



## **AGENDA**

### **REGULAR MEETING OF THE BOARD OF TRUSTEES**

#### **DISTRICT VISION STATEMENT**

Working together with families, the community, and highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize his/her academic and personal success in a global society.

**Wednesday, May 20, 2020  
7:00 p.m Via Zoom**

#### **Board Meeting Information**

Statement Regarding Teleconferencing of Tonight's Board Meeting

This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All Board Members may attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via the link provided in the publicly posted Board Meeting Agenda.

The public has access to the Buckeye Board of Trustees meeting through Zoom Teleconferencing. Callers will be muted upon joining the meeting.

During tonight's meeting, comments may be made in regards to Item V., Public Comments, and/or in regards to action items contained within Item IX.1.-5. When you wish to comment, please click the Participants Control at the bottom of your screen and then select Raise Your Hand Feature. The moderator will unmute you when it is your turn to speak. You may speak for up to three minutes. While speaking, please reduce any background noise to ensure that your comments can be heard.

Thank you for joining our Board Meeting.

**Zoom Login for Board meeting email Coleen at  
[cschwietert@buckeyeusd.org](mailto:cschwietert@buckeyeusd.org)**

## **Open Session - 7:00 p.m.**

### **I. CALL TO ORDER**

### **II. FLAG SALUTE**

### **III. ROLL CALL**

### **IV. APPROVAL OF AGENDA**

### **V. PUBLIC COMMENTS**

When you hear the Agenda Item V. (Public Comments) called and you wish to comment please raise your hand feature on the controls and await your opportunity to speak.

### **VI. PRESENTATIONS/DISCUSSION ITEMS**

1. Camerado Springs Middle School: Principal Doug Shupe
  - Classified Employee of the Year: Leslie Berghuis
2. William Brooks Elementary: Amy Theberge
  - Classified Employee of the Year: Don Rohland
  - Certificated Employee of the Year: Jenny Ghio

### **VII. REPORTS**

1. Budget Update Report
2. Enrollment Report
3. Association Reports
  - Buckeye Teachers Association (BTA)
  - California Schools Employee Association (CSEA)
4. California Montessori Project School Report: Kim Zawilski
5. Rising Sun Montessori Charter School Report: Karl Zierhut
6. Clarksville Charter School Report: Jennell Sherman
7. Cottonwood Charter School Report: Julie Haycock
8. Reports and Requests by Board Members
9. Superintendent Report

### **VIII. CONSENT AGENDA**

*All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.*

1. Summary of Warrants
2. Minutes of the Regular Meeting, May 6, 2020
3. Personnel Update

4. Investment Portfolio Report-Quarter Ending March 31, 2020
5. Leave of Absence Request for Ashley Sandman

## **IX. ACTION ITEMS**

1. Approve Buckeye Union School District 2020-2021 Emergency Budget Stabilization Plan  
*(David Roth, Ph.D., Superintendent)*
2. Approve Resolution No.20-15, Eliminating Classified Employee Services Effective July 31, 2020  
*(Jackie McHaney, Assistant Superintendent)*
3. Approve Declaration of Need for Fully Qualified Educators for 2020/2021  
*(Jackie McHaney, Assistant Superintendent)*
4. Designation of Applicant's Agent Resolution for Non-State Agencies  
*(Jackie McHaney, Assistant Superintendent)*
5. Adopt Resolution No.20-16: Declaring an Election be Held in its Jurisdiction in Consolidation with Other Districts Requesting Election Services  
*(Dr. David Roth, Superintendent)*

*Elective offices of the District to be filled at the Election on November 3, 2020: 2 Full 4-year terms to expire 12/06/2024.*

## **X. NEXT MEETING**

Wednesday, June 10, 2020, 7:00 P.M. District Office Board Room  
Via Zoom Meeting

## **XI. ADJOURNMENT**

**Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762 during normal business hours. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date.**

**PROJECTED ENROLLMENT 2019-2020 AS OF 5-15-20**

	Buckeye Elem.	Blue Oak Elem.	Valley View	William Brooks	Silva Valley	Oak Meadow	Mandarin	Rolling Hills	Camerado	TOTAL
TK		19	21	20	12	16				88
K	81	63	76	56	62	65	20			423
1st	74	83	79	80	73	90	23			502
2nd	68	69	86	63	68	83	18			455
3rd	56	82	93	95	92	105				523
4th	59	86	82	96	114	105				542
5th	60	92	85	77	60	97				471
6th			65					315	150	530
7th			88					331	178	597
8th			41					329	194	564
<b>TOTAL</b>	<b>398</b>	<b>494</b>	<b>716</b>	<b>487</b>	<b>481</b>	<b>561</b>	<b>61</b>	<b>975</b>	<b>522</b>	<b>4695</b>
Ending 18-19	370	457	611	509	518	633	44	995	587	
Difference	28	37	105	-22	-37	-72	17	-20	-65	

Draft Demograph Report - December 2019 - One Year Enrollment Projection for 20-21	Variance
66	22
437	-14
429	73
528	-73
495	28
508	34
583	-112
461	69
554	43
591	-27
4652	43

NPS 9

<b>ENROLLMENT HISTORY</b>	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
2016/17		4653	4680	4656	4658	4705	4729	4678	4674	4689	
2017/18	4837	4764	4769	4760	4764	4775	4786	4811	4811	4803	
2018/19	4744	4729	4759	4731	4730	4777	4721	4732	4732	4731	
2019/20	4650	4667	4662	4681	4678	4697	4700	4705	4707	4704	



**Campus:** Shingle Springs  
**Principal:** Kim Zawilski  
**Report Month:** May 2020

**Date Range of Report:** 04-01-20 to 04-30-20

## Shingle Springs Campus Update

### CLASSROOMS

TEACHER'S NAME	CLASSROOM	GRADE LEVEL	CA CRED.	MONTESSORI CERTIFICATION	CPR CERTS	BUDGETED NUMBERS	CURRENT ENROLLMENT	NUMBER OVER/UNDER BUDGET
Amber Presnall	Pine	K/1	CTC	3-6/6-9 IP	Yes	20	20	0
Molly Kimber	Apple	K/1	CTC	3-6/6-9	Yes	20	20	0
Eileen Perkins	Mimosa	K/1	CTC	3-6/6-9	Yes	17	17	0
Natasha Raffety	Mimosa	K/1	CTC	3-6/MS	Yes	16	16	0
Charmaine Scott	Cedar	K/1	CTC	3-6/6-9	Yes	16	16	0
Shari DeVille	Cedar	K/1	CTC	3-6/6-9	Yes	17	17	0
Jan Fagan	Aspen	2/3	CTC	6-9	Yes	21	21	0
Shannan Chanda/ Molly Vardy	Wisteria	2/3	CTC	6-9 6-9/9-12	Yes	21	23	+2
Ronda Ritchie	Laurel	2/3	CTC	6-9	Yes	21	21	0
Emily McDaniel	Willow	2/3	CTC	6-9	Yes	21	20	-1
Wendy Derish	Olive	2/3	CTC	6-9/9-12	Yes	21	21	0
Caleb Peterson	Cypress	4/5/6	CTC	6-9/9-12	Yes	23	25	+2
Kathy Gerstle	Manzanita	4/5/6	CTC	6-9/9-12	Yes	23	26	+3
Kelly Barton	Fig	4/5/6	CTC	6-9/9-12	Yes	23	25	+2
Christina Sherrod	Elm	4/5/6	CTC	6-9/9-12	Yes	23	25	+2
Kanchana Sriram	Magnolia	4/5/6:	CTC	6-9/9-12	Yes	17	17	0
Marie Liston	Magnolia	4/5/6	CTC	6-12 IP	Yes	16	16	0
Alison Rosen	Birch	4/5/6	CTC	6-9/9-12	Yes	16	16	0
Gwyne Parker	Birch	4/5/6	CTC	6-9/9-12	Yes	17	16	-1
Robert Thomas	Sequoia	7/8	CTC	Secondary (MS)	Yes	24	24	0
Tom Freer	Sequoia	7/8	CTC	6-9 & MS (IP)	Yes	24	24	0
Mario Sorrentino	Sequoia	7/8	CTC	Secondary (MS)	Yes	24	23	-1
Kim Yeager/ Sueanne Zufelt	Sequoia	7/8	CTC	6-9/9-12 & MS 3-6	Yes	24	23	-1

### ENROLLMENT

BUDGETED ENROLLMENT:		465	ACTUAL ENROLLMENT:				472 (+7)	TOTAL LOTTERY: 190		
LOTTERY BINDER:	K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	
2019-2020	62	26	10	6	8	7	11	7	2	
2020-2021	98	22	17	15	13	10	11	3	1	

### ENROLLMENTS & DISENROLLMENTS

STUDENT NUMBER	GRADE LEVEL	REASON	EXIT INTERVIEW?	COPY TO ADMIN.
NA				

### DISCIPLINE

SUSPENSIONS:		EXPULSIONS:	
CURRENT: 0	YTD: 2	CURRENT: 0	YTD: 0

## CLUB MONTESSORI

CLUB MONTESSORI STAFF	HOURS	CPR CERTS	CLUB MONTESSORI ENROLLMENT	
Kaylee Mainz (M-F)	3:00 - 4:30	Yes	<b>BEFORE SCHOOL:</b>	11
Mikayla Ralph (M-F)	7:00 - 8:30	Yes	<b>AFTER SCHOOL:</b>	8
Tatjana Thorne (M-F)	7:30 - 8:30	Yes	<b>BEFORE &amp; AFTER SCHOOL:</b>	30
Lainey Lord (T-W-Th)	7:30 - 8:30	Yes	<b>KINDERGARTEN SUPPLEMENT:</b>	25
Rachelle LeMoine (M-F)	2:00 - 4:45	Yes	<b>INTERSESSIONS:</b>	N/A
Kylee Ralph (M-F)	2:00 - 6:00	Yes	<b>EARLY RELEASE DAYS:</b>	72
Substitute (M-F)	3:00 - 6:00	Yes	<b>PUNCH CARDS:</b>	124

## STUDENT HEALTH AND SAFETY

TOPIC	GRADE	DATE	AGENCY
Hearing Screening	K, 2, 5 & 8	11/04/19	K-12 Health
Vision Screening	1, 3 & 6	11/04/19	K-12 Health
Scoliosis	7(F), 8(M)	TBD	K-12 Health
Drug Education	7, 8	Winter	Health Curriculum
Sexual Health	7, 8	Spring	Health Curriculum

EMERGENCY DRILLS	SCHEDULED DATE
Fire/Evacuation	03/05/20
Earthquake	03/05/20
Lockdown/Shelter in Place	01/21/20
Club M - Fire Drill	11/26/19
Club M - Shelter in Place	01/21/20

## SPECIAL EDUCATION

ROLE	NAME	SCHEDULE
Point of Contact:	Kim Zawilski	M-F 7:30-4:30
Resource Specialist:	Dawn Nordquist	M-Th 8:00-4:30
Resource Specialist:	Robyn Axline	M-F 8:00-4:30
Speech Therapist/Pathologist:	Leigh Anne Krueger	M-F 8:00-4:30
SLP Aide:	Joyce Hollingsworth	T & Th 8:30-3:00
Occupational Therapist	School Steps	T 8:00-4:30
Resource Aides	Curtin, Baco, Winn	

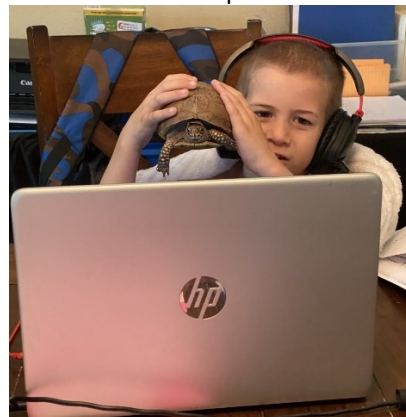
TOTALS	
IEP:	77
RSP/SAI:	44
Speech:	52
OT:	16
Behavior	4
Mental Health:	2
ELL:	2

## FUNDRAISING EFFORTS

Event	Total Raised	Funds Used For:
Believe Kids Sales	\$7,300	August - September 2019: Field Trip Support
Gala: "Parent Round Up"	\$29,500	September 21, 2019: Athletic Program Support, Sensory Equipment, VAPA
Fall Scholastic Book Faire	\$4,555	November 12 - 15, 2019: Library Books
See's Candy	\$2,200	November 18 - December 2, 2019: Campus Improvement Projects
Sweetheart Dance	\$1,200	February 7 <sup>th</sup> : PBIS Framework Support
Spring Scholastic Book Faire	\$4,985	March 9 <sup>th</sup> -13 <sup>th</sup> : Books & Supplies for School Libraries
Spring Carnival	<b>POSTPONED</b>	May 2 <sup>nd</sup> : Community Building

## COMMENTS

Distance Learning is progressing beautifully at CMP Shingle Springs! We're seeing a 97% daily participation rate. Zoom Classroom Meetings are the highlight of everyone's week, and our teachers are delivering absolutely incredible video lessons. These lessons are so beautiful, that we're planning on creating a digital library for future use! It is also hard to believe that we are already planning all of our end-of-year activities, including some pretty unique variations on our traditional Graduations, 100% Attendance Breakfasts, Water Day Celebrations, etc. We want to keep these traditions alive so our students don't miss out, and I'm so impressed to see how our teams are rising to the occasion to hold each of these events with such fun and unique twists!





## Enrollment Update from Head of School

Rising Sun Montessori School 5/11/2020

Teacher's Name	Class Grade Levels	CA Credential	Montessori Certification	CPR/1st Aide/BBP/AED	Budgeted Numbers	Current	Variance
Hana Arbuckle	TK/K Leo	CTC	Early Childhood	Yes	20	21	1
Linda Reik	TK/K Sunflower	CTC	Early Childhood and Lower Elementary	Yes	22	24	2
Jeff Ritchie	1-3 Andromeda	CTC	Lower Elementary	Yes	27	27	0
Kate Watson	1-3 Seashell	CTC	Lower Elementary	Yes	27	24	-3
Susan Parker	4-6 Phoenix	CTC	Lower and Upper Elementary	Yes	26	22	-4
Karl Zierhut	7-8 Taurus	CTC	Secondary	Yes	26	21	-5
				Totals:	148	139	-9



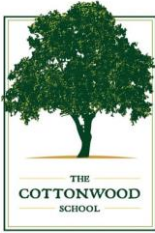
Enrollment Update from Principal

Clarksville Charter School

Current Enrollment County by County/Gradelevel as of 5/11/20

Grade	Amador	El Dorado	Placer	Sacramento
TK	5	41	3	8
KN	4	78	9	9
1	10	90	12	10
2	9	63	7	15
3	11	72	6	11
4	7	71	8	6
5	5	68	10	7
6	7	88	11	10
7	8	73	9	9
8	3	80	11	12
9	4	35	11	7
10	3	37	7	12
11	1	46	13	10
12	1	11	10	8
<b>Curent Total</b>	<b>78</b>	<b>853</b>	<b>127</b>	<b>134</b>
<b>Variance</b>	<b>-7</b>	<b>-1</b>	<b>0</b>	<b>-11</b>





## Enrollment Update from Principal

### The Cottonwood School

Current Enrollment County by County/Gradelevel as of 5/11/20

Grade	Amador	El Dorado	Placer	Sacramento
TK	0	0	70	94
KN	5	1	126	155
1	3	1	121	93
2	3	2	118	114
3	3	0	111	88
4	5	2	96	110
5	0	2	101	99
6	2	2	115	102
7	6	1	89	99
8	3	0	82	76
9	3	3	67	81
10	0	1	54	52
11	1	0	56	43
12	0	0	0	1
<b>Curent Total</b>	<b>34</b>	<b>15</b>	<b>1,206</b>	<b>1,207</b>
<b>Variance</b>	<b>4</b>	<b>14</b>	<b>-6</b>	<b>-35</b>

Elementary Enrollment:	2,100
High School - Homeschool Enrollment:	353
High School - In-Seat Enrollment:	9

# Buckeye Union School District

## 2019-2020

### Summary Report of Warrants

Warrant Registers for the period of: April 1, 2020 through April 30, 2020

Register #	Date	Fund	Fund #	Amount	Warrants
0175	1-Apr-2020	General Fund	01	39,561.32	27
0179	1-Apr-2020	General Fund	01	28,143.00	1
0180	1-Apr-2020	General Fund	01	4,230.13	3
0181	1-Apr-2020	State Building Fund	35	373.10	1
0182	1-Apr-2020	Cafeteria Fund	13	1,105.43	5
0183	8-Apr-2020	General Fund	01	56,964.74	32
0184	15-Apr-2020	General Fund	01	29,349.82	36
0185	15-Apr-2020	Cafeteria Fund	13	45,931.48	8
0186	8-Apr-2020	Mello Roos	49	577,936.77	2
0187	8-Apr-2020	General Fund	01	48,820.43	6
0188	8-Apr-2020	State Building Fund	35	1,170.00	1
0189	15-Apr-2020	Deferred Maintenance	14	48,310.00	1
0190	15-Apr-2020	State Building Fund	35	300.00	1
0191	15-Apr-2020	General Fund	01	25,602.10	1
0192	22-Apr-2020	General Fund	01	61,578.82	17
0193	22-Apr-2020	Cafeteria Fund	13	5,116.78	2
0194	16-Apr-2020	General Fund	01	5,040.04	1
0195	22-Apr-2020	General Fund	01	1,617.55	14
0196	29-Apr-2020	General Fund	01	16,611.24	7
0197	29-Apr-2020	General Fund	01	31,458.82	15
0198	N/A	On Apr Warrant List			
0199	29-Apr-2020	Health And Welfare	01	545,345.68	11
0200	29-Apr-2020	State Building Fund	35	108.02	1
0201	29-Apr-2020	Cafeteria Fund	13	119.50	3
				<u>\$1,574,794.77</u>	<u>196</u>

**BUCKEYE UNION SCHOOL DISTRICT**

**PERSONNEL UPDATE**

*May 20, 2020*

**I. NEW CERTIFICATED/ADMINISTRATIVE STAFF**

Kaleihichie Cablay	-Band Teacher at Camerado Springs, Blue Oak and Buckeye Schools -Effective August 10, 2020
Yu Ding	-Mandarin Immersion Teacher at Buckeye Union Mandarin Immersion Charter School located at Oak Meadow Elementary School -Effective August 10, 2020
Dolce Arianna Guntvedt	-Part-Time (.44 FTE) Band Teacher at Valley View Charter Montessori -Effective August 10, 2020
Carol Miller	-Special Education Teacher at Rolling Hills Middle School -Effective August 10, 2020
Claire Nastari	-Math Teacher at Valley View Charter Montessori -Effective August 10, 2020

**II. NEW CLASSIFIED/CLASSIFIED MGMT/CONFIDENTIAL STAFF**

None

**III. CHANGE OF STATUS**

**A. Certificated/Administrative**

Victoria Ferretti	-Temporary Teacher at Valley View Charter Montessori -Now Second Year Probationary Teacher at Valley View Charter Montessori Effective August 10, 2020
Lori Kilburg	-Temporary Special Education Teacher at William Brooks School -Now First Year Probationary Teacher at Valley View Charter Montessori -Effective August 10, 2020
Victoria Repstad	-Teacher at Buckeye Elementary School -Now Teacher at Silva Valley Elementary School -Effective August 10, 2020
Melissa Salcedo	-Teacher at Rolling Hills Middle School -Now Teacher at Oak Meadow Elementary School -Effective August 10, 2020

Sherri Snyder

-Teacher at Blue Oak Elementary School  
-Now Teacher at Buckeye Elementary School  
-Effective August 10, 2020

Megan Thurmond

-Teacher at William Brooks Elementary School  
-Now Teacher at Oak Meadow Elementary School  
-Effective August 10, 2020

**B. Classified**  
None

**IV. LEAVE OF ABSENCE REQUEST**

**A. Certificated**  
None

**B. Classified**

Zooey Sandman

Teacher Associate (OH) at Valley View Charter  
Montessori School  
-Requesting unpaid leave of absence from August 12,  
2020 to August 28, 2020

**V. RESIGNATION/RETIREMENT**

**A. Certificated/Administrative**

Marcie Charlesworth

-Part-Time (.60 FTE) Teacher at Camerado Springs  
Middle School  
-Effective June 2, 2020

Ann Harry

-Teacher at Rolling Hills Middle School  
-Effective June 2, 2020

Debbie Palmer

-Teacher on Special Assignment (TOSA)-Literacy  
Coach  
-Effective June 2, 2020

Mary Veenhuis

-Teacher at Valley View Charter Montessori  
-Effective June 2, 2020

Jill Waldie

-Teacher at Oak Meadow School  
-Effective June 2, 2020

**B. Classified**

Heidi Brown

-Teacher Associate (OH) at Valley View Charter  
Montessori School  
-Effective June 22, 2020



# BUCKEYE UNION SCHOOL DISTRICT

## **MINUTES**

### **REGULAR MEETING OF THE BOARD OF TRUSTEES**

#### **DISTRICT VISION STATEMENT**

Working together with families, the community, and highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize his/her academic and personal success in a global society.

**Wednesday, May 6, 2020**

**Virtual Zoom Meeting**

**Closed Session-No Closed Session**

**Open Session - 7:00 p.m.**

**I. CALL TO ORDER**

President Brenda Hanson-Smith led the flag salute and called the meeting to order. Meeting called to order at 7:00 p.m.

**II. ROLL CALL**

Present: Brenda Hanson-Smith, Ph.D.  
Gloria Silva  
Kirk Seal  
Jon Yoffie  
Winston Pingrey

**III. APPROVAL OF AGENDA**

Kirk Seal motioned to approve the agenda as presented. Gloria Silva seconded the motion. The motion carried 5-0.

**IV. PUBLIC COMMENTS**

None

**V. PRESENTATIONS**

1. Silva Valley Employees of the Year: Brandon Beadle

- Classified Employee of the Year: Tara Nakano

Principal Brandon Beadle introduced Tara Nakano, Health Clerk, as Silva Valley's Classified Employee of the Year. Mr. Beadle was pleased to report that Tara is an extremely reliable and dedicated employee. She works tirelessly behind the scenes taking care of children at Silva Valley and simply has a heart of gold. Superintendent Roth presented Tara with a Certificate of Appreciation and shared that Tara is one of those individuals who is a hard working and dedicated individual who greets children with a smile every day and lets them know that they are important. Tara works tirelessly, particularly during flu season, to see that the health needs and well being of children is taken care of and her work in this regard is appreciated.

- **Certificated Employee of the Year: Amber Ross**

Principal Brandon Beadle introduced Amber Ross as Silva Valley's Certificated Employee of the Year. Mr. Beadle reported that Amber is an exceptional teacher but in addition she is very involved in many school and other activities in support of students. For example, Amber runs the PC Pals with Intel at Silva, Musical Theater at Silva, and outside of work a Girl Scout Troop. She and students were in preparation for a Willy Wonka play when Covid-19 shut down the school. She is also involved at the District and site level with LCF, PBIS and attends many committee meetings. She has a push-in program with RSP children in her class. Amber's efforts both in her classroom and in support of students in general is greatly appreciated. Dr. Roth presented Amber with a Certificate of Appreciation. Dr. Roth noted that he truly admires Amber for all she does as a teacher but also for the fact that she is a role model of resilience in life having overcome many personal challenges. Amber provides excellent instruction, excellent support and connecting with students and is complementary with leading the school culture at Silva Valley. Dr. Roth noted his appreciation and thanks.

2. **Rolling Hills Employees of the Year: Debbie Bowers**

- **Classified Employee of the Year: Bryan Ferretti**

Principal Debbie Bower introduced Bryan Ferretti as Rolling Hills Classified Employee of the year. Principal Bowers shared that Mr. Ferretti was hired last year in a position that was designed to improve chronic absenteeism rates. She enter into the process knowing that the position requires the right person to fill it and was concerned one would not materialize in the recruitment process, until Bryan walked in for an interview. After the first two questions, she knew Bryan was the right person to fill this position. Bryan's presence on campus is important for students to see, but also on display is his empathetic heart - which is also crucial. Bryan has been able to connect with kids and strike the balance needed to be seen by them as "cool man on campus" and "accounting to him." On average, Bryan walsk about 18,000 steps a day connecting, checking in and supervising students. Bryan has made a difference and that is why the staff voted for

him as Classified Employee of the Year. Dr. Roth presented Mr. Ferretti with a Certificate of Appreciation and shared that Debbie or Jen comment frequently and favorably about all he does for students. Brian is clearly the right person for this position having both a positive approach to teach and inspire along with engaging the children.

- **Certificated Employee of the Year: Don Hayward**

Ms. Bowers introduced Don Hayward as their Certificated Employee of the Year. Ms. Bowers shared that she is so thankful that Don joined our staff a few years ago. Not only is he an outstanding teacher, but he's also a positive leader with our staff. He is thoughtful and reflective about his practices and carefully looks at data to decide which ideas make the most sense in his classroom. Two of his favorites (and also mine) are project-based learning and standards-based grading. I have the benefit of seeing him from the eyes of a parent because my daughter is also in his class. The project-based learning pieces are the parts she loves, and she even made her whole family play her Clue game about the Age of Exploration. Ms. Bowers said that Don has been a leader to all of our staff members as he has taken on a leadership role as a crucial part of our MTSS team. Don also works behind the scenes sharing his excitement with others and getting them on board. One of the reasons my staff has been chomping at the bit to use Illuminate is because of Don's positive praise of the program and willingness to teach others how to use it. Don is a leader of teachers because he models best practices and is willing to share what he knows will work. At the same time, he's always game for trying something new that will engage students. Ms. Bowers said that they are so grateful for his leadership and love having him on our staff. Dr. Roth presented Mr. Hayward with a Certificate of Appreciation and shared that he too shares Ms. Bower's sentiments and recognizes Don's ability to lead colleagues, is thoughtful and reflective in his instructional practices, and always has a way to make people feel comfortable when collaborating with other teachers. He is truly a teacher leader and we are appreciative of all he does.

**Certificated Employee of the Year: Jeremiah Massey**

Ms. Bowers introduced Jeremiah Massey as Rolling Hills Certificated Teacher of the Year. Ms. Bowers explained that when the vote was taken by staff, the outcome was a tie between Don Hayward and Jeremiah Massey. Ms. Bowers shared that when Rolling Hills was looking for a new band teacher, that she had a clear list of priorities for a candidate to meet. She wanted someone who has a passion for music, someone who could build our program, and most of all, someone who loves and connects well with kids. Jeremiah checks all of these boxes and more. From the inception of his employment, Jeremiah has thrown himself into creating a safe and inclusive band program in which even the least self-confident young musicians feel accepted and as if they can do well. She said that

Jeremiah also leads our after-school Jazz Band. In addition to serving students at Rolling Hills, Debbie also shared that Jeremiah works with kids at three of our elementary sites all while juggling a performance calendar and helping organize and set up our talent show. Ms. Bowers shared a story about how last year we had a student join us later in the year, and the band was full. The student reached out to Jeremiah. Jeremiah reached out to her and stated "I know I'm at 68 students, but band will make a difference for this kid. Can we please just add him?" This is Jeremiah and its a testament not only to the program, but to the person himself. Dr. Roth presented Mr. Massey with a Certificate of Appreciation and shared that both as Superintendent and a parent of a student who was in his band program, he has noted that Jeremiah has a way of connecting with kids that makes kids feel like they are important and connected to him. Jeremiah has and continues to be fully committed to our students and the development of the band program and his efforts in this regard are appreciated.

## VI. REPORTS

### 1. Reports and Requests by Board Members

- Winston Pingrey: Winston Pingrey reported that they had their County Board meeting. School districts are trying to stay positive during these unprecedented times. Many have had issues with technology so they are spending time going from home-to-home to reach out to and connect with students. Many are seeking assistance from EDCOE.

### 2. Superintendent Report: Superintendent David Roth, Ph.D.

Superintendent Roth reminded the Board that at its last meeting we passed a Resolution designating May 1st as Principal Appreciation Day, May 13th as Teacher Appreciation Day is on May 13th, and the week of May 17-23rd as classified appreciation week. Dr. Roth shared that he cannot express how proud and grateful he is, along with the Board and all of the District Administrative staff, regarding the service and commitment of our administrative leaders and employees in all groups. It is remarkable to see what is occurring during our most challenging school year - he really appreciates all the hard work done by everyone and thanked everyone once again. Dr. Roth shared that remote learning continues for all our students and it seems they have found a nice rhythm in place and they will ensure that the learning is continuing until the end of the school year. Dr. Roth recognized that we know that this is challenging time for parents as well as our employees and reminded all that we are all in this together. Dr. Roth is happy to report that all three middle school sites will have a promotion ceremony of some sorts, and he plans on getting with the Board on the details. The plan will make sure that the Board has an opportunity to participate along with himself. He said that it is important



that we celebrate this milestone for the 8th graders. Dr. Roth shared that this is particularly significant for him as this year's 8th grade class were kindergartners when he started his career as Superintendent some 8+ years ago. President Brenda Hanson-Smith said that the Board will be there to help celebrate the promotions with this group of 8th graders and looks forward to hearing what the plans will be.

3. Covid-19 Update: Superintendent David Roth, Ph.D.  
Superintendent Roth reported that we continue to monitor the COVID-19 situation locally, statewide and nationally. Some families were alarmed that when the Governor said schools will be opening up in July, but he sent out a communication to ensure that the families know that our school start date will not change from Aug 12th. Dr. Roth shared that he is hoping to receive some clarification on the children returning to school next year, but we will follow the directives of local health officials as well as state officials. At some point, the District will bring to the Board a proposal to review with the Board on a reopening plan. We are in the process of developing and exploring ways of learning for students who can and for those who cannot come to school due to Covid-19. The District has been continuing to serve breakfast and lunch to children 18 years of age or younger and will provide a Summer Feeding Program. We know that many families are economically impacted. The Governor will be announcing the May Revise in the coming week, which we are all looking forward to hearing to get an insight into the budget impacts of COVID-19. Superintendent Roth is welcoming everyone to the Budget meeting on May 20th. Dr. Roth also took a moment to thank the health care workers, grocery workers, and everyone working in these public spaces to make sure we all have what we need - he wanted to express his appreciation to all these workers.
4. Budget/LCAP Update:  
Assistant Superintendent, Jackie McHaney wanted to echo Dr. Roth's concerns, we are going to be facing some challenging times ahead of us. We know that we are going to have to make some decisions in a compressed time frame due to how fast this came upon us. We will be getting more guidance next Thursday with the May Revise and we will be talking with the experts next week. Ms. McHaney also shared that the State has also pushed pause on the traditional LCAP, delaying its submission to December 15th with First Interim and at this time, it will be only a one year plan. In lieu of an LCAP, the Board is required to adopt a Budget Operating Report, with a template to be provided by CDE.

## VII. CONSENT AGENDA

*All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a*

*separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.*

1. Declaration of Surplus –Rolling Hills
2. Summary of Warrants- March 2020
3. Minutes of Regular Meeting April 1, 2020
4. Agreement for Legal Services with Fagen, Friedman, and Fulfrost

Kirk Seal motioned to approve the consent agenda as presented. Winston Pringrey seconded the motion. The motion carried 5-0.

## VIII. ACTION ITEMS

1. Authorization to Accept Bids and Enter Into Contract with the Lowest Responsible and Responsive Bidder for the New Lunch Area Project at Valley View Charter Montessori.

Director of Facilities Brian McCahon reported that we received 4 bids for the new middle school lunch area at Valley View Charter Montessori School. On April 9, 2020 bids were received and Schreder and Brandt MFG, Inc. were found to be the lowest responsive and responsible bidder. Attached in the Board packet is the complete summary of the bids. Brian McCahon is asking the Board for the authorization to approve entering into a contract with Schreder and Brandt, Inc. He also wanted to note that this will not impact the general fund. The funding for this project comes from Fund 49, which can only be expended on Valley View Charter Montessori or a pro-rata contribution to District-wide support projects.

Jon Yoffie motioned to Authorize the District to Accept Bids and Enter Into Contract with the Lowest Responsible and Responsive Bidder for the New Lunch Area Project at Valley View Charter Montessori. Winston Pingrey seconded the motion. The motion carried 5-0.

2. Authorization to Enter Into Contract for Services with Kirk S. Brainerd (Architect) to Prepare Construction Documents, and Project Construction Administration Services for the Valley View Charter Montessori Rental Classroom and Associated Site Work Project.

Director of Facilities Brian McCahon said that due to an increase in enrollment at Valley View Charter Montessori School it has been determined that they will need one additional classroom. Mr. McCahon is asking the Board to authorize staff to enter into a contract Kirk S. Brainerd (Architect) to Prepare Construction Documents, and Project Construction Administration Services for the Valley View Charter Montessori Rental Classroom and Associated Site Work Project.

Gloria Silva motioned to approve Authorizing the District to Enter Into Contract for Services with Kirk S. Brainerd (Architect) to Prepare Construction Documents, and Project Construction Administration Services for the Valley View Charter Montessori Rental Classroom and Associated Site Work Project. Jon Yoffie seconded the motion. The motion carried 5-0.

3. Authorization to Sign Lease Agreement with Mobile Modular for the Lease of a DSA Approved Classroom as a Component of the Valley View Charter Montessori Rental Classroom and Associated Site Work Project.

Director of Facilities Brian McCahon said that the District has determined that it will need to lease the classroom to meet the deadline for the start of the 20/21 school year to have it placed on site over the summer. Mr. McCahon explained to the Board that this is a two-step process, with a temporary classroom going in over the summer, while a permanent modular classroom is fabricated and readied to be placed on site the following summer. Mr. McCahon is asking the Board to authorize the Lease Agreement with Mobile Modular for the Lease of a DSA Approved Classroom as a Component of the Valley View Charter Montessori Rental Classroom and Associated Site Work Project.

Jon Yoffie motioned to approve Authorizing the District to Sign a Lease Agreement with Mobile Modular for the Lease of a DSA Approved Classroom as a Component of the Valley View Charter Montessori Rental Classroom and Associated Site Work Project. Kirk Seal seconded the motion. The motion carried 5-0.

4. Approve Resolution No. 20-14 Eliminating Classified Employee Services Effective July 15, 2020

Assistant Superintendent Jackie McHaney reported that this is an item that we bring to the Board every year, Eliminating Classified Employee Services that we know we will not need for the 2020-21 school year. These positions are positions due to changes in enrollment at our elementary and middle school sites. State law specifies that in order to reduce or layoff we must give a 60 day notice prior to the effective date of the layoff. Ms. McHaney requested the Board approve Resolution 20-14 Eliminating Classified Employee Services Effective July 15, 2020.

Winston Pingrey motioned to Approve Resolution No. 20-14 Eliminating Classified Employee Services Effective July 15, 2020. Kirk Seal seconded the motion. The motion carried 5-0.

IV. NEXT MEETING

Wednesday, May 20, 2020, 7:00 P.M.  
Virtual Zoom Meeting

X. ADJOURNMENT

Kirk Seal motioned to adjourn the meeting. Gloria Silva seconded the motion.  
The motion carried 5-0.

Approval Date: \_\_\_\_\_

By: \_\_\_\_\_  
Brenda Hanson-Smith, Ph.D.

By: \_\_\_\_\_  
David Roth, Ph.D.

**Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 1665 Blackstone Parkway, El Dorado Hills, CA 95762 during normal business hours. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date.**



**EL DORADO COUNTY**

**TREASURER – TAX COLLECTOR**  
**K. E. COLEMAN, MBA | M.ACC.**  
360 Fair Lane, Placerville, CA 95667  
(530) 621-5800 | taxcollector@edcgov.us

**Date:** April 30, 2020

**To:** Depositors to County Investment Pool

**From:** K. E. Coleman, Treasurer-Tax Collector

Handwritten signature of K. E. Coleman in black ink.

**RE:** Investment Portfolio Report - quarter ending March 31, 2020

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Attached herewith is the Investment Portfolio Report for the quarter ending March 31, 2020 per Government Code 53646(b) (1) and 53646(e).

The State of California Local Agency Investment Fund Portfolio Report is available in its entirety at the Board Clerk's Office or may be accessed at

<http://www.treasurer.ca.gov/pmia-laif/>

under "Pooled Money Investment Board" report.



**EL DORADO COUNTY**

**TREASURER – TAX COLLECTOR**  
**K. E. COLEMAN, MBA | M.ACC.**  
360 Fair Lane, Placerville, CA 95667  
(530) 621-5800 | taxcollector@edcgov.us

**Date: April 30, 2020**

**To: K. E. Coleman, Treasurer-Tax Collector**

**From: Todd Hall, Treasury Quantitative Specialist**

**RE: Investment Portfolio Report - quarter ending March 31, 2020**

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The El Dorado County Pooled Investment Portfolio Report for the quarter ending March 31, 2020 is attached for your review.

Average remaining life to maturity is 148 days. The effective rate of return is 1.89%. Market values for securities held in third-party custody are provided by the safekeeper. Certificates of Deposit and funds in State of California Local Agency Investment Fund are marked at face value.

I certify that this report accurately reflects all the County investments, and is in conformance with the adopted County Investment Policy. Furthermore, I certify to the best of my knowledge, sufficient investment liquidity to meet the pool's expenditure requirements for the next six months and anticipated revenues are available to meet the County's budgeted expenditures.

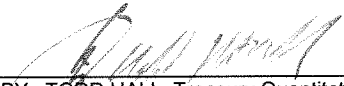


**EL DORADO COUNTY TREASURY  
COUNTY INVESTMENT POOL - SUMMARY  
March 31, 2020**

<b>Investments</b>	<b>Book Value</b>	<b>Percent of Portfolio</b>	<b>Average Term</b>	<b>Avg Days to Maturity</b>	
State of CA Local Agency Invest Fund	75,000,000.00	14.36%	1	1	LA1
Treasury Securities - Coupon	169,940,577.47	32.55%	338	135	TRC
Treasury Securities - Discount	84,170,963.90	16.12%	232	113	TRD
Certificates of Deposit - Bank	39,342,750.00	7.53%	616	214	BCD
Commercial Paper - Discount	56,992,263.34	10.91%	115	110	COM
Federal Agency Issues - Coupon	31,113,844.06	5.96%	1067	965	FAC
Money Market Account	65,600,200.00	12.6%	1	1	RRP
<b>TOTAL INVESTMENTS AND AVERAGE</b>	<b>522,160,598.77</b>	<b>100%</b>	<b>270</b>	<b>148</b>	

**EFFECTIVE RATE OF RETURN**

**MONTH END  
1.89%**

  
BY: TODD HALL, Treasury Quantitative Specialist  
FOR: K.E. COLEMAN, TREASURER / TAX COLLECTOR  
COUNTY OF EL DORADO



**EL DORADO COUNTY TREASURY  
COUNTY INVESTMENT POOL - INVESTMENTS  
March 31, 2020**

Investment #	Issuer	Par Value	Market Value	Book Value	Days to Maturity	Maturity Date
<b>State of California- Local Agency Investment Fund</b>						
071-000000-1	STATE OF CALIFORNIA	75,000,000.00	75,000,000.00	75,000,000.00	1	
<b>Treasury Securities - Coupon</b>						
001-200415-1	US TREASURY	13,000,000.00	13,007,020.00	12,998,099.47	14	04/15/2020
001-200430-1	US TREASURY	20,000,000.00	20,036,600.00	19,999,652.33	29	04/30/2020
001-200531-1	US TREASURY	20,000,000.00	20,046,200.00	19,970,564.28	60	05/31/2020
001-200615-1	US TREASURY	20,000,000.00	20,057,800.00	19,978,836.29	75	06/15/2020
001-200715-1	US TREASURY	5,000,000.00	5,021,100.00	4,993,523.85	105	07/15/2020
001-200731-1	US TREASURY	17,000,000.00	17,085,000.00	16,999,126.61	121	07/31/2020
001-200731-2	US TREASURY	10,000,000.00	10,086,700.00	10,034,617.08	121	07/31/2020
001-200815-1	US TREASURY	10,000,000.00	10,098,400.00	10,038,445.73	136	08/15/2020
001-200831-1	US TREASURY	10,000,000.00	10,053,100.00	9,990,850.41	152	08/31/2020
001-201130-1	US TREASURY	15,000,000.00	15,161,975.82	15,006,122.59	243	11/30/2020
001-210131-1	US TREASURY	30,000,000.00	30,328,200.00	29,930,738.83	305	01/31/2021
<b>Treasury Securities - Discount</b>						
001-200528-1	US TREASURY	25,000,000.00	24,997,000.00	24,807,166.67	57	05/28/2020
001-200604-1	US TREASURY	30,000,000.00	29,996,100.00	29,769,466.67	64	06/04/2020
001-201008-1	US TREASURY	20,000,000.00	19,990,200.00	19,746,755.56	190	10/08/2020
001-201203-1	US TREASURY	10,000,000.00	9,994,600.00	9,847,575.00	246	12/03/2020
<b>Certificates of Deposit - Bank</b>						
028-200403-1	FIRST BANK	5,000,000.00	5,000,000.00	5,000,000.00	2	04/03/2020
028-200411-1	FIRST BANK	5,000,000.00	5,000,000.00	5,000,000.00	18	04/19/2020
027-200611-1	FARMERS & MERCHANT BK LONG BCH	1,693,000.00	1,693,000.00	1,693,000.00	71	06/11/2020
027-200618-1	FARMERS & MERCHANT BK LONG BCH	4,000,000.00	4,000,000.00	4,000,000.00	79	06/19/2020
027-200626-1	FARMERS & MERCHANT BK LONG BCH	3,000,000.00	3,000,000.00	3,000,000.00	86	06/26/2020
027-201205-1	FARMERS & MERCHANT BK LONG BCH	5,000,000.00	5,000,000.00	5,000,000.00	249	12/06/2020
028-201206-1	FIRST BANK	7,000,000.00	7,000,000.00	7,000,000.00	249	12/06/2020
027-201218-1	FARMERS & MERCHANT BK LONG BCH	3,000,000.00	3,000,000.00	3,000,000.00	261	12/18/2020
079-210328-1	UMPQUA BANK	4,000,000.00	4,000,000.00	4,000,000.00	361	03/28/2021
079-220206-1	UMPQUA BANK	249,750.00	249,750.00	249,750.00	676	02/06/2022
019-240824-1	RIVER CITY BANK	1,400,000.00	1,400,000.00	1,400,000.00	1,604	08/22/2024
<b>Commercial Paper - Discount</b>						
069-200522-1	TOYOTA MOTOR CREDIT	20,000,000.00	19,960,420.00	19,924,000.00	51	05/22/2020
005-200709-1	LAX	12,386,000.00	12,311,287.65	12,311,288.34	99	07/09/2020
003-200721-1	Exxon Mobil Corp	10,000,000.00	9,936,840.00	9,931,333.33	111	07/21/2020
003-200917-1	Exxon Mobil Corp	7,000,000.00	6,931,575.00	6,931,575.00	169	09/17/2020
003-201113-1	Exxon Mobil Corp	8,000,000.00	7,897,592.00	7,894,066.67	226	11/13/2020
<b>Federal Agency Issues - Coupon</b>						
029-200911-1	FEDERAL HOME LOAN BANK	8,000,000.00	8,092,960.00	8,044,338.14	163	09/11/2020
029-201001-1	FEDERAL HOME LOAN BANK	5,000,000.00	5,075,364.58	5,043,186.12	183	10/01/2020
029-220909-1	FEDERAL HOME LOAN BANK	3,000,000.00	3,107,430.00	3,026,319.80	891	09/09/2022
002-241030-1	FANNIE MAE	15,000,000.00	15,090,600.00	15,000,000.00	1,673	10/30/2024



**Money Market Account**

021-000000-1	CITIZENS BUSINESS BANK	106,700.00	106,700.00	106,700.00	1
025-000000-1	EAST WEST BANK	28,600,000.00	28,600,000.00	28,600,000.00	1
027-000000-1	FARMERS & MERCHANT BK LONG BCH	90,000.00	90,000.00	90,000.00	1
028-000000-1	FIRST BANK	1,600,000.00	1,600,000.00	1,600,000.00	1
244-000000-1	FIVE STAR BANK	6,750,000.00	6,750,000.00	6,750,000.00	1
019-000000-1	RIVER CITY BANK	13,203,500.00	13,203,500.00	13,203,500.00	1
079-000000-1	UMPQUA BANK	15,250,000.00	15,250,000.00	15,250,000.00	1
<b>Total Investments and Average</b>		<b>523,328,950.00</b>	<b>524,307,015.05</b>	<b>522,160,598.77</b>	<b>148</b>

To: Buckeye District, Board of Trustees

11 May 2020

Dear Members of the Board of Trustees,

My name is Ashley Sandman and I currently work as a Teacher Associate at Valley View Charter Montessori. I am enrolled in a teaching program through Western Governors University. I am anticipated to graduate June 30, 2021 with a bachelor's degree in elementary education and a multiple subjects credential. Currently I am entering into the season of Observational Teaching and Student Teaching come this next academic school year. I've been speaking with VVCM Principal, Paul Stewart, and the D.O. to arrange the details of my field experience teaching hours. I'm required to submit 75 hours of on-campus observation teaching by August 31, 2020.

I am requesting that the Board of Trustees grant me an unpaid leave of absence beginning on Wednesday, August 12, 2020 and ending on Friday, August 28, 2020. During this leave, I will be completing Student-Teaching hours at an alternative campus, as required by my teaching credential program. I plan to return to my position at VVCM on Monday, August 28, 2020.

I appreciate your consideration and patiently await your response.

Thank you,

Ashley Sandman  
[asandman@buckeyeusd.org](mailto:asandman@buckeyeusd.org)  
916-337-7852

## **Buckeye Union School District**

### **AGENDA ITEM: X.1.**

### **ACTION ITEM: 2020-2021 Emergency Budget Stabilization Plan**

In the matter of a few months, the projections for State funding of public schools, as articulated in the Governor's May Revision, has declined approximately 22%, which translates into the District receiving an immediate 10% funding reduction to the Local Control Funding Formula from what was proposed in the Governor's January budget. In addition, the May Revision proposal also brings back into our budget process and operations cash deferrals for the current 2019-2020 school year as well as the 2020-2021 school year, which presents cash flow challenges for the District.

With respect to the enactment of the State Budget, unlike recent prior years, we predict not all issues will be resolved by the end of June when the State Budget is enacted. As a result, the State Budget that is enacted in June will be considered a "working budget" and expected to be revised by the State in August. Based on the best information known at this time, it is anticipated that without additional aid from the federal government, further cuts to public school funding will likely occur after August.

In response to the State's rapidly declining financial support to public schools, most, if not all School Districts in California will need to take action to significantly reduce expenditures. The Buckeye Union School District must do so as well. At this time, the District projects that it must cut its budget by approximately \$6.0 million dollars in the 2020-2021 and 2021-2022 school years. To that end, the District proposes a multi-year effort to address its budget shortfall through a combination of efforts.

The following are proposed expenditure reductions and fiscal management strategies in process or under consideration by the District and Buckeye Union School District Board of Trustees. Although these items begin to address the revenue shortfall in part, the District will use reserves to delay the need for deeper reductions in the 2020-2021 school year. Significant new revenue will be needed in order to avoid the need for much larger reductions to expenditures in future school years.

#### **District Level**

- Sweep Deferred Maintenance Contribution into General Fund
- Suspension of All Travel and Conferences
- Essential Purchases Only Policy Implemented
- Essential Hiring Only/Hiring Review in Process for all Unfilled Positions
- Reduce Books and Supplies Budget
- Elimination of TOSA - District Literacy Coach

Elimination of TOSA - EL Coordinator Duties to be Absorbed by District Administration  
Elimination of School Psych Position - Duties to be Absorbed by District Administration  
Elimination of Title I Coordinator Position - Duties to be Absorbed by Site Administration  
Elimination of One (1) Behavior Tech Aide  
Elimination of Three (3) School Psychologist Intern Positions  
Elimination of One Full-Time District Office Secretary Position and replace with One Part-Time Position  
Elimination of One Full-Time Assistant Accountant Position and replace with One Part-Time Position  
Elimination of One District Computer Tech Position  
Elimination of One-Half of the District Library/Media Position and replace with Part-Time Position

### **Site Level**

Reduce School Site Allocations by Twenty-Five (25%) Percent  
Suspension of Non-Essential Substitute Teacher Utilization  
Elimination of One Full-Time Middle School Secretary Position  
Elimination of One Part-Time Elementary School Secretary Position  
Elimination of all Elementary School Counseling Positions  
Elimination of all Elementary Physical Education Teaching Positions  
Elimination of all Elementary Library Associate Positions  
Reduce Elementary and Middle School Athletic Program Expenditures  
Reduction of Special Education Aide Positions  
Reduction of Custodial/Groundskeeper Positions

### **Reductions-In-Force**

Classified Employees: May 20, 2020 a Resolution will be presented to the Board to implement the Classified Employee layoff process for the positions identified above.

Certificated Employees: June 24, 2020, Resolutions will be presented to the Board to implement the Summer Certificated Layoff process for the positions identified above.

### **Projected Savings**

As stated above, the District proposes a multiyear effort to address Buckeye USD's COVID-19 Budget Shortfall and will use a combination of efforts, including the drawing down of reserves, in an effort to do so. For the 2020-2021 school year, the District projects that with the implementation of the above-identified budget reductions, it should realize a savings of approximately \$3.3 million dollars in 2020-2021. We are analyzing our cash position to determine whether short term borrowing will be necessary to off-set what appears to be up to three months of deferred revenue in the 2020-2021 school year. Significant new revenue will be needed in order to avoid the need for much larger reductions to expenditures in future school years.

## **BUCKEYE UNION SCHOOL DISTRICT**

### **AGENDA ITEM #: IX.2.**

### **Resolution No. 20-15: Eliminating Classified Employee Services Effective July 31, 2020**

#### **SITUATION:**

The District employs classified employees in a variety of positions to provide services in support of our students. Due to the unprecedented financial implications brought about by the global pandemic of COVID-19, the Buckeye Union School District has suffered severe economic loss and, as a result, must take action to immediately layoff the positions identified herein as part of its Fiscal Stabilization Plan for the 2020-2021 school year.

State law specifies that in order to reduce services provided by classified employees, those employees must be notified of possible reduction or layoff 60 days prior to the effective date of the reduction or layoff. The attached resolution implements the reductions in particular kinds of services provided by classified employees and authorizes the Superintendent to notify those employees impacted by the reductions or eliminations.

#### **PLAN:**

The plan is to eliminate specific classified positions as noted in Resolution No. 20-15

#### **FISCAL IMPACT:**

An estimated reduction of approximately \$1,475,684.00 in staffing costs for the 2020-2021 school year. The purpose of this resolution is to notify specific classified employees of an intention to eliminate their services based on a lack of work or lack of funds.

#### **SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board approve Resolution No. 20-15: Eliminating Classified Employee Services, effective July 31, 2020.

**BEFORE THE  
GOVERNING BOARD  
OF THE  
BUCKEYE UNION SCHOOL DISTRICT**

**REDUCTION IN CLASSIFIED STAFF  
DUE TO LACK OF WORK AND/OR LACK OF FUNDS**

**RESOLUTION NO. 20-15**

**WHEREAS**, California Education Code § 45308 states that classified and confidential employees shall be subject to layoff due to lack of work or lack of funds;

**WHEREAS**, California Education Code § 45117 provides that where classified (including confidential) employees are subject to layoff, the affected employee shall be given a notice of layoff not less than sixty (60) days prior to the effective date of the layoff and informed of their displacement rights, if any, and their reemployment rights;

**WHEREAS**, the Governing Board of the Buckeye Union School District has determined that it shall be necessary to reduce the following particular kinds of classified services not later than July 31, 2020

<b><u>CLASSIFIED POSITIONS</u></b>	<b><u># Days/Hours Reduction/Elimination</u></b>
Library Associate (3 positions)	8 hours per day for 216 days
Library Associate (1 position)	8 hours per day for 44 days
Library Associate (1 position)	6 hours per day for 172 days
Library Associate (1 position)	6 hours per day for 179 days
Teacher Associate (OH) (8 positions)	6 hours per day for 196 days
Teacher Associate (1 position)	4 hours per day for 196 days
Custodian/Groundskeeper (8 positions)	8 hours per day for 260 days
Behavior Technician (1 position)	6 hours per day for 196 days
Elementary School Secretary (.5 position)	4 hours per day for 239 days
Middle School Secretary (1 position)	8 hours per day for 239 days
District Office Secretary (1 position)	8 hours per day for 260 days
District Office Secretary (1 position)	3 hours per day for 260 days
District Library/Media Assistant (1 position)	3 hours per day for 216 days
Assistant Accountant (1 position)	8 hours per day for 260 days
Computer Technician (1 position)	8 hours per day for 260 days

**NOW, THEREFORE, THE GOVERNING BOARD OF THE BUCKEYE UNION SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:**

**Section 1.** That the above recitals are all true and correct.

**Section 2.** That due to lack of work or lack of funds, this Governing Board has determined that the following level of service shall be reduced:

<b><u>CLASSIFIED POSITIONS</u></b>	<b><u># Days/Hours Reduction/Elimination</u></b>
Library Associate (3 positions)	8 hours per day for 216 days
Library Associate (1 position)	8 hours per day for 44 days

Library Associate (1 position)	6 hours per day for 172 days
Library Associate (1 position)	6 hours per day for 179 days
Teacher Associate (OH) (8 positions)	6 hours per day for 196 days
Teacher Associate (1 position)	4 hours per day for 196 days
Custodian/Groundskeeper (8 positions)	8 hours per day for 260 days
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Assistant Accountant (1 position)	8 hours per day for 260 days
Computer Technician (1 position)	8 hours per day for 260 days

**Section 3.** That the District Superintendent or his designee is directed to give notice of layoff to the affected classified employee(s) pursuant to Education Code §45117. Such notice shall be pursuant to this Resolution and applicable provisions of the Education Code of the State of California.

**Section 4.** That said layoff shall become effective at the close of business on July 31, 2020 or 60 days after service of said notice, whichever date is later, and such notice shall be served on employees no later than May 30, 2020 or as soon as possible thereafter which shall provide at least 60 days advance notice to employees of this action.

**Section 5.** The District Superintendent or the Superintendent's designee is further authorized to take any further actions necessary to carry out the intent of this Resolution.

**Section 6.** In the event any section or portion of this Resolution shall be determined invalid or unconstitutional, such section or portion shall be deemed severable and all other sections or portions hereof shall remain in full force and effect. The Board hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause or phrase irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared to be unconstitutional.

**Passed and Adopted** by roll call vote this May 20, 2020 by the following vote:

AYES:  
 NOES:  
 ABSENT:  
 ABSTAIN:

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Brenda Hanson-Smith Ph.D.  
 President, Governing Board



State of California  
 Commission on Teacher Credentialing  
 Certification Division  
 1900 Capitol Avenue  
 Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
 Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2020-21

Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Buckeye Union School District District CDS Code: 61838

Name of County: El Dorado County Office of Education County CDS Code: 09

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 /20 /20 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2021.

Submitted by (Superintendent, Board Secretary, or Designee):

Jacqueline S. McHaney Asst. Supt. of Admin. Services

530-934-0920 530-677-2261 5/21/2020

Buckeye Union School District, P.O. Box 4768, El Dorado Hills, CA 95762

jmchaney@buckeyeusd.org

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_

Name of State Agency \_\_\_\_\_

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_



The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_/\_\_\_/\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, 2021.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Ed Manansala		County Superintendent of Schools
<i>Name</i>	<i>Signature</i>	<i>Title</i>
530.642.1832	532.295.2229	
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
El Dorado County Office of Education, 6767 Green Valley Road, Placerville, CA 95667		
<i>Mailing Address</i>		
emanansala@edcoe.org		
<i>Email Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	1 _____
Bilingual Authorization (applicant already holds teaching credential)	1 _____
List target language(s) for bilingual authorization: _____	
Resource Specialist	1 _____
Teacher Librarian Services	_____ _____

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	1
Single Subject	1
Special Education	1
TOTAL	3

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program? Yes  No

If no, explain. It is not feasible at this time.

Does your agency participate in a Commission-approved college or university internship program? Yes  No

If yes, how many interns do you expect to have this year? 3

If yes, list each college or university with which you participate in an internship program.  
Brandman University, CSUS, National University, Humboldt State University, University of The Pacific

If no, explain why you do not participate in an internship program.  
 \_\_\_\_\_  
 \_\_\_\_\_

## BUCKEYE UNION SCHOOL DISTRICT

### **AGENDA ITEM #: IX.4.**

### **ACTION ITEM: Designation of Applicant's Agent Resolution for Non-State Agencies**

**SITUATION:** COVID-19 has altered every way in which business is conducted. California Office of Emergency Services (Cal OES) and the Federal Emergency Management Agency (FEMA) recognize this and are prepared to offer assistance with funding for certain costs directly related to the pandemic. Additional services and materials may be reimbursed to agencies affected by the pandemic by applying for aid with Cal OES and FEMA.

**PLAN:** The District plans on applying for assistance with both agencies for the reimbursement of costs in excess of normal operations which were caused by the COVID-19 Pandemic.

The Board is required to approve the attached resolution (Cal OES Form 130) to begin the process of applying for assistance through Cal OES and FEMA.

**FISCAL IMPACT:** The District has the opportunity to recapture thousands of dollars put into the mitigation of the COVID-19 virus. Exact costs will not be known for some time as much of the reimbursement will depend on how many other agencies apply for assistance as well.

### **SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends the Board of Trustees approve the resolution and sign Cal OES 130 to begin the process of recouping costs related to the COVID-19 Pandemic.

RESOLUTION NO. \_\_\_\_\_

**Buckeye Union School District**

Declaring an Election Be Held in its Jurisdiction  
Consolidation with Other Districts  
Requesting Election Services

WHEREAS, it is the determination of the above-named district that an election be held on November 3, 2020, at which election the issue to be presented to the voters shall be:

NOMINATION OF CANDIDATES

No. of Members

To be Elected

2

Term

Full 4 year terms to expire 12/06/2024

BE IT RESOLVED that the Elections Department of El Dorado County is hereby requested to:

1. Consolidate said election with any other election conducted on the same day.
2. Authorize and direct the Registrar of Voters, at District expense, to provide all necessary services, which shall include, **but not be limited to:**

publications, issue nomination documents, ballots, sample ballots,  
election officers, polling places and canvass.

3. In the event of a tie vote, the winning candidate shall be decided by lot.

PASSED AND ADOPTED on \_\_\_\_\_, 2020 at a regular meeting, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
President

ATTEST: \_\_\_\_\_

Date: \_\_\_\_\_