



AGENDA

PUBLIC HEARINGS/REGULAR MEETING OF THE BOARD OF TRUSTEES

DISTRICT VISION STATEMENT

Working together with families, the community, and highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize his/her academic and personal success in a global society.

Wednesday, April 1, 2020 Board Meeting Information

In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with the State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is asking that you email cschwietert@buckeyeusd.org for a login for Zoom to participate or attend the meeting.

Please login to Zoom and continue to watch and listen to the meeting. Your call/entry will be muted upon joining the meeting. When you hear the Agenda Item IV. (Public Comments) called and you wish to comment please answer yes on the controls and await your opportunity to speak. When you are notified your call will be unmuted and you may speak for three minutes. While speaking, please reduce any background noise to ensure that your comments can be heard.

Zoom Login for Board meeting - email Coleen at cschwietert@buckeyeusd.org

No Closed Session

Open Session - 7:00 p.m.

- I. FLAG SALUTE**
- II. ROLL CALL**
- III. APPROVAL OF AGENDA**
- IV. PUBLIC COMMENTS**
- V. CONSENT AGENDA**

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public

request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. Minutes of the Regular/Public Hearing Meeting, March 4, 2020
2. Minutes of the Emergency Meeting March 13, 2020,
3. Minutes of the Regular/Public Hearing Meeting, March 18, 2020
4. Personnel Update
5. Contract Approval for Annual Audit Services of K-12 School Districts Between Wilkinson Hadley King & Co. LLP and Buckeye Union School District.

VI. DISCUSSION/ACTION ITEMS

1. Consideration/Approval of Offering Golden Handshake Early Retirements to Public Employees Retirement Systems (PERS) Staff Members
(Jackie McHaney, Asst. Superintendent)
2. Adopt Resolution No. 20-11: California Day of the Principal, May 1, 2020
(Jackie McHaney, Asst. Superintendent)
3. Adopt Resolution No. 20-12: California Day of the Teacher, May 13, 2020
(Jackie McHaney, Asst. Superintendent)
4. Adopt Resolution No. 20-13: Classified School Employees Week, May 17-23,2020
(Jackie McHaney, Asst. Superintendent)
5. COVID-19 Update
(David Roth, Superintendent)

VII. NEXT MEETING

Wednesday, May 6, 2020, 7:00 P.M.

VIII. ADJOURNMENT

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762 during normal business hours. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date.

BUCKEYE UNION SCHOOL DISTRICT

PERSONNEL UPDATE

April 1, 2020

I. NEW CERTIFICATED/ADMINISTRATIVE STAFF

None

II. NEW CLASSIFIED/CLASSIFIED MGMT/CONFIDENTIAL STAFF

Heather Stewart -Teacher Associate (OH) at 6 hours per day
(5 hours on Wednesday) at Blue Oak Elementary
School
-Effective March 17, 2020

Mark Weinhardt -Custodian at 3 hours per day at Camerado
Springs Middle School
-Effective March 23, 2020

III. CHANGE OF STATUS

A. Certificated/Administrative

None

B. Classified

Rafaella Avina -Playground Monitor at 4 hours per day (3.25 hours
on Wednesday) at William Brooks Elementary
School
-Now Playground Monitor at 4 hours per day (3.25
hours on Wednesday) and Playground Monitor at .5
hours per day at William Brooks Elementary School
-Effective March 11, 2020

Denise Baladi -Playground Monitor at 2.25 hours per day (1.5 hours
on Wednesday) at William Brooks Elementary School
-Now Playground Monitor at 2.75 hours per day
(2 hours on Wednesday) at William Brooks
Elementary School
-Effective March 17, 2020

Wendy Holmes -Playground Monitor at 4 hours per day (3.25 hours on
Wednesday) at Blue Oak Elementary School
-Now Playground Monitor at 3 hours per day (2.5
hours on Wednesday) at Oak Meadow Elementary
School
-Effective March 23, 2020

IV. LEAVE OF ABSENCE REQUEST

A. Certificated
None

B. Classified
None

V. RESIGNATION/RETIREMENT

A. Certificated/Administrative

Laura (Lori) Christiansen -Part-Time (.50 FTE) Teacher at William Brooks School
-Effective June 2, 2020

Robin Croyle -Part-Time (.50 FTE) Teacher at William Brooks School
-Effective June 2, 2020

B. Classified

Doreen Dominguez -Teacher Associate (OH) at Camerado Springs Middle School
-Effective June 2, 2020



BUCKEYE UNION SCHOOL DISTRICT
MINUTES

**EMERGENCY BOARD MEETING
OF THE BOARD OF TRUSTEES
BUCKEYE UNION SCHOOL DISTRICT**

DISTRICT VISION STATEMENT

Working together with families, the community, and a highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize his/her academic and personal success in a global society.

Wednesday, March 13, 2020
Buckeye Union School District Office
(Please enter Board room from the back of building)

Open Session – 7:30 p.m.

I. CALL TO ORDER

Meeting called to order by Jon Yoffie at 7:30 p.m. Motion seconded by Gloria Silva. Motion carried 4-0

II. FLAG SALUTE

Brenda-Hanson-Smith led the Flag Salute

III: ROLL CALL

Present: Brenda Hanson-Smith, Ph.D.

Gloria Silva

Jon Yoffie

Winton Pingrey

Not Present:

Kirk Seal

IV. APPROVAL OF AGENDA

Gloria Silva motioned to approve the Agenda. Jon Yoffie seconded the motion. Motion carried 4-0.

V. PUBLIC COMMENTS

None

VI. DISCUSSION/ACTION ITEMS

1. Consideration/Response to COVID-19

VII. NEXT MEETING: Wednesday, March 18, 2020
District Office Board Room

VIII. ADJOURNMENT

Jon Yoffie motioned to adjourn the meeting at 8:25 p.m. Gloria Silva seconded the motion. Motion carried 4-0.

Date: _____

Approved:

By: _____
Gloria Silva, Clerk

By: _____
David Roth, Ph.D., Secretary

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BUCKEYE UNION SCHOOL DISTRICT
MINUTES

**PUBLIC HEARINGS/REGULAR MEETING
OF THE BOARD OF TRUSTEES
BUCKEYE UNION SCHOOL DISTRICT**

DISTRICT VISION STATEMENT

Working together with families, the community, and a highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize his/her academic and personal success in a global society.

Wednesday, March 18, 2020
Buckeye Union School District Office

Closed Session – 6:00 p.m.

Open Session – 7:00 p.m.

I. CALL TO ORDER

Kirk Seal motioned to open the closed session at 6:12 p.m. Winston Pingrey seconded the motion. Motion carried 5-0.

II. PUBLIC COMMENTS

None

III. ADJOURN TO CLOSED SESSION

1. Conference with District Negotiators Superintendent David Roth, Ph.D., and Assistant Superintendent Jackie McHaney in reference to negotiations with the California Schools Employees' Association. (CSEA)
2. Conference with District Negotiators Superintendent David Roth, Ph.D., and Assistant Superintendent Jackie McHaney in reference to negotiations with the Certificated Site Management, Certificated District Office Management, Classified Management, and Confidential Employee Group

IV. RECONVENE TO OPEN SESSION & FLAG SALUTE

Brenda Hanson-Smith, Ph.D. called the meeting to order at 6:59 p.m. and led the flag salute.

V. CLOSED SESSION ANNOUNCEMENTS

None

VI. ROLL CALL

Present: Brenda Hanson-Smith, Ph.D.

Gloria Silva

Kirk Seal

Jon Yoffie

Winston Pingrey

VII. APPROVAL OF AGENDA

President Brenda Hanson-Smith asked for a motion to amend the agenda, asking that we delete Items IX, 1, 2 and Items X1. through X.9 as these will be brought back at a future meeting.

Jon Yoffie motioned to delete or move Items IX, 1, 2 through X1. through X.9. and requested they be agendized for a future meeting. Winston Pingrey seconded the motion. Motion carried 5-0.

President Brenda Hanson-Smith asked for a motion to adopt the amended agenda. Kirk Seal motioned to approve the amended agenda. Gloria Silva seconded the motion. Motion carried 5-0.

VIII. PUBLIC COMMENTS

None

IX. PRESENTATIONS

1. Camerado Springs Student Representatives: Crista Gomez and Erin Gardner
Postponed

2. Silva Valley Elementary School: Principal Brandon Beadle

- Classified Employee of the Year: Tara Nakano
- Certificated Employee of the Year: Amber Ross

Postponed

X. REPORTS

1. Association Reports

- Buckeye Teacher Association (BTA)
Postponed
- California School Employees Association (CSEA)
Postponed

2. Budget Update: Jackie McHaney
Postponed

3. Enrollment Report: Jackie McHaney
Postponed
4. California Montessori Project Charter School Report: Kim Zawilski
Postponed
5. Rising Sun Montessori Charter School Report: Karl Zierhut
Postponed
6. Clarksville Charter School Report: Jennell Sherman
Postponed
7. Cottonwood Charter School Report: Julie Haycock
Postponed
8. Reports and Requests by Board Members
Postponed
9. Superintendent's Report: Dr. David Roth
Postponed

XI. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. Summary Report of Warrants
2. Personnel Update
3. Overnight Field Trip Request, Valley View Charter Montessori Yosemite Nature Bridge/Curry Village, April 25,2021-April 28,2021

Gloria Silva motioned to Approve the Consent Agenda as presented. Winston seconded the motion. Motion carried 5-0

XII. PUBLIC HEARINGS

1. Consideration/Approval of Receipt of the Initial Proposal from the California School Employees' Association (CSEA), Chapter #683, for 2019/2020 and 2020/2021 Contract Reopeners for Negotiations between the CSEA and Buckeye Union School District.

Conduct of Hearing:

- a) Staff report and discussion

The Board Reviewed the Initial Proposal from the California School Employees' Association (CSEA), Chapter #683, for the 2019/2020 and 2020/2021 Contract Reopeners for Negotiations between CSEA and the Buckeye Union School District and requested public comment.

- b) Public Testimony

None

c) Close the public hearing 7:03 p.m.

2. Consideration/Adoption of the Response/Initial Proposal of the Buckeye Union School District to the California School Employees' Association (CSEA), Chapter #683; for the 2019/2020 and the 2020/2021 Contract Reopeners for Negotiations between the Buckeye Union School District and the CSEA.

Conduct the Hearing:

a) Staff report and discussion

The Board reviewed the Initial Proposal from the Buckeye Union School District to the California School Employees' Association (CSEA), Chapter #683; for the 2019/2020 and the 2020/2021 Contract Reopeners for Negotiations between the Buckeye Union School District and the CSEA and requested public comment.

b) Public Testimony

None

c) Close the public hearing 7:03 p.m

3. Consideration/Approval of the Buckeye Union School District Negotiated Settlement with the Unrepresented Employees in the Certificated Management, Classified Management, and Confidential Employee Groups; including Disclosure Statement (7/1/19-6/30/21).

Conduct of Hearing:

a) Staff report and discussion

The Board reviewed the Initial Proposal from the Buckeye Union School District Negotiated Settlement with the Unrepresented Employees in the Certificated Management, Classified Management, and Confidential Employee Groups; including Disclosure Statement (7/1/19-6/30/21) and requested public comment.

b) Public Testimony

None

c) Close the public hearing 7:03 pm

XIII. ACTION ITEMS

1. Consideration/Approval of Resolution 20-08 to Approve the Petition to Renew the Charter of The Clarksville Charter School.

Kirk Seal motioned to approve Resolution 20-08 to Renew the Charter of the Clarksville Charter School. Jon Yoffie seconded the motion. Motion carried 5-0.

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2. Consideration/Approval of Resolution 20-09 to Approve the Camerado Springs Middle School K-12 International Baccalaureate MYP Charter Petition.

Kirk Seal motioned to approve Resolution 20-09 to Approve the Camerado Springs Middle School K-12 International Baccalaureate MYP Charter Petition. Jon Yoffie seconded the motion. Motion carried 5-0.

3. Consideration/Approval of Job Shares/Reduced Workload/50% Leave of Absences Requests.

Kirk Seal motioned to approve the Job Shares/Reduced Workload/50% Leave of Absences Requests. Jon Yoffie seconded the motion. Motion carried 5-0.

4. Consideration/Approval of Receipt of the Initial Proposal from the California School Employees' Association (CSEA), Chapter #683, for 2019/2020 and 2020/2021 Contract Reopeners (Entire Contract Open) for Negotiations between the CSEA and Buckeye Union School District.

Kirk Seal motioned to approve the Receipt of the Initial Proposal from the California School Employees' Association (CSEA), Chapter #683, for 2019/2020 and 2020/2021 Contract Reopeners (Entire Contract Open) for Negotiations between the CSEA and Buckeye Union School District. Jon Yoffie seconded the motion. Motion carried 5-0.

5. Consideration/Approval of the Response/Initial Proposal of the Buckeye Union School District to the California School Employees' Association (CSEA), Chapter #683; for the 2019/2020 and the 2020/2021 Contract Reopeners for Negotiations between the Buckeye Union School District and the CSEA.

Kirk Seal motioned to approve the Response/Initial Proposal of the Buckeye Union School District to the California School Employees' Association (CSEA), Chapter #683; for the 2019/2020 and the 2020/2021 Contract Reopeners for Negotiations between the Buckeye Union School District and the CSEA. Jon Yoffie seconded the motion. Motion carried 5-0.

6. Consideration/Approval of the 2019/2020 and 2020/2021 Negotiations Settlement between the Buckeye Union School District and the Unrepresented Employees in the Certificated Management, Classified Management, and Confidential Employee Groups for a two-year Agreement (7/1/19-6/30/21), including Disclosure Statement.

Kirk Seal motioned to approve the 2019/2020 and 2020/2021 Negotiations Settlement between the Buckeye Union School District and the Unrepresented Employees in the Certificated Management, Classified Management, and Confidential Employee Groups; including Disclosure Statement for a two-year

Agreement (7/1/19-6/30/21), including Disclosure Statement. Jon Yoffie seconded the motion. Motion carried 5-0.

7. Adoption of the Positive Certification of Fiscal Year 2019/2020 Second Interim Report for the Period Ending January 31, 2020, and Approval of Budget Revisions.

Kirk Seal motioned to approve the Positive Certification of Fiscal Year 2019/2020 Second Interim Report for the Period Ending January 31, 2020, and Approval of Budget Revisions. Jon Yoffie seconded the motion. Motion carried 5-0.

XIV. NEXT MEETING: Wednesday, April 1, 2020 at 7:00 p.m.
Meeting will be held remotely.

XV. ADJOURNMENT

Kirk Seal motioned to adjourn the meeting at 7:07 p.m. Winston Pingrey seconded the motion. Motion carried 5-0.

Date: _____

Approved:

By: _____
Gloria Silva, Clerk

By: _____
David Roth, Ph.D., Secretary

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BUCKEYE UNION SCHOOL DISTRICT

MINUTES
REGULAR MEETING
OF THE BOARD OF TRUSTEES
BUCKEYE UNION SCHOOL DISTRICT

DISTRICT VISION STATEMENT

Working together with families, the community, and a highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize his/her academic and personal success in a global society.

Wednesday, March 4, 2020
Buckeye Union School District Office
(Please enter Board room from the back of building)

No Closed Session
Open Session – 7:00 p.m.

I. CALL TO ORDER

II. FLAG SALUTE

Present: Brenda Hanson-Smith
Gloria Silva
Kirk Seal
Jon Yoffie
Winston Pingrey

III. ROLL CALL
All Present

V. APPROVAL OF AGENDA
Kirk Seal motioned to approve the agenda. Winston Pingrey seconded the motion. Motion carried 5-0.

VI. PUBLIC COMMENTS

VI. PRESENTATIONS

1. Valley View Charter Montessori Student Representative: Gianni Erdmann reported on behalf to the Valley View Middle School. Gianni reported that students have been planning dances, there have been try-outs for boys volleyball and students have been engaged in speech and debate club, oral interpretation, as well as other activities on site. Gianni reported that there is an upcoming boys and girls track

meet and she wanted to thank the awesome parent volunteers. Testing is coming up and students are starting to plan our first promotion ceremony for the 8th graders.

2. Valley View Charter Montessori: Principal Paul Stewart

- Classified Employee of the Year: Valerie Bustos

Principal Paul Stewart introduced Valerie Valley View's Classified Employee of the Year. Mr. Stewart remarked on what a great addition Valerie has been to the front office. Valerie's work ethic and pride in what she does is evident on every level. Valerie has a unique ability to interact with students, parents and staff, with a level of responsiveness and courtesy that is greatly appreciated by all. Some of the specific comments Valerie's colleagues have made is "she is a great person, an even better friend," "she always puts a smile on our face," "she goes the extra mile to help." Valerie made a smooth transition and works so well with the secretaries. He and Mr. Fram appreciates everything that she does. Superintendent Roth presented Valerie with a Certificate of Appreciation and remarked that he shares the same sentiments. Dr. Roth reminded the Board that Valerie has taken on some assignments at the District Office and he has had an opportunity to work with her directly on these and as she does at the site, her work ethic and work product has been great. He said that last year he gave her a task that was so tedious, but she took it on and and she did it with a smile. He thanked her for all she has done to assist at the District Office and what she does everyday at Valley View.

Certificated Employee of the Year: Tavis Danz

Principal Paul Stewart introduced Tavis Danz as Certificate Employee of the year. Mr. Stewart remarked at what a difference Tavis is making at Valley View. He inspires students, their families and his colleagues. Tavis has an exceptionally big heart and it shows - which is so appreciated by his students. Director of Curriculum Patty Randolph said that he pushes the envelope, which is a great thing for students. Mr. Stewart read some quotes from some of his colleagues: "Tavis is an amazing human being, very personable, great teacher and wonderful colleague," "willing to try anything for the benefit of the student," "inventor of his craft." Several students attended and provided remarks of praise for Tavis and the real impact he is having with them. Truly Tavis is doing some amazing things and they love and appreciate Mr. Danz.

Superintendent Roth presented Tavis with a Certificate of Appreciation and shared that he has watched Mr. Danz work with kids in the classroom, he pushes the envelope, which is very positive. As we know Tavis has a performing background and Mr. Danz paid the Superintendent the highest compliment after seeing the District video Mr. Shupe put together on I-Day. "You sold that video, you owned it" - was Tavis' review. Dr. Roth thanked Mr. Danz once again for he is doing for students.

VII. REPORTS

1. Reports and Requests by Board Members
Brenda Hanson-Smith remarked that she went to the administrative leadership meeting and presented the items she brought back from the conference. She believes it was well received as she able to entertain all. Jon Yoffie reported that we had a great turnout at the LCAP meeting and also noted that all the bond measures failed in the County commenting that this is the sign of the times.
2. Superintendent Report: Superintendent David Roth, Ph.D.
Superintendent Roth reported that the coronavirus scare is affecting our attendance, we are keeping a close eye and watching the attendance. We are monitoring this event. He and Director of Curriculum Patty Randolph are working on plans for the students should we do have to have a shelter in place event. The state assessments are coming up, and folks are very prepared. The end of the year will be here before we know it.

VIII. CONSENT AGENDA

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1. Minutes of the Regular Meeting: 2/5/20 & 2/19/20
2. Overnight Field Trip Request- Camerado Springs Middle School Band to Anaheim

Gloria motioned to approve the consent agenda as presented. Kirk Seal seconded the motion. Motion carried 5-0.

IX. ACTION ITEMS/DISCUSSION ITEMS

1. Approved Student Calendars for 2020/21 & 2021/22 School Years.

Kirk Seal motioned to approve the student calendars. Jon Yoffie seconded. Motion carried 5-0

2. Approve Authorization to Post Bidding Documents for the VVCM Middle School Lunch Area Project

Assistant Superintendent Jackie McHaney presented the item for Brian McCahon who was not able to be there tonight. Ms. McHaney reported that the plan is to have the Board authorize staff to post bidding documents for the Valley View Charter Montessori Middle School lunch area project. Once a bidder is identified through this process the matter will be brought back to the May 6, 2020 Board meeting to award the contract.

Winston Pingrey motioned to approve the Authorization to Post Bidding Documents for the VVCM Middle School Lunch Area Project. Gloria Silva seconded the motion. Motion carried 5-0.

3. Local Control Accountability Update

Dr. Roth presented the Local Control Accountability presentation, with LCAP updates, goals, and draft proposals, which is available under Agenda and Minutes and LCAP under the About Us tab/[LCAP update](#).

X. NEXT MEETING: Wednesday, March 18, 2020
District Office Board Room

SAVE THE DATE: EDCSBA Annual Awards Dinner, Monday, March 30, 2020

XI. ADJOURNMENT

Kirk Seal motioned to adjourn at 8:10 p.m. Winston Pingrey seconded the motion. Motion carried 5-0.

Date: _____

Approved:

By: _____
Gloria Silva, Clerk

By: _____
David Roth, Ph.D., Secretary

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February 28, 2020

To Board of Trustees and Management
Buckeye Union School District
5049 Robert J. Mathews Parkway
El Dorado Hills, CA 95762

We are pleased to confirm our understanding of the services we are to provide Buckeye Union School District for the year ended June 30, 2020. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Buckeye Union School District as of and for the year ended June 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Buckeye Union School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Buckeye Union School District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedules (General Fund and Major Special Revenue Funds)
- 3) Schedule of the District's Proportionate Share of the Net Pension Liability – CalSTRS
- 4) Schedule of the District's Contributions – CalSTRS
- 5) Schedule of the District's Proportionate Share of the Net Pension Liability – CalPERS
- 6) Schedule of the District's Contributions - CalPERS

We have also been engaged to report on supplementary information other than RSI that accompanies Buckeye Union School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Combining Financial Statements
- 2) LEA Organization Structure
- 3) Schedule of Average Daily Attendance
- 4) Schedule of Instructional Time
- 5) Schedule of Financial Trends and Analysis
- 6) Schedule of Charter Schools
- 7) Reconciliation of Unaudited Actual Financial Report with Audited Financial Statements
- 8) Schedule of Expenditures of Federal Awards

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).
- An opinion (or disclaimer of opinion) on compliance with state statutes, regulations, and the terms and conditions of state awards that could have a direct and material effect on each identified program in accordance with the *2019-20 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* prescribed in *Title 5, California Code of Regulations, Section 19810*.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the governing board of Buckeye Union School District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the school district or to acts by management or employees acting on behalf of the school district.

Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention.

We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the school district and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Buckeye Union School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Buckeye Union School District's major programs. The purpose of these procedures will be to express an opinion on Buckeye Union School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Education Code 41020 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with state statutes, regulations, and the terms and conditions of state awards applicable to programs identified in the Guide. Our procedures will consist of tests of transactions and other applicable procedures described in the *2018-19 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* for programs applicable to Chula Vista Elementary School District.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Buckeye Union School District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that school district programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the school district from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the school district involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the school district received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the school district complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review when we arrive for field work.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the school district; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Wilkinson Hadley King & Co. LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the California Department of Education or its designee, the California State Controllers' Office or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Wilkinson Hadley King & Co. LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the oversight agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately April 1, 2020 and to issue our reports no later than December 15, 2020. Aubrey Mann is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$25,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Buckeye Union School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Wilkinson Hadley King + Co LLP

Wilkinson Hadley King & Co. LLP

RESPONSE:

This letter correctly sets forth the understanding of Buckeye Union School District.

Management signature: _____

Title: _____

Date: _____

Date Approved by Governance: _____

**CONTRACT FOR ANNUAL AUDIT
OF K-12 SCHOOL DISTRICTS
(Three Year Contract)**

BUCKEYE UNION SCHOOL DISTRICT

This contract entered into this 20th day of March, 2020
between Buckeye Union School District of El Dorado County, California, hereinafter called
the District and Wilkinson Hadley King & Co. LLP hereinafter called the Accountant,
witnesses that the parties hereto do mutually agree as follows:

Article 1. **EMPLOYMENT OF ACCOUNTANT:** The District, pursuant to Chapter 3 (commencing with Section 14500), Part 9, Division 1, Title 1, and Article 2 (commencing with Section 41020), Chapter 1, Part 24, Division 3, Title 2 of the Education Code of the State of California, hereby employs the Accountant to perform the necessary professional services, including but not limited to, those hereinafter set forth in connection with an audit of all funds and of the books and accounts of the District.

Article 2. **SCOPE OF AUDIT:** We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information including related notes to the financial statements. In addition, we will perform procedures as required to test compliance of federal, state, and other grant programs. We will issue an opinion on the financial statements, federal compliance, and state compliance. We will also perform tests of internal controls, for which we will provide a letter describing the scope of that testing and any deficiencies identified, but will not offer an opinion on internal control. Finally, we will perform a proposition 39 bond audit for the District.

Article 3. **AUDIT PERIOD:** The audit shall cover the period of the 2019-20 school year through the 2021-22 school year, to wit, the period commencing July 1, 2019, and ending June 30, 2022.

Article 4. **VERIFICATION OF PRIOR YEAR'S FUNDS BALANCES:** The audit shall include a verification of fund balances at the beginning of the audit period, provided there has been a responsible audit for the year prior to commencement of the audit period, from which such verification can be made; otherwise such verification may be excluded at the discretion of the District.

Article 5. **AUDIT PROCEDURES:** The audit shall be performed in accordance with general accounting office standards for financial and compliance audits, and shall include, to the extent applicable, the audit procedures recommended by the Education Audit Appeals Panel, as detailed in the most recent publication entitled *Guide for Audits of California Local Education Agencies and State Reporting (Audit Guide)*. The Accountant shall provide the State Controller access to audit working papers to permit the Controller to complete a review upon request pursuant to Education Code Section 14504.

Article 6. FORM AND CONTENTS OF REPORT: The form and contents of the audit report shall be in conformity, to the extent practicable, with such form and content as may be prescribed by the State Controller under Section 41020 of the Education Code.

Article 7. EXTRA WORK AND SERVICES: In the event that circumstances disclosed by the audit indicate that more detailed verification is required in addition to that which would be sufficient under ordinary circumstances, the Accountant shall at once notify the District in writing of the fact, together with a written estimate of the additional work and services required and the estimated cost thereof. In the event the District authorizes and approves the performance of such extra work and services, it shall so notify the Accountant in writing. No claims of the Accountant for extra work or services shall be allowed or paid without such written consent and approval of the District first having been so obtained before such extra work and services are entered upon or undertaken.

Article 8. COMMENCEMENT OF WORK: Work by the Accountant under this contract shall commence March 1, 2020, or as soon thereafter as the District may deem practicable and feasible.

Article 9. COMPLETION AND DELIVERY OF REPORT: The audit report shall be completed and delivered to the District not later than December 15 each year. The Accountant will furnish the school district copies of the audit in sufficient number for distribution to each member of the governing board plus 10 copies for the District's chief administrative officer and shall submit one copy to each of the following: County Superintendent of Schools, State Department of Education, State Controller's office.

Article 10. THE ACCOUNTANT FEES: The District agrees to pay and the Accountant agrees to accept for performance of all services rendered herein, exclusive of extra work and services, a fee in the sum of, not to exceed, \$75,000 over three years. It is understood and agreed that said fee is a maximum fee and is subject to corresponding reduction in the event that the actual cost of making the audit proves to be less than is now estimated at the time of entering into this contract. The cost estimates, which include a reasonable profit and constitute the basis upon which the maximum fee has been determined.

District Audit	
2019-20	\$25,000
2020-21	\$25,000
2021-22	\$25,000
Total	\$75,000

Extra work and services duly ordered and approved as herein above provided and duly performed shall be computed and paid for at the rates below.

<u>Classification</u>	<u>Rate</u>
Senior Partner	\$ 175
Partner	\$ 150
Senior Manager	\$ 125
Manager	\$ 100
Senior Accountant	\$ 85
Staff Accountant	\$ 70
Clerical	\$ 45

Article 11. PAYMENT: Payment of ninety percent of the fee, including extra work and services, shall be made in progress payments as work is completed. The Accountant shall furnish the District on demand an itemized statement of the audit costs, if requested. The final ten percent of the value of work done under this contract shall be made after certification by the State Controller that the audit report conforms to the reporting provisions of the Audit Guide. Provision is hereby made to withhold fifty percent of the audit fee for any subsequent year of a multi-year contract if the prior year's audit report by the same firm or individual failed to be certified as conforming to reporting requirements of the State Controller's Audit Guide.

Article 12. TERMINATION: The District hereby reserves the right to terminate this contract at any time. In the event of such termination, the Accountant shall be paid the reasonable value of all services rendered up to the date of such termination as may be determined by the District, and the Accountant hereby expressly waives any and all claims for damages or compensation arising under this contract, except as set forth herein, in the event of such termination. Additionally, this contract shall become null and void if the audit firm or individual is declared ineligible to perform LEA audits pursuant to Education Code Section 41020.5.

Article 13. ASSOCIATES: The Accountant shall have the option, with the written consent of the District, to associate with them and at their expense accountants or other qualified persons to render services in connection with the work, and to delegate to them such duties as they may delegate without relieving themselves from administrative or other responsibility under this contract. Some audit work may be performed by non certified partners of the firm.

Article 14. SUCCESSORS AND ASSIGNS: All terms, conditions, and provisions hereof shall inure to and shall bind the parties hereto, their, and each of their respective heirs, executors, administrators, successors, and assigns.

Except as provided above, the Accountant shall not sublet, assign, or transfer their interest in this contract without the written consent of the District.

Article 15. Workers' Compensation: We are aware of the provisions of Section 3700 of the Labor Code that requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and we will comply with such provisions before commencing the performance of the work of the contract.

Article 16. INSTRUCTIONS TO PROCEED: The Accountant is not to proceed with performance of any services under this contract without first securing written authorization from the District to do so.

IN WITNESS WHEREOF, we have hereunto set our hands the day and year first above written.

Wilkinson Hadley King & Co. LLP

Buckeye Union School District
of El Dorado County, California

Accountant

By Aubrey W. Mann
Aubrey W. Mann, Partner

By [Signature]

Dated: February 28, 2020

Approved by the Governing Board

On _____

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: V.1.

ACTION: Approve Offering Golden Handshake Early Retirements to Public Employees Retirement System (PERS) Staff Members

SITUATION:

Our District is included in El Dorado County Office of Education's contract with the Public Employees Retirement System. For this reason, it is the County Board of Education who must approve a resolution in support of our offering a Golden Handshake opportunity to our classified and our confidential employees. In order for our employees to qualify for the PERS Golden Handshake, the following criteria must be met:

- A. An overall cost savings must be demonstrated by the position being eliminated, held vacant for a period of time, or the replacement employee's salary and benefits will be substantially less to cover the cost of the purchase of two years' service credit.
- B. The employee meets the age and length of service requirement before or during the "open window" period as per the California School Employees Association contract with the District, Article 12.4. (Confidential employees not covered by the CSEA contract must meet PERS age requirements.)

PLAN:

In order for our District to offer the Golden Handshake option from June 1, 2020 through September 30, 2020 a resolution by the County Board must be approved. The County Board meets on May 5, 2020.

FISCAL IMPACT:

Golden Handshake Early Retirements will result in an overall financial savings for the District. The specific amount of savings is dependent upon the individual employee's current placement on the salary schedule and the cost of the replacement.

LONG RANGE GOAL:

District Goal #2: Maintain Fiscal Integrity and Accountability of District; A. Develop a balanced budget using state budget standards and board policy that includes criteria for contingency reserve beyond the 3% requirement.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board approve the offering Golden Handshake Early Retirements to Public Employees Retirement System (PERS) staff members from June 1, 2020 through September 30, 2020.

**BEFORE THE GOVERNING BOARD
OF THE
BUCKEYE UNION SCHOOL DISTRICT**

Resolution No. 20-11

**CALIFORNIA DAY OF THE PRINCIPAL
May 1, 2020**

WHEREAS, the children of California represent the future of our great state;

WHEREAS, paramount to their success in tomorrow's world is their effective personal and intellectual development;

WHEREAS, the educators provide the lessons that enable our youth to mature and reach their fullest potential;

WHEREAS, the guidance, support, and inspirations that teachers provide to students is invaluable and contributes tremendously to the well-being of our great state; and

WHEREAS, it is fitting that all Californians pay tribute to our Principals and their lasting achievements on behalf of our children and the future of the Golden State.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby proclaim May 1, 2020 as the "Day of the Principal" in the Buckeye Union School District and encourage all citizens to join in this very special observance and show their sincere appreciation for our teachers.

I hereby certify the foregoing to be a full, true, and correct copy of a Resolution duly adopted by the Governing Board of the Buckeye Union School District at a regularly scheduled meeting of said Board on April 1, 2020

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

By: Gloria Silva
Clerk, Board of Trustees

Attest:

By: David Roth, Ph.D.
Secretary, Board of Trustees

**BEFORE THE GOVERNING BOARD
OF THE
BUCKEYE UNION SCHOOL DISTRICT**

Resolution No. 20-12

**CALIFORNIA DAY OF THE TEACHER
May 13, 2020**

WHEREAS, the children of California represent the future of our great state;

WHEREAS, paramount to their success in tomorrow's world is their effective personal and intellectual development;

WHEREAS, the educators provide the lessons that enable our youth to mature and reach their fullest potential;

WHEREAS, the guidance, support, and inspirations that teachers provide to students is invaluable and contributes tremendously to the well-being of our great state; and

WHEREAS, it is fitting that all Californians pay tribute to our Teachers and their lasting achievements on behalf of our children and the future of the Golden State.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby proclaim May 13, 2020, as the "Day of the Teacher" in the Buckeye Union School District and encourage all citizens to join in this very special observance and show their sincere appreciation for our teachers.

I hereby certify the foregoing to be a full, true, and correct copy of a Resolution duly adopted by the Governing Board of the Buckeye Union School District at a regularly scheduled meeting of said Board on April 1, 2020

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

By: Gloria Silva
Clerk, Board of Trustees

Attest:

By: David Roth, Ph.D.
Secretary, Board of Trustees



BUCKEYE UNION SCHOOL DISTRICT
MINUTES

**PUBLIC HEARINGS/REGULAR MEETING
OF THE BOARD OF TRUSTEES
BUCKEYE UNION SCHOOL DISTRICT**

DISTRICT VISION STATEMENT

Working together with families, the community, and a highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize his/her academic and personal success in a global society.

Wednesday, March 18, 2020
Buckeye Union School District Office

Closed Session – 6:00 p.m.

Open Session – 7:00 p.m.

I. CALL TO ORDER

Kirk Seal motioned to open the closed session at 6:12 p.m. Winston Pingrey seconded the motion. Motion carried 5-0.

II. PUBLIC COMMENTS

None

III. ADJOURN TO CLOSED SESSION

1. Conference with District Negotiators Superintendent David Roth, Ph.D., and Assistant Superintendent Jackie McHaney in reference to negotiations with the California Schools Employees' Association. (CSEA)
2. Conference with District Negotiators Superintendent David Roth, Ph.D., and Assistant Superintendent Jackie McHaney in reference to negotiations with the Certificated Site Management, Certificated District Office Management, Classified Management, and Confidential Employee Group

IV. RECONVENE TO OPEN SESSION & FLAG SALUTE

Brenda Hanson-Smith, Ph.D. called the meeting to order at 6:59 p.m. and led the flag salute.

V. CLOSED SESSION ANNOUNCEMENTS

None

VI. ROLL CALL

Present: Brenda Hanson-Smith, Ph.D.

Gloria Silva

Kirk Seal

Jon Yoffie

Winston Pingrey

VII. APPROVAL OF AGENDA

President Brenda Hanson-Smith asked for a motion to amend the agenda, asking that we delete Items IX, 1, 2 and Items X1. through X.9 as these will be brought back at a future meeting.

Jon Yoffie motioned to delete or move Items IX, 1, 2 through X1. through X.9. and requested they be agendized for a future meeting. Winston Pingrey seconded the motion. Motion carried 5-0.

President Brenda Hanson-Smith asked for a motion to adopt the amended agenda. Kirk Seal motioned to approve the amended agenda. Gloria Silva seconded the motion. Motion carried 5-0.

VIII. PUBLIC COMMENTS

None

IX. PRESENTATIONS

1. Camerado Springs Student Representatives: Crista Gomez and Erin Gardner
Postponed

2. Silva Valley Elementary School: Principal Brandon Beadle

- Classified Employee of the Year: Tara Nakano
- Certificated Employee of the Year: Amber Ross

Postponed

X. REPORTS

1. Association Reports

- Buckeye Teacher Association (BTA)
Postponed
- California School Employees Association (CSEA)
Postponed

2. Budget Update: Jackie McHaney
Postponed

3. Enrollment Report: Jackie McHaney
Postponed
4. California Montessori Project Charter School Report: Kim Zawilski
Postponed
5. Rising Sun Montessori Charter School Report: Karl Zierhut
Postponed
6. Clarksville Charter School Report: Jennell Sherman
Postponed
7. Cottonwood Charter School Report: Julie Haycock
Postponed
8. Reports and Requests by Board Members
Postponed
9. Superintendent's Report: Dr. David Roth
Postponed

XI. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. Summary Report of Warrants
2. Personnel Update
3. Overnight Field Trip Request, Valley View Charter Montessori Yosemite Nature Bridge/Curry Village, April 25,2021-April 28,2021

Gloria Silva motioned to Approve the Consent Agenda as presented. Winston seconded the motion. Motion carried 5-0

XII. PUBLIC HEARINGS

1. Consideration/Approval of Receipt of the Initial Proposal from the California School Employees' Association (CSEA), Chapter #683, for 2019/2020 and 2020/2021 Contract Reopeners for Negotiations between the CSEA and Buckeye Union School District.

Conduct of Hearing:

- a) Staff report and discussion

The Board Reviewed the Initial Proposal from the California School Employees' Association (CSEA), Chapter #683, for the 2019/2020 and 2020/2021 Contract Reopeners for Negotiations between CSEA and the Buckeye Union School District and requested public comment.

- b) Public Testimony

None

c) Close the public hearing 7:03 p.m.

2. Consideration/Adoption of the Response/Initial Proposal of the Buckeye Union School District to the California School Employees' Association (CSEA), Chapter #683; for the 2019/2020 and the 2020/2021 Contract Reopeners for Negotiations between the Buckeye Union School District and the CSEA.

Conduct the Hearing:

a) Staff report and discussion

The Board reviewed the Initial Proposal from the Buckeye Union School District to the California School Employees' Association (CSEA), Chapter #683; for the 2019/2020 and the 2020/2021 Contract Reopeners for Negotiations between the Buckeye Union School District and the CSEA and requested public comment.

b) Public Testimony

None

c) Close the public hearing 7:03 p.m

3. Consideration/Approval of the Buckeye Union School District Negotiated Settlement with the Unrepresented Employees in the Certificated Management, Classified Management, and Confidential Employee Groups; including Disclosure Statement (7/1/19-6/30/21).

Conduct of Hearing:

a) Staff report and discussion

The Board reviewed the Initial Proposal from the Buckeye Union School District Negotiated Settlement with the Unrepresented Employees in the Certificated Management, Classified Management, and Confidential Employee Groups; including Disclosure Statement (7/1/19-6/30/21) and requested public comment.

b) Public Testimony

None

c) Close the public hearing 7:03 pm

XIII. ACTION ITEMS

1. Consideration/Approval of Resolution 20-08 to Approve the Petition to Renew the Charter of The Clarksville Charter School.

Kirk Seal motioned to approve Resolution 20-08 to Renew the Charter of the Clarksville Charter School. Jon Yoffie seconded the motion. Motion carried 5-0.

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2. Consideration/Approval of Resolution 20-09 to Approve the Camerado Springs Middle School K-12 International Baccalaureate MYP Charter Petition.

Kirk Seal motioned to approve Resolution 20-09 to Approve the Camerado Springs Middle School K-12 International Baccalaureate MYP Charter Petition. Jon Yoffie seconded the motion. Motion carried 5-0.

3. Consideration/Approval of Job Shares/Reduced Workload/50% Leave of Absences Requests.

Kirk Seal motioned to approve the Job Shares/Reduced Workload/50% Leave of Absences Requests. Jon Yoffie seconded the motion. Motion carried 5-0.

4. Consideration/Approval of Receipt of the Initial Proposal from the California School Employees' Association (CSEA), Chapter #683, for 2019/2020 and 2020/2021 Contract Reopeners (Entire Contract Open) for Negotiations between the CSEA and Buckeye Union School District.

Kirk Seal motioned to approve the Receipt of the Initial Proposal from the California School Employees' Association (CSEA), Chapter #683, for 2019/2020 and 2020/2021 Contract Reopeners (Entire Contract Open) for Negotiations between the CSEA and Buckeye Union School District. Jon Yoffie seconded the motion. Motion carried 5-0.

5. Consideration/Approval of the Response/Initial Proposal of the Buckeye Union School District to the California School Employees' Association (CSEA), Chapter #683; for the 2019/2020 and the 2020/2021 Contract Reopeners for Negotiations between the Buckeye Union School District and the CSEA.

Kirk Seal motioned to approve the Response/Initial Proposal of the Buckeye Union School District to the California School Employees' Association (CSEA), Chapter #683; for the 2019/2020 and the 2020/2021 Contract Reopeners for Negotiations between the Buckeye Union School District and the CSEA. Jon Yoffie seconded the motion. Motion carried 5-0.

6. Consideration/Approval of the 2019/2020 and 2020/2021 Negotiations Settlement between the Buckeye Union School District and the Unrepresented Employees in the Certificated Management, Classified Management, and Confidential Employee Groups for a two-year Agreement (7/1/19-6/30/21), including Disclosure Statement.

Kirk Seal motioned to approve the 2019/2020 and 2020/2021 Negotiations Settlement between the Buckeye Union School District and the Unrepresented Employees in the Certificated Management, Classified Management, and Confidential Employee Groups; including Disclosure Statement for a two-year

Agreement (7/1/19-6/30/21), including Disclosure Statement. Jon Yoffie seconded the motion. Motion carried 5-0.

7. Adoption of the Positive Certification of Fiscal Year 2019/2020 Second Interim Report for the Period Ending January 31, 2020, and Approval of Budget Revisions.

Kirk Seal motioned to approve the Positive Certification of Fiscal Year 2019/2020 Second Interim Report for the Period Ending January 31, 2020, and Approval of Budget Revisions. Jon Yoffie seconded the motion. Motion carried 5-0.

XIV. NEXT MEETING: Wednesday, April 1, 2020 at 7:00 p.m.
Meeting will be held remotely.

XV. ADJOURNMENT

Kirk Seal motioned to adjourn the meeting at 7:07 p.m. Winston Pingrey seconded the motion. Motion carried 5-0.

Date: _____

Approved:

By: _____
Gloria Silva, Clerk

By: _____
David Roth, Ph.D., Secretary

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762 during normal business hours. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date.