



SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W Gages Lake Road, Gages Lake, Illinois 60030-1819

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www.sedol.us

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**REQUEST FOR QUOTE
RELOCATION OF EXISTING WIRELESS ACCESS POINTS AND INSTALLATION OF
CAT6A AND WIRELESS ACCESS POINTS AT LAREMONT SCHOOL,
INSTALLATION OF CAT6A AND WIRELESS ACCESS POINTS IN THE GYM AT
FAIRHAVEN SCHOOL, & INSTALLATION OF CAT6A AND WIRELESS ACCESS
POINTS IN SEDOL's ADMINISTRATION BUILDING**

Introduction

The Executive Board of Education for The Special Education District of Lake County (SEDOL) is soliciting Requests for Quote (RFQ) from qualified vendors for the relocation of existing wireless access points and the installation of both CAT6A and new wireless access points at Laremont School; installation of CAT6A and wireless access points in the GYM at Fairhaven School; and installation of CAT6A and wireless access points in SEDOL's administration building. These services are required because the current wireless infrastructure throughout SEDOL is reaching the end of its useful life and a refresh is necessary to maintain the viability of the instructional program and operations at this school.

This RFQ is not an Invitation for Bid: responses will be evaluated on the basis of the relative merits of the Qualifications. There will be no public opening and reading of responses received by SEDOL pursuant to this request.

RFQ Submission

RFQ's are due by September 5, 2023 at 4:00 p.m. CST. Timely delivery is at the risk of the Respondent. Any submittals received after the deadline will be rejected.

Please submit:

- Three (3) hard copies; and
- One (1) digital copy via email to:

Matt Barbini, Director of Innovation and Technology
The Special Education District of Lake County
18160 Gages Lake Road
Gages Lake, IL 60030
(847) 548-8470
mbarbini@sedol.us

Qualifications must be enclosed in a sealed envelope (or other sealed container); the package must clearly show the phrase **"Request for Quote - RELOCATION OF EXISTING WIRELESS ACCESS POINTS AND INSTALLATION OF CAT6A AND WIRELESS ACCESS POINTS AT LAREMONT SCHOOL, INSTALLATION OF CAT6A AND WIRELESS ACCESS POINTS IN THE GYM AT FAIRHAVEN SCHOOL, & INSTALLATION**

OF CAT6A AND WIRELESS ACCESS POINTS IN SEDOL's ADMINISTRATION BUILDING and the Respondent's name.

Submittals should be prepared as standard 8-1/2 x 11 letter size, and shall be limited to 10 pages, exclusive of required attachments. Adherence to the maximum page criterion is critical; each page side with criteria information will be counted toward the maximum number of pages. Front and back covers, table of contents pages, and tabbed divider pages will not be counted if they do not contain submittal information.

Schedule

The following is the proposed schedule for the selection of the vendor to provide services outlined in this RFQ document:

August 4, 2023 RFQ Released

August 16, 2023 3:30 p.m. - 4:15 p.m. Non-Mandatory Pre-submittal Meeting and Walk-through beginning at Laremont School located at: 17943 W Gages Lake Rd, Gages Lake, IL 60030 and ending at the administration building located 18160 W. Gages Lake Road.

September 1, 2023 Last date for respondents to send clarifications/questions

September 5, 2023 4:00 p.m. CST Submissions due; evaluation of qualifications

September 21, 2023 Administration recommends successful vendor for Executive Board approval

September 21 or 22, 2023: Successful vendor identified on SEDOL's website: <https://www.sedol.us/Page/2931>

Respondents' Inquiries and Addenda

Any questions or concerns regarding this RFP shall be directed via email to:

Matt Barbini, Director of Innovation and Technology
The Special Education District of Lake County
18160 Gages Lake Road
Gages Lake, IL 60030
(847) 548-8470
mbarbini@sedol.us

Any responses to questions, or changes in this RFQ, shall be issued in writing as an addendum. Respondents must acknowledge addenda received as part of their submissions.

Oral and other interpretations or clarification will be without legal effect.

General Information, Notifications, and Purpose

Respondents are advised to review all sections of this RFQ carefully, and to follow instructions completely, as failure to make a complete submission as described elsewhere herein may result in rejection of the submittal. Qualifications which depart from or materially alter the terms, requirements, or scope of work defined by this Request will be rejected as being nonresponsive.

Joint venture and/or cooperative professional teams will not be considered.

SCOPE OF WORK

The Special Education District of Lake County (SEDOL) is requesting a quote for the relocation of existing wireless access points and the installation of both CAT6A and new wireless access points at Laremont School; installation of CAT6A and wireless access points in the GYM at Fairhaven School; and installation of CAT6A and wireless access points in SEDOL's administration building.

for the relocation of existing wireless access points, the installation of new wireless access points, and the installation of CAT6A and additional data drops to support expanded wireless accessibility at Laremont School. These services are required because the current wireless infrastructure at Laremont School is reaching the end of its useful life and a refresh is necessary to maintain the viability of the instructional program and operations at this school.

The scope of work for this project at Laremont is as follows:

- Relocate thirteen (13) existing wireless access points to new locations identified by SEDOL;
 - The vendor will use Mist AI app to document relocation and installation of each access point. SEDOL will provide training on the use of this app as needed;
- Installation, identification, and certification of forty-five (45) new access points provided by SEDOL in locations identified by SEDOL;
 - The vendor must use mounting hardware provided by the district for installation of each access point;
 - The vendor will use Mist AI app to document installation of each access point. SEDOL will provide training on the use of this app as needed;
- Installation of Cat 6A internet cabling and data drops as needed for forty-five (45) new wireless access point locations at Laremont School—locations provided by SEDOL;
 - This includes providing labor and materials to install and connect the forty-five (45) wireless access points and terminate them in patch panels in the network closets as approved by SEDOL;
- In classrooms access points must be installed with mounting hardware provided by SEDOL as close to the center of each room as possible.
- Installation, identification, and certification of two (2) new access points provided by SEDOL in the gymnasium twelve (12) feet on the wall;
 - The vendor will use white metal raceway conduit to cover and protect the CAT6A;
 - The vendor must use mounting hardware provided by the district for installation of each access point;
 - The vendor will purchase and install a protective covering over the two (2) access points in this location and include the cost of these coverings in their submittal;
 - The vendor will secure a rental lift and include the cost of this rental in their submittal;
 - The vendor will remove the existing access points from the ceiling of the gym;
 - The vendor will use Mist AI app to document installation of each access point. SEDOL will provide training on the use of this app as needed;
- Proof of performance testing and configuration of all new wireless access points will be handled by Net56—a company that SEDOL contracts with for technology support.
- Attend planning and status meetings with administration and representatives from Net56 as necessary.
- Vendor will provide documentation of locations of wireless access point installation upon completion of the project through the Mist AI app.

The scope of work for this project at Fairhaven is as follows:

- Installation, identification, and certification of two (2) new access points provided by SEDOL in the

- gymnasium twelve (12) feet on the wall;
- Installation of Cat 6A internet cabling and data drops as needed the two (2) new wireless access point locations in the Fairhaven Gym.
 - The vendor will use white metal raceway conduit to cover and protect the CAT6A;
 - The vendor must use mounting hardware provided by the district for installation of each access point;
 - The vendor will purchase and install a protective covering over the two (2) access points in this location and include the cost of these coverings in their submittal;
 - The vendor will secure a rental lift and include the cost of this rental in their submittal;
 - The vendor will remove the existing access points from the ceiling of the gym;
 - The vendor will use Mist AI app to document installation of each access point. SEDOL will provide training on the use of this app as needed;

The scope of work for this project at the Administrative Building will be as follows:

- Installation, identification, and certification of thirteen (13) to fourteen (14) new access points provided by SEDOL in locations identified by SEDOL;
 - The vendor must use mounting hardware provided by the district for installation of each access point;
 - The vendor will use Mist AI app to document installation of each access point. SEDOL will provide training on the use of this app as needed;
- Installation of Cat 6A internet cabling and data drops as needed for thirteen (13) to fourteen (14) new wireless access point locations at the administration building—locations provided by SEDOL;
 - This includes providing labor and materials to install and connect the the thirteen (13) to fourteen (14) wireless access points and terminate them in patch panels in the network closets as approved by SEDOL;
- Replace sixteen (16) existing access points with new access points supplied by the district.
 - The vendor must use mounting hardware provided by the district for installation of each access point;
 - The vendor will use Mist AI app to document installation of each access point. SEDOL will provide training on the use of this app as needed;

SPECIFICATIONS

- Onsite work at Laremont and Fairhaven Schools can begin on the morning of Friday, December 22, 2023. Proposer's must complete the project by January 5, 2024. Laremont and Fairhaven Schools can be accessed Monday-Friday from 6 a.m. to 9:00 p.m. during this date range.
- Onsite work at the administration building can begin on the morning of March 25, 2024. Proposer's must complete the project by March 29, 2024. The administration building can be accessed Monday-Friday from 6 a.m. to 9:00 p.m. during this date range.
- If the vender can accomplish the work at the administrative building during the December 22, 2023 - January 5, 2024 timeline, SEDOL will support this. If so, the vendor should indicate this in the response.
- All labor costs must be calculated based on straight time (no overtime calculations).

GENERAL TERMS AND CONDITIONS

- All costs associated with developing or submitting a qualifications statement in response to this Request, or to provide oral or written clarification of its content shall be borne by the respondent. The Special Education District of Lake County (SEDOL) assumes no responsibility for these costs. This RFQ does not commit SEDOL to pay any costs incurred in preparation or submission of a response or in anticipation of a contract.
- This RFQ does not commit the Special Education District of Lake County (SEDOL) to enter into a contract. The SEDOL reserves the right to award one, more than one, or no contract(s) in response to this RFQ. SEDOL reserves the right to waive informalities and irregularities in the submissions of qualifications received.
- The Special Education District of Lake County (SEDOL) also reserves the right to terminate this RFQ, and reissue a subsequent solicitation, and/or remedy technical errors in the RFQ process.
- The Contract, if awarded, will be awarded to the Respondent(s) whose submittal(s) is deemed most advantageous to the Special Education District of Lake County (SEDOL) upon approval of the Executive Board.
- The Special Education District of Lake County (SEDOL) reserves the right to contact any Respondent for clarification, interviews or to negotiate if such is deemed desirable by the School District.
- Requests for individual site visits and introductory meetings will not be allowed.
- Other than in the manner and to the person(s) designated herein, all Proposers are prohibited from making any contact with Executive or Governing Board members, the Superintendent, or any other administrator or employee of the Special Education District of Lake County (SEDOL) with regard to this RFQ. The Special Education District of Lake County (SEDOL) reserves the right to disqualify any Proposer found to have contacted the people listed above in any manner with regard to this RFQ.

Proposal Content

Proposers are to provide all of the information below in writing for their quote to be considered:

- Company information:
 - Name, address, web address, telephone and fax numbers
 - Contact person (provide direct phone number and email)
 - Number of years in business under current name;
 - List any previous names of business and years under each name;
 - Services offered by the business;
 - Number of employees
- When providing the quote, the vendor is to breakdown the cost for each project location (e.g. Laremont, Fairhaven, and the Administration Building) separately and then include a total project cost of all three locations.
- A copy of the firm's certificate of insurance indicating the levels of professional liability and general liability insurance coverage carried by the firm. Minimum coverage to be as follows:
 - Commercial General Liability Coverage
 - \$1,000,000 Per Occurrence
 - \$1,000,000 Personal & Advertising Injury
 - \$2,000,000 General Aggregate

- \$2,000,000 Products/Completed Operations Aggregate
 - Coverage must contain no exclusions for Sexual Misconduct
- The District and its Board of Education, both individually and collectively, and all agents, representatives, volunteers and employees should be named as an additional insured on a primary & non-contributory basis
- Commercial Automobile Liability Coverage
 - \$1,000,000 Combined Single Limit
 - The District and its Board of Education, both individually and collectively, and all agents, representatives, volunteers and employees should be named as an additional insured
- Umbrella or Excess Liability
 - \$2,000,000 Per Occurrence
 - \$2,000,000 General Aggregate
 - Coverage provided should be follow form
- Workers Compensation Coverage
 - Statutory limits
 - Employers Liability Limits of \$500,000/\$500,000/\$500,000
- Professional Liability
 - \$2,000,000 Per Claim
 - \$2,000,000 General Aggregate

Above coverages shall be from a company authorized to do business in Illinois and with at least an "A VII" rating from A.M. Best Company.

If requested, organization must provide copies of applicable policy endorsements

- Disclose any litigation, arbitration and alternative dispute resolution within the last 5 years, arising out of any work performed for any public school district; and whether still pending, or if concluded, the final result. If so, please provide an explanation.
- Disclose if the contractor (under current or previous names) has been terminated within the last 5 years from a project by a public school and, if so, for what reason. If so, list the name and contact information for the School District.
- Provide a minimum of three references for like services performed on educational facilities in Illinois in the last five (5) years.