Room thin brick prior to sealing; time and material charges for additional electrical, and plumbing scope; replacement of back windows in the Group 2 Portables; replacement of 5 doors for the Group 2 Portables; HVAC changes to chases and ductwork at Group 2 Portables; and siding dry-rot repairs at Group 2 Portables.	\$ 110,712	Pending
14	Change Order No. 014 - Duct cleaning for Building D, E and F; siding dry-rot repairs at Group 2 Portables; window sill changes for Group 2 Portables, time and material charges for additional electrical, and plumbing scope; additional cost associated with installing a polyurethane floor underlayment in the Building D bathrooms; removal and replacement of existing flexible HVAC ductwork in Buildings D, E and F; additional painting scope for portable doors not included in the contract, and replacement of the water heater in Building D.	\$ 71,513	Pending
15	Change Order No. 015 - Installation of vapor barrier under linoleum areas only in Building D, and F; Building D bathroom changes per ASI 15; replacement of the shut-off valve for Building D; time and material work associated with removing the existing HVAC unit on the kitchen roof to allow for dry-rot repairs; time and material charges for additional electrical, and plumbing scope; addition of handrails for the kindergarten exterior drinking fountain; installation of a cage around an HVAC unit that had to be moved.	\$ 29,669	Pending

Total Change Order Amount \$ 1,480,091

Original Contract Amount \$ 6,407,000

Total Change Order Amount \$ 1,480,091

Revised Contract Amount \$ 7,887,091

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: XII.5.

Organization of the Board: 2020 Election of Officers, Calendar Dates, Time, Place of Meetings, and Appointments to Committees

SITUATION:

The Board is required to hold an organizational meeting annually to elect officers and to set the dates, times, and a place for meetings.

PLAN:

- Officers to elect: President and Clerk
- Adopt a calendar of meeting dates for 2020
- Establish the time and place of meetings for 2020
- Appoint committee membership for the following:
 - Representative to the El Dorado County School Boards Association
 - El Dorado Schools Financing Authority
 - District Committees:
 - LCAP Parent Advisory Committee
 - Budget Advisory Committee
 - Wellness Committee

FISCAL IMPACT:

N/A

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board elect a President and a Clerk, adopt a 2020 board meeting calendar, establish the time and place for meetings in 2020, and appoint committee memberships as noted above.

2020 Board Meeting Schedule

~ Board Meetings are *typically* held on the 1st and 3rd Wednesdays of the month ~

Board Meeting Date	Recognition	Notes	Student Representative
January 15, 2020		2nd Wednesday Accept Audit SARC All Sites	
February 5, 2020	Blue Oak		Camerado
February 19, 2020	Oak Meadow	Site Safety Plan All Sites	Rolling Hills
March 4, 2020	Valley View		Valley View
March 18, 2020	Silva Valley	Second Interim	Camerado
April 1, 2020	Rolling Hills		Rolling Hills
May 6, 2020	Brooks		Valley View
May 20, 2020	Camerado		
June 10, 2020		2nd Wednesday Public Hearings- LCAP/Budget	
June 24, 2020		4th Wednesday Adoptions-LCAP/Budget	
No Meetings in July			
August 19, 2020			
September 2, 2020		Unaudited Actuals	
September 16, 2020			Camerado
October 7, 2020		Annual Developer Fees 2019/20	Rolling Hills
October 21, 2020		Local Indicators	Valley View
November 4, 2020		Site Plan Presentation Oak Meadow, Rolling Hills, Silva Valley, and William Brooks	Camerado
November 18, 2020	Buckeye	Site Plan Presentation Buckeye, Blue Oak, Camerado, and Valley View	Rolling Hills
December 16, 2020	Transportation	2nd Wednesday First Interim Adoption-Calendar 2021	Valley View

2020 Board Committee Membership

El Dorado County School Boards Association

Name: _____

Alternative: _____

Upcoming Dates:

February 3, 2020

March 30, 2020

May 4, 2020

August 2020 (T.B.A.)

November 2020 (T.B.A.)

El Dorado Schools Financing Authority (JPA)

Name: _____

Alternative: _____

LCAP Parent Advisory Committee -

Name: _____

Alternative: _____

Upcoming Dates:

February 26.2020

May 27, 2020

November 2020 (T.B.A)

Budget Advisory Committee -

Name: _____

Alternative: _____

Upcoming Dates:

January 29.2020

May 13.2020

November 2020 (T.B.A)

Wellness Advisory Committee-

Name: _____

Alternative: _____

Upcoming Dates:

January 22, 2020

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: XII.5.

Organization of the Board: 2020 Election of Officers, Calendar Dates, Time, Place of Meetings, and Appointments to Committees

SITUATION:

The Board is required to hold an organizational meeting annually to elect officers and to set the dates, times, and a place for meetings.

PLAN:

- Officers to elect: President and Clerk
- Adopt a calendar of meeting dates for 2020
- Establish the time and place of meetings for 2020
- Appoint committee membership for the following:
 - Representative to the El Dorado County School Boards Association
 - El Dorado Schools Financing Authority
 - District Committees:
 - LCAP Parent Advisory Committee
 - Budget Advisory Committee
 - Wellness Committee

FISCAL IMPACT:

N/A

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board elect a President and a Clerk, adopt a 2020 board meeting calendar, establish the time and place for meetings in 2020, and appoint committee memberships as noted above.



Certification of Signatures

As clerk/secretary to the Governing Board of the above name school district, I certify that the signatures show below in Column 1 are three verified signatures of the members of the governing board. I certify that the signatures as shown in Column 2 are the verified signatures of the persons authorized to sign notices of employment, contracts, and orders drawn on the funds of the school district. These certifications are made in accordance with the provision of the Education Code Sections:

K-12 Districts: 35143, 42632, and 42633
Community College Districts: 72000, 85232, 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the Governing Board.

These approved signatures are valid for the period of January 1, 2020, to December 31, 2020 in accordance with governing Board approval dated December 18, 2019

Signature: _____
 Clerk (Secretary) to the Board

NOTE: Please TYPE name under the signature.

Column 1 Signatures of Members of the Governing Board	Column 2 Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts
Signature	Signature
Brenda Hanson-Smith	David Roth
Member of the Board of Trustees/Education	Superintendent
Signature	Signature
Gloria Silva	Jackie McHaney
Member of the Board of Trustees/Education	Assistant Superintendent
Signature	Signature
Kirk Seal	Brian McCahon
Member of the Board of Trustees/Education	Director of Facilities
Signature	Signature
Jon Yoffie	Mike Henkel
Member of the Board of Trustees/Education	Director of Fiscal Services
Signature	Signature
Winston Pingrey	
Member of the Board of Trustees/Education	
	Number of Signatures Required:
If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form	Orders for Salary Payments 1
	Orders for Commercial Payments 1
	Notices of Employment 1
	Contracts 1

IF NOMINATING, BOARD ACTION REQUIRED

DEADLINE for NOMINATIONS: Tuesday, January 7, 2020

October 25, 2019

MEMORANDUM

To: CSBA Member Boards
From: Dr. Emma Turner, President
Re: Call for Nominations to CSBA's Delegate Assembly

Each year, member boards elect representatives to the California School Boards Association's Delegate Assembly. The Delegate Assembly is a vital link in the Association's governance and sets the general policy direction. Working with member boards, the Board of Directors, and Executive Committee, Delegates ensure that the Association promotes the interests of California's school districts and county offices of education. Delegates serve a two-year term beginning April 1, 2020 through March 31, 2022. There are two required Delegate Assembly meetings each year. In 2020, the dates are May 16-17 in Sacramento and Dec 2-3 in Anaheim.

Nominations and biographical sketch forms for CSBA's Delegate Assembly are now being accepted until Tuesday, **January 7, 2020**. The nomination process is as follows:

- Any CSBA member board is eligible to nominate board members within their own geographical region or subregion. For example, a board in Subregion A, cannot nominate a board member from Subregion B; both must be from same subregion. For region #, see "CSBA REGION INDEX FOR DISTRICTS & COES" document.
- Member Boards eligible to appoint a member of their board to the Delegate Assembly may also nominate board members to run for election to the Delegate Assembly.
- Boards eligible to appoint must do so by January 7, 2020. A separate communication from CSBA regarding these appointments will be sent to boards by November 1.
- Nominating boards must submit a separate form for each person nominated.
- All nominees must serve on a CSBA member board and must give their approval prior to being nominated.
- All nominees must submit a one-page, single-sided biographical sketch form. An optional one-page, one-sided résumé may be submitted.
- It is the nominee's responsibility to confirm that all nomination materials have been received by the deadline. Late submissions cannot be accepted. Please choose only one of the following methods to submit required documents by Tuesday, January 7, 2020:
 - E-mail to nominations@csba.org by 11:59 p.m.
 - Fax to (916) 371-3407 by 11:59 p.m.
 - Postmarked by U.S.P.S. no later than Tues., January 7, 2020

All nomination and election materials are available electronically only. You may access the materials and download the forms at www.csba.org/ElectiontoDA. Please contact the Executive Office at (800) 266-3382 should you have questions. Thank you.



Delegate Assembly District Nomination Form

DUE Tuesday, January 7, 2020

ONLY ONE NOMINATION FORM PER NOMINEE. PLEASE DO NOT LIST MULTIPLE NOMINEES.

E-mail to nominations@csba.org, or fax (916) 371-3704, or Mail to: CSBA Exec. Office | 3251 Beacon Bl., W. Sacramento, 95691

CSBA Region/subregion # _____ ***See "CSBA REGION INDEX FOR DISTRICTS & COE"**

The Board of Education of the _____ voted
to nominate _____ (Nominating District)

_____. The nominee is a member of the
(Nominee)

_____, which is a member of the California
(Nominee's Board)
School Boards Association.

- ☐ The nominee has consented to this nomination.
- ☐ Attached is the nominee's required one-page, single-sided, biographical sketch form and optional one-page, single-sided résumé, if submitted.
- ☐ The nominee's required one-page, single-sided, biographical sketch form and optional one-page, single-sided résumé, if submitted, will be sent by Tuesday, January 7, 2020.

Board Clerk or Board Secretary (signed)

Date

Board Clerk or Board Secretary (printed)

PLEASE NOTE: This nomination form and nominee's biographical sketch form are both due Tuesday, January 7, 2020. They may be emailed to nominations@csba.org, or faxed to (916) 371-3407 by 11:59 p.m., or mailed to CSBA, Attn: Executive Office, 3251 Beacon Blvd., West Sacramento, CA 95691, postmarked by the U.S.P.S. no later than **Tuesday, January 7, 2020**. ***It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office by the due date. Late submissions cannot be accepted.*** Please contact CSBA's Executive Office (800) 266-3382, should you have any questions. Thank you.