

DEER PARK COMMUNITY CITY BOARD OF EDUCATION

MINUTES OF THE REGULAR MEETING

MAY 21, 2024

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DEER PARK COMMUNITY CITY BOARD OF EDUCATION

MINUTES OF THE REGULAR MEETING

MAY 21, 2024

The Deer Park Community City Board of Education, Cincinnati, Ohio met in regular session, pursuant to the rules, in the Professional Development Center, 8688 Donna Lane, Cincinnati, Ohio on Tuesday, May 21, 2024, at 4:30 P.M.

ROLL CALL

Present – Bosse, Godwin, Huster, Kellums, McCormick

Absent – none

APPROVAL OF MEETING AGENDA

No. 94-24 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the Meeting Agenda, of the regular meeting of May 21, 2024.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays – None

Motion carried unanimously.

APPROVAL OF MINUTES

No. 95-24 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the minutes of the work session meeting of May 14, 2024.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

TREASURER'S FINANCIAL REPORT

No. 96-24 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the Treasurer's financial report for the month of April, 2024.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

AUTHORIZE TREASURER TO INVEST

No. 97-24 Mrs. Kellums moved, seconded by Mrs. McCormick, to authorize the Treasurer to invest as follows:

Star Ohio		
4/18/2024	Purchase*	\$3,668,188.58
4/22/2024	Redemption**	\$1,000,000.00
5/06/2024	Redemption**	\$1,000,000.00

*First Half Real Estate Tax Settlement

**To cover district operating costs such as payroll, accounts payable, and outstanding checks.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION & AUTHORIZING
THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR**

No. 98-24 Mr. Godwin moved, seconded by Mrs. Kellums, to accept the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor.

****2024/2025 Tax Budget****

	FY 2023-24	FY 2024-25
Total Millage – Full	98.42	96.77
Effective Millage – Residential	52.33	40.61
Effective Millage – Commercial	56.10	51.93
Full Rate - Public Utility	98.72	96.77
County Auditor's Projections:		
Tax Revenues – Real Estate	12,837,008	
Tax Revenues – Public Utility	1,594,328	
TPP Reimbursement	0	
Rollback and Homestead	1,191,043	
	\$ 15,622,379	16,317,748
General Fund Portion	13,639,206	14,272,193
Permanent Improvement Portion	715,279	724,880
Bond Fund Portion	1,425,549	1,320,675
	15,780,034	16,317,748

ADOPTION OF FIVE YEAR FINANCIAL FORECAST

No. 99-24 Mr. Godwin moved, seconded by Mrs. Kellums, to adopt the district's Five Year Financial Forecast for the period July 1, 2023 through June 30, 2028, as attached.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

REPORTS OF THE SUPERINTENDENT

During reports of the Superintendent, Mindy Robertson and Brandon Grubenhoff gave the Curriculum & Instruction Report. Jake Snyder gave the Communications Report. Lisa Kloesz gave a presentation for the Deer Park Girl Scouts Troop 4040.

The Annual Federal Program Report concerning federal grant funds with open comment was given.

FORMAL BOARD RECOGNITION

- No. 100-24 Mrs. Huster moved, seconded by Mrs. Kellums, to approve the agreement to formally recognize the Deer Park Wildcat Boosters as a school district support organization operating under the school district's 501c3 reporting status. The Deer Park Wildcat Boosters include the Deer Park Athletic Boosters, the Wildcat Band Sponsors, the Deer Park Hall of Fame, the PTO, and the KIDS organization.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF A TPA AND MCO FOR THE DISTRICT'S WORKERS COMPENSATION PROGRAM

- No. 101-24 Mrs. Kellums moved, seconded by Mr. Godwin, to approve Sedgwick, Inc. as the district's Third Party Administrator (TPA) and Managed Care Organization (MCO) for its workers' compensation program and claims administration for the year 2025.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF DONATIONS

- No. 102-24 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the following donations:

• DP Athletic Boosters	\$3,000	To be used towards the purchase of athletic uniforms for the 2024-25 school year.
• Anonymous	\$5,000	To be used towards senior student lunch balances and outstanding senior student fees for the 2023-24 school year.
• Anonymous	\$10,000	To be used towards the athletic department for the purchase of appliances and a fuel station for the 2024-25 school year.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF FOREIGN EXCHANGE STUDENT 2024-25

- No. 103-24 Mr. Godwin moved, seconded by Mrs. Kellums, to approve Mikoto Saito for the 2024-25 school year as a foreign exchange student as a Junior at the Jr./Sr. High School.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF HCESC ANNUAL SERVICE CONTRACT 2024-25

- No. 104-24 Mr. Godwin moved, seconded by Mrs. Kellums, to approve Hamilton County Educational Service Center annual services agreement for services rendered for the 2024-25 school year.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF THERAPY LEARNING CENTER CONTRACT FOR THE 2024-25 SCHOOL YEAR

- No. 105-24 Mrs. McCormick moved, seconded by Mrs. Kellums, to approve the contract for occupational therapy service through the Therapy Learning Center for the 2024-25 school year.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF SOUTHWEST OHIO EDUCATIONAL PURCHASING COUNCIL CONTRACT FOR THE 2024-25 SCHOOL YEAR

- No. 106-24 Mrs. Kellums moved, seconded by Mr. Godwin, to approve the agreement with Southwest Ohio EPC food service contract for services rendered for the 2024-25 school year.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

**APPROVAL OF WESTERN NURSING CONTRACT FOR THE 2024-25
SCHOOL YEAR**

No. 107-24 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the agreement with Western Nursing Services for services rendered for the 2024-25 school year, as presented.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF NEOLA POLICY

No. 108-24 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the new Neola policy, a copy of which becomes part of these minutes.

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

ACCEPTANCE OF RESIGNATIONS

No. 109-24 Mr. Godwin moved, seconded by Mrs. Kellums, to accept the resignations of the following employees:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Jenny Coates	Library Aide	5/23/24
Josh Drouhard	Principal	7/31/24

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

**APPROVAL OF CHANGE IN ASSIGNMENT FOR THE 2024-25
SCHOOL YEAR**

No. 110-24 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the following change of assignment for the 2024-25 school year:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Amount</u>
Laura Warman	Principal	08/01/2024	See Attached

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

EMPLOYMENT OF STAFF-CLASSIFIED

No. 111-24 Mr. Godwin moved, seconded by Mrs. Kellums, to employ staff members for the 2024-25 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Amount</u>
LaVonne Simms	Cafeteria Worker	08/13/24	See Attached

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

**APPROVAL OF ADMINISTRATIVE EMPLOYMENT FOR THE 2024-25
SCHOOL YEAR**

No. 112-24 Mr. Godwin moved, seconded by Mrs. Kellums, to approve the following administrative employment for the 2024-25 school year:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Effective</u>	<u>Amount</u>
Jonathan Wilson	Assistant Principal	2 yr Limited	08/01/2024	See Attached

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF RENEWAL OF A CERTIFIED SCHOOL EMPLOYEE

- No. 113-24 Mr. Godwin moved, seconded by Mrs. Kellums, to approve renewal of the following Certified Employee Contract as presented.

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Effective</u>	<u>Amount</u>
Phyllis Davis	Psychologist Consultant	Limited	08/01/2024	See Attached

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, McCormick
Nays – None

Motion carried unanimously.

APPROVAL OF ADDITIONAL CONTRACT DAYS FOR ADMINISTRATIVE STAFF FOR THE 2024-25 SCHOOL YEAR

- No. 114-24 Mr. Godwin moved, seconded by Mrs. Kellums, to approve additional contract days for 2024-25 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Number of Days</u>	<u>Amount</u>
Jonathan Wilson	Amity Assistant Principal	Up to 5 Summer Days	See Attached

ROLL CALL: Ayes - Bosse, Godwin, Huster, Kellums, McCormick
Nays - None

Motion carried unanimously.

APPROVAL OF ONE-TIME STIPEND PAYMENTS FOR THE 2024-25 SCHOOL YEAR

- No. 115-24 Mrs. Kellums moved, seconded by Mr. Godwin, to approve one-time stipend for collaboration for curriculum needs for the 2024-25 school year as follows:

<u>Name</u>	<u>Duration</u>	<u>Amount</u>
Jami Baker	Up to 2 days	\$150/Per Day
Emily Johnson	Up to 2 days	\$150/Per Day
Kellie Wallace	Up to 2 days	\$150/Per Day
Lindsey Reeker	Up to 2 days	\$150/Per Day

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, McCormick
Nays – None

Motion carried unanimously.

**APPROVAL OF ONE-TIME STIPEND PAYMENTS FOR STAFF JOB
COACHING TRAINING WITH HCESC FOR THE 2023-24 SCHOOL
YEAR**

No. 116-24 Mr. Godwin moved, seconded by Mrs. Kellums, to approve one-time stipend for job coaching training with HCESC for the 2023-24 school year as follows:

<u>Name</u>	<u>Duration</u>	<u>Amount</u>
Jami Baker	Up to 2 Days	\$100/Per Day
Kim Byrd	Up to 2 Days	\$100/Per Day
Wayne Brown	Up to 2 Day	\$100/Per Day
Leanne Creasy	Up to 2 Days	\$100/Per Day
Christian Elfers	Up to 2 Days	\$100/Per Day
Alvin Jackson	Up to 2 Days	\$100/Per Day
Sam Moses	Up to 2 Days	\$100/Per Day
Matt Mouser	Up to 2 Days	\$100/Per Day

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, McCormick
Nays – None

Motion carried unanimously.

**APPROVAL OF SUPPLEMENTAL CONTRACTS FOR THE 2024-
25 SCHOOL YEAR**

No. 117-24 Mrs. Kellums moved, seconded by Mr. Godwin, to approve the following supplemental contract for the 2024-25 school year:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Gabby Downey	Girls Varsity Basketball Coach	\$7,695

ROLL CALL: Ayes – Bosse, Godwin, Huster, Kellums, McCormick
Nays – None

Motion carried unanimously.

APPROVAL OF SUPPLEMENTAL CONTRACTS FOR THE 2023-24 SCHOOL YEAR

No. 118-24 Mrs. Kellums moved, seconded by Mrs. McCormick, to approve the following supplemental contract for the 2023-24 school year:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Suzy Beck	Summer School	\$28.40/hr
Suzy Beck	AP Advantage Summer Session (Pilot)	\$500
Tim Hubbard	AP Advantage Summer Session (Pilot) (Split)	\$250
Sara Godwin	AP Advantage Summer Session (Pilot) (Split)	\$250

ROLL CALL: Ayes - Bosse, Huster, Kellums, McCormick
Nays – None
Abstain - Godwin

Motion carried unanimously.

COMMUNITY COMMENT

During Community Comment, Toni Germann gave comment on Graduation and using field for a party and use of concession stands.

BOARD DISCUSSION

Recognitions:

1. The board would like to recognize and congratulate these students on their artwork being selected for the district's annual birthday cards for the 2024-25 school year:

- 1st Grade: Nora Shidler
- 2nd Grade: Nora Caldwell
- 3rd Grade: Darin Chea
- 3rd Grade: Etta Williams
- 4th Grade: Aiko Haruyama

2. The board would like to recognize the Deer Park Community City School District's third year RESA candidates for passing their RESA assessment. We appreciate your hard work and dedication to Deer Park Schools. Congratulations!

Jami Baker	Elaine Feldman	Karen Henry
Julia Schroer	Lauren Troxell	Bridget Vaughn
Hannah Young		

3. The board would like to recognize and congratulate Tyler Wilson on earning his STNA license prior to high school graduation. Tyler is the first Deer Park student who completed the Great Oaks adult Education program while still in high school. The program consists of 3 months of coursework within 3 weeks, with an exit exam. The STNA license will allow him to work at a hospital or nursing home while he works or continues his education.

4. The board and administration would like to recognize and congratulate the following Deer Park students as they have successfully completed the DP Discovery Program and have fully met all of the requirements necessary for high school graduation.

Madi Brown	Logan Harris	Greg Lawrence	Mike Tran
Oscar Calderon	Vanessa Hobdey	Aubrey Maxberry	Tyler Wilson
Irish Cosmo	Blu Javornik	Jan O'Rielly	
Kenzie Dove	Kyle Langdon	Arabella Smart	
Amirah Garba	Kylee Langdon	Josh Thacker	

5. The board would like to recognize the first cohort of Deer Park students to complete a health preceptorship through the sponsorship of SOCHE, the Strategic Ohio Council for Higher Education. A preceptorship is a shadow experience between a novice and an experienced clinician, learning on the job skills needed for the position. The following students completed a CCP Medical Terminology Course through Sinclair Community College, as well as a minimum of 40 internship hours in the healthcare field. They spent 3 days in a rotation 1:1 job shadow at Cincinnati Children's Hospital, participated in the blood drive, shadowed and assisted the Athletic Trainer during events, and more. By completing both of these requirements, they were given a \$500 stipend from SOCHE. Congratulations to Meredith Suddendorf, Adrien Holleran, Molly McHone, Josie Topping, and Laura Bayer.

6. The board would like to recognize all of the 2024 Parker's directors, videographers, and performers for making this year's one of a kind event memorable. Your passion and dedication have been the heart and soul of this event. Your tireless rehearsals, creative input, and compelling performances have created an unforgettable experience for all who attended. It is your collective hard work and commitment that have made this year's performance not just memorable, but exceptional. We are profoundly grateful for everything you have done to uphold and enhance this cherished tradition.

7. The board would like to recognize and thank Rivers Crossing Church for coordinating and providing lunch for our staff during staff appreciation week. We truly appreciate everyone involved for giving so generously of your time and resources.

Special sprinkle across the minutes for Josh Drouhard and Jenny Coates!!

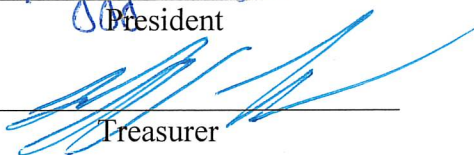
Special Birthday Wishes to Paul Godwin!!

ADJOURNMENT

No. 119-24 Mr. Godwin moved, seconded by Mrs. Kellums, to adjourn the meeting at 5:43 P.M.

Motion carried unanimously.

(Signed) Peggy Bosse
President

(Attested) 
Treasurer