



**SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**

18160 W Gages Lake Road, Gages Lake, Illinois 60030-1819

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**Valerie M. Donnan, Ed.D.**

Superintendent

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Director of Innovation and Technology

**REQUEST FOR QUOTE  
REMOVAL OF EXISTING WIRELESS ACCESS POINTS AND INSTALLATION OF  
CAT6A AND WIRELESS ACCESS POINTS AT CYD LASH ACADEMY**

**Introduction**

The Executive Board of Education for The Special Education District of Lake County (SEDOL) is soliciting Requests for Quote (RFQ) from qualified vendors for the removal of existing wireless access points and the installation of both CAT6A and new wireless access points at Cyd Lash Academy. These services are required because the current wireless infrastructure at Cyd Lash Academy is reaching the end of its useful life and a refresh is necessary to maintain the viability of the instructional program and operations at this school.

This RFQ is not an Invitation for Bid: responses will be evaluated on the basis of the relative merits of the Qualifications. There will be no public opening and reading of responses received by SEDOL pursuant to this request.

**RFQ Submission**

RFQ's are due by March 14 at 4:00 p.m. CST. Timely delivery is at the risk of the Respondent. Any submittals received after the deadline will be rejected.

Please submit:

- Three (3) hard copies; and
- One (1) digital copy via email to:

Matt Barbini, Director of Innovation and Technology  
The Special Education District of Lake County  
18160 Gages Lake Road  
Gages Lake, IL 60030  
(847) 548-8470  
mbarbini@sedol.us

Qualifications must be enclosed in a sealed envelope (or other sealed container); the package must clearly show the phrase **"Request for Quote - REMOVAL OF EXISTING WIRELESS ACCESS POINTS AND INSTALLATION OF CAT6A AND WIRELESS ACCESS POINTS AT CYD LASH ACADEMY"** and the Respondent's name.

Submittals should be prepared as standard 8-1/2 x 11 letter size, and shall be limited to 10 pages, exclusive of required attachments. Adherence to the maximum page criterion is critical; each page side with criteria information will be counted toward the maximum number of pages. Front and back covers, table of contents pages, and tabbed divider pages will not be counted if they do not contain submittal information.

**Schedule**

The following is the proposed schedule for the selection of the vendor to provide services outlined in this RFQ document:

February 15, 2023 RFQ Released

March 7, 2023 3:30 p.m. - 4:00 p.m. Non-Mandatory Pre-submittal Meeting and Walk-through at Cyd Lash Academy located at: 18042 W Gages Lake Rd, Gages Lake, IL 60030

March 13, 2023 Last date for respondents to send clarifications/questions

March 14, 2023 4:00 p.m. CST Submissions due; evaluation of qualifications

March 23, 2023 Administration recommends successful vendor for Executive Board approval

March 24, 2023: Successful vendor identified on SEDOL's website: <https://www.sedol.us/Page/2931>

**Respondents' Inquiries and Addenda**

Any questions or concerns regarding this RFP shall be directed via email to:

Matt Barbini, Director of Innovation and Technology  
The Special Education District of Lake County  
18160 Gages Lake Road  
Gages Lake, IL 60030  
(847) 548-8470  
mbarbini@sedol.us

Any responses to questions, or changes in this RFQ, shall be issued in writing as an addendum. Respondents must acknowledge addenda received as part of their submissions.

Oral and other interpretations or clarification will be without legal effect.

**General Information, Notifications, and Purpose**

Respondents are advised to review all sections of this RFQ carefully, and to follow instructions completely, as failure to make a complete submission as described elsewhere herein may result in rejection of the submittal. Qualifications which depart from or materially alter the terms, requirements, or scope of work defined by this Request will be rejected as being nonresponsive.

Joint venture and/or cooperative professional teams will not be considered.

**SCOPE OF WORK**

The Special Education District of Lake County (SEDOL) is requesting a quote for the removal of existing wireless access points, the installation of new wireless access points, and the installation of CAT6A and additional data drops to support expanded wireless accessibility at Cyd Lash Academy. These services are required because the current wireless infrastructure at Cyd Lash Academy is reaching the end of its useful life and a refresh is necessary to maintain the viability of the instructional program and operations at this school.

The scope of work for this project at Cyd Lash Academy is as follows:

- Based on availability of new equipment, removal of thirty-two (32) existing wireless access points;

- Collection of all removed wireless access points and storage in a location TBD by SEDOL;
- Based on availability of new equipment, installation, identification, and certification of fifty-three (53) new access points provided by SEDOL in locations identified by SEDOL including:
  - Installation of Cat 6A internet cabling and data drops as needed for up to 23 new wireless access point locations at Cyd Lash—locations provided by SEDOL;
  - Additional Cat 6A internet cabling and data drops may be needed to support existing wireless access points locations—locations provided by SEDOL;
  - This includes providing labor and materials to install and connect the 53 WAP's and terminate them in patch panels in the network closets as approved by SEDOL;
- In classrooms and hallways, access points must be installed above the drop ceiling. Mounting hardware will be provided by SEDOL. Alternative mounting to be approved by SEDOL;
- In gymnasiums and other spaces, mounting solutions will be approved by SEDOL and must be protected by cages or other solutions provided by SEDOL;
- Proof of performance testing and configuration of all new wireless access points will be handled by Net56—a company that SEDOL contracts with for technology support.
- Attend planning and status meetings with administration and representatives from Net56 as necessary.
- Vendor will provide documentation of locations of wireless access point installation upon completion of the project.
- Vendor will also provide markings—as determined by SEDOL and vendor—in each classroom as to location of access points.

## **SPECIFICATIONS**

- Onsite work at Cyd Lash Academy can begin on June 1, 2023. Proposer's must complete the project by August 1, 2023. Cyd Lash Academy can be accessed beginning June 1, 2023 Monday-Friday from 7:30 a.m. to 4:00 p.m.
- Labor and material costs to complete the scope of work by August 1, 2023. Labor costs must be calculated based on straight time (no overtime calculations).
  - Labor may continue past August 1, 2023 based on availability of equipment and as approved by SEDOL.
- Availability of access points provided by SEDOL may require flexibility on project completion dates.

## **GENERAL TERMS AND CONDITIONS**

- All costs associated with developing or submitting a qualifications statement in response to this Request, or to provide oral or written clarification of its content shall be borne by the respondent. The Special Education District of Lake County (SEDOL) assumes no responsibility for these costs. This RFQ does not commit SEDOL to pay any costs incurred in preparation or submission of a response or in anticipation of a contract.
- This RFQ does not commit the Special Education District of Lake County (SEDOL) to enter into a contract. The SEDOL reserves the right to award one, more than one, or no contract(s) in response to this RFQ. SEDOL reserves the right to waive informalities and irregularities in the submissions of qualifications received.
- The Special Education District of Lake County (SEDOL) also reserves the right to terminate this RFQ, and reissue a subsequent solicitation, and/or remedy technical errors in the RFQ process.

- The Contract, if awarded, will be awarded to the Respondent(s) whose submittal(s) is deemed most advantageous to the Special Education District of Lake County (SEDOL) upon approval of the Executive Board.
- The Special Education District of Lake County (SEDOL) reserves the right to contact any Respondent for clarification, interviews or to negotiate if such is deemed desirable by the School District.
- Requests for individual site visits and introductory meetings will not be allowed.
- Other than in the manner and to the person(s) designated herein, all Proposers are prohibited from making any contact with Executive or Governing Board members, the Superintendent, or any other administrator or employee of the Special Education District of Lake County (SEDOL) with regard to this RFQ. The Special Education District of Lake County (SEDOL) reserves the right to disqualify any Proposer found to have contacted the people listed above in any manner with regard to this RFQ.

## **Proposal Content**

Proposers are to provide all of the information below in writing for their quote to be considered:

- Company information:
  - Name, address, web address, telephone and fax numbers
  - Contact person (provide direct phone number and email)
  - Number of years in business under current name;
  - List any previous names of business and years under each name;
  - Services offered by the business;
  - Number of employees
- Labor and material costs to complete the scope of work by August 1, 2023. Labor costs must be calculated based on straight time (no overtime calculations).
- A copy of the firm's certificate of insurance indicating the levels of professional liability and general liability insurance coverage carried by the firm. Minimum coverage to be as follows:
  - Commercial General Liability Coverage
    - \$1,000,000 Per Occurrence
    - \$1,000,000 Personal & Advertising Injury
    - \$2,000,000 General Aggregate
      - \$2,000,000 Products/Completed Operations Aggregate
      - Coverage must contain no exclusions for Sexual Misconduct
    - The District and its Board of Education, both individually and collectively, and all agents, representatives, volunteers and employees should be named as an additional insured on a primary & non-contributory basis
  - Commercial Automobile Liability Coverage
    - \$1,000,000 Combined Single Limit
    - The District and its Board of Education, both individually and collectively, and all agents, representatives, volunteers and employees should be named as an additional insured
  - Umbrella or Excess Liability
    - \$2,000,000 Per Occurrence
    - \$2,000,000 General Aggregate
    - Coverage provided should be follow form
  - Workers Compensation Coverage
    - Statutory limits
      - Employers Liability Limits of \$500,000/\$500,000/\$500,000

- Professional Liability
  - \$2,000,000 Per Claim
  - \$2,000,000 General Aggregate

Above coverages shall be from a company authorized to do business in Illinois and with at least an “A VII” rating from A.M. Best Company.

If requested, organization must provide copies of applicable policy endorsements

- Disclose any litigation, arbitration and alternative dispute resolution within the last 5 years, arising out of any work performed for any public school district; and whether still pending, or if concluded, the final result. If so, please provide an explanation.
- Disclose if the contractor (under current or previous names) has been terminated within the last 5 years from a project by a public school and, if so, for what reason. If so, list the name and contact information for the School District.
- Provide a minimum of three references for like services performed on educational facilities in Illinois in the last five years.