

Posted 6/17/2024
SBurgos

VERNON TOWN COUNCIL
REGULAR MEETING

TOWN HALL – 14 PARK PLACE – 3RD FLOOR
VERNON, CONNECTICUT

TUESDAY, JUNE 18, 2024
7:30 P.M.

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZEN CITATIONS AND AWARDS
- D.) CITIZENS FORUM

RECEIVED
VERNON TOWN CLERK
24 JUN 17 PM 2:42

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- E.) EXECUTIVE SESSION
 - F.) PUBLIC HEARING #1 (7:35PM)

PUBLIC HEARING TO RECEIVE COMMENTS AND QUESTIONS REGARDING
THE **“THE 2022 SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT
RELATIVE TO THE KIDS SAFE RETAINING WALL.”**

MAYOR DANIEL A. CHAMPAGNE TO CALL THE PUBLIC HEARING TO ORDER

TOWN CLERK READS THE LEGAL NOTICE

MAYOR CHAMPAGNE AND TOWN COUNCIL RECEIVE PUBLIC COMMENT

ADJOURN PUBLIC HEARING #1

PUBLIC HEARING #2 *(Immediately following #1)*

PUBLIC HEARING TO RECEIVE COMMENTS AND QUESTIONS REGARDING THE **“THE 2018 SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT RELATIVE TO THE CRUMBLING FOUNDATION TESTING PROGRAM.”**

MAYOR DANIEL A. CHAMPAGNE TO CALL THE PUBLIC HEARING TO ORDER

TOWN CLERK READS THE LEGAL NOTICE

MAYOR CHAMPAGNE AND TOWN COUNCIL RECEIVE PUBLIC COMMENT

ADJOURN PUBLIC HEARING #2

No Action Required

G.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to update the Town Council on various topics.

Presentation from Renee Lambert, President, Opportunity Works to Mayor Daniel A. Champagne and the Town Council.

H.) ACTION ON CONSENT AGENDA

- C 1. Request the Town Council approve Mayor Daniel A. Champagne’s reappointment of Cynthia Ferguson, (R), 764 Hartford Turnpike, Vernon, Connecticut as a regular member of the Cemetery Commission, said term to commence on July 1, 2024 and expires on June 30, 2027.** (A copy of Ms. Ferguson’s resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO C.G.S. §19A-296; CHARTER CHAPTER VIII, SECTION 10, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE’S REAPPOINTMENT OF CYNTHIA FERGUSON, (R), 764 HARTFORD TURNPIKE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CEMETERY COMMISSION, SAID TERM TO COMMENCE ON JULY 1, 2024 AND EXPIRES ON JUNE 30, 2027.

- C 2. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Bill Campbell, (R), 214 Tracy Drive, Vernon, Connecticut as a regular member of the Human Services Advisory Commission, said term to commence on July 1, 2024 and expires on June 30, 2027.** (A copy of Mr. Campbell's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO CHARTER CHAPTER XV, SEC. 3, 05-02-1989 TOWN RESOLUTION VOL. 24, PAGE 382 AS AMENDED /VOL. 37 PAGE 266 AND TOWN COUNCIL RESOLUTION DATED 02-19-2002, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S RE-APPOINTMENT OF BILL CAMPBELL, (R), 214 TRACY DRIVE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE HUMAN SERVICES ADVISORY COMMISSION FOR A TERM BEGINNING JULY 1, 2024 AND EXPIRES ON JUNE 30, 2027.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Hanna Marcus, (D), 7 Garden Drive, Vernon, Connecticut as a regular member of the Human Services Advisory Commission, said term to commence on July 1, 2024 and expires on June 30, 2027.** (A copy of Ms. Marcus' resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO CHARTER CHAPTER XV, SEC. 3, 05-02-1989 TOWN RESOLUTION VOL. 24, PAGE 382 AS AMENDED /VOL. 37 PAGE 266 AND TOWN COUNCIL RESOLUTION DATED 02-19-2002, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S RE-APPOINTMENT OF HANNA MARCUS, (D), 7 GARDEN DRIVE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE HUMAN SERVICES ADVISORY COMMISSION FOR A TERM BEGINNING JULY 1, 2024 AND EXPIRES ON JUNE 30, 2027.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Joe Miller, (R), 27 Tallwood Drive, Vernon, Connecticut as a regular member of the Human Services Advisory Commission, said term to commence on July 1, 2024 and expires on June 30, 2027.** (A copy of Mr. Miller's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO CHARTER CHAPTER XV, SEC. 3, 05-02-1989 TOWN RESOLUTION VOL. 24, PAGE 382 AS AMENDED /VOL. 37 PAGE 266 AND TOWN COUNCIL RESOLUTION DATED 02-19-2002, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S RE-APPOINTMENT OF JOE MILLER, (R), 27 TALLWOOD DRIVE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE HUMAN SERVICES ADVISORY COMMISSION FOR A TERM BEGINNING JULY 1, 2024 AND EXPIRES ON JUNE 30, 2027.

- C 5. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of C. Ryan Goad, (U), 57 Glenstone Drive, Vernon, Connecticut as a regular member of the Inland Wetlands Regulatory Commission, said term to commence on July 1, 2024 and expires on June 30, 2027.** (A copy of Mr. Goad's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO CHARTER CHAPTER VIII, SEC. 8, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S RE-APPOINTMENT OF C. RYAN GOAD, (U), 57 GLENSTONE DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE INLAND WETLANDS REGULATORY COMMISSION, SAID TERM TO COMMENCE ON JULY 1, 2024 AND EXPIRES ON JUNE 30, 2027.

- C 6. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Carole Guttman, (U), 6 Lantern Lane, Vernon, Connecticut as a regular of the Permanent Municipal Building Committee, said term to commence on July 1, 2024 and expires on June 30, 2027.** (A copy of Ms. Guttman's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO THE VERNON TOWN CHARTER, CHAPTER VIII, SECTION 7, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF, CAROLE GUTTMAN, (U), 6 LANTERN LANE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PERMANENT MUNICIPAL BUILDING COMMITTEE SAID TERM TO BEGIN JULY 1, 2024 AND EXPIRES ON JUNE 30, 2027.

- C 7. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Chief Marc Petruzzi, 725 Hartford Turnpike, Vernon, Connecticut as the Chairman of the Vernon Traffic Authority, said term to commence on June 19, 2024 and continues indefinitely.** (Chief Petruzzi is a Town of Vernon employee and as such no resume is included.)

PROPOSED MOTION

PURSUANT TO THE VERNON TOWN CODE, ARTICLE II, SECTIONS 13-16 AND 13-17; THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF CHIEF MARC PETRUZZI, 725 HARTFORD TURNPIKE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE TRAFFIC AUTHORITY. SAID TERM TO COMMENCE ON JUNE 19, 2024 AND CONTINUES INDEFINITELY.

- C 8. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of William Francis, (R), 41 Pinnacle Road, Vernon, Connecticut as a regular member of the Zoning Board of Appeals, said term to commence July 1, 2024 and expires on June 30, 2029.** (A copy of Mr. Francis' resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO VERNON'S CHARTER CHAPTER VIII, SEC. 2 & 6; THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF WILLIAM FRANCIS, (R), 41 PINNACLE ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE ZONING BOARD OF APPEALS, SAID TERM TO BEGIN ON JULY 1, 2024 AND EXPIRES JUNE 30, 2029.

I.) DISCUSSION OF PULLED CONSENT ITEMS

J.) PENDING BUSINESS

K.) NEW BUSINESS

- 1. Request the Town Council approve a general wage increase (GWI) for all non-union employees at the Town of Vernon.** (See memorandum from Mayor Daniel A. Champagne to the Vernon Town Council dated June 6, 2024 relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 3.7, 3.19 AND 5.3 (b) (3), HEREBY AUTHORIZES THAT ALL NON-UNION FULL TIME, PERMANENT PART-TIME AND PART-TIME EMPLOYEES BE GIVEN A GENERAL WAGE INCREASE OF TWO (2%) PERCENT, EFFECTIVE JULY 1, 2024.

- 2. Request the Town Council authorizes Mayor Daniel A. Champagne to execute the formal agreement on behalf of the Town of Vernon with the State of Connecticut Homeland Security Department relative to DEMHS FFY2023 Homeland Security Grant Program.** (See memorandum dated June 6, 2024 from Michael J. Purcaro, Town Administrator and Emergency Management Director to Mayor Daniel A. Champagne and the Town Council relative to same.)

PROPOSED RESOLUTION

THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO EXECUTE A MEMORANDUM OF AGREEMENT ON BEHALF OF THE TOWN OF VERNON, WITH THE STATE OF CONNECTICUT HOMELAND SECURITY DEPARTMENT RELATIVE TO THE FFY2023 STATE HOMELAND SECURITY GRANT PROGRAM AND FURTHER AGREES TO BE THE CUSTODIAL OWNER OF REGIONAL ASSETS.

3. **Request the Town Council approves the bid waiver for the Horowitz Pool House structural steel upgrades with Windham Industries, Inc., in an amount not to exceed \$25,000.00.** See memorandum from Dwight Ryniewicz, Director of Public Works dated June 11, 2024 to Mayor Daniel A. Champagne, Michael J. Purcaro, Town Administrator and John W. Kleinhans, Finance Officer and Treasurer relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL, HEREBY RESOLVES IN ACCORDANCE WITH CHAPTER TWELVE (XII), SECTION NINE (9), OF THE VERNON TOWN CHARTER, THAT IT IS IN THE BEST INTEREST OF THE TOWN OF VERNON TO WAIVE THE SEALED BID REQUIREMENTS FOR THE COSTS ASSOCIATED WITH THE INSTALLATION OF STEEL WORK FOR THE HOROWITZ POOL HOUSE NOT TO EXCEED \$25,000.00 WITH WINDHAM INDUSTRIES, INC.

4. **Request the Town Council approve the job descriptions for Assistant Collector of Revenue, Accountant and Assistant Finance Officer.** (See memo and job descriptions attached.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTIONS OF ASSISTANT COLLECTOR OF REVENUE, ACCOUNTANT, AND ASSISTANT FINANCE OFFICER.

5. **Request the Town Council approve the job descriptions of Senior Network Engineer and Senior Help Desk Coordinator.** (See memo and job descriptions attached.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTIONS OF SENIOR NETWORK ENGINEER AND SENIOR HELP DESK COORDINATOR.

6. **Request the Town Council approve Mayor Daniel A. Champagne's appointment of Tammy Castonguay as Assistant Collector of Revenue for the Town of Vernon.** (See the memorandum dated June 10, 2024 from Mayor Daniel A. Champagne to the Vernon Town Council relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL, PURSUANT TO CHAPTER X, SEC. 3 AND CHAPTER XI, SEC. 1 AND 4 OF THE VERNON TOWN CHARTER, APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF TAMMY CASTONGUAY AS ASSISTANT COLLECTOR OF REVENUE FOR THE TOWN OF VERNON.

L.) INTRODUCTION OF ORDINANCES

M.) ACTION ON ORDINANCE (S) PREVIOUSLY PRESENTED

N.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

O.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

P.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF **JUNE 4, 2024** AND THAT MINUTES OF SAID MEETING BE APPROVED.

Q.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Monthly Report - May, 2024 from the Town Clerk, as submitted by Karen C. Daigle, Town Clerk.
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R.) ADJOURNMENT