

REGULAR BOARD MEETING MINUTES

Administration Building
May 13, 2024
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, May 13, 2024, with all members present. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Steve Baker, Schlaura Linderwell, and Stacy Herrold, Administrators; Tammy Mechling, Corporation Administrative Assistant; Celeste Lewis, new Area 18 CTE Director; Chris Gerber, interested patron; and Chet Baumgartner, News-Banner representative.

President Holland called the meeting to order at 6:00 P.M.

President Holland congratulated our middle school Academic Teams for competing in the Indiana Academic Super Bowl recently and noted our teams were recognized as a Top 10 team in our division. President Holland also congratulated our high school eSports team; our Overwatch team won the championship and our Super Smash team was State Runner-up. In addition, Sam Holloway won the State championship for Tetrio.

President Holland noted there were no registered public commenters to speak at the meeting.

Minutes for the Regular Board Meeting held on April 15, 2024, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of April 16, 2024, through May 13, 2024, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for April was approved by consensus.

The Bank Statement for April was approved by consensus.

The Fund Transfer Report was approved by consensus.

Mrs. Linderwell presented information on the Bluffton-Harrison Elementary School Family Friendly Certificate.

Mrs. Meitzler reported on assessments, tutoring, food service, summer learning, grants and the PCC Lab at the middle school.

Dr. Yates reported on financial information, the Superintendent evaluation process, the Wells County Education Foundation, obsolete equipment, the Wells County Attendance Task Force, the recent IASBO annual meeting, school safety and investment procedures.

Dr. Yates reported on the Middle School Roof Replacement and Improvements Project, noting the 7th and 8th grade Science room renovations are planned to be completed this summer. In addition, the district is exploring cost options for restroom improvements, as well as replacement of the original rooftop door access above the mezzanine.

Dr. Yates reported that the High School Building Envelope Project is moving forward as expected. FCI and Garland have been providing progress reports for our leadership team.

Dr. Yates reported on the Athletic Facility Needs, stating the storage units are nearly completed at our baseball/softball, youth football, and tennis court locations with final grading and seeding yet to be completed. In late April, the district received State approval for a replacement storage structure located in the northeast corner of the stadium, for which the district is seeking quotes from vendors to construct the building.

Dr. Yates reported on the Our Town Safety Village Project. A contract has been awarded to Minnich's Lawn Care to complete the foundational work. The scope of the work is scheduled to be completed in June and July. While foundation work is being completed, the district will be awarding bids for structures to be built to represent similar structures from our community. The target completion for the project is September.

The Board approved a retirement request from Julee Frauhiger, Payroll Specialist (28 years), as presented. The motion by Mike Murray, with much gratitude for her years of service, and second by Angie Sheets passed unanimously.

The Board approved the following resignations as presented. The motion by Trent White and second by Julie Thompson passed unanimously.

Ashton Boneff	Grade 3 Teacher
Angie Edwards	MS Intense Intervention Instructional Assistant
Jenna Bowman	HS Instructional Assistant
Laura Reifsteck	ES Title I Instructional Assistant

The Board approved the following employment recommendations as presented. The motion by Julie Thompson and second by Angie Sheets passed unanimously.

Celeste Lewis	Area 18 CTE Director
Casey Kolkman	MS Student Support Specialist
Madison Siders	Grade 5 Writing Teacher
Evin Parker	Speech Language Pathologist
Kaela Schoeneman	Speech Language Pathologist Assistant
Laura Gerber	Payroll Specialist
Shannon Terrell	HS Special Education Instructional Assistant
Lori Williamson	Long Term Substitute Teacher
Julee Frauhiger	Payroll Specialist (consultation hours, as needed)
Felicia McElveen	Transfer from Part-Time to Full-Time PreK Teacher
Madison Brown	ES Title I Instructional Assistant
Mekale Tribolet	SLP Supervisor
Adrienne Fullenkamp	Mentor to Evin Parker
Jackie Chaney	Mentor to Kellie Morgan
Clarissia Tijerina	Mentor to Madison Siders
Eric Mounsey	Mentor to Caylee Pyle
Andrew Cook	HS Math/Spec Ed Team Leader
Jackie Chaney	HS Language Arts Team Leader
John Price	Science/HSE Team Leader
Vicki Van Matre	Fine Arts/PE/Foreign Lang/Library Team Leader

Kevin Powell	Business/IT/FACS Team Leader
Tara Cocanower	Social Studies Team Leader
Heather Stinson	Summer Bus Cleaner
Adam King	HS Baseball Asst Coach
Tim Garrett	HS Baseball Asst Coach (1/2 FTE)
Luke Petty	HS Softball Asst Coach (Volunteer)
Abbie Fillers	HS Cheer Asst Coach (Volunteer)
Sara Runyon	Unified Sports Coach
Robert Vanderkolk	MS Tennis Coach
Hannah Gerig	MS Tennis Asst Coach
Erica Bluhm	Childcare Supervisor
Jennifer Cook	Childcare Supervisor
Tiffany Corey	Childcare Supervisor
Karen Kelly	Childcare Supervisor
Ariana Turner	Childcare Supervisor
Cassandra Coyne	Childcare Worker
Jolleen Turner	Substitute Teacher
Jami Gerber	Substitute Teacher

The Board approved the following FMLA requests as presented. The motion by Trent White and second by Mike Murray passed unanimously.

Sydney Noble	8/6/24 – 8/30/24
Pam Roush	8/6/24 – 10/10/24

The Board approved the following donations as presented. The motion by Trent White, with much gratitude, and second by Julie Thompson passed unanimously.

Senior MoneyLife, LLC/Wendy Kaehr	\$100 for MS Color Run Sponsorship
Stoller Dental Laboratory, Inc.	\$250 for MS Color Run Sponsorship
Craigville Telephone Co., Inc./ AdamsWells Internet Telecom TV	\$100 for MS Color Run Sponsorship
Prudential Billing & Consulting/ Nicole Burns	\$300 for MS Color Run Sponsorship
Habegger's ACE Lumber of Bluffton/ Janelle Frauhiger	\$100 for MS Color Run Sponsorship
Barkley Properties, LLC	\$500 for MS Color Run Sponsorship
Extreme Auto/Gary & Lisa Napier	\$100 for MS Color Run Sponsorship
Moser's General Property Maintenance LLC/Tyler Moser	\$100 for MS Color Run Sponsorship
First Bank of Berne	\$100 for MS Color Run Sponsorship

George & Dianne Witwer	\$30 for MS Color Run Sponsorship
Renovate Counseling Services, LLC/ Lane Sander	\$50 for MS Color Run Sponsorship
Lehman Appraisals/Erica Lehman	\$200 for MS Color Run Sponsorship
Gerber Management, Inc./ Kyle & Alyssa Gerber	\$100 for MS Color Run Sponsorship
5S Building Co., LLC/Denny Squires	\$150 for MS Color Run Sponsorship
Neu-Hope Dairy/Neuenschwander Family	\$250 for MS Color Run Sponsorship
B/R Fuel Services, Inc./ Brady & Jacki Ripple	\$100 for MS Color Run Sponsorship
National Eco Energy Corp/ Brady & Jacki Ripple	\$100 for MS Color Run Sponsorship
AuctionIT, LLP/Ben Dailey	\$500 for MS Color Run Sponsorship
Revive Beauty Lounge/MaKayla Prible	\$100 for MS Color Run Sponsorship
National Oil & Gas, Inc.	\$100 for MS Color Run Sponsorship
Honegger, Ringger & Co./Mark Gerber	\$200 for MS Color Run Sponsorship
Double D Home Improvements/ Dave & Deanna Brinneman	\$100 for MS Color Run Sponsorship
Park Community Church	\$3,000 for end of year unpaid lunch accounts
Elks Lodge 796	\$250 for Boys swimming program
Bluffton Psi-Otes	\$300 United Art & Education gift card for MS Art class supplies
Team Mantra Wear, LLC	\$300 discount for Color Run T- Shirts

The Board approved the district to hold a public auction for the sale of Bus #20 and Bus #21 as presented. The motion by Bruce Holland and second by Mike Murray passed unanimously.

The Board approved the following policies on first reading, as presented. The motion by Julie Thompson and second by Bruce Holland passed unanimously.

<u>New Policy #</u>	<u>New Policy Name</u>	<u>Current Policy #'s to Delete</u>
A285	No Distracted Driving	
A325	Communicable Disease	JHCC
A350 & A350-E	Civility and Decorum	
C200	Anti-Bullying	JGD
C300	Programs For Students With Disabilities & LRE	IGBA
C350 & C350-R	Student Discipline	JG; JG-R; JGD
C375	Suspension and Expulsion of Students	JGD
C400	Use of Restraint and Seclusion With Students	JHFE
C575	Student Homework	

The Board approved the following policies on second reading as presented. The motion by Angie Sheets and second by Bruce Holland passed unanimously.

<u>New Policy #</u>	<u>New Policy Name</u>	<u>Current Policy #'s to Delete</u>
A125	Nepotism, Conflicts of Interest, Gifts and Use of Corporation Resources	BBFA; BBG; EDC
A125-R	Staff Conflicts of Interest	
A125-E	Uniform Conflict of Interest Disclosure Statement	
A250	No Tobacco Policy	ECG
A250-R	No Tobacco	
C225	Parental Access to Instructional Materials	KBAA; KBAA-E2; KBAA-E3
C225-R	Procedure For Grievance Involving Third Party Survey	
C225-E	Consent Form for Formal Classroom Instruction on Human Sexuality	
D200	Standard of Care and Supervision of Students	JM
D225	Employee Ethics	JM
D375	Employee Discipline	GCPD
G125	Criminal Organization Activity	JFK
H100	School Visitors and Parent-Family Engagement	KK; IGBE
H100-R	School Visitors	
H150	Public Records	KBA
H150-E1	Request For Personnel File Access	
H150-E2	Request For Public Records	

The Board approved Policy AFC (Teacher Evaluation and Development Plan), as presented. The only update was the list of committee members who contributed to the review of the plan. The motion by Trent White and second by Mike Murray passed unanimously.

The Board approved termination of the Wells County Head Start lease program at the elementary school as presented. The motion by Bruce Holland and second by Julie Thompson passed unanimously.

The Board approved flexible summer work schedules as presented. The motion by Bruce Holland and second by Angie Sheets passed unanimously.

