



FREEPORT AREA SCHOOL DISTRICT
Freeport, Pennsylvania

BOARD OF SCHOOL DIRECTORS
REGULAR MEETING AGENDA

Wednesday, March 13, 2024, at 7:00 pm

1. CALL TO ORDER BY THE BOARD PRESIDENT

a. Roll Call:

Christine F. Davies	Dino A. DiGiacobbe
John K. Haven	Michael J. Huth
Sylvia R. Maxwell	Gary L. Risch, Jr.
Daniel Ritter	Gregory Selinger
Melanie A. Zembrzusi	

Student School Board Members:

Madalin E. Burnheimer	Sylvia A. Crytzer
Kodi E. Esau	Aven J. Heavner
Anne V. Lindsay	Emma G. Michelini

b. Pledge of Allegiance

c. Welcome to the Public

Meeting participants are reminded to please silence their mobile devices.

Public Comment

Comments from the public on any agenda items will be presented at this time under the direction of the Board President. Board Policy No. 903 provides that individual public comment shall not exceed five (5) minutes and the portion of the meeting during which the public is invited to speak shall not exceed 30 minutes. Completed Public Participation forms will be collected as required by Policy 903.

*Attachment***2. REPORTS**

- a. Minutes of the Regular Meeting held on February 14, 2024 [Tab A](#)
- b. Secretary's Meeting Report [Tab B](#)
- c. Kelly Valmassoni, Nutrition Inc. (March 6, 2024) [Tab C](#)
- d. Administration Report
 - March 13, 2024 - Preliminary Budget Presentation [Tab D](#)
- e. President's Report
- f. Lenape Technical School Report
- g. Armstrong-Indiana Intermediate Unit 28 (ARIN) Report
- h. Committees Report
- i. Legislative Report
- j. Freeport Area School District Foundation Report
- k. Student School Board Members Report

3. PERSONNEL

- a. Action on approving the attached Employment Guidelines for Educational Assistants and Nurse Assistants. [Tab E](#)
- b. Action on accepting the retirement resignation of Donna L. Hranica, Custodian, effective June 30, 2024. [Tab F](#)
- c. [Action on accepting the retirement resignation of Melinda J. Durand, Teacher, effective June 30, 2024.](#) [Tab G](#)
- d. [Action on accepting the retirement resignation of Linda R. Zacchia, Educational Assistant, effective June 30, 2024.](#) [Tab H](#)
- e. Action on approving the request of Employee No. 3004 for Family and Medical Leave Act (FMLA) Leave.

Attachment

f. Action on approving the employment of [Kimberly L. Smith](#) as a part-time Cafeteria Worker, at an hourly wage rate of \$12.75, effective March 14, 2024, and contingent on satisfactory completion of all pre employment requirements.

g. Action on approving the employment of the paid and volunteer individuals listed on the attachment for the District’s 2023-2024 Athletics Programs, with salaries in accordance with contracted terms of remuneration approved by the Board and contingent on satisfactory completion of all pre-employment requirements (addition for approval listed below).

Tab I

Edward L. Smith Jr., Volunteer Girls Lacrosse Coach

h. Action on approving the employment of the paid and volunteer individuals listed on the attachment for the District’s 2024-2025 Athletics Programs, with salaries in accordance with contracted terms of remuneration approved by the Board and contingent on satisfactory completion of all pre-employment requirements (additions for approval listed below).

Tab J

- L. David Brestensky Jr, Assistant Junior Varsity Football Coach - \$4,643
- Michael F. Brestensky, Junior Varsity Football Coach - \$5,080
- Claire S. Crytzer, Junior Varsity Volleyball Coach - \$2,652
- Michael R. DeZort, Assistant 7th & 8th Grade Football - \$3,801
- Todd W. Durand, Assistant Varsity Football Coach - \$5,183
- John E. Gaillot Jr, Head Football Coach - \$8,588
- Jason P. Kerr, Junior Varsity Girls Basketball Coach - \$4,377
- Mallory K. Ketterer, Head Basketball Coach (Girls) - \$7,029
- Mallory K. Ketterer, 8th Grade Girls Basketball Coach - \$3,214
- Jarid Kovalcik, Junior Varsity Boys Soccer Coach - \$2,652
- Steven G. Kukic, Head Soccer Coach (Girls) - \$3,965
- Shane G. McKillop, Assistant Junior Varsity Football Coach - \$4,643
- Thomas E. Phillips, Head Volleyball Coach - \$3,965
- Carly L. Reed, 7th Grade Girls Basketball Coach - \$3,066
- Carly L. Reed, Assistant Track Coach - Middle School - \$1,728
- Melissa B. Schaeffer, Head Cross-Country Coach - \$3,965
- Joseph V. Sprumont III, Head Golf Coach - \$3,965
- Bradley T. Walker, Head Soccer Coach (Boys) - \$3,965
- Brian C. Welsh Jr, Assistant 7th & 8th Grade Football - \$3,801

- i. Action on approving the employment of the paid and volunteer individuals listed on the attachment for the District's 2024-2025 Extracurricular Programs, with salaries in accordance with contracted terms of remuneration approved by the Board and contingent on satisfactory completion of all pre-employment requirements (additions for approval listed below).

Tab K

John J. Beneigh, High School National Honor Society (split) - \$440
 John J. Beneigh, High School Senior Class Sponsor - \$1,551
 John J. Beneigh, High School Senior Trip Advisor - \$636
 Shaun M. Cartiff, High School Web Master (Secondary) - \$1,569
 Shaun M. Cartiff, Technology Help Desk Coord - Middle School - \$2,572
 Shaun M. Cartiff, Intramural (Secondary) Coordinator - \$1,806
 Jennifer A. Dell, Band Director - Elementary Schools (Split) - \$488
 Jennifer A. Dell, Choral Director - Elementary - South Buffalo - \$971
 Jennifer A. Dell, Musical or Play Director - South Buffalo - \$2,128
 Mark A. Dempster, High School Robotics Coach - \$515
 Mark A. Dempster, Robotics Coach - Middle School - \$515
 Nina M. Fulton, High School Awards Coordinator - \$729
 Nina M. Fulton, High School Homecoming Advisor - \$863
 Nina M. Fulton, High School Mock Trial Advisor - \$661
 Melissa A. Gottus, High School Cheerleader Advisor (Varsity) - \$2,362
 Christy D. Gregori, High School PJAS Advisor - \$1,545
 Robert W. Harris III, Web Master - Elementary Schools - \$1,569
 Robert W. Harris III, Choral Director - Elementary - Buffalo - \$971
 Robert W. Harris III, Musical or Play Director - Buffalo - \$2,128
 Diane S. Haugh, High School Key Club Advisor - \$898
 Elisa J. Hill, High School Band Director Assistant 1 - \$2,631
 Danielle L. Kirkwood, Yearbook Advisor - Middle School - \$524
 Thomas D. Koharchik, High School Choral Director - \$2,071
 Thomas D. Koharchik, High School Musical Advisor Assistant - \$1,927
 Thomas D. Koharchik, High School Stage Manager - \$2,357
 Thomas D. Koharchik, High School Yearbook Business Manager - \$1,551
 Thomas D. Koharchik, High School Play Advisor - \$2,413
 Thomas D. Koharchik, Choral Director - Middle School - \$971
 Thomas D. Koharchik, Dramatics - Middle School - \$2,214
 Christopher R. McGrady, High Sch Technology Help Desk Coord - \$2,572
 Colleen M. McKeag, High School Band Director Assistant 2 - \$2,185
 Bobbi Jo O'Shell, High School Junior Class Sponsor - \$2,672
 Bobbi Jo O'Shell, High School National Honor Society (split) - \$440
 Logan T. Orange, High School Band Director Assistant 3 - \$1,977
 Jady N. Perry, High School Band Director Assistant 4 - \$1,390
 Cory A. Petrak, High School Academic Team Coach - \$661
 Thomas E. Phillips, Developmental Volleyball Sponsor - \$1,000
 Dana S. Roach, High School DECA Advisor - \$661
 Nicholas J. Smith, High School Band Director (School Term) - \$2,669
 Nicholas J. Smith, High School Band Director (Summer) - \$3,108
 Nicholas J. Smith, High School Musical Advisor Assistant - \$1,927
 Nicholas J. Smith, Band Director - Middle School - \$949
 Daniel R. Stell, High School Student Council - \$2,309

Attachment

Daniel R. Stell, High School Yearbook Advisor - \$2,976
 Miranda N. Swartz, High School Cheerleader Adv (Assistant Varsity) - \$1,938
 Sara B. Sypulski, High School Musical Advisor Choreographer - \$1,545
 Carolyn J. Van Cott, High School Newspaper - \$2,131

4. CURRICULUM AND TECHNOLOGY

5. ATHLETICS AND ACTIVITIES

- a. Action on approving the requests to use the athletic fields under ownership of the Freeport Area School District as provided in District Policy and according to the schedule developed by the Athletic Director for the 2024 spring-summer season as described on the attachment. Tab L

6. POLICY

- a. Action on approving the adoption of the attached revised School Board Policy No. 249 (Bullying/Cyberbullying). Tab M
- b. Action on approving the adoption of the attached revised School Board Policy No. 903 (Public Comment in Board Meetings). Tab N

7. OTHER BUSINESS

- a. Action on approving the adoption of the attached Health and Safety Plan. Tab O
- b. Action on approving the attached Resolution authorizing Administration to apply on behalf of the District for a Public School Facility Improvement Grant. Tab P

Attachment

- c. Action on approving a student lunch price of \$2.85 for secondary students and \$2.75 for elementary students and the student breakfast price of \$1.35, for the 2024-2025 school year.
- d. Action on approving the attached Food Service Management Company Renewal Year Cost Reimbursable Contract for the 2024-2025 school year. *to be provided*
- e. Action on approving the attached Agreement with Armstrong Indiana (ARIN) Intermediate Unit 28 regarding allocation of federal Individuals with Disabilities Education Act (IDEA) funds for the 2023-2024 school year. Tab Q
- f. Action on approving the adoption of Armstrong Indiana (ARIN) Intermediate Unit's 2024-2025 Policies, Procedures, and Use of Funds by School District, as provided on the attachment. Tab R
- g. Action on approving the attached Service Agreement with Progressive Workshop of Armstrong County, Inc., for educational and life skills achievement training to be provided to a District student in accordance with the student's IEP, from April 8, 2024 to May 31, 2024, at a cost of \$6.84 to \$6.98 per quarter hour depending on the location of the training. Tab S
- h. Action on approving the attached Exhibit B to the District's Educational Services Agreement with The School at McGuire Memorial dated August 9, 2023, for extended school year educational services to be provided to resident students in accordance with the students' IEPs, at a daily rate of \$286 and an additional \$165 per day for one-to-one aide services. Tab T
- i. Action on approving the attached Lease Agreement with ARIN Intermediate Unit 28 - Early Intervention Program, for the lease of space at South Buffalo Elementary School, from June 1, 2024, to May 31, 2027, and rent payable to the District of \$2,000 per month. Tab U

Attachment

- j. Action on approving the attached final payment invoice from O.Z. Enterprises, LLC for upgrades to Buffalo Elementary School HVAC controls. [Tab V](#)
- k. Action on approving the attached proposal for 30 licenses to the Halo Smart Sensor solution, for a 5-year term, at a cost of \$16,800. [Tab W](#)
- l. Action on approving the attached proposal for a 3-year subscription to the Vivi Pro solution for wireless screen mirroring, including hardware, software, and training, at an annual cost of \$179 per unit. [Tab X](#)
- m. Action on approving the attached agreement with Armstrong Utilities, Inc., for 1GBPS dedicated internet access, for a five-year term, at a monthly cost of \$375, effective July 1, 2024. [Tab Y](#)
- n. Action on accepting a United Way Kindergarten Transition Program Grant in the amount of \$2,000, with funds to be used for Kindergarten transition programs at Buffalo Elementary School. [Tab Z](#)
- o. Action on accepting a \$500 Remake Learning Grant to be applied to the cost of Buffalo Elementary School's May 19, 2024, Health and Safety Fair/Touch a Truck Event. [Tab AA](#)
- p. Action on accepting a donation of \$250 from Armstrong County Memorial Hospital for the District's April 27, 2024 Autism Conference.
- q. Action on accepting a donation of \$50 from Buffalo Golf Course, Inc. for the District's April 27, 2024 Autism Conference.
- r. Action on accepting a \$1,500 Armstrong Indiana (ARIN) Intermediate Unit CSO Mini Grant to be used for the Freeport Area High School STEM education initiatives. [Tab BB](#)
- s. [Action on accepting a \\$500 Kids of STEEL Grant from P3R, with funds to be used to purchase equipment and supplies for the District's grades 2-5 after school running program.](#) [Tab CC](#)

Attachment

- t. Action on approving a Stipulated Adjudication for Student A, as recommended by Administration.

8. FINANCE

Finance Report

[Tab DD](#)

- a. Action on approving the February reports as listed:

[Tab EE](#)

- General Fund Reports
- Capital Projects Fund Reports
- Debt Service Fund Reports
- Food Service Fund Reports
- Athletics Reports
- Slivan Scholarship Fund Report
- Student Activity Fund Reports
- Investment Report
- Treasurer’s Report
- Grants and Donations Report

- b. Action on approving February payments in the amount of \$1,913,798.87 as listed:

[Tab FF](#)

General Fund Payments	\$1,736,044.82
Athletic Payments	\$1,546.00
Capital Projects Fund Payments	\$54,041.34
Debt Service Fund Payments	\$66,531.08
Food Service Fund Payments	\$55,635.63

- c. Action on approving the attached list of budgetary transfers.

[Tab GG](#)

- d. Action on awarding bids for maintenance supplies to various suppliers in the amount of \$57,774.85, as provided on the attachment.

[Tab HH](#)

Attachment

9. NEXT MEETINGS

Committee Meeting

– Wednesday, April 3, 2024 at 7:00 pm

Regular Meeting

– Wednesday, April 10, 2024, at 7:00 pm

Concerns or Comments from Board Members

Concerns or Comments from the Public

Comments from the public on any non-agenda items will be presented at this time under the direction of the Board President. Completed Public Participation forms will be collected as required by Board Policy 903.

10. ADJOURNMENT