ANDOVER REGIONAL SCHOOL DISTRICT
Office of the Superintendent
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Plan for Safe Return to In-Person Instruction and Continuity of Services

**** If Mandated ****

(Approved by the Andover Regional Board of Education on June 19, 2024)

1. Maintaining Health and Safety

A. Masks

Wearing masks is an important prevention strategy to help slow the spread of diseases, especially when combined with everyday preventive actions and physical distancing in public settings. Mask use is optional for individuals who are and are not fully vaccinated unless a mask cannot be safely worn, such as:

- When doing so would inhibit the individual's health, such as when the individual is exposed to extreme heat indoors;
- When the individual has trouble breathing, is unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;
- When a student's documented medical condition or disability, as reflected in an Individualized Education Program (IEP) or Educational Plan pursuant to Section 504 of the Rehabilitation Act of 1973, precludes use of a face covering;
- When the individual is under two (2) years of age;
- When the individual is engaged in activity that cannot physically be performed while wearing a mask, such as eating or drinking, or playing a musical instrument that would be obstructed by a face covering;
- When the individual is engaged in high-intensity aerobic or anaerobic activity;
- When a student is participating in high-intensity physical activities during a physical education class in a well-ventilated location and able to maintain a physical distance of six feet from all other individuals; or
- When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task.

The following is guidance on the proper use, removal, and washing of masks:

- The most effective fabrics for cloth masks are tightly woven such as cotton and cotton blends, breathable, and in two or three fabric layers. Masks with exhalation valves or vents, those that use loosely woven fabrics, and ones that do not fit properly are not recommended.
- Masks should be washed after every day of use and/or before being used again, or if visibly soiled or damp/wet.
- Disposable face masks should be changed daily or when visibly soiled, damp or damaged.

● Clear masks that cover the nose and wrap securely around the face may be considered in certain circumstances including for the teaching of students with disabilities, young students learning to read, or English language learners.
● If students or staff members forget their masks on a given day or the mask becomes soiled, a disposable one may be provided by the school, supplies permitting.

B. Physical distancing (e.g., including use of cohorts/podding) if/when mandated

Staff and students should stay home when they are sick.

Implementing physical distancing measures will be considered as an effective disease prevention strategy to the extent the schools can do so while still providing regular school operations to all students and staff in-person.

Classroom seating/desks may be spaced at least three (3) feet apart to the extent possible while offering in-person learning to all students. Distancing measures that may help as prevention strategies include facing desks in the same direction and avoiding grouped seating arrangements. Use of outdoor spaces for classes is encouraged, when seasonally appropriate. Keeping classes together to include the same group of students each day as cohorts should also be considered. Mixing between groups/cohorts should be limited, if feasible.

Physical distancing will also be considered in the following scenarios:

● In middle and high school classrooms when regional risk is high;
● Between staff members in the school building and between staff members and students;
● In common areas, such as school lobbies and auditoriums;
● When masks can't be worn, such as when eating;
● During activities when increased exhalation occurs, such as singing, shouting, band practice, sports, or exercise (even if masks are worn);
● In community settings outside of the classroom.

Physical barriers, such as plastic guards and partitions, may be used in areas where it is difficult for individuals to distance physically (e.g., desks for reception, administrative assistants, nurses, CST, guidance, food service areas, small group instruction, bathrooms.)

C. Handwashing and respiratory etiquette

Teaching and reinforcing handwashing with soap and water for at least twenty (20) seconds and modeling frequent practice among students and staff will continue. The practice of handwashing will be built into transition times, when feasible.

If soap and water are not readily available, hand sanitizer that contains at least sixty (60) percent alcohol should be used. The district will provide adequate supplies for healthy hygiene behaviors, including soap, hand sanitizer with at least sixty (60) percent

alcohol, paper towels, tissues, disinfectant wipes, no-touch trash cans, and face coverings.

Staff and students are encouraged to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately.

D. Cleaning and maintaining healthy facilities, including improving ventilation

Cleaning and application of disinfectant will be done routinely to frequently touched surfaces and objects (e.g., restrooms, cafeteria tables and chairs, classroom desks and chairs, countertops, sink handles, door handles and push plates, light switches, shared telephones and desktops, shared computer keyboards and mice, handrails, equipment handles, vending machine and elevator buttons, playground equipment, school bus seats and windows).

A schedule with procedures for routine cleaning and disinfectant application will be maintained. These procedures will include two stages: cleaning, which removes dirt and germs from surfaces; and applying disinfectant, which is intended to kill germs on surfaces that remain after cleaning.

Cleaning and disinfectant application checklists will be recorded with spaces to enter date, time, and employee who performed the cleaning and disinfectant application. Adequate supplies to support cleaning and disinfectant application procedures will be provided by the district.

Minimize sharing of high-touch materials or limit use of supplies and equipment by one group of students at a time and clean and disinfect routinely and preferably between use.

Opening windows and doors may enhance ventilation, weather permitting. Child-safe fans may be used to increase the effectiveness of open windows. Windows and doors should not be opened if doing so poses a safety or health risk (e.g., risk of falling, triggering asthma symptoms) to students or staff using the facility.

The district will ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible as required by code. All unit ventilator filters will be changed three times per year.

The district will conduct a holistic assessment of ventilation systems and develop an action plan to address findings. The district's energy savings plan includes a measure to retro commission each unit ventilator motor, fan and damper throughout the district to ensure the unit is functioning to manufacturer's specifications.

E. Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments if mandated

Staff members and students should notify the school nurse if they become sick with COVID-19 symptoms, test positive for COVID-19, or have been exposed to someone with COVID-19 symptoms or a confirmed or suspected case. Upon

notification that a resident has tested positive for COVID-19, the county health department and the school district may work collaboratively to determine close contacts to whom they may have spread the virus, where close contact is defined as being within six (6) feet for a period of more than fifteen (15) minutes during a 24-hour period.

In the K–12 indoor classroom setting, the close contact definition excludes students who were within 3 to 6 feet of an infected student where both the infected student and the exposed student(s) correctly and consistently wore well-fitting masks the entire time. This exception does not apply to teachers, staff, or other adults in the indoor classroom setting.

The district shall assist the county health department in conducting contact tracing activities where necessary, including ongoing communication with the identified individual and/or their contacts. Contract tracing procedures including records of groups/cohorts, assigned staff, and daily attendance have been developed by school nurses and administrators in accordance with guidance from the county health department.

Readmittance procedures will be consistent with New Jersey Department of Health (NJDOH) information for schools and communicable disease service guidance. Sick staff members or students are not to return until they have met the criteria to discontinue home isolation/quarantine.

Per the NJDOH, If you tested positive for COVID-19 and have symptoms, it's critical that you self-isolate (stay in your home and away from others) for:

- 5 days (subject to change based on regional risk) after symptoms first appeared and
- 24 hours with no fever without the use of fever-reducing medications and
- Other symptoms of COVID-19 are improving (Note: Loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation)
- If you tested positive for COVID-19 and have no symptoms:
- 5 days after your positive test collection date

Fully vaccinated individuals (received recommended vaccines and boosters):

- Do not need to quarantine after having close contact with someone with COVID-19, as long as they remain asymptomatic.

F. <u>Diagnostic and screening testing</u>

Parents are strongly encouraged to take their child's temperature prior to sending their child to school if COVID-19 symptoms are present. If the child's temperature is 100.0º Fahrenheit or greater, the child cannot attend school in person that day.

Once students report to their first class of the day, teachers are to conduct a visual inspection of the group for signs of illness which could include flushed cheeks, rapid breathing, difficulty breathing (without recent activity), fatigue, cough, or extreme fussiness. If this inspection indicates a student is not well, the teacher should call the

nurse's office. If there is no response, the main office is to be contacted for direction as to where to take the student for medical consultation.

For school settings, NJDOH recommends that students with the following symptoms be promptly isolated from others and excluded from school:

- At least two of the following symptoms: fever (measure or subjective), chills, rigors (shivers), myalgia (muscle aches), headache, sore throat, nausea or vomiting, diarrhea, fatigue, congestion, or runny nose; or
- At least one of the following symptoms: cough, shortness of breath, difficulty breathing, new olfactory disorder, or new taste disorder.

Students and staff who exhibit symptoms related to COVID-19 while in school will be safely and respectfully isolated from others in an identified isolation room separate from the nurse's office. Further recommendations including exclusion criteria can be found in the NJDOH guidance for local health departments and Section 3.3 of "The Road Forward". The district does not conduct clinical coronavirus testing on site, but refers families to local health organizations for these services.

Virtual Instruction

Students are entitled to virtual instruction only under the following circumstances:

- A student or a student's immediate family member (living in the same household) has COVID-19 or is still waiting for test results
- A student has COVID-19 compatible symptoms and is required to quarantine

If either of the above scenarios apply to your child, the school will provide synchronous instruction during the quarantine period only. Please allow one school day for your child's teacher(s) to arrange for this. Same day requests for virtual instruction are not possible to honor as teachers need time to prepare and parents need to pick up learning materials and technology. Please note that virtual instruction is only provided for COVID-19 situations. Virtual instruction is not permitted for students who will be absent for vacation, appointments, or reasons other than COVID-19.

If your child is quarantined, instruction will occur live during the school day. Our district uses Google Classroom as a platform for video conferencing. Should your child require virtual instruction on a temporary basis, your child's teacher will use Google Meet to host live, synchronous teaching. The teacher will be the one to communicate specific login times for live instruction and will share the Google Meet link. Students will be shown how to use Google Meet by their teachers. This way, in case of a quarantine, students are familiar with how to login and learn virtually. For students in lower grades, teachers will reach out to parents directly with logins, passwords, Google Meet links, and schedules.

G. Efforts to provide vaccinations to educators, other staff, and students, if eligible

The district has worked with the local medical center to prioritize vaccinations for staff and students. The district continues to communicate directly with the county departments of health and education to make staff, students, and families aware of vaccination opportunities and information.

H. Appropriate accommodations for children with disabilities with respect to the health and safety policies

Reasonable accommodations will be made for: medically fragile students with IEPs; students with complex disabilities with IEPs; or students who require accommodations under a plan in accordance with Section 504 of the Rehabilitation Act of 1973.

I. Ensuring Continuity of Services

Students and staff will adhere to all applicable physical distancing requirements and hygiene protocols during any gatherings, field trips, and extracurricular activities. Any external community organizations that use school/district facilities are required to follow these health and safety protocols.

The district will encourage proper hand washing/sanitizing before and after eating meals and will consider implementing the following strategies, if possible and necessary:

- Maintaining physical distancing between students and staff;
- Considering alternatives to use of group dining areas such as eating in classrooms or outdoors;
- Staggering eating times to allow for greater physical distancing;
- Maintaining student cohorts and limiting mixing between groups;
- Avoiding offering self-serve food options;
- Discouraging students from sharing meals; and
- Cleaning routinely between groups.

School buses are considered school property for the purpose of determining the need for prevention strategies as follows:

- Masks are optional by all passengers and drivers on buses, regardless of vaccination status;
- Maximize physical distance between students, if occupancy allows;
- Students are encouraged to sit away from the aisle to increase physical distance.
- Assigned seating may assist in ensuring that such practices are followed consistently;
- Open windows, if possible and safe, to increase airflow in buses; and
- Regularly sanitize high touch surfaces on school buses at least daily.

Schools will assess the social, emotional, and mental health of students. Student needs, once identified, will be shared with the intervention and referral services teams, guidance counselors, CST, or other school based mental health professionals to develop plans for school-based intervention and family support. Social-emotional learning will be infused regularly into academic lessons and/or provided as stand-alone learning activities.

Professional development opportunities are being provided based on staff interest in areas such as personal mental health/self care, student mental health/SEL, family engagement, trauma-informed care, etc.

Schools will assess the academic skills of students and provide resources for learning acceleration at a variety of times in multiple modalities.

Pursuant to N.J.S.A. 18A:7F-9, schools must be in session for 180 days to receive state aid. The statute requires that school facilities be provided for at least 180 days during the school year. Where the district is required to close our schools for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive and/or recommendation by the appropriate health agency or officer to institute a public health-related closure, days of remote instruction commensurate with in-person instruction will count towards the district's 180-day requirement. A plan for continuity of operations similar to that designed in the Restart and Recovery Plan will be implemented during a health-related transition to remote instruction for all students should an official emergency be declared.

The district may be confronted with the incidence of COVID-19 positive cases among staff and/or students. If the district is required to exclude a student, group of students, a class, or multiple classes as a result of the scenarios listed above, while the school itself remains open for in-person instruction, the district will be prepared to offer remote instruction to those students in a manner commensurate with in-person instruction to the extent possible. In circumstances when the school facilities remain open and in-person instruction continues in those classrooms that are not required to quarantine, those days in session will also count towards the district's 180-day requirement in accordance with N.J.S.A. 18A:7F-9.2.

To and From School Emergency Bus Evacuation Drills 2023-24 School Year

School Administrators shall organize and conduct emergency exit drillls at least twice within the school year for all students who are transported to and from school (NJAC 6A:27-11.2)

Newton Board of Education: Andover Bus Routes: (First Student Buses)

Route Name	First Date of Drill	Second Date of Drill	School Principal	Administrator/Supervisor Present	Time of Day	School Name	Location of Drill
NHS-12 (Andover)	11/30/2023	4/30/2024	Jeffrey Waldron	Ryan Hashway Asst. Principal Hanna Grisewood, Transportation and Operations Specialist	7:07 AM	Newton High School	Back of school parking lot
NHS-13 (Andover)	11/30/2023	4/30/2024	Jeffrey Waldron	Ryan Hashway Asst. Principal Hanna Grisewood, Transportation and Operations Specialist	7:09 AM	Newton High School	Back of school parking lot
NHS-19 (Andover)	11/30/2023	4/30/2024	Jeffrey Waldron	Ryan Hashway Asst. Principal Hanna Grisewood, Transportation and Operations Specialist	7:20 AM	Newton High School	Back of school parking lot
NHS-23 (Andover)	11/30/2023	4/30/2024	Jeffrey Waldron	Ryan Hashway Asst. Principal Hanna Grisewood, Transportation and Operations Specialist	7:24 AM	Newton High School	Back of school parking lot
E-1460 (Andover)	3/20/2024	4/30/2024	Jeffrey Waldron	Ryan Hashway Asst. Principal, Ryan Caffrey Asst Principal and Hanna Grisewood Transportation and Operations Specialist	7:35 AM	Newton High School	F Level Parking Lot

*All other students shall receive school bus evacuation instruction at least once with the school year

Route Name: All Students	Date Of Drill For All Students		School Principal	Administrator/Supervisor Present	Time of Day	School Name	Location of Drill
Grades: ALL Pre K-4	3-19-24		Kevin Stanton-Principal	Larissa Roman, Assistant Principal, Shannon Williams, Scott Zymet and Tom Tosti, Security Officer	9:20a.m.	Merriam Avenue School	Front of Merriam Avenue Parking Lot
Grades: ALL 5-8	3-18-24		Sam Castro-Principal	Angela Dunbar, Assistant Principal	11a.m.	Halsted Middle School	Halsted Recess Lot
Grades: ALL 9-12	3-20-24		Jeffrey Waldron-Principal	Ryan Caffrey, Assistant Principal	7:45a.m.	Newton High School	Side/Back of Newton High School

Andover Regional Board of Education Budget Transfers printed on 6/3/2024

Report Includes Effective Dates from May 01, 2024 to May 31, 2024

Date	Source Account/Title	Target Account/Title	Comments	Amount
05/31/24	11-000-240-600-000-002 School Admin - Supplies - FMB	11-000-240-103-000-001 School Admin - Principal Salar	adj. for principal salary	2,125.46
05/31/24	11-110-100-106-000-002 Kindergarten Paras	11-110-100-101-000-002 Kindergarten - Salary - FMB	adj. for K salary	31,034.76
05/31/24	11-190-100-340-000-001 Purch Technical Svcs - LPS	11-190-100-340-000-002 Purch Technical Svc - FMB	adj. for purch svs	189.65
05/31/24	11-204-100-106-000-002 LLD Para Salary - FMB	11-204-100-106-100-002 LLD Para Substitutes - FMB	adj. for LLD subs & supplies	696.00
05/31/24	11-204-100-106-000-002 LLD Para Salary - FMB	11-204-100-600-000-001 LLD Supplies - LPS	adj. for LLD subs & supplies	37.41
05/31/24	11-213-100-101-000-002 Resource Rm Salary - FMB	11-213-100-101-000-001 Resource Rm Salary - LPS	adj. for RR salary	20,733.80
05/31/24	11-213-100-610-000-001 Resource Room Supplies - LPS	11-213-100-101-000-001 Resource Rm Salary - LPS	adj. for RR salary	416.45
05/31/24	11-213-100-610-000-002 Resource Rm Supplies - FMB	11-213-100-101-000-001 Resource Rm Salary - LPS	adj. for RR salary	1,709.56
05/31/24	11-401-100-600-000-000 Supplies	11-213-100-101-000-001 Resource Rm Salary - LPS	adj. for RR salary	7,068.12
05/31/24	11-401-100-600-000-000 Supplies	11-213-100-101-100-001 Resource Rm Substitutes - LPS	adj. for RR salary	720.00
05/31/24	11-216-100-106-000-002 Pre-School Spec. Ed. F/T	11-216-100-106-100-002 FT PSD Para Subs	adj. for PreK salaries	696.00
05/31/24	11-000-100-562-000-000 Tuition to Other LEA's - Spec	11-000-100-561-000-000 Tuition to Other LEA's - Reg	adj. for regular tuition	6,460.24
05/31/24	11-000-213-300-000-001 Health - Prof Svc - LPS	11-000-213-100-100-002 Health - Nurse Sub Salary - FM	adj. for nurse sub salary	375.00
05/31/24	11-000-218-390-000-002 Guidance - Prof Svc - FMB	11-000-218-600-000-001 Guidance - Supplies - LPS	adj. for guidance services	74.08
05/31/24	11-000-217-100-000-001 Extraordinary - Salary - LPS	11-000-217-106-000-001 Extraordinary Svcs- Paras	adj. for extraordinary therapies	15,587.22
05/31/24	11-000-100-566-000-000 Tuition - Private Schools	11-000-217-320-000-002 Extraordinary - Prof Svc - FMB	adj. for extraordinary therapies	4,672.94
05/31/24	11-000-100-566-000-000 Tuition - Private Schools	11-000-217-320-000-001 Extraordinary - Prof Svc - LPS	adj. for extraordinary therapies	23,958.15
05/31/24	11-000-100-566-000-000 Tuition - Private Schools	11-000-217-106-100-002 EXTR SVCS SUBS	adj. for extraordinary therapies	652.50
05/31/24	11-000-100-566-000-000 Tuition - Private Schools	11-000-217-106-000-002 Extraordinary Svcs- Paras	adj. for extraordinary therapies	3,548.02
05/31/24	11-000-217-100-100-002 Extraordinary Sub Salary - FMB	11-000-217-106-000-002 Extraordinary Svcs- Paras	adj. for extraordinary therapies	827.50
05/31/24	11-000-219-600-000-000 CST - General Supplies	11-000-219-390-000-000 CST - Purch Prof Svcs	adj. for CST services	1,365.83
05/31/24	11-000-217-100-000-002 Extraordinary Salary - FMB	11-000-217-106-000-001 Extraordinary Svcs- Paras	adj. for extraordinary therapies	9,282.99
05/31/24	11-000-222-600-000-000 Media - General Supplies	11-000-222-100-100-002 Media - Substitutes - FMB	adj. for media subs	20.00
05/31/24	11-000-291-241-000-000 Other Retirements	11-000-291-240-000-000 DCRP	adj. for DCRP contributions	2,936.30
05/31/24	11-000-262-100-000-000 Custodial Salary	11-000-262-100-100-001 Custodial - Substitutes - LPS	adj. for custodial salaries	448.76
05/31/24	11-000-240-800-000-002 School Admin - Other - FMB	11-000-240-105-100-002 School Admin - Prin Sec - Subs	adj. for principal salary	141.30

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Report Includes Effective Dates from May 01, 2024 to May 31, 2024

Date	Source Account/Title	Target Account/Title	Comments	Amount
05/31/24	11-000-240-800-000-001 School Admin - Other - LPS	11-000-240-105-100-002 School Admin - Prin Sec - Subs	adj. for principal salary	705.98
05/31/24	11-000-240-800-000-001 School Admin - Other - LPS	11-000-240-103-000-001 School Admin - Principal Salar	adj. for principal salary	2,468.52
05/31/24	11-000-100-566-000-000 Tuition - Private Schools	11-000-217-600-000-002 Extraordinary - Supplies - FMB	adj. for extraordinary therapies	172.79
05/31/24	11-000-217-100-000-002 Extraordinary Salary - FMB	11-000-217-106-000-002 Extraordinary Svcs- Paras	adj. for extraordinary therapies	7,056.35
			The total of all transfers within fund 10 is:	**146,181.68**

Date	Source Account/Title	Target Account/Title	Comments	Amount
05/20/24	20-231-100-300-000-000 Title I - Other Purch SVc	20-231-100-600-000-002 Instructional Supplies- FMB	adj. to different grant line	1,434.32
			The total of all transfers within fund 20 is:	**1,434.32**

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REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION

ANDOVER REGIONAL

All Funds

For the Month Ending May 31, 2024

		CASH REPORT			
	FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1)+(2)-(3)
	GOVERNMENTAL FUNDS				
1	General Fund Regular- Fund 10	$5,033,171.17	$2,670,503.51	$1,546,104.95	$6,157,569.73
2	Capital Reserve- Fund 10-116	$1,170,637.34	$3,685.90	$0.00	$1,174,323.24
3	Maintenance Reserve- Fund 10-117	$198,718.73	$884.66	$0.00	$199,603.39
4	Special Revenue-Fund 20	$33,464.69	$154,739.00	$144,495.23	$43,708.46
5	Capital Projects Fund-30	$0.00	$0.00	$0.00	$0.00
6	Debt Service Fund - Fund 40	$0.02	$0.00	$0.00	$0.02
7	**TOTAL (Lines 1 thru 6)**	$6,435,991.95	$2,829,813.07	$1,690,600.18	$7,575,204.84
	ENTERPRISE FUNDS				
8	School Lunch Program -Fund 60	$152,667.99	$24,311.61	$174.50	$176,805.10
9	Student Activity-FMB-Fund 94	$9,401.03	$94.81	$1,924.00	$7,571.84
10	Student Activity-LPS-Fund 95	$44,997.04	$1,050.50	$9,828.27	$36,219.27
11	**Total Enterprise Funds (Lines 8 thru 10)**	$207,066.06	$25,456.92	$11,926.77	$220,596.21
	TRUST & AGENCY FUNDS				
12	Payroll Account	$150.55	$471,844.72	$471,828.88	$166.39
13	Payroll Agency Account	$227.31	$317,931.91	$317,942.19	$217.03
14	Unemployment Trust-Fund 80	$34,020.69	$119.19	$12,846.02	$21,293.86
15	**Total Trust & Agency Funds (Lines 12 thru 14)**	$34,398.55	$789,895.82	$802,617.09	$21,677.28
16	**TOTAL - ALL FUNDS (LINES 7, 11 AND 16)**	$6,677,456.56	$3,645,165.81	$2,505,144.04	$7,817,478.33

Prepared and Submitted By:

Rene Metzgar

Treasurer of School Monies

6/10/2024

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS			
101 Cash in checking account	$ 6,157,569.73		
102-106 Other cash equivalents	$ 0.00		
Total cash		$	6,157,569.73
111 Investments		$	0.00
114 Investment interest receivable		$	0.00
116 Capital reserve account		$	1,174,323.24
117 Maintenance reserve account		$	199,603.39
121 Tax levy receivable		$	(0.50)
Accounts receivable			
132 Interfund	$ 0.00		
141 Intergovernmental - state	$ 141,354.81		
142 Intergovernmental - federal	$ 0.00		
143 Intergovernmental - other	$ 67,641.63		
153 Other Accounts Receivable	$ 18,783.08		
		$	227,779.52
Loans receivable			
131 Interfund	$ 8,650.00		
151 Other Loans Receivable	$ 0.00		
		$	8,650.00
199 Other current assets		$	6,277.90
RESOURCES			
301 Estimated revenues (from adjusted budget)	$ 16,657,546.00		
302 Less: revenues collected or accrued	$ (17,031,316.88)		
		$	(373,770.88)
TOTAL ASSETS AND RESOURCES		$	7,400,432.40

LIABILITIES AND FUND EQUITY

LIABILITIES		
401 Interfund loans payable	$	0.00
402 Interfund accounts payable	$	(40,000.00)
411 Intergovernmental accounts payable - state	$	0.00
412 Intergovernmental accounts payable - federal	$	0.00
413 Intergovernmental accounts payable - other	$	0.00
421 Accounts payable	$	282,896.12
422 Judgments payable	$	0.00
430 Compensated absences payable	$	0.00
431 Contracts payable	$	0.00
451 Loans payable	$	0.00
481 Deferred revenues	$	0.00
499 Other current liabilities	$	0.00
Total liabilities	$	242,896.12

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FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			$ 2,066,626.37	
754 Reserve for encumbrances - prior year			$ 0.00	
761 Reserved fund balance Capital Reserve - July 1, 2023		$ 1,504,536.00		
604 Add: Increase in capital reserve		$ 50.00		
307 Less: Budgeted withdrawal from capital reserve - eligible costs		$ (1,310,000.00)		
309 Less: Budgeted withdrawal from capital reserve - excess costs		$ 0.00		
317 Less: Budgeted withdrawal from capital reserve - transfer to Debt Svc		$ 0.00		
Subtotal - capital reserve			$ 194,586.00	
764 Reserved fund balance Maintenance Reserve - July 1, 2023		$ 602,321.24		
606 Add: Increase in maintenance reserve		$ 50.00		
310 Less: Budgeted withdrawal from maintenance reserve		$ (172,490.00)		
Subtotal - maintenance reserve			$ 429,881.24	
765 Reserved fund balance Tuition Reserve - July 1, 2023		$ 355,225.00		
311 Less: Budgeted withdrawal from tuition reserve		$ (355,225.00)		
Subtotal - tuition reserve			$ 0.00	
760 Other reserves			$ 0.00	
771 Designated Fund Balance			$ 0.00	
772 Designated Fund Balance - ARRA/SEMI			$ 0.00	
601 Appropriations		$ 20,479,771.00		
602 Less: expenditures	$ 15,054,516.43			
603 Less: encumbrances	$ 2,066,626.37	$ (17,121,142.80)	$ 3,358,628.20	
Appropriations less expenditures				$ 6,049,721.81
Unappropriated:				
770 Fund Balance, July 1, 2023			$ 3,092,424.47	
303 Less: budgeted fund balance			$ (1,984,610.00)	
Unappropriated fund balance				$ 1,107,814.47
Total fund equity				$ 7,157,536.28
TOTAL LIABILITIES AND FUND EQUITY				$ 7,400,432.40

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	$ 20,479,771.00	$ 17,121,142.80	$ 3,358,628.20
Less: Revenues	$ (16,657,546.00)	$ (17,031,316.88)	$ 373,770.88
Subtotal	$ 3,822,225.00	$ 89,825.92	$ 3,732,399.08
Change in capital reserve			
Plus - Increase in reserve	$ 50.00	$ 31,687.24	$ (31,637.24)
Less - Withdrawal from reserve	$ (1,310,000.00)	$ (111,900.00)	$ (1,198,100.00)
Change in maintenance reserve			
Plus - Increase in reserve	$ 50.00	$ 27,641.19	$ (27,591.19)
Less - Withdrawal from reserve	$ (172,490.00)	$ (130,359.04)	$ (42,130.96)
Change in tuition reserve			
Less - Withdrawal from reserve	$ (355,225.00)	$ (355,225.00)	$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	$ 0.00	$ 0.00	$ 0.00
Total current year budgeted fund balance	$ 1,984,610.00	$ (448,329.69)	$ 2,432,939.69
Add: Unappropriated fund balance			$ 1,107,814.47
Total of budgeted and unappropriated fund balance			$ 3,540,754.16

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Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	1,984,610.00	0.00	1,984,610.00	(448,329.69)	2,432,939.69
307/309/317	Bgtd wdrwl from cap rsv	1,310,000.00	0.00	1,310,000.00	111,900.00	1,198,100.00
310	Bgtd wdrwl from maint rsv	32,000.00	140,490.00	172,490.00	130,359.04	42,130.96
311	Bgtd wdrwl from tuition rsv	355,225.00	0.00	355,225.00	355,225.00	$0.00
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	15,340,338.00	0.00	15,340,338.00	15,714,108.88	(373,770.88)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	1,295,939.00	21,269.00	1,317,208.00	1,317,208.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		20,318,112.00	161,759.00	20,479,871.00	17,180,471.23	3,299,399.77

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Fund 10 (General Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Charter School Tuition		54,746.00	0.00	54,746.00	57,610.00	6,089.00	(8,953.00)	0.00
Grand Totals for fund 10:		54,746.00	0.00	54,746.00	57,610.00	6,089.00	(8,953.00)	0.00

Fund 11 (Current Expense Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Allocated Benefits - Instruction		130,959.00	0.00	130,959.00	130,959.00	0.00	0.00	0.00
Regular Programs-Instruction		2,833,193.00	0.00	2,833,193.00	2,483,957.75	349,217.28	17.97	0.00
Regular Programs-Home Instruction		11,000.00	0.00	11,000.00	425.00	5,575.00	5,000.00	0.00
Regular Programs-Undistrib Instruction		331,792.00	0.00	331,792.00	206,488.38	7,837.52	117,466.10	0.00
Special Education-LLD Sel-Contained		340,057.00	0.00	340,057.00	252,906.96	87,150.04	0.00	0.00
Special Education-Multiply Disabled		77,105.00	0.00	77,105.00	70,841.63	4,579.29	1,684.08	0.00
Special Education-Resource room		591,615.00	7,788.12	599,403.12	598,923.12	480.00	0.00	0.00
Special education-Pre-Sch Disabil F/T		273,295.00	0.00	273,295.00	144,236.50	128,827.43	231.07	0.00
Special Education - Home Instruction		9,000.00	0.00	9,000.00	275.00	7,725.00	1,000.00	0.00
Basic Skills/Remedial Instruction		151,929.00	(31.00)	151,898.00	127,831.38	23,259.70	806.92	0.00
Bilingual Education Instruction		60,939.00	31.00	60,970.00	6,860.10	53,959.90	150.00	0.00
Curricular Activities-Instruction		99,791.00	(7,788.12)	92,002.88	9,612.70	80,767.30	1,622.88	0.00
Athletic Programs-Instruction		42,713.00	0.00	42,713.00	21,765.98	18,360.00	2,587.02	0.00
Other Instructional Programs		81,900.00	0.00	81,900.00	56,318.91	2,400.00	23,181.09	0.00
Undistributed Expense-Instruction		4,339,268.00	(88,651.14)	4,250,616.86	3,943,698.40	73,420.01	233,498.45	0.00
Attendance and Social Work Svcs		146,137.00	0.00	146,137.00	121,831.41	16,323.65	7,981.94	0.00
Health Services		180,496.00	0.00	180,496.00	144,555.45	26,802.09	9,138.46	0.00
Other Support Svc-Related Svcs		168,880.00	0.00	168,880.00	124,673.38	41,109.85	3,096.77	0.00
Other Support Svc-Extraordinary Svcs		589,334.00	78,651.14	667,985.14	647,743.03	20,242.11	0.00	0.00
Other Support Svc-Students-Reg		270,012.00	0.00	270,012.00	232,235.40	31,364.01	6,412.59	0.00
Other Support Svc-Students-Spec		344,569.00	0.00	344,569.00	298,452.06	44,009.58	2,107.36	1,000.00
Improvement of Instruction		214,967.00	0.00	214,967.00	164,821.41	5,733.70	44,411.89	0.00
Library and Educ Media		252,227.00	0.00	252,227.00	217,041.04	25,102.45	10,083.51	65.96
Instr. Staff Training Svcs		82,445.00	0.00	82,445.00	3,640.41	1,320.08	77,484.51	0.00
Support Svc-General Admin		369,482.00	10,000.00	379,482.00	301,093.34	54,431.99	23,956.67	0.00
Support Svc-School Admin		256,691.00	0.00	256,691.00	241,944.09	13,405.54	1,341.37	0.00
Business Office Support Services		228,745.00	0.00	228,745.00	199,571.66	19,581.17	9,592.17	0.00
Admin Inform Tech Support Svcs		80,816.00	0.00	80,816.00	73,542.48	4,050.41	3,223.11	550.00
Required Maint. of School Fac.		615,907.00	140,490.00	756,397.00	201,188.57	79,132.30	476,076.13	3,418.40
Other Oper. & Maint. of Plant		982,567.00	0.00	982,567.00	620,734.11	218,334.96	143,497.93	831.38
Care & Upkeep of Grounds		123,764.00	0.00	123,764.00	65,356.67	21,841.17	36,566.16	0.00
Security		122,871.00	0.00	122,871.00	18,025.65	2,285.99	102,559.36	0.00
Student Transportation Svcs		2,144,244.00	21,269.00	2,165,513.00	1,534,056.81	501,813.34	129,642.85	8,272.76
Employee Benefits		2,368,517.00	0.00	2,368,517.00	1,681,397.65	6,794.51	680,324.84	288,871.82
606	Increase in Maint Rsv	50.00	0.00	50.00	27,641.19	0.00	(27,591.19)	0.00
Grand Totals for fund 11:		18,917,277.00	161,759.00	19,079,036.00	14,974,646.62	1,977,237.37	2,127,152.01	303,010.32

Fund 12 (Capital Outlay Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	50.00	0.00	50.00	31,687.24	0.00	(31,637.24)	0.00
Facil Acquisition/Constr		1,346,039.00	0.00	1,346,039.00	49,901.00	83,300.00	1,212,838.00	0.00
Grand Totals for fund 12:		1,346,089.00	0.00	1,346,089.00	81,588.24	83,300.00	1,181,200.76	0.00

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Grand Totals for all Subfunds of Fund 10:		20,318,112.00	161,759.00	20,479,871.00	15,113,844.86	2,066,626.37	3,299,399.77 303,010.32

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	1,984,610.00	0.00	1,984,610.00	(448,329.69)	2,432,939.69
307/309/317	Bgtd wdrwl from cap rsv	1,310,000.00	0.00	1,310,000.00	111,900.00	1,198,100.00
310	Bgtd wdrwl from maint rsv	32,000.00	140,490.00	172,490.00	130,359.04	42,130.96
311	Bgtd wdrwl from tuition rsv	355,225.00	0.00	355,225.00	355,225.00	$0.00
10-1210-000-000	Local Tax Levy	15,330,238.00	0.00	15,330,238.00	15,330,238.00	0.00
10-1300-000-000	Tuition from Individuals	0.00	0.00	0.00	2,571.00	(2,571.00)
10-1320-000-000	Tuition - Other LEA's	0.00	0.00	0.00	156,438.43	(156,438.43)
10-1350-000-000	ESY Tuition	0.00	0.00	0.00	3,119.70	(3,119.70)
10-1510-000-000	Interest on Investments	5,000.00	0.00	5,000.00	173,328.89	(168,328.89)
10-1511-000-000	Interest on Capital Reserve	50.00	0.00	50.00	31,637.24	(31,587.24)
10-1512-000-000	Interest of Maint Reserve	50.00	0.00	50.00	7,772.15	(7,722.15)
10-1550-000-000	CMF INTEREST	0.00	0.00	0.00	0.00	0.00
10-1980-000-000	Refund of P/Y Expenditure	0.00	0.00	0.00	3,174.28	(3,174.28)
10-1990-000-000	Misc Revenue	5,000.00	0.00	5,000.00	5,829.19	(829.19)
10-3116-000-000	School Choice Aid	60,244.00	0.00	60,244.00	60,244.00	0.00
10-3121-000-000	Categorical Transportation Aid	542,672.00	0.00	542,672.00	542,672.00	0.00
10-3122-000-000	Non-Public Transportation	0.00	0.00	0.00	0.00	0.00
10-3131-000-000	Extraordinary Aid	0.00	0.00	0.00	0.00	0.00
10-3132-000-000	Categorical Special Ed Aid	532,625.00	0.00	532,625.00	532,625.00	0.00
10-3176-000-000	Equalization Aid	28,208.00	0.00	28,208.00	28,208.00	0.00
10-3177-000-000	Categorical Security Aid	61,429.00	0.00	61,429.00	61,429.00	0.00
10-3178-000-000	Adjustment Aid	70,761.00	0.00	70,761.00	70,761.00	0.00
10-3181-000-000	PARCC Readiness Aid	0.00	0.00	0.00	0.00	0.00
10-3182-000-000	Per Pupil Growth Aid	0.00	0.00	0.00	0.00	0.00
10-3183-000-000	Prof Learning Community Aid	0.00	0.00	0.00	0.00	0.00
10-3246-000-000	Stabilization Aid	0.00	21,269.00	21,269.00	21,269.00	0.00
10-3256-000-000	St Reimb-Sec Our Chld Fut Bond	0.00	0.00	0.00	0.00	0.00
Grand Totals		20,318,112.00	161,759.00	20,479,871.00	17,180,471.23	3,299,399.77

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Minimum Expense General Ledger Report

Fund 10 (General Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
10-000-100-562	Charter School Tuition	54,746.00	0.00	54,746.00	57,610.00	6,089.00	(8,953.00)	0.00
Charter School Tuition		54,746.00	0.00	54,746.00	57,610.00	6,089.00	(8,953.00)	0.00
	Grand Totals for fund 10:	54,746.00	0.00	54,746.00	57,610.00	6,089.00	(8,953.00)	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-105-100-936	LocCntrb-Trans to SpecRev-Incl	130,959.00	0.00	130,959.00	130,959.00	0.00	0.00	0.00
Allocated Benefits - Instruction		130,959.00	0.00	130,959.00	130,959.00	0.00	0.00	0.00
11-110-100-101	Kindergarten - Salary - FMB	221,165.00	82,536.00	303,701.00	294,821.00	8,880.00	0.00	0.00
11-110-100-106	Kindergarten Paras	54,474.00	(31,034.76)	23,439.24	0.00	23,439.24	0.00	0.00
11-120-100-101	Grade 5 Salary - LPS	1,468,392.00	(30,894.76)	1,437,497.24	1,248,006.24	189,473.03	17.97	0.00
11-120-100-106	GR 1-4 PARAS	71,653.00	0.00	71,653.00	48,713.57	22,939.43	0.00	0.00
11-130-100-101	Grade 6-8 Salaries - LPS	992,654.00	(20,606.48)	972,047.52	881,457.44	90,590.08	0.00	0.00
11-130-100-106	Grade 6-8 Paraprofessionals	24,855.00	0.00	24,855.00	10,959.50	13,895.50	0.00	0.00
Regular Programs-Instruction		2,833,193.00	0.00	2,833,193.00	2,483,957.75	349,217.28	17.97	0.00
11-150-100-100	Salary - Home Instruction	6,000.00	0.00	6,000.00	425.00	5,575.00	0.00	0.00
11-150-100-320	Purch Prof/Ed Svcs	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
Regular Programs-Home Instruction		11,000.00	0.00	11,000.00	425.00	5,575.00	5,000.00	0.00
11-190-100-340	Purch Technical Svcs	4,530.00	0.00	4,530.00	3,844.65	0.00	685.35	0.00
11-190-100-500	Other Purchased Services (400-500 Series)	20,100.00	0.00	20,100.00	19,750.16	0.00	349.84	0.00
11-190-100-610	General Supplies	241,067.00	87.92	241,154.92	173,116.92	6,721.77	61,316.23	0.00
11-190-100-640	Textbooks	66,095.00	(87.92)	66,007.08	9,776.65	1,115.75	55,114.68	0.00
Regular Programs-Undistrib Instruction		331,792.00	0.00	331,792.00	206,488.38	7,837.52	117,466.10	0.00
11-204-100-101	Salary - LLD Teacher	238,773.00	(37.92)	238,735.08	158,972.10	79,762.98	0.00	0.00
11-204-100-106	Salar - LLD Other	90,802.00	582.09	91,384.09	83,997.03	7,387.06	0.00	0.00
11-204-100-600	Supplies	10,482.00	(544.17)	9,937.83	9,937.83	0.00	0.00	0.00
Special Education-LLD Sel-Contained		340,057.00	0.00	340,057.00	252,906.96	87,150.04	0.00	0.00
11-212-100-101	Salary - MD Teacher	71,051.00	(120.00)	70,931.00	67,095.90	3,835.10	0.00	0.00
11-212-100-106	Salary - MD Other	0.00	120.00	120.00	87.00	0.00	33.00	0.00
11-212-100-600	Supplies	6,054.00	0.00	6,054.00	3,658.73	744.19	1,651.08	0.00
Special Education-Multiply Disabled		77,105.00	0.00	77,105.00	70,841.63	4,579.29	1,684.08	0.00
11-213-100-101	Salary - Resource Room	581,371.00	12,974.13	594,345.13	593,865.13	480.00	0.00	0.00
11-213-100-106	Salary - RR Other	0.00	60.00	60.00	60.00	0.00	0.00	0.00
11-213-100-610	Supplies	10,244.00	(5,246.01)	4,997.99	4,997.99	0.00	0.00	0.00
Special Education-Resource room		591,615.00	7,788.12	599,403.12	598,923.12	480.00	0.00	0.00
11-216-100-101	Pre-School Spec. Ed. F/T	154,749.00	0.00	154,749.00	60,445.10	94,303.90	0.00	0.00
11-216-100-106	Pre-School Spec. Ed. F/T	112,546.00	780.01	113,326.01	78,802.48	34,523.53	0.00	0.00
11-216-100-600	General Supplies	6,000.00	(780.01)	5,219.99	4,988.92	0.00	231.07	0.00
Special education-Pre-Sch Disabil F/T		273,295.00	0.00	273,295.00	144,236.50	128,827.43	231.07	0.00
11-219-100-101	Home Instruction Salary	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00	0.00
11-219-100-320	Home Instruction - Purch Svc	3,000.00	0.00	3,000.00	275.00	1,725.00	1,000.00	0.00
Special Education - Home Instruction		9,000.00	0.00	9,000.00	275.00	7,725.00	1,000.00	0.00
11-230-100-100	Salary - Basic Skills	149,032.00	0.00	149,032.00	125,772.30	23,259.70	0.00	0.00
11-230-100-610	Supplies	2,897.00	(31.00)	2,866.00	2,059.08	0.00	806.92	0.00
Basic Skills/Remedial Instruction		151,929.00	(31.00)	151,898.00	127,831.38	23,259.70	806.92	0.00
11-240-100-100	Salary - ESL	60,760.00	(120.00)	60,640.00	6,680.10	53,959.90	0.00	0.00
11-240-100-610	Supplies	179.00	151.00	330.00	180.00	0.00	150.00	0.00
Bilingual Education Instruction		60,939.00	31.00	60,970.00	6,860.10	53,959.90	150.00	0.00
11-401-100-100	Salary	89,995.00	0.00	89,995.00	9,227.70	80,767.30	0.00	0.00
11-401-100-600	Supplies	9,796.00	(7,788.12)	2,007.88	385.00	0.00	1,622.88	0.00
Curricular Activities-Instruction		99,791.00	(7,788.12)	92,002.88	9,612.70	80,767.30	1,622.88	0.00
11-402-100-100	Salary	29,400.00	0.00	29,400.00	11,040.00	18,360.00	0.00	0.00
11-402-100-500	Purchased Services (300-500 Series)	7,000.00	0.00	7,000.00	5,716.00	0.00	1,284.00	0.00
11-402-100-600	Supplies	6,313.00	0.00	6,313.00	5,009.98	0.00	1,303.02	0.00
Athletic Programs-Instruction		42,713.00	0.00	42,713.00	21,765.98	18,360.00	2,587.02	0.00

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Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-422-100-101	Salary - Summer School	32,000.00	2,112.50	34,112.50	34,112.50	0.00	0.00	0.00
11-422-100-106	Salary - Summer Para	23,920.00	0.00	23,920.00	21,520.00	2,400.00	0.00	0.00
11-422-100-300	Purch Prof/Ed Svcs	24,480.00	(2,112.50)	22,367.50	0.00	0.00	22,367.50	0.00
11-422-100-600	ESY Supplies	1,500.00	0.00	1,500.00	686.41	0.00	813.59	0.00
Other Instructional Programs		81,900.00	0.00	81,900.00	56,318.91	2,400.00	23,181.09	0.00
11-000-100-561	Tuition to Other LEA's - Reg	3,465,703.00	11,360.24	3,477,063.24	3,470,603.00	6,460.24	0.00	0.00
11-000-100-562	Tuition to Other LEA's - Spec	242,133.00	(11,360.24)	230,772.76	189,536.89	0.00	41,235.87	0.00
11-000-100-563	Tuition - Vocational Schools	62,500.00	0.00	62,500.00	61,750.00	750.00	0.00	0.00
11-000-100-564	Tuit to Cnty Voc Sch-Spec Ed	12,500.00	0.00	12,500.00	2,500.00	10,000.00	0.00	0.00
11-000-100-566	Tuition - Private Schools	556,432.00	(88,651.14)	467,780.86	219,308.51	56,209.77	192,262.58	0.00
Undistributed Expense-Instruction		4,339,268.00	(88,651.14)	4,250,616.86	3,943,698.40	73,420.01	233,498.45	0.00
11-000-211-100	Salary	109,009.00	0.00	109,009.00	92,685.35	16,323.65	0.00	0.00
11-000-211-500	Other Purchased Services (400-500 Series)	28,808.00	699.06	29,507.06	29,146.06	0.00	361.00	0.00
11-000-211-600	Attendance Supplies	8,320.00	(699.06)	7,620.94	0.00	0.00	7,620.94	0.00
Attendance and Social Work Svcs		146,137.00	0.00	146,137.00	121,831.41	16,323.65	7,981.94	0.00
11-000-213-100	Salary	136,412.00	375.00	136,787.00	122,660.21	14,126.79	0.00	0.00
11-000-213-300	Purchased Prof. & Tech. Svcs	33,400.00	(375.00)	33,025.00	12,227.75	12,012.25	8,785.00	0.00
11-000-213-600	General Supplies	10,684.00	0.00	10,684.00	9,667.49	663.05	353.46	0.00
Health Services		180,496.00	0.00	180,496.00	144,555.45	26,802.09	9,138.46	0.00
11-000-216-100	Salary	162,511.00	0.00	162,511.00	121,401.15	41,109.85	0.00	0.00
11-000-216-320	Purch Prof Svcs	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00
11-000-216-600	General Supplies	3,869.00	0.00	3,869.00	3,272.23	0.00	596.77	0.00
Other Support Svc-Related Svcs		168,880.00	0.00	168,880.00	124,673.38	41,109.85	3,096.77	0.00
11-000-217-106	Extraordinary Svcs- Paras	442,744.00	(26,570.49)	416,173.51	416,173.51	0.00	0.00	0.00
11-000-217-100	Salary - Extraordinary	80,558.00	(33,754.06)	46,803.94	46,803.94	0.00	0.00	0.00
11-000-217-320	Purch Prof Svcs	64,000.00	136,410.49	200,410.49	180,418.37	19,992.12	0.00	0.00
11-000-217-600	General Supplies	2,032.00	2,565.20	4,597.20	4,347.21	249.99	0.00	0.00
Other Support Svc-Extraordinary Svcs		589,334.00	78,651.14	667,985.14	647,743.03	20,242.11	0.00	0.00
11-000-218-104	Salary - Guidance	259,259.00	0.00	259,259.00	227,969.07	31,289.93	0.00	0.00
11-000-218-390	Guidance - Prof Svc - FMB	9,453.00	(756.33)	8,696.67	2,284.48	0.00	6,412.19	0.00
11-000-218-600	General Supplies	1,300.00	756.33	2,056.33	1,981.85	74.08	0.40	0.00
Other Support Svc-Students-Reg		270,012.00	0.00	270,012.00	232,235.40	31,364.01	6,412.59	0.00
11-000-219-104	Salary - CST	265,818.00	0.00	265,818.00	238,648.58	27,169.42	0.00	0.00
11-000-219-105	Salary - Secretary	51,409.00	0.00	51,409.00	42,449.88	8,959.12	0.00	0.00
11-000-219-390	Purch Prof Svcs	20,462.00	1,365.83	21,827.83	15,220.33	6,607.50	0.00	0.00
11-000-219-600	General Supplies	4,080.00	(1,365.83)	2,714.17	964.27	1,273.54	476.36	1,000.00
11-000-219-800	Other Objects	2,800.00	0.00	2,800.00	1,169.00	0.00	1,631.00	0.00
Other Support Svc-Students-Spec		344,569.00	0.00	344,569.00	298,452.06	44,009.58	2,107.36	1,000.00
11-000-221-104	Curriculum Salary	101,891.00	0.00	101,891.00	96,157.30	5,733.70	0.00	0.00
11-000-221-320	Purch Prof Svcs	30,612.00	0.00	30,612.00	14,318.58	0.00	16,293.42	0.00
11-000-221-600	Curriculum - General Supplies	82,464.00	0.00	82,464.00	54,345.53	0.00	28,118.47	0.00
Improvement of Instruction		214,967.00	0.00	214,967.00	164,821.41	5,733.70	44,411.89	0.00
11-000-222-100	Salary	114,467.00	20.00	114,487.00	95,806.31	18,680.69	0.00	0.00
11-000-222-177	Tech Coord Salaries	74,301.00	0.00	74,301.00	67,879.24	6,421.76	0.00	0.00
11-000-222-300	Purch Prof Svcs	9,620.00	0.00	9,620.00	7,192.60	0.00	2,427.40	0.00
11-000-222-600	Media - Supplies - LPS	53,839.00	(20.00)	53,819.00	46,162.89	0.00	7,656.11	65.96
Library and Educ Media		252,227.00	0.00	252,227.00	217,041.04	25,102.45	10,083.51	65.96
11-000-223-320	Purch Prof Svcs	82,045.00	0.00	82,045.00	3,640.41	1,320.08	77,084.51	0.00
11-000-223-600	Materials/Supplies	400.00	0.00	400.00	0.00	0.00	400.00	0.00
Instr. Staff Training Svcs		82,445.00	0.00	82,445.00	3,640.41	1,320.08	77,484.51	0.00
11-000-230-100	Salaries	217,642.00	0.00	217,642.00	171,675.22	45,966.78	0.00	0.00
11-000-230-331	Legal Services	40,000.00	0.00	40,000.00	25,050.25	2,822.40	12,127.35	0.00
11-000-230-332	Audit Fees	29,804.00	0.00	29,804.00	29,804.00	0.00	0.00	0.00
11-000-230-339	Arch &Engineer Fees	6,200.00	1,253.80	7,453.80	7,453.80	0.00	0.00	0.00
11-000-230-530	Communications/Telephone	42,900.00	(1,253.80)	41,646.20	37,007.78	620.81	4,017.61	0.00
11-000-230-585	BOE Other Purchased Services	8,293.00	0.00	8,293.00	5,280.57	0.00	3,012.43	0.00
11-000-230-590	Other Purchased Services (400-500 Series)	7,243.00	(245.00)	6,998.00	3,606.25	22.00	3,369.75	0.00
11-000-230-610	General Supplies	3,200.00	(889.00)	2,311.00	1,399.15	0.00	911.85	0.00
11-000-230-890	Other Objects	5,300.00	11,134.00	16,434.00	11,434.00	5,000.00	0.00	0.00
11-000-230-895	BOE - Other Objects	8,900.00	0.00	8,900.00	8,382.32	0.00	517.68	0.00
Support Svc-General Admin		369,482.00	10,000.00	379,482.00	301,093.34	54,431.99	23,956.67	0.00

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Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-000-240-103	Salary - Principal	191,427.00	4,593.98	196,020.98	188,348.98	7,672.00	0.00	0.00
11-000-240-105	Secretarial Salary	53,808.00	1,455.08	55,263.08	49,529.54	5,733.54	0.00	0.00
11-000-240-600	School Admin - Supplies - LPS	3,606.00	(2,733.26)	872.74	782.57	0.00	90.17	0.00
11-000-240-800	Other Objects	7,850.00	(3,315.80)	4,534.20	3,283.00	0.00	1,251.20	0.00
Support Svc-School Admin		256,691.00	0.00	256,691.00	241,944.09	13,405.54	1,341.37	0.00
11-000-251-100	Salaries	192,765.00	0.00	192,765.00	176,538.51	16,226.49	0.00	0.00
11-000-251-330	Purch Prof Svcs	23,855.00	0.00	23,855.00	16,887.50	3,267.50	3,700.00	0.00
11-000-251-592	Other Purchased Services (400-500 Series)	2,700.00	0.00	2,700.00	864.35	0.00	1,835.65	0.00
11-000-251-600	General Supplies	6,600.00	(224.82)	6,375.18	2,278.48	87.18	4,009.52	0.00
11-000-251-890	Other Objects	2,825.00	224.82	3,049.82	3,002.82	0.00	47.00	0.00
Business Office Support Services		228,745.00	0.00	228,745.00	199,571.66	19,581.17	9,592.17	0.00
11-000-252-100	Salaries	46,754.00	0.00	46,754.00	42,858.20	3,895.80	0.00	0.00
11-000-252-340	Admin IT - Other Purch Svcs	33,562.00	(777.01)	32,784.99	29,757.27	0.00	3,027.72	0.00
11-000-252-600	Admin IT Supplies	500.00	777.01	1,277.01	927.01	154.61	195.39	550.00
Admin Inform Tech Support Svcs		80,816.00	0.00	80,816.00	73,542.48	4,050.41	3,223.11	550.00
11-000-261-100	Salaries	74,460.00	0.00	74,460.00	65,963.26	8,496.74	0.00	0.00
11-000-261-420	Repairs & Maintenance	384,747.00	140,490.00	525,237.00	117,479.86	59,764.17	347,992.97	3,378.80
11-000-261-610	General Supplies	156,700.00	0.00	156,700.00	17,745.45	10,871.39	128,083.16	39.60
Required Maint. of School Fac.		615,907.00	140,490.00	756,397.00	201,188.57	79,132.30	476,076.13	3,418.40
11-000-262-100	Salaries	387,798.00	0.00	387,798.00	313,196.05	74,224.34	377.61	826.37
11-000-262-300	Purch Prof & Tech Svcs	72,420.00	0.00	72,420.00	41,098.00	6,961.01	24,360.99	0.00
11-000-262-420	Repairs & Maintenance	53,500.00	0.00	53,500.00	0.00	0.00	53,500.00	0.00
11-000-262-490	Other Purch Svcs	28,000.00	0.00	28,000.00	11,391.63	2,108.37	14,500.00	0.00
11-000-262-520	Insurance	93,591.00	0.00	93,591.00	79,898.00	0.00	13,693.00	0.00
11-000-262-610	General Supplies	117,265.00	0.00	117,265.00	35,637.82	67,585.00	14,042.18	0.00
11-000-262-621	Energy - Natural Gas	89,740.00	0.00	89,740.00	50,000.61	30,090.56	9,648.83	0.00
11-000-262-622	Energy - Electricity	130,123.00	0.00	130,123.00	88,052.72	36,139.96	5,930.32	5.01
11-000-262-626	Energy - Gasoline	2,000.00	0.00	2,000.00	774.28	1,225.72	0.00	0.00
11-000-262-800	Other Objects	8,130.00	0.00	8,130.00	685.00	0.00	7,445.00	0.00
Other Oper. & Maint. of Plant		982,567.00	0.00	982,567.00	620,734.11	218,334.96	143,497.93	831.38
11-000-263-100	Salary	48,964.00	0.00	48,964.00	33,033.30	15,930.70	0.00	0.00
11-000-263-420	Repairs & Maintenance	23,000.00	0.00	23,000.00	311.28	0.00	22,688.72	0.00
11-000-263-610	General Supplies	51,800.00	0.00	51,800.00	32,012.09	5,910.47	13,877.44	0.00
Care & Upkeep of Grounds		123,764.00	0.00	123,764.00	65,356.67	21,841.17	36,566.16	0.00
11-000-266-420	Repairs & Maintenance	110,065.00	0.00	110,065.00	17,131.20	2,191.00	90,742.80	0.00
11-000-266-610	General Supplies	12,806.00	0.00	12,806.00	894.45	94.99	11,816.56	0.00
Security		122,871.00	0.00	122,871.00	18,025.65	2,285.99	102,559.36	0.00
11-000-270-160	Salary - Regular Ed	52,382.00	0.00	52,382.00	48,016.76	4,365.24	0.00	0.00
11-000-270-161	Salary - Special Ed	24,847.00	0.00	24,847.00	20,596.08	4,250.92	0.00	0.00
11-000-270-390	Other Purch Svcs	4,700.00	0.00	4,700.00	4,600.00	0.00	100.00	0.00
11-000-270-503	Aid in Lieu - NP Pymts	28,100.00	0.00	28,100.00	13,388.50	13,904.69	806.81	0.00
11-000-270-505	Aid in Lieu - School Choice	22,480.00	0.00	22,480.00	9,619.18	9,338.00	3,522.82	0.00
11-000-270-511	Contr Svcs - Home/Sch	890,620.00	21,269.00	911,889.00	816,525.08	555.50	94,808.42	1,661.92
11-000-270-512	Contr Svcs - Field Trips	30,620.00	0.00	30,620.00	8,035.00	1,505.00	21,080.00	3,115.84
11-000-270-513	Contr Svcs - Jointures	6,100.00	5,553.80	11,653.80	8,158.80	0.00	3,495.00	3,495.00
11-000-270-514	Contr Svcs - Special Ed	1,083,995.00	(5,553.80)	1,078,441.20	604,875.05	467,893.99	5,672.16	0.00
11-000-270-610	Supplies	400.00	0.00	400.00	242.36	0.00	157.64	0.00
Student Transportation Svcs		2,144,244.00	21,269.00	2,165,513.00	1,534,056.81	501,813.34	129,642.85	8,272.76
11-000-291-220	Social Security	150,672.00	0.00	150,672.00	144,122.20	0.00	6,549.80	0.00
11-000-291-240	DCRP	26,739.00	2,936.30	29,675.30	29,675.30	0.00	0.00	250.00
11-000-291-241	Other Retirements	157,045.00	236.72	157,281.72	142,513.02	0.00	14,768.70	0.00
11-000-291-250	Unemployment Acct	10,000.00	(3,173.02)	6,826.98	0.00	0.00	6,826.98	0.00
11-000-291-260	Workman's Comp	66,773.00	0.00	66,773.00	61,282.04	0.00	5,490.96	0.00
11-000-291-270	Health Benefits	1,861,304.00	0.00	1,861,304.00	1,273,607.98	0.00	587,696.02	288,621.82
11-000-291-280	Tuition Reimbursement	50,703.00	0.00	50,703.00	7,247.10	6,794.51	36,661.39	0.00
11-000-291-290	Other Employee	45,281.00	0.00	45,281.00	22,950.01	0.00	22,330.99	0.00
Employee Benefits		2,368,517.00	0.00	2,368,517.00	1,681,397.65	6,794.51	680,324.84	288,871.82
606	Increase in Maint Rsv	50.00	0.00	50.00	27,641.19	0.00	(27,591.19)	0.00
	Grand Totals for fund 11:	18,917,277.00	161,759.00	19,079,036.00	14,974,646.62	1,977,237.37	2,127,152.01	303,010.32

Fund 12 (Capital Outlay Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	50.00	0.00	50.00	31,687.24	0.00	(31,637.24)	$0.00

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Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
12-000-400-334	Architectural/Engineering Svcs	217,000.00	0.00	217,000.00	31,100.00	83,300.00	102,600.00	0.00
12-000-400-390	Purch Prof Svcs	468,000.00	0.00	468,000.00	(17,238.00)	0.00	485,238.00	0.00
12-000-400-450	Construction Svcs	330,000.00	0.00	330,000.00	0.00	0.00	330,000.00	0.00
12-000-400-610	Construction Supplies	295,000.00	0.00	295,000.00	0.00	0.00	295,000.00	0.00
12-000-400-896	Assessment for Debt Service	36,039.00	0.00	36,039.00	36,039.00	0.00	0.00	0.00
Facil Acquisition/Constr		1,346,039.00	0.00	1,346,039.00	49,901.00	83,300.00	1,212,838.00	0.00
	Grand Totals for fund 12:	1,346,089.00	0.00	1,346,089.00	81,588.24	83,300.00	1,181,200.76	0.00
	Grand Totals for all Subfunds of Fund 10:	20,318,112.00	161,759.00	20,479,871.00	15,113,844.86	2,066,626.37	3,299,399.77	303,010.32

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Nicole Sylvester 6-3-24

Nicole Sylvester, Bus Admin/Bd Secy — Date

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Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS			
101 Cash in checking account	$ 43,708.46		
102-106 Other cash equivalents	$ 0.00		
Total cash		$	43,708.46
111 Investments		$	0.00
114 Investment interest receivable		$	0.00
121 Tax levy receivable		$	0.00
Accounts receivable			
132 Interfund	$ 0.00		
141 Intergovernmental - state	$ 0.00		
142 Intergovernmental - federal	$ 173,574.00		
143 Intergovernmental - other	$ 0.00		
153 Other Accounts Receivable	$ 0.00		
		$	173,574.00
Loans receivable			
131 Interfund	$ 0.00		
151 Other Loans Receivable	$ 0.00		
		$	0.00
199 Other current assets		$	0.00
RESOURCES			
301 Estimated revenues (from adjusted budget)	$ 692,002.07		
302 Less: revenues collected or accrued	$ (1,290,111.33)		
		$	(598,109.26)
TOTAL ASSETS AND RESOURCES		$	(380,826.80)

LIABILITIES AND FUND EQUITY

LIABILITIES		
401 Interfund loans payable	$	0.00
402 Interfund accounts payable	$	0.00
411 Intergovernmental accounts payable - state	$	0.00
412 Intergovernmental accounts payable - federal	$	0.00
413 Intergovernmental accounts payable - other	$	0.00
421 Accounts payable	$	4,600.00
422 Judgments payable	$	0.00
430 Compensated absences payable	$	0.00
431 Contracts payable	$	0.00
451 Loans payable	$	0.00
481 Deferred revenues	$	0.00
499 Other current liabilities	$	0.00
Total liabilities	$	4,600.00

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FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			$ 180,312.71	
754 Reserve for encumbrances - prior year			$ 0.00	
760 Other reserves			$ 0.00	
771 Designated Fund Balance			$ 0.00	
601 Appropriations		$ 1,405,001.07		
602 Less: expenditures	$ 1,077,428.87			
603 Less: encumbrances	$ 180,312.71	$ (1,257,741.58)	$ 147,259.49	
Appropriations less expenditures				$ 327,572.20
Unappropriated:				
770 Fund Balance, July 1, 2023			$ 0.00	
303 Less: budgeted fund balance			$ (712,999.00)	
Unappropriated fund balance				$ (712,999.00)
Total fund equity				$ (385,426.80)
TOTAL LIABILITIES AND FUND EQUITY				$ (380,826.80)

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Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	712,999.00	0.00	712,999.00	(32,369.75)	745,368.75
52xx	From Transfers	130,959.00	0.00	130,959.00	130,959.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	582,040.00	25,966.25	608,006.25	549,802.25	58,204.00
4xxx	From Federal Sources	0.00	666,035.82	666,035.82	609,350.08	56,685.74
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		712,999.00	692,002.07	1,405,001.07	1,257,741.58	147,259.49

Fund 20 (Special Revenue Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Local Projects		0.00	0.00	0.00	(1,744.38)	1,744.38	0.00	3,510.00
Early Childhood Program Aid		712,999.00	15,281.25	728,280.25	627,466.65	39,851.26	60,962.34	0.00
Title I Improving Basic Programs		0.00	115,187.99	115,187.99	82,943.42	21,178.89	11,065.68	0.00
IDEA Part B		0.00	156,700.00	156,700.00	146,629.00	10,071.00	0.00	0.00
IDEA Preschool		0.00	7,265.00	7,265.00	6,175.25	0.00	1,089.75	0.00
Title II		0.00	21,903.90	21,903.90	17,856.79	3,497.11	550.00	0.00
Title IV Drug Free Schools		0.00	14,879.11	14,879.11	8,545.91	4,083.20	2,250.00	0.00
CRRSA-ESSER II		0.00	19,641.64	19,641.64	19,641.64	0.00	0.00	0.00
CRRSA-Learrning Acceleration		0.00	12,577.98	12,577.98	12,577.98	0.00	0.00	0.00
CRRSA-Mental Health		0.00	2,075.00	2,075.00	2,075.00	0.00	0.00	0.00
ARP ESSER III		0.00	315,805.20	315,805.20	155,261.61	99,886.87	60,656.72	0.00
SDA Capital Maintenance		0.00	10,685.00	10,685.00	0.00	0.00	10,685.00	0.00
	Grand Totals for fund 20:	712,999.00	692,002.07	1,405,001.07	1,077,428.87	180,312.71	147,259.49	3,510.00

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Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	712,999.00	0.00	712,999.00	(32,369.75)	745,368.75
20-5200-000-000	Interfund Transfers.	130,959.00	0.00	130,959.00	130,959.00	0.00
20-1920-097-001	Local Grant- Safety Grant	0.00	0.00	0.00	0.00	0.00
20-1920-097-003	Sustainable NJ Grant	0.00	0.00	0.00	0.00	0.00
20-1920-097-004	School Nutrition Grant	0.00	0.00	0.00	0.00	0.00
20-1920-097-005	COORD. HEALTH GRANT	0.00	0.00	0.00	0.00	0.00
20-1920-097-006	LPS= School Craft Weis4Schools	0.00	0.00	0.00	0.00	0.00
20-1920-097-007	FMB= School Store Weis4Schools	0.00	0.00	0.00	0.00	0.00
20-1920-098-001	Parents as Champions	0.00	0.00	0.00	0.00	0.00
20-3218-000-000	Presch Ed Aid & Pr Yr Carryovr	582,040.00	15,281.25	597,321.25	539,117.25	58,204.00
20-3257-000-000	SDA Emerg. Needs & Cap. Maint.	0.00	10,685.00	10,685.00	10,685.00	0.00
20-3258-000-000	Preschool&Chrt Sec Compl Grant	0.00	0.00	0.00	0.00	0.00
20-3291-000-000	Climate Awareness Edu. Grant	0.00	0.00	0.00	0.00	0.00
20-4409-000-000	ARP-IDEA Preschool Grant Prog.	0.00	0.00	0.00	0.00	0.00
20-4411-231-000	Title I	0.00	86,874.00	86,874.00	52,363.00	34,511.00
20-4411-231-001	Title I- PY C/O	0.00	28,313.99	28,313.99	28,314.13	(0.14)
20-4419-000-000	ARP - IDEA Basic	0.00	0.00	0.00	0.00	0.00
20-4420-250-000	IDEA Part B	0.00	156,700.00	156,700.00	146,629.00	10,071.00
20-4420-250-001	IDEA B- PY Carryover	0.00	0.00	0.00	0.00	0.00
20-4421-251-000	IDEA Pre-School	0.00	7,265.00	7,265.00	5,812.00	1,453.00
20-4451-260-000	Title II	0.00	15,754.00	15,754.00	11,707.00	4,047.00
20-4451-260-001	Title II - PY C/O	0.00	6,149.90	6,149.90	6,150.02	(0.12)
20-4471-280-000	Title IV-Safe&Drug Free School	0.00	10,000.00	10,000.00	3,396.00	6,604.00
20-4471-280-001	Title IV- PY C/O	0.00	4,879.11	4,879.11	4,879.11	0.00
20-4491-241-000	Title III-Eng. Lang. Enhance.	0.00	0.00	0.00	0.00	0.00
20-4530-000-000	CARES Act	0.00	0.00	0.00	0.00	0.00
20-4532-000-000	Coronavirus Relief Fund	0.00	0.00	0.00	0.00	0.00
20-4534-000-000	CRRSA Act - ESSER II	0.00	19,641.64	19,641.64	19,641.64	0.00
20-4535-000-000	CRRSA - Learning Accel. Grant	0.00	12,577.98	12,577.98	12,577.98	0.00
20-4536-000-000	CRRSA - Mental Health Grant	0.00	2,075.00	2,075.00	2,075.00	0.00
20-4540-000-000	ARP-ESSER	0.00	315,805.20	315,805.20	315,805.20	0.00
Grand Totals		712,999.00	692,002.07	1,405,001.07	1,257,741.58	147,259.49

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Minimum Expense General Ledger Report

Fund 20 (Special Revenue Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
20-098-100-600	Instructional Supplies	0.00	0.00	0.00	(1,744.38)	1,744.38	0.00	3,510.00
Local Projects		0.00	0.00	0.00	(1,744.38)	1,744.38	0.00	3,510.00
20-218-100-101	Salaries of Teachers	229,074.00	0.00	229,074.00	206,204.10	0.00	22,869.90	0.00
20-218-100-106	Other Salaries for Instruction	81,938.00	0.00	81,938.00	72,688.87	0.00	9,249.13	0.00
20-218-100-600	General Supplies	67,346.00	15,281.25	82,627.25	60,324.74	389.77	21,912.74	0.00
20-218-200-102	Sal-Supervisors of Instruction	11,075.00	0.00	11,075.00	9,690.66	0.00	1,384.34	0.00
20-218-200-104	Sal - Other Professional Staff	15,156.00	0.00	15,156.00	13,640.40	0.00	1,515.60	0.00
20-218-200-105	Sal of Sec and Clerical Assist	5,974.00	0.00	5,974.00	5,227.32	0.00	746.68	0.00
20-218-200-110	Other Salaries	11,142.00	0.00	11,142.00	9,749.25	0.00	1,392.75	0.00
20-218-200-176	Salaries of Master Teachers	55,712.00	0.00	55,712.00	29,297.05	24,843.75	1,571.20	0.00
20-218-200-200	Personal Services-Emp Benefits	149,632.00	0.00	149,632.00	144,215.65	5,416.35	0.00	0.00
20-218-200-330	Other Purchased Prof Services	35,798.00	(3.00)	35,795.00	35,795.00	0.00	0.00	0.00
20-218-200-420	Cleaning Repair & Maint Svcs.	37,301.00	3.00	37,304.00	27,782.61	9,201.39	320.00	0.00
20-218-400-732	Noninstructional Equipment	12,851.00	0.00	12,851.00	12,851.00	0.00	0.00	0.00
Early Childhood Program Aid		712,999.00	15,281.25	728,280.25	627,466.65	39,851.26	60,962.34	0.00
20-231-100-100	Title I- Stipends	0.00	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00
20-231-100-300	Title I - Other Purch SVc	0.00	4,565.68	4,565.68	2,425.00	575.00	1,565.68	0.00
20-231-100-600	Title I - Instructional Supply	0.00	65,767.22	65,767.22	46,317.81	19,449.41	0.00	0.00
20-231-200-300	Prof Tech Services-Support	0.00	31,555.09	31,555.09	31,161.25	393.84	0.00	0.00
20-231-200-600	Supplies and Materials-Support	0.00	3,800.00	3,800.00	3,039.36	760.64	0.00	0.00
Title I Improving Basic Programs		0.00	115,187.99	115,187.99	82,943.42	21,178.89	11,065.68	0.00
20-250-100-500	IDEA - Other Purch Svc	0.00	156,700.00	156,700.00	146,629.00	10,071.00	0.00	0.00
IDEA Part B		0.00	156,700.00	156,700.00	146,629.00	10,071.00	0.00	0.00
20-251-100-100	IDEA Preschool Salaries	0.00	7,265.00	7,265.00	6,175.25	0.00	1,089.75	0.00
IDEA Preschool		0.00	7,265.00	7,265.00	6,175.25	0.00	1,089.75	0.00
20-260-100-100	Title II- Stipends	0.00	1,100.00	1,100.00	0.00	550.00	550.00	0.00
20-260-200-300	Title II A - Purch Prof Svc	0.00	20,803.90	20,803.90	17,856.79	2,947.11	0.00	0.00
Title II		0.00	21,903.90	21,903.90	17,856.79	3,497.11	550.00	0.00
20-280-100-100	Title IV- Stipends	0.00	2,900.00	2,900.00	650.00	0.00	2,250.00	0.00
20-280-100-600	Instructional Supplies	0.00	1,485.49	1,485.49	1,485.49	0.00	0.00	0.00
20-280-200-300	Prof Tech Services-Support	0.00	4,879.11	4,879.11	4,733.43	145.68	0.00	0.00
20-280-200-600	Supplies and Materials-Support	0.00	5,614.51	5,614.51	1,676.99	3,937.52	0.00	0.00
Title IV Drug Free Schools		0.00	14,879.11	14,879.11	8,545.91	4,083.20	2,250.00	0.00
20-483-100-600	CRRSA- Instructional Supplies	0.00	15,500.00	15,500.00	15,500.00	0.00	0.00	0.00
20-483-200-100	CRRSA - ESSER II Grant Program	0.00	4,141.64	4,141.64	4,141.64	0.00	0.00	0.00
CRRSA-ESSER II		0.00	19,641.64	19,641.64	19,641.64	0.00	0.00	0.00
20-484-100-100	CRRSA - Learning Accel. Grant	0.00	12,550.00	12,550.00	12,550.00	0.00	0.00	0.00
20-484-200-600	CRRSA - Support Supplies	0.00	27.98	27.98	27.98	0.00	0.00	0.00
CRRSA-Learrning Acceleration		0.00	12,577.98	12,577.98	12,577.98	0.00	0.00	0.00
20-485-200-300	CRRSA - Mental Health Prof. Sv	0.00	2,075.00	2,075.00	2,075.00	0.00	0.00	0.00
CRRSA-Mental Health		0.00	2,075.00	2,075.00	2,075.00	0.00	0.00	0.00
20-487-100-100	ARP-ESSER Grant Program	0.00	31,600.00	31,600.00	0.00	0.00	31,600.00	0.00
20-487-100-600	ARP ESSER III- Supplies	0.00	41,593.99	41,593.99	7,517.55	16,128.93	17,947.51	0.00
20-487-200-100	ARP-ESSER Grant Program	0.00	21,672.84	21,672.84	21,620.35	0.00	52.49	0.00
20-487-200-300	ARP-ESSER Grant Program	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
20-487-200-600	ARP-ESSER Grant Program	0.00	31,000.00	31,000.00	7,256.00	23,744.00	0.00	0.00
20-487-400-720	ARP-ESSER Grant Program	0.00	17,238.00	17,238.00	17,238.00	0.00	0.00	0.00
20-488-200-100	ESSER-Accel Lrn Coach&Ed Suppt	0.00	1,500.00	1,500.00	750.00	0.00	750.00	0.00
20-488-200-300	ESSER-Accel Lrn Coach&Ed Suppt	0.00	50,219.00	50,219.00	41,645.10	8,573.90	0.00	0.00
20-489-100-600	Instructional Supplies	0.00	40,000.00	40,000.00	3,516.30	36,483.70	0.00	0.00
20-490-100-100	ESSER-Cmpr Beyond Sch Day Act.	0.00	27,300.00	27,300.00	19,100.00	0.00	8,200.00	0.00
20-490-200-100	ESSER-Cmpr Beyond Sch Day Act.	0.00	2,881.37	2,881.37	774.65	0.00	2,106.72	0.00
20-491-100-600	Instructional Supplies	0.00	12,317.09	12,317.09	2,819.28	9,497.81	0.00	0.00
20-491-200-300	ESSER-NJTSS Mnt Hlth Sppt Stff	0.00	7,500.00	7,500.00	7,500.00	0.00	0.00	0.00
20-491-200-600	ESSER-NJTSS Mnt Hlth Supplies	0.00	20,982.91	20,982.91	15,524.38	5,458.53	0.00	0.00
ARP ESSER III		0.00	315,805.20	315,805.20	155,261.61	99,886.87	60,656.72	0.00
20-492-200-300	SDA Emerg. Needs & Cap. Maint.	0.00	10,685.00	10,685.00	0.00	0.00	10,685.00	0.00
SDA Capital Maintenance		0.00	10,685.00	10,685.00	0.00	0.00	10,685.00	0.00
	Grand Totals for fund 20:	712,999.00	692,002.07	1,405,001.07	1,077,428.87	180,312.71	147,259.49	3,510.00

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Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Nicole Sylvester, Bus Admin/Bd Secy

6-3-24
Date

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Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS			
101 Cash in checking account	$ 0.02		
102-106 Other cash equivalents	$ 0.00		
Total cash		$	0.02
111 Investments		$	0.00
114 Investment interest receivable		$	0.00
121 Tax levy receivable		$	0.00
Accounts receivable			
132 Interfund	$ 0.00		
141 Intergovernmental - state	$ 0.00		
142 Intergovernmental - federal	$ 0.00		
143 Intergovernmental - other	$ 0.00		
153 Other Accounts Receivable	$ 0.00		
		$	0.00
Loans receivable			
131 Interfund	$ 0.00		
151 Other Loans Receivable	$ 0.00		
		$	0.00
199 Other current assets		$	0.00
RESOURCES			
301 Estimated revenues (from adjusted budget)	$ 912,687.00		
302 Less: revenues collected or accrued	$ (912,687.00)		
		$	0.00
TOTAL ASSETS AND RESOURCES		$	0.02

LIABILITIES AND FUND EQUITY

LIABILITIES	
401 Interfund loans payable	$ 0.00
402 Interfund accounts payable	$ 0.00
411 Intergovernmental accounts payable - state	$ 0.00
412 Intergovernmental accounts payable - federal	$ 0.00
413 Intergovernmental accounts payable - other	$ 0.00
421 Accounts payable	$ 0.00
422 Judgments payable	$ 0.00
430 Compensated absences payable	$ 0.00
431 Contracts payable	$ 0.00
451 Loans payable	$ 0.00
481 Deferred revenues	$ 0.00
499 Other current liabilities	$ 0.00
Total liabilities	$ 0.00

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FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			$ 0.00	
754 Reserve for encumbrances - prior year			$ 0.00	
760 Other reserves			$ 0.00	
771 Designated Fund Balance			$ 0.00	
601 Appropriations		$ 939,523.00		
602 Less: expenditures	$ 939,523.00			
603 Less: encumbrances	$ 0.00	$ (939,523.00)	$ 0.00	
Appropriations less expenditures				$ 0.00
Unappropriated:				
770 Fund Balance, July 1, 2023			$ 26,836.02	
303 Less: budgeted fund balance			$ (26,836.00)	
Unappropriated fund balance				$ 0.02
Total fund equity				$ 0.02
TOTAL LIABILITIES AND FUND EQUITY				$ 0.02

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	$ 939,523.00	$ 939,523.00	$ 0.00
Less: Revenues	$ (912,687.00)	$ (912,687.00)	$ 0.00
Subtotal	$ 26,836.00	$ 26,836.00	$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	$ 0.00	$ 0.00	$ 0.00
Total current year budgeted fund balance	$ 26,836.00	$ 26,836.00	$ 0.00
Add: Unappropriated fund balance			$ 0.02
Total of budgeted and unappropriated fund balance			$ 0.02

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Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	26,836.00	26,836.00	26,836.00	0.00
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	722,077.00	722,077.00	722,077.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	190,610.00	190,610.00	190,610.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	939,523.00	939,523.00	939,523.00	0.00

Fund 40 (Debt Service Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Debt Service-Regular		0.00	939,523.00	939,523.00	939,523.00	0.00	0.00	0.40
	Grand Totals for fund 40:	0.00	939,523.00	939,523.00	939,523.00	0.00	0.00	0.40

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	26,836.00	26,836.00	26,836.00	0.00
40-1210-000-000	Local Tax Levy	0.00	722,077.00	722,077.00	722,077.00	0.00
40-1990-000-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
40-3160-000-000	Debt Service Aid Type II	0.00	190,610.00	190,610.00	190,610.00	0.00
Grand Totals		0.00	939,523.00	939,523.00	939,523.00	0.00

Minimum Expense General Ledger Report

Fund 40 (Debt Service Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
40-701-510-834	Interest on Bonds	0.00	64,523.00	64,523.00	64,523.00	0.00	0.00	0.40
40-701-510-910	Redemption of Principal	0.00	875,000.00	875,000.00	875,000.00	0.00	0.00	0.00
Debt Service-Regular		0.00	939,523.00	939,523.00	939,523.00	0.00	0.00	0.40
	Grand Totals for fund 40:	0.00	939,523.00	939,523.00	939,523.00	0.00	0.00	0.40

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Nicole Sylvester 6-3-24

Nicole Sylvester, Bus Admin/Bd Secy Date

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Andover Regional Board of Education Minimum Expense Transfer Report

FY2024 Data is Posted to 05/31/24

Line(s)	Budget Catagory	Account	Orig Budget	Prior Encs.	Revs. Allowed	Basis of 10%	Max X-fers	YTD Xfers to(from)	% X-Fered	Remaining Xfers From	Remaining XFers To
84000	Transfer of Funds to Charter Schools	10-000-100-56x	54,746	0	0	54,746	5,475	0	0.0	5,475	
3200	Regular Programs - Instruction	11-1XX-100-XXX	3,306,944	0	0	3,306,944	330,699	0	0.0	330,694	
10300, 11160, 12160, 40580, 41080	Sp Ed, BS/Rem, BiLing, Speech/OT/PT & Ext Svcs	11-2XX-100-XXX, 11-000-216,217	2,262,154	0	0	2,262,154	226,216	86,439	3.8	312,655	
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	Co/Extra-Curr. Activities, Athletics, Other Pgms	11-4XX-X00-XXX	224,404	0	0	224,404	22,441	(7,788)	-3.5	14,652	
29180	Tuition	11-000-100-XXX	4,339,268	0	0	4,339,268	433,926	(88,651)	-2.0	345,276	
29680, 30620, 41660, 42200, 43620	Attend, Soc Wrk, Heath, Guidance, CST, Library	11-000-211,213,218, 219,222	1,193,441	0	0	1,193,441	119,345	0	0.0	119,344	
43200, 44180	Improve Inst. & Staff Training	11-000-221,223	297,412	0	0	297,412	29,742	0	0.0	29,741	
45300	General Administration	11-000-230-XXX	369,482	0	0	369,482	36,947	10,000	2.7	46,948	26,948
46160	School Administration	11-000-240-XXX	256,691	0	0	256,691	25,669	0	0.0	25,669	25,669
47200, 47620	Central Svcs & Admin Info Technology	11-000-25X-XXX	309,561	0	0	309,561	30,957	0	0.0	30,956	30,956
51120	Operation & Maintenance of Plant Services	11-000-26X-XXX	1,845,109	0	0	1,845,109	184,510	0	0.0	184,511	
52480	Student Transportation Services	11-000-270-XXX	2,144,244	0	0	2,144,244	214,425	0	0.0	214,424	
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX	2,368,517	0	0	2,368,517	236,851	0	0.0	236,852	
75880	Equipment	12-xxx-xxx-73x	0	0	0	0	0	0	----	0	
76260	Facilities Acquisition & Construction	12-000-4xx-xxx	1,346,039	0	0	1,346,039	134,604	0	0.0	134,604	
76340	Cap Rsv - Transfer Repayment of Debt	12-000-4xx-933	0	0	0	0	0	0	----	0	

Nicole Ghiraldi

School Business Administrator Signature

6-3-24

Date

Note: Underlined Expenditure Accounts are Admin accounts limited to 10% transers IN as well as OUT.

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DRAFT

Andover Regional Board of Education Regular Meeting

May 30, 2024

Attendance:

Present: Mr. James Fetcho, Mr. Steven Minnick, Dr. Jeffrey Neubig, Mrs. Lena Sciroppo and Dr. Robert Koroski

Also Present: 1 member of the staff

Not Present: Ms. Jane Byron, Mrs. Maria Dunbar, Mr. Brian Hertenstein and Mr. William Porter

I. INTRODUCTORY ITEMS:

President Koroski called the meeting to order at 8:00 p.m.

Pledge of Allegiance: Dr. Koroski led the flag salute.

Mission Statement: Dr. Koroski read the mission statement:

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

Public Meeting Notice: President Koroski read the following public meeting notice:

"The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the municipal clerk of the date, time and place of the meeting."

II. EXECUTIVE SESSION: None at this time.

III. PRESENTATION(S): None at this time.

IV. APPROVAL OF MINUTES: None at this time.

V. COMMITTEE REPORTS: None at this time.

Board Committees:

Personnel/Policy	**Finance/Operations**	**Curriculum/Instruction**
Mr. Porter (Chair)	Mr. Fetcho (Chair)	Mrs. Dunbar (Chair)
Mrs. Sciroppo	Mr. Hertenstein	Dr. Neubig
Dr. Koroski	Mr. Minnick	Ms. Byron

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Mrs. Dunbar
NJSBA Delegate Assembly	Mr. Minnick	Mrs. Dunbar
Newton Board of Education Rep.	Mr. Porter	Dr. Koroski
Sussex County Educational Services	Ms. Byron	Dr. Koroski
Andover Regional Parent Teacher Association	Mrs. Sciroppo	Dr. Neubig
Township Liaison	Dr. Koroski	Mrs. Dunbar/Dr. Neubig
Negotiations/Sick Bank	Dr. Koroski	Mr. Hertenstein/ Mr. Fetcho
QSAC Committee	Dr. Koroski	Mr. Minnick
Tri-District Consortium	Dr. Koroski	Mr. Porter & Mrs. Sciroppo
SEPAG Liaison	Dr. Koroski	Mr. Fetcho

VI. SUPERINTENDENT REPORT: None at this time.

VII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT: None at this time.

VIII. PUBLIC PARTICIPATION ON AGENDA ITEMS:

Below are the comments from the Public, all questions were answered and discussed, if applicable.

Mrs. Coiro- Welcomed Mr. Fritzky to the district and let him know she heard a lot of great things about him and is looking forward to having him start!

IX. ACTION ITEMS:

A. PERSONNEL/POLICY:

Mrs. Sciroppo moved and Mr. Fetcho seconded, that the Andover Regional Board of Education approve resolution #1 as presented:

1. **New Hire Superintendent of Schools**: RESOLVED that the Board of Education hereby approves the appointment of Mr. John Fritzky as Superintendent of Schools, as well as the Employment Contract between Mr. John Fritzky and the Board of Education, effective August 29, 2024 through June 30, 2029 at an annual salary of $174,200 consistent with the terms and conditions set forth in said Employment Contract, contingent review and approval by the Executive County Superintendent of Schools.

Roll Call Vote:

Yes: Mr. Fetcho, Mr. Minnick, Dr. Neubig, Mrs. Sciroppo and Dr. Koroski

No: None

Abstain: None

B. FINANCE/OPERATIONS: None at this time.

C. CURRICULUM/INSTRUCTION: None at this time.

COMMUNICATIONS TO BOARD: None at this time.

OLD and NEW BUSINESS: None at this time.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None at this time.

Adjournment: Mr. Fetcho moved to adjourn the meeting, seconded by Mrs. Sciroppo and approved at 8:05 p.m. and carried by a Unanimous Voice Vote call by all members in attendance.

Respectfully submitted,

Nicole Sylvester

Business Administrator/Board Secretary

DRAFT

Andover Regional Board of Education Special Meeting

May 20, 2024

Attendance:

Present: Ms. Jane Byron, Mr. James Fetcho, Mr. Brian Hertenstein, Mr. William Porter and Mrs. Lena Sciroppo and Dr. Robert Koroski

Not Present: Mrs. Maria Dunbar, Mr. Steven Minnick and Dr. Jeffrey Neubig

Also Present: Mrs. Kathy Helewa, Consultant

I. INTRODUCTORY ITEMS:

President Koroski called the meeting to order at 4:30 p.m.

Pledge of Allegiance: Dr. Koroski led the flag salute.

Mission Statement: Dr. Koroski read the mission statement:

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

Public Meeting Notice: Dr. Koroski read the following public meeting notice:

"The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the municipal clerk of the date, time and place of the meeting."

II. EXECUTIVE SESSION:

Mrs. Sciroppo moved adoption of the following resolution:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the

exclusion of the public from a meeting in certain circumstances; and

NOW, THEREFORE, BE IT RESOLVED by the Andover Regional Board of Education, County of Sussex, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon the hereinafter specified subject matter; 2. The general nature of the subject matter to be discussed is as follows: negotiations, legal and personnel matters; 3. It is anticipated at this time that the above stated subject matters will be made public upon resolution of all information discussed; 4. This resolution shall take effect immediately; the Board anticipates being approximately 1 hour to discuss the Superintendent search and no action will be taken.

Motion was seconded by Mr. Porter at 4:40 p.m. and unanimously CARRIED in a voice vote.

RETURN TO REGULAR SESSION: Mr. Fetcho moved to return to regular session, seconded by Mrs. Sciroppo and unanimously CARRIED in a voice vote at 5:33 p.m.

III. PRESENTATION(S): None at this time.

IV. APPROVAL OF MINUTES: None at this time.

V. COMMITTEE REPORTS: None at this time.

Board Committees:

Personnel/Policy	**Finance/Operations**	**Curriculum/Instruction**
Mr. Porter (Chair)	Mr. Fetcho (Chair)	Mrs. Dunbar (Chair)
Mrs. Sciroppo	Mr. Hertenstein	Dr. Neubig
Dr. Koroski	Mr. Minnick	Ms. Byron

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Mrs. Dunbar
NJSBA Delegate Assembly	Mr. Minnick	Mrs. Dunbar
Newton Board of Education Rep.	Mr. Porter	Dr. Koroski
Sussex County Educational Services	Ms. Byron	Dr. Koroski
Andover Regional Parent Teacher Association	Mrs. Sciroppo	Dr. Neubig
Township Liaison	Dr. Koroski	Mrs. Dunbar/Dr. Neubig
Negotiations/Sick Bank	Dr. Koroski	Mr. Hertenstein/ Mr. Fetcho
QSAC Committee	Dr. Koroski	Mr. Minnick

Tri-District Consortium	Dr. Koroski	Mr. Porter & Mrs. Sciroppo
SEPAG Liaison	Dr. Koroski	Mr. Fetcho

VI. **SUPERINTENDENT REPORT:** None at this time.

VII. **SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT:** None at this time.

VIII. **PUBLIC PARTICIPATION ON AGENDA ITEMS:** None at this time.

IX. **ACTION ITEMS:** None at this time.

A. **PERSONNEL/POLICY:** None at this time.
B. **FINANCE/OPERATIONS:** None at this time.
C. **CURRICULUM/INSTRUCTION:** None at this time.

COMMUNICATIONS TO BOARD: None at this time.

OLD and NEW BUSINESS: None at this time.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None at this time.

Adjournment: Ms. Byron moved to adjourn the meeting, seconded by Mr. Fetcho and approved at 5:34 p.m. and carried by a Unanimous Voice Vote call by all members in attendance.

Respectfully submitted,

Dr. Robert Koroski

President- Andover Regional Board of Education

DRAFT

Andover Regional Board of Education Special Meeting

May 14, 2024

Attendance:

Present: Ms. Jane Byron, Mrs. Maria Dunbar, Mr. James Fetcho, Mr. William Porter and Mrs. Lena Sciroppo and Dr. Robert Koroski

Not Present: Mr. Brian Hertenstein, Mr. Steven Minnick and Dr. Jeffrey Neubig

I. INTRODUCTORY ITEMS:

President Koroski called the meeting to order at 5:00 p.m.

Pledge of Allegiance: Dr. Koroski led the flag salute.

Mission Statement: Dr. Koroski read the mission statement:

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

Public Meeting Notice: Dr. Koroski read the following public meeting notice:

"The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the municipal clerk of the date, time and place of the meeting."

II. EXECUTIVE SESSION:

Mrs. Dunbar moved adoption of the following resolution:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

NOW, THEREFORE, BE IT RESOLVED by the Andover Regional Board of Education,

County of Sussex, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon the hereinafter specified subject matter; 2. The general nature of the subject matter to be discussed is as follows: negotiations, legal and personnel matters; 3. It is anticipated at this time that the above stated subject matters will be made public upon resolution of all information discussed; 4. This resolution shall take effect immediately; the Board anticipates being approximately 2.5 hours to discuss the Superintendent search and no action will be taken.

Motion was seconded by Mr. Porter at 5:05 p.m. and unanimously CARRIED in a voice vote.

RETURN TO REGULAR SESSION: Mr. Fetcho moved to return to regular session, seconded by Mrs. Sciroppo and unanimously CARRIED in a voice vote at 7:52 p.m.

III. PRESENTATION(S): None at this time.

IV. APPROVAL OF MINUTES: None at this time.

V. COMMITTEE REPORTS: None at this time.

Board Committees:

Personnel/Policy	**Finance/Operations**	**Curriculum/Instruction**
Mr. Porter (Chair)	Mr. Fetcho (Chair)	Mrs. Dunbar (Chair)
Mrs. Sciroppo	Mr. Hertenstein	Dr. Neubig
Dr. Koroski	Mr. Minnick	Ms. Byron

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Mrs. Dunbar
NJSBA Delegate Assembly	Mr. Minnick	Mrs. Dunbar
Newton Board of Education Rep.	Mr. Porter	Dr. Koroski
Sussex County Educational Services	Ms. Byron	Dr. Koroski
Andover Regional Parent Teacher Association	Mrs. Sciroppo	Dr. Neubig
Township Liaison	Dr. Koroski	Mrs. Dunbar/Dr. Neubig
Negotiations/Sick Bank	Dr. Koroski	Mr. Hertenstein/ Mr. Fetcho
QSAC Committee	Dr. Koroski	Mr. Minnick
Tri-District Consortium	Dr. Koroski	Mr. Porter & Mrs. Sciroppo
SEPAG Liaison	Dr. Koroski	Mr. Fetcho

VI. **SUPERINTENDENT REPORT:** None at this time.

VII. **SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT:** None at this time.

VIII. **PUBLIC PARTICIPATION ON AGENDA ITEMS:** None at this time.

IX. **ACTION ITEMS:** None at this time.

A. **PERSONNEL/POLICY:** None at this time.
B. **FINANCE/OPERATIONS:** None at this time.
C. **CURRICULUM/INSTRUCTION:** None at this time.

COMMUNICATIONS TO BOARD: None at this time.

OLD and NEW BUSINESS: None at this time.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None at this time.

Adjournment: Mr. Porter moved to adjourn the meeting, seconded by Ms. Byron and approved at 7:52 p.m. and carried by a Unanimous Voice Vote call by all members in attendance.

Respectfully submitted,

Dr. Robert Koroski

President- Andover Regional Board of Education

DRAFT

Andover Regional Board of Education Special Meeting

May 13, 2024

Attendance:

Present: Ms. Jane Byron, Mrs. Maria Dunbar, Mr. James Fetcho, Mr. William Porter and Mrs. Lena Sciroppo

Not Present: Mr. Brian Hertenstein, Mr. Steven Minnick, Dr. Jeffrey Neubig and Dr. Robert Koroski

I. INTRODUCTORY ITEMS:

Vice President Dunbar called the meeting to order at 5:00 p.m.

Pledge of Allegiance: Mrs. Dunbar led the flag salute.

Mission Statement: Mrs. Dunbar read the mission statement:

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

Public Meeting Notice: Mrs. Dunbar read the following public meeting notice:

"The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the municipal clerk of the date, time and place of the meeting."

II. EXECUTIVE SESSION:

Mr. Porter moved adoption of the following resolution:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

NOW, THEREFORE, BE IT RESOLVED by the Andover Regional Board of Education,

County of Sussex, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon the hereinafter specified subject matter; 2. The general nature of the subject matter to be discussed is as follows: negotiations, legal and personnel matters; 3. It is anticipated at this time that the above stated subject matters will be made public upon resolution of all information discussed; 4. This resolution shall take effect immediately; the Board anticipates being approximately 3 hours to discuss the Superintendent search and no action will be taken.

Motion was seconded by Mrs. Sciroppo at 5:00 p.m. and unanimously CARRIED in a voice vote.

RETURN TO REGULAR SESSION: Ms. Byron moved to return to regular session, seconded by Mr. Porter and unanimously CARRIED in a voice vote at 7:33 p.m.

III. PRESENTATION(S): None at this time.

IV. APPROVAL OF MINUTES: None at this time.

V. COMMITTEE REPORTS: None at this time.

Board Committees:

Personnel/Policy	**Finance/Operations**	**Curriculum/Instruction**
Mr. Porter (Chair)	Mr. Fetcho (Chair)	Mrs. Dunbar (Chair)
Mrs. Sciroppo	Mr. Hertenstein	Dr. Neubig
Dr. Koroski	Mr. Minnick	Ms. Byron

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Mrs. Dunbar
NJSBA Delegate Assembly	Mr. Minnick	Mrs. Dunbar
Newton Board of Education Rep.	Mr. Porter	Dr. Koroski
Sussex County Educational Services	Ms. Byron	Dr. Koroski
Andover Regional Parent Teacher Association	Mrs. Sciroppo	Dr. Neubig
Township Liaison	Dr. Koroski	Mrs. Dunbar/Dr. Neubig
Negotiations/Sick Bank	Dr. Koroski	Mr. Hertenstein/ Mr. Fetcho
QSAC Committee	Dr. Koroski	Mr. Minnick
Tri-District Consortium	Dr. Koroski	Mr. Porter & Mrs. Sciroppo

SEPAG Liaison	Dr. Koroski	Mr. Fetcho

VI. SUPERINTENDENT REPORT: None at this time.

VII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT: None at this time.

VIII. PUBLIC PARTICIPATION ON AGENDA ITEMS: None at this time.

IX. ACTION ITEMS: None at this time.

A. **PERSONNEL/POLICY:** None at this time.
B. **FINANCE/OPERATIONS:** None at this time.
C. **CURRICULUM/INSTRUCTION:** None at this time.

COMMUNICATIONS TO BOARD: None at this time.

OLD and NEW BUSINESS: None at this time.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None at this time.

Adjournment: Mr. Porter moved to adjourn the meeting, seconded by Ms. Byron and approved at 7:34 p.m. and carried by a Unanimous Voice Vote call by all members in attendance.

Respectfully submitted,

Mrs. Maria Dunbar

Vice President- Andover Regional Board of Education

DRAFT

Andover Regional Board of Education Special Meeting

May 10, 2024

Attendance:

Present: Ms. Jane Byron, Mrs. Maria Dunbar, Mr. James Fetcho, Dr. Jeffrey Neubig, Mr. William Porter and Mrs. Lena Sciroppo

Not Present: Mr. Brian Hertenstein, Mr. Steven Minnick and Dr. Robert Koroski

I. INTRODUCTORY ITEMS:

Vice President Dunbar called the meeting to order at 2:30 p.m.

Pledge of Allegiance: Mrs. Dunbar led the flag salute.

Mission Statement: Mrs. Dunbar read the mission statement:

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

Public Meeting Notice: Mrs. Dunbar read the following public meeting notice:

"The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the municipal clerk of the date, time and place of the meeting."

II. EXECUTIVE SESSION:

Mr. Porter moved adoption of the following resolution:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

NOW, THEREFORE, BE IT RESOLVED by the Andover Regional Board of Education,

County of Sussex, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon the hereinafter specified subject matter; 2. The general nature of the subject matter to be discussed is as follows: negotiations, legal and personnel matters; 3. It is anticipated at this time that the above stated subject matters will be made public upon resolution of all information discussed; 4. This resolution shall take effect immediately; the Board anticipates being approximately 3 hours to discuss the Superintendent search and no action will be taken.

Motion was seconded by Dr. Neubig at 2:31 p.m. and unanimously CARRIED in a voice vote.

RETURN TO REGULAR SESSION: Mr. Porter moved to return to regular session, seconded by Ms. Byron and unanimously CARRIED in a voice vote at 5:26 p.m.

III. PRESENTATION(S): None at this time.

IV. APPROVAL OF MINUTES: None at this time.

V. COMMITTEE REPORTS: None at this time.

Board Committees:

Personnel/Policy	**Finance/Operations**	**Curriculum/Instruction**
Mr. Porter (Chair)	Mr. Fetcho (Chair)	Mrs. Dunbar (Chair)
Mrs. Sciroppo	Mr. Hertenstein	Dr. Neubig
Dr. Koroski	Mr. Minnick	Ms. Byron

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Mrs. Dunbar
NJSBA Delegate Assembly	Mr. Minnick	Mrs. Dunbar
Newton Board of Education Rep.	Mr. Porter	Dr. Koroski
Sussex County Educational Services	Ms. Byron	Dr. Koroski
Andover Regional Parent Teacher Association	Mrs. Sciroppo	Dr. Neubig
Township Liaison	Dr. Koroski	Mrs. Dunbar/Dr. Neubig
Negotiations/Sick Bank	Dr. Koroski	Mr. Hertenstein/ Mr. Fetcho
QSAC Committee	Dr. Koroski	Mr. Minnick
Tri-District Consortium	Dr. Koroski	Mr. Porter & Mrs. Sciroppo
SEPAG Liaison	Dr. Koroski	Mr. Fetcho

VI. **SUPERINTENDENT REPORT:** None at this time.

VII. **SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT:** None at this time.

VIII. **PUBLIC PARTICIPATION ON AGENDA ITEMS:** None at this time.

IX. **ACTION ITEMS:** None at this time.

A. **PERSONNEL/POLICY:** None at this time.
B. **FINANCE/OPERATIONS:** None at this time.
C. **CURRICULUM/INSTRUCTION:** None at this time.

COMMUNICATIONS TO BOARD: None at this time.

OLD and NEW BUSINESS: None at this time.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None at this time.

Adjournment: Dr. Neubig moved to adjourn the meeting, seconded by Mr. Porter and approved at 5:26 p.m. and carried by a Unanimous Voice Vote call by all members in attendance.

Respectfully submitted,

Mrs. Maria Dunbar

Vice President- Andover Regional Board of Education

DRAFT

Andover Regional Board of Education Special Meeting

May 9, 2024

Attendance:

Present: Mrs. Maria Dunbar, Mr. James Fetcho, Dr. Jeffrey Neubig, Mr. William Porter and Mrs. Lena Sciroppo

Not Present: Ms. Jane Byron, Mr. Brian Hertenstein, Dr. Robert Koroski and Mr. Steven Minnick

I. INTRODUCTORY ITEMS:

Vice President Dunbar called the meeting to order at 5:00 p.m.

Pledge of Allegiance: Mrs. Dunbar led the flag salute.

Mission Statement: Mrs. Dunbar read the mission statement:

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

Public Meeting Notice: Mrs. Dunbar read the following public meeting notice:

"The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the municipal clerk of the date, time and place of the meeting."

II. EXECUTIVE SESSION:

Mr. Porter moved adoption of the following resolution:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

NOW, THEREFORE, BE IT RESOLVED by the Andover Regional Board of Education,

County of Sussex, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon the hereinafter specified subject matter; 2. The general nature of the subject matter to be discussed is as follows: negotiations, legal and personnel matters; 3. It is anticipated at this time that the above stated subject matters will be made public upon resolution of all information discussed; 4. This resolution shall take effect immediately; the Board anticipates being approximately 4 hours to discuss the Superintendent search and no action will be taken.

Motion was seconded by Mrs. Sciroppo at 5:02 p.m. and unanimously CARRIED in a voice vote.

RETURN TO REGULAR SESSION: Mrs. Sciroppo moved to return to regular session, seconded by Mr. Porter and unanimously CARRIED in a voice vote at 8:45 p.m.

III. PRESENTATION(S): None at this time.

IV. APPROVAL OF MINUTES: None at this time.

V. COMMITTEE REPORTS: None at this time.

Board Committees:

Personnel/Policy	**Finance/Operations**	**Curriculum/Instruction**
Mr. Porter (Chair)	Mr. Fetcho (Chair)	Mrs. Dunbar (Chair)
Mrs. Sciroppo	Mr. Hertenstein	Dr. Neubig
Dr. Koroski	Mr. Minnick	Ms. Byron

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Mrs. Dunbar
NJSBA Delegate Assembly	Mr. Minnick	Mrs. Dunbar
Newton Board of Education Rep.	Mr. Porter	Dr. Koroski
Sussex County Educational Services	Ms. Byron	Dr. Koroski
Andover Regional Parent Teacher Association	Mrs. Sciroppo	Dr. Neubig
Township Liaison	Dr. Koroski	Mrs. Dunbar/Dr. Neubig
Negotiations/Sick Bank	Dr. Koroski	Mr. Hertenstein/ Mr. Fetcho
QSAC Committee	Dr. Koroski	Mr. Minnick
Tri-District Consortium	Dr. Koroski	Mr. Porter & Mrs. Sciroppo

SEPAG Liaison	Dr. Koroski	Mr. Fetcho

VI. SUPERINTENDENT REPORT: None at this time.

VII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT: None at this time.

VIII. PUBLIC PARTICIPATION ON AGENDA ITEMS: None at this time.

IX. ACTION ITEMS: None at this time.

A. **PERSONNEL/POLICY:** None at this time.
B. **FINANCE/OPERATIONS:** None at this time.
C. **CURRICULUM/INSTRUCTION:** None at this time.

COMMUNICATIONS TO BOARD: None at this time.

OLD and NEW BUSINESS: None at this time.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None at this time.

Adjournment: Mr. Porter moved to adjourn the meeting, seconded by Dr. Neubig and approved at 8:46 p.m. and carried by a Unanimous Voice Vote call by all members in attendance.

Respectfully submitted,

Mrs. Maria Dunbar

Vice President- Andover Regional Board of Education

Andover Regional 24-27

2024-2027 Language Instruction Educational Program (LIEP) Three-Year Plan

Pursuant to the regulatory requirements for Bilingual Education in New Jersey's Bilingual Education Code (N.J.A.C. 6A:15-1.5), every three years local educational agencies (LEAs) must submit a plan describing the LEA's language instruction educational plan (LIEP) for multilingual learners. The LIEP Plan must contain the following components:

A. Identification of MLs in preschool through grade 12.

B. LIEP description.

C. The number of staff hired for the LIEP by certificate type.

D. Bilingual and ESL curriculum.

E. Evaluation design.

F. Review process for a student's exit from ML status.

G. A budget for all components of the LIEP.

For further information see the following regulations: N.J.A.C. 6A:32.; P.L. 2007, c. 260; N.J.A.C. 6A:15.

The LIEP Plan is an opportunity for educators to review the academic needs of their multilingual learners and the type of bilingual/primary/English language development necessary for multilingual learners to have equitable access to educational instruction, activities and programs aligned to the LEA's comprehensive equity plan (N.J.A.C. 6A:7).

Section 1: Instructions

First, read all instructions carefully:

- The homeroom application will remain open until July 10, 2024.
- This submission will include the district's plan for the 2024-2027 school years.
- All LEAs must complete the General Information section.
- All LEAs complete the Statement of Assurance.
- For LEAs that enroll at least one multilingual learner, there is a 3-part submission:
- Complete the Three-Year Plan Forms.
- Upload completed printed version of the Three-Year Plan Forms.
- Upload dated board-approved minutes in Homeroom.
- Each response should be completed using available data.

All questions must be completed; you will receive an error message if any questions are left blank.

You may change your responses at any time while you are in the application; use the back and next buttons to toggle between sections.

Once you have carefully reviewed each section of your response, click the "submit" button.

Once you click "submit" you will not be able to edit the form responses.

You will receive additional instructions on how to upload the board approved minutes, after your submission is completed.

For this submission, references to the following terms refer to the date ranges as follows:

- Current year means "SY 2023-2024".
- Last year means "SY 2022-2023".
- Last year for which assessments were administered means "SY 2022-2023."
- Last accountability year means "SY 2022-2023".
- Last three years means "SYs 2021-2022, 2022-2023, 2023-2024".

Section 2: General Information

All LEAs must complete this section.

1.Select your entity type: Required to answer. Single choice.

- Traditional school district
- Charter school or Renaissance School Project
- Educational Service Commissions and Jointures
- Special Services School District
- Vocational
- Other

2.What is the LEA's district operating type? Required to answer. Single choice.

This data may be obtained from NJSMART SID. The response should reflect the grades which the LEA operates. Example: LEA is a Pre-Kindergarten to Grade 3. Choose K-6 option.

- K-6
- K-8
- K-12
- 7-12
- 9-12
- Other

3.Select the county where your LEA is located. Required to answer. Single choice. Sussex

4.Select your district: Single choice. Andover

Section 25: Important Note

In New Jersey, the term multilingual learner is used for a student who has been identified through the multi-step process set forth at N.J.A.C. 6A:15.

The term multilingual learner is synonymous with "English learner" or "English language learner." Sources which are cited from the United States Department of Education may still reference the use of the term English learner or EL. The NJDOE recognizes that multilingual learners may enter New Jersey's schools with a level of proficiency in a world language other than English. The NJDOE will use "Multilingual Learner" and "ML," respectively, to shift to asset-based language and honor a student's primary language.

Section 26: Statement of Assurance

All LEAs must complete this section.

The following is a Statement of Assurance by the Local Educational Agency (LEA) which certifies regarding the enrollment of multilingual learners (ML).

26.The LEA is accountable for at least one (1) multilingual learner enrolled. Required to answer. Single choice.

- Yes.
- No. (e.g., no MLs enrolled, receiving district only, educational commission, other)

Section 27: Statement of Assurance of No Multilingual Learners

N.J.A.C. 6A:15-1.5 requires a plan to ensure that the LEA has a system of support for all MLs that is aligned to this chapter. The LEA has certified that there are no multilingual learners currently enrolled. Therefore, a LIEP Plan is not required at this time.

LEAs may experience midyear a demographic change in the number of multilingual learners enrolled at the LEA. Any LEAs experiencing such changes post the open submission period of the LIEP Plan, may need to update the type of LIEP implemented. LEAs should contact the NJDOE Office of Supplemental Educational Programs via email at ML@doe.nj.gov to inform the NJDOE of such changes and receive next steps.

27.Chief School Administrator Name Required to answer.

Enter your answer Bryan Fleming

28.I, the Chief School Administrator, certify that the LEA does not need to submit a LIEP Plan at this time. Required to answer. Date.

This electronic certification is made with the express approval of the Chief School Administrator.

Please input date (M/d/yyyy)

29.Contact Name. Required to answer.

Enter the contact name of person completing this section or the best contact person in the LEA, if there are any questions related to multilingual learners.

Enter your answer

30.Contact Person Title. Required to answer.

Enter your answer

31.Contact Person Email. Required to answer.

Enter your answer

Section 28: Contact Information

32.Enter the Bilingual/ESL Point of Contact Name. Required to answer.

Enter your answer Jennifer Reynolds

33.Enter the email address for the Bilingual/ESL Point of Contact. Required to answer.

Enter your answer jreynolds@andoverregional.org

34.Enter the Chief School Administrator/Charter School Lead Person Name. Required to answer.

Enter your answer Bryan Fleming

35.Enter the date of Board Approval for the Three-Year Plan (SY 2024-2027). Required to answer.

Date. June 19, 2024

If the board meeting date occurs after the submission window closes, please contact us at ML@doe.nj.gov.

Please input date (M/d/yyyy)

Section 29: Background

Purpose

In 2015, the Every Student Succeeds Act (ESSA) was signed into law, reauthorizing the Elementary and Secondary Education Act (ESEA). ESSA includes provisions to ensure:

- Multilingual learners (MLs) and immigrant students succeed academically.
- MLs are provided high quality language instruction educational programs (LIEPs).
- MLs meet state academic standards while they develop English language proficiency.

Goal

The overall goal of the three-year planning process is to ensure an equitable and appropriate educational learning environment for students who are in the process of learning academic English. This goal is accomplished by:

- Articulating which LIEPs the district is implementing for MLs for the next three years.
- Ensuring equitable access to all programs and services in school for MLs (ESSA §§3001 and N.J.A.C. 6A:15).
- Informing district policies and classroom practices, including effective instruction for MLs.
- Providing schools with a framework for using data to drive effective, culturally and linguistically responsive instruction for MLs.
- Providing a guide for districts to analyze and review data that relates to MLs.
- Identifying trends and developing goals that will enable MLs to succeed academically and linguistically.
- Aligning funding sources to ensure educators have the tools and skills to instruct MLs.
- Ensuring alignment of program practices with the district's vision for student success.
- Increasing the number of MLs who achieve English language proficiency (ELP) as set forth in NJ's ESSA plan.

Section 30: A. Identification of MLs in preschool through grade 12.

For MLs, the identification process must include measures of both content and language proficiency development. Educators must be mindful of the screening tools used to ensure they are culturally and linguistically appropriate. The content area classroom teacher should consult with the bilingual/ESL teacher to ensure that screening tools are appropriate, including whether accommodations are needed. MLs should also participate in school universal screening or

benchmark assessments administered to all students enrolling at an LEA. It is recommended screening or benchmark assessments are provided in the student's primary language.

As part of the Records Review process for identification (Step 2), other sources of data may contextualize results from a screening tool. Some sources may include but are not limited to:

- Intake interviews in home language and English.
- Screening in home language and English.
- Grade level meeting notes.
- Academic achievement data (in home language and English).
- WIDA ACCESS for ELLs scores (composite and domain scores).
- Cumulative school records (previous schooling information).
- Cultural background information.

Citation: (ESSA §§ 3111 (b)(2)(A) and N.J.A.C. 6A:15-1.3(a)(b)2).

To complete this section, possible collaborators may include the Director and/or Supervisor of Bilingual/ESL programs, the intake center personnel, front office staff, registration staff, and other staff who are a part of registration and enrollment of students. The following data sources may provide information to respond to questions in this section:

- District written procedures on registration, enrollment, and identification of students as MLs.
- NJSMART Student Identification (SID) submission.
- District Student Information System (SIS).

36.Who is responsible for overseeing the ML identification process? Required to answer. Single choice.

The identification process is a multi-step process which includes - Step 1: home language survey (HLS), Step 2 - Records Review, and Step 3: ELP Screening, if applicable.

- Bilingual ESL Director or Supervisor
- Bilingual/ESL Lead Teacher
- Content Area Supervisor
- LEA Intake Center
- Front Office Staff
- No one assigned
- Other

37.How is the home language survey (HLS) completed? Select all that apply. Required to answer. Multiple choice.

- At home self-report
- Over the phone interview
- In-person interview
- Not administered
- Other

38.In what language is the HLS completed? Required to answer. Single choice.

- Primary language
- English
- Both
- Not Administered

39.Who conducts the Records Review Process? (Select all that apply). Required to answer. Multiple choice.

- Bilingual/ESL Director or Supervisor
- Bilingual/ESL Lead Teacher
- Bilingual/ESL Teacher
- General Education Administrator
- General Education Teacher
- Basic Skills Teacher
- Step 2 - Records Review is not completed in the LEA
- Not Sure
- Other

Section 31: B. LIEP Description

An effective and appropriate program includes a high-quality, evidence-based curricular LIEP design and harnesses the value of parent, family and community engagement.

Pursuant to N.J.S.A. 18A:7F-46, the LEA shall provide all kindergarten to 12th-grade MLs enrolled in the school district with all required courses and support to prepare MLs to meet the New Jersey Student Learning Standards (NJSLS) for high school graduation.

Parent, family and community engagement in student learning and achievement is a central element that enriches and improves a student's ability to apply the knowledge and skills gained in the classroom across all facets of their personal, academic, and social life. Families should have input into the design of LIEPs implemented in the LEA. Each LEA implementing a bilingual

education program shall establish a parent advisory committee on bilingual education on which the majority will be parent(s) of students identified as MLs.

Citations: ESSA §§ 1112 (3)(C)), N.J.A.C. 6A:8-3.1(a), N.J.A.C 6A:15-1.8, N.J.A.C. 6A:15-1.15, QSAC Personnel Indicators 2.

To complete this section, possible collaborators may include the Assistant Superintendent of Curriculum, Director and/or Supervisor of Bilingual/ESL programs, Bilingual/ESL lead teachers, and a guidance counselor. The following data sources may provide information to respond to questions in this section:

- District procedures for establishing a LIEP.
- LEA procedures for placement of MLs in a specific LIEP.
- Master schedule.
- Advanced courses enrollment by student group.
- Rosters for specials, extra-curriculars.
- Parent advisory committee description (e.g., goals, purpose and members).
- Parent advisory committee agendas and minutes.

40.Did the LEA request a bilingual program waiver for the upcoming school year? Required to answer. Single choice.

LEAs must implement a full-time bilingual education program when enrolling 20 or more MLs in a single language group throughout grades kindergarten through 12. If your LEA enrolls 20 or more MLs in a single language group and is not currently providing or planning to provide a full-time bilingual education program, it must request a waiver to implement an instructional program alternative. Bilingual program waiver requests are submitted via Homeroom.

- Yes
- No

41.Which LIEP(s) does the LEA implement? Select all that apply. LIEPs with an asterisk (*) require a bilingual program waiver request. Required to answer. Multiple choice.

See Bilingual Education code for program definitions.

- ELS Only
- Full-time bilingual
- Dual language
- Bilingual part-time*
- Bilingual resource*

- Bilingual tutorial*
- High-Intensity ESL*
- Sheltered English Instruction*
- ESL Only

42.The LEA has criteria for the selection of their LIEP. Required to answer. Single choice.

- Yes
- No
- Work in progress
- Not Sure

43.The LEA has criteria for placing MLs in the appropriate LIEP(s).Required to answer. Single choice.

- Yes
- No
- Work in progress
- Not Sure

44.The LEA monitors the master schedule to ensure that MLs have access to the full curriculum, including Advanced Placement (AP), Gifted & Talented (G&T) and International Baccalaureate (IB) courses. Required to answer. Single choice.

- Yes
- No
- Not Sure

45.Which school-based extra-curricular activities engage MLs? Select all that apply. Required to answer. Multiple choice.

- Academic (e.g. Debate, Honor Society, Language, Student Paper, College Prep)
- Sports (e.g. Soccer, Basketball, Tennis)
- Arts (e.g. Dance, Photography, Band, Choir, Culture Club)
- Life Skills (e.g. Conflict Resolution, Cooking, 4-H, Boy/Girl Scouts)
- Internship or Volunteer
- None
- Other

46.A bilingual parent advisory committee (PAC) is established in the LEA consisting primarily of the parents of MLs. Required to answer. Single choice.

A PAC gives parents the opportunity to provide direct input to their child's school/LEA about policies, programs, practices, and services that have an impact on their child's education.

- Yes
- No
- Does not apply, we have an ELS or ESL program only

47.Which of the following groups participate in the LEA's bilingual PAC? Select all that apply. Required to answer. Multiple choice.

- Parent/Family of MLs
- Bilingual/ESL Educators
- Bilingual/ESL Supervisor
- Community Representative
- General Education Educators
- Teachers/Child Study Team Member
- Student Delegate
- Principal or School Administrator
- All of the above
- None of the above
- Other

N/A

48.How often does the PAC meet? Required to answer. Single choice.

- Once per month
- Once every other month
- Quarterly
- Twice a year
- Once a year
- Never
- Other

N/A

49.Do members of the LEA's PAC contribute to the selection of the LIEP(s) type? Required to answer. Single choice.

- Yes
- No
- Not Sure

N/A

50.The following topics are shared with parents. Select all that apply. Required to answer. Multiple choice.

- Helping with Homework
- Social emotional learning practices and strategies
- What does it mean that my child is a ML
- The importance of reading in their primary language to their child(ren).
- Adult ESL
- How to use technology
- Community resources
- None
- Other

51.The LEA/school creates a culturally and linguistically welcoming environment for students and families. Required to answer. Single choice.

- Yes
- No

Section 32: C. The number of staff hired for the LIEP by certificate type (staff capacity)

The LEA has a plan that includes hiring the appropriate number of certified teachers to staff the LIEP. The LEA shall develop a plan for in-service training for bilingual, ESL, and general education teachers, administrators who supervise bilingual/ESL programs, and any personnel who observe and evaluate teachers of MLs.

Citation: ESSA §§ 3115 (c)(2)(A-D), QSAC Personnel Indicators 2, N.J.A.C. 6A:15-1.7, N.J.A.C. 6A:8-3.1(a), N.J.A.C 6A:15-1.7.

To complete this section, possible collaborators may include the Assistant Superintendent of Curriculum, Director and/or Supervisor of Bilingual/ESL programs, Bilingual/ESL lead teachers, and a guidance counselor. The following data sources may provide information to respond to questions in this section:

- NJSMART SID
- District SIS
- NJSMART SMID
- District Professional Development Plan
- Educator Professional Development Hours

- NJDOE Fall Data Enrollment Reports

52.What is the LEA's total student size? Required to answer. Single line text.

Enter a numerical value. The value should reflect the total population entered in NJSMART during the October 15 snapshot for the current school year.

Enter your answer 449

53.The LEA identifies pre-school students as MLs. Required to answer. Single choice.

Only select 'N/A', if there are no preschool grades in the LEA.

- Yes
- No
- Not Sure
- N/A

54.How many pre-school students were identified as MLs in the current year? Single line text.

Enter a numerical value. The value should reflect the total number of pre-school students identified as multilingual learners and entered in NJSMART during the October 15 snapshot for the current school year.

Enter your answer 0

55.What is the LEA's K-12 ML size? Required to answer. Single line text.

Enter a numerical value. The value should reflect the total number of students identified as multilingual learners and entered in NJSMART during the October 15 snapshot for the current school year.

Enter your answer 14

56.In what languages, does the LEA have 20 or more MLs in a single language? Required to answer. Multiple choice. 0

Example: LEA has 100 MLs. 32 Spanish speakers, 26 Arabic speakers, 40 Gujarati speakers, 2 Chinese Mandarin speakers. Select Spanish, Arabic, Gujarati only.

A LEA's NJSMART data person can query the languages by identified MLs.

- Spanish
- Arabic
- Portuguese
- Chinese
- Gujarati
- Hindi
- Telegu
- Korean
- Urdu
- Haitian Creole
- Other

57.How many total K-12 certified teachers are in the LEA? Required to answer. Single line text.

Enter your answer 58

58.How many K-12 Bilingual/Bicultural certified teachers are in the LEA? (if none, enter "N/A")Required to answer. Single line text.

Include only teachers serving in LIEPs.

Enter your answer 0

59.There are sufficient bilingual/bicultural certified teacher to implement the required LIEP. Required to answer. Single choice.

Only select 'N/A' if the LEA does not implement a full-time bilingual education program AND does not require a waiver.

- Yes
- No
- N/A

60.The class sizes for bilingual education program classes are . . . as classes for English-only speaking students. Required to answer. Single choice.

Class size impacts the learning of all students. N.J.A.C. 6A:13-3.1 stipulates the class size in LEAs. Only select 'N/A' if the LEA does not implement any bilingual education programs.

- Higher class size
- About the same class size
- Lower class size
- N/A

61.How many K-12 ESL certified teachers are in the LEA? (if none, enter "N/A")Required to answer. Single line text.

Include only teachers serving in LIEPs.

Enter your answer 1

62.There are sufficient ESL certified teachers to provide MLs with appropriate ELP level classes. Required to answer. Single choice.

Only select 'N/A' if the LEA does not implement an ESL Class.

- Yes
- No
- N/A

63.The class sizes for ESL classes are . . . as content area classes. Required to answer. Single choice.

Class size impacts the learning of all students. N.J.A.C. 6A:13-3.1 stipulates the class size in LEAs. Only select 'N/A' if the LEA does not implement any ESL classes.

- Higher class size
- About the same class size
- Lower class size
- N/A

64.In the LEA, are all certified teachers required to be Sheltered English Instruction (SEI) trained per LEA hiring or training policy or practice? Required to answer. Single choice.

Sheltered English instruction "means an instructional approach used to make academic instruction in English understandable to MLs. Sheltered English classes are taught by general education classroom teachers who have received training on strategies to make content-area standards comprehensible for MLs."

- Yes
- No

65.How many K-12 certified teachers in the LEA are trained in SEI? Required to answer. Single choice.

See N.J.A.C. 6A:15-1.7(b). May include SEI training and/or receive training on the ELD standards, and how to provide linguistically and culturally accessible instruction and appropriate modifications and accommodations for MLs.

- None
- Less than 10%
- About 25%
- About 50%
- About 75%
- 100%

66.What percent of K-12 certified teachers are trained in socio-emotional and/or culturally responsive teaching and learning? Required to answer. Single choice.

- None
- Less than 10%
- About 25%
- About 50%
- About 75%
- About 100%

67.In the past 3 years, the LEA's ML population has . . .Required to answer. Single choice.

Enrollment data can be found on NJDOE Fall Enrollment reports.

- Stayed the same
- Increased significantly
- Increased somewhat
- Decreased somewhat
- Decreased significantly

68.In the past three years, the LEA has hired K-12 Bilingual/Bicultural and/or ESL certified staff to match the ML population demographic growth trends. Required to answer. Single choice.

Enrollment data can be found on NJDOE Fall Enrollment reports.

- Yes
- No

69.In the LEA, when creating the master schedule, the scheduling of classes for MLs is prioritized. Required to answer. Single choice.

- Yes
- No

70.In the LEA, there is common planning time for general education teachers and bilingual/ESL teachers. Required to answer. Single choice.

- Yes
- No

Section 33: D. Bilingual and ESL curriculum.

As per federal and state requirements, MLs must be provided equitable educational opportunities. LEAs are required to implement LIEPs that assist MLs in achieving English language proficiency (ELP) while learning the challenging content state standards.

In New Jersey, LIEPs include: Full-time bilingual, dual language, bilingual part-time, bilingual resource, bilingual tutorial, high-intensity ESL, sheltered English instruction, English as a second language (ESL), and English language services (ELS). For definitions for each LIEP type, see N.J.A.C. 6A:15.

Citation: N.J.A.C. 6A:15-1.4 and N.J.A.C. 6A:15-1.15.

To complete this section, possible collaborators may include the Assistant Superintendent of Curriculum, Director and/or Supervisor of Bilingual/ESL programs, Bilingual/ESL lead teachers, and guidance counselor. The following data sources may provide information to respond to questions in this section:

- NJSMART SID.
- District SIS.
- NJDOE Graduation Data.

71.My LEA include grades in the following grade bands. Required to answer. Single choice.

- K-8
- K-12

72.For the past three years, what is the LEA's average 4-year graduation rate for all students? Required to answer. Single line text.

Graduation data can be found at NJDOE Graduation Rate Reports.

Enter your answer N/A

73.For the past three years, what is the LEA's average 4-year graduation rate for current MLs? Required to answer. Single line text.

Graduation data by student group can be found at NJDOE Graduation Rate Reports.

Enter your answer N/A

74.For the past three years, what is the LEA's average 4-year graduation rate for former MLs? Required to answer. Single line text.

The LEA's NJSMART data person may query former MLs in the Student Assessment Registration submission and identify graduation rates for former MLs.

Enter your answer N/A

75.There is a process for developing ESL/bilingual curricula aligned to the WIDA English Language Development Standards. Required to answer. Single choice.

See the WIDA English language development standards.

- Yes
- No

76.Explain why there is no process for developing ESL/bilingual curricula aligned to the WIDA English Language Development Standards. Required to answer. Single line text.

Enter your answer N/A

77.In the past three years, the LEA has reviewed the eligibility criteria for participation in advanced courses to ensure equitable access for MLs and parity in participation. Required to answer. Single choice.

- Yes
- No

78.The LEA participates in the N.J. State Seal of Biliteracy. Required to answer. Single choice.

- Yes
- No
- N/A, LEA does not have 9-12 grades.

79.In the last school year, how many total students received the N.J. State Seal of Biliteracy in the LEA? Single line text.

Enter your answer N/A

80.In the last school year, what percentage of MLs received the N.J. State Seal of Biliteracy in the LEA? Single line text.

Calculate the percentage of MLs from the total number of students who received the Seal.

Enter your answer N/A

81.In the last school year, what percentage of former MLs received the N.J. State Seal of Biliteracy in the LEA? Single line text.

Calculate the percentage of former MLs from the total number of students who received the Seal.

Enter your answer N/A

Section 34: E. Evaluation design

Consultation with diverse sets of stakeholders is a requirement under ESSA whenever a LEA receives federal funding. Annually, it is a best practice to engage with school interest holders to analyze data, assess needs and identify root causes which drives the design and implementation of LIEPS to ensure academic success for MLs. LEA leadership teams, inclusive of administrators, educators and parents representing multiple content areas and support services should be culturally and linguistically representative of the LEA's populations. LEA teams must ensure LIEP(s) are effective and appropriate.

To complete this section, some possible collaborators may include the content area supervisors, Director and/or Supervisor of Bilingual/ESL programs, state test coordinator, and/or ACCESS District Test Coordinator. The following data sources may provide information to respond to questions in this section:

- District formative and summative evaluations of LIEPs.
- District Performance Reports.
- District Accountability Profile.
- NAEP Results.

- ACCESS for ELLs composite and domain scores, including ALT ACCESS.
- ESSA indicator "Progress toward English language proficiency" growth-to-target data.

82.What assessments and other measures are used to evaluate the effectiveness of the LIEPs? Select all that apply. Required to answer. Multiple choice.

Refer to Chapter 9 of the English Learner Toolkit by US Ed.

- Class grades
- Formative assessments
- Summative assessments
- WIDA assessments (ACCESS for ELLs, Alternate ACCESS, MODEL, Screener)
- New Jersey Student Learning Assessment (NJSLA) English language arts (ELA) performance
- NJSLA math performance
- National Assessment of Educational Progress (NAEP) performance
- Graduation rate
- None of the above
- All of the above
- Other

83.In the last three years, the LEA evaluated the LIEP(s) implemented. Required to answer. Single choice.

See US Ed English Learner Toolkit.

- Yes
- No

84.In the last three years, the LEA modified the LIEP(s) in response to available data. Required to answer. Single choice.

- Yes
- No

85.For the last year in which assessments were administered, MLs in the LEA met the ELA academic achievement indicator. Required to answer. Single choice.

See NJDOE Performance Reports.

- Yes
- No
- Did not meet N-size of 20

86.For the last year in which assessments were administered, MLs in the LEA met the Math academic achievement indicator. Required to answer. Single choice.

See NJDOE Performance Reports.

- Yes
- No
- Did not meet N-size of 20

87.For the last year in which assessments were administered, MLs in the LEA met the ELA progress indicator. Required to answer. Single choice.

See NJDOE Performance Reports.

- Yes
- No
- Did not meet N-size of 20

88.For the last year in which assessments were administered, MLs in the district met the Math progress indicator. Required to answer. Single choice.

See NJDOE Performance Reports.

- Yes
- No
- Did not meet the N-size of 20

89.For the last year in which assessments were administered, MLs in the LEA met the ELP indicator.Required to answer. Single choice.

See NJDOE Performance Reports at https://rc.doe.state.nj.us/.

- Yes
- No
- Did not meet N-size of 20

90.For the last accountability year, MLs met/not met the chronic absenteeism indicator. Required to answer. Single choice.

See NJDOE Performance Reports. N/A

- Met

- Not Met

91.Which language domain do most of the LEA's Kindergarten MLs need additional support? Select all that apply. Required to answer. Multiple choice.

Only select "N/A" if the LEA does not serve any of the indicated grades.

- Reading
- Writing
- Speaking
- Listening
- All of the Above
- None of the Above
- N/A

92.Which language domain do most of the LEA's Grade 1-3 MLs need additional support? Select all that apply. Required to answer. Multiple choice.

Only select "N/A" if the LEA does not serve any of the indicated grades.

- Reading
- Writing
- Speaking
- Listening
- All of the Above
- None of the Above
- N/A

93.Which language domain do most of the LEA's Grades 4-5 MLs need additional support? Select all that apply. Required to answer. Multiple choice.

Only select "N/A" if the LEA does not serve any of the indicated grades.

- Reading
- Writing
- Speaking
- Listening
- All of the Above
- None of the Above
- N/A

94.Which language domain do most of the LEA's Grades 6-8 MLs need additional support? Select all that apply. Required to answer. Multiple choice.

Only select "N/A" if the LEA does not serve any of the indicated grades.

- Reading
- Writing
- Speaking
- Listening
- All of the Above
- None of the Above
- N/A

95.Which language domain do most of the LEA's Grades 9-12 MLs need additional support? Select all that apply. Required to answer. Multiple choice.

Only select "N/A" if the LEA does not serve any of the indicated grades.

- Reading
- Writing
- Speaking
- Listening
- All of the Above
- None of the Above
- N/A

96.The LEA shares WIDA ACCESS for ELLs scores, Alternate ACCESS and/or ELP Indicator data with general education teachers. Required to answer. Single choice.

- Yes
- No

97.Based on the results from the last administration of ACCESS for ELLs, Alternate ACCESS or MODEL, what is the average ELP level of the district's Kindergarten MLs? Required to answer. Single choice.

Only select "N/A" if the LEA does not serve any of the indicated grades.

- 1.0-1.9
- 2.0-2.9
- 3.0-3.9
- 4.0-4.9
- 5.0-6.0

- N/A

98.Based on the results from the last administration of ACCESS for ELLs, Alternate ACCESS or MODEL, what is the average ELP level of the LEA's Grade 1-3 MLs? Required to answer. Single choice.

Only select "N/A" if the LEA does not serve any of the indicated grades.

- 1.0-1.9
- 2.0-2.9
- 3.0-3.9
- 4.0-4.9
- 5.0-6.0
- N/A

99.Based on the results from the last administration of ACCESS for ELLs, Alternate ACCESS or MODEL, what is the average ELP level of the LEA's Grade 4-5 MLs? Required to answer. Single choice.

Only select "N/A" if the LEA does not serve any of the indicated grades.

- 1.0-1.9
- 2.0-2.9
- 3.0-3.9
- 4.0-4.9
- 5.0-6.0
- N/A

100.Based on the results from the last administration of ACCESS for ELLs, Alternate ACCESS or MODEL, what is the average ELP level of the district's Grade 6-8 ELLs? Required to answer. Single choice.

- 1.0-1.9
- 2.0-2.9
- 3.0-3.9
- 4.0-4.9
- 5.0-6.0
- N/A

101.Based on the results from the last administration of ACCESS for ELLs, Alternate ACCESS or MODEL, what is the average ELP level of the LEA's Grade 9-12 MLs? Required to answer. Single choice.

Only select "N/A" if the LEA does not serve any of the indicated grades.

- 1.0-1.9
- 2.0-2.9
- 3.0-3.9
- 4.0-4.9
- 5.0-6.0
- N/A

102.General education teachers use WIDA ACCESS for ELLs scores and/or ELP indicator data to inform classroom instruction, strategies, and practices. Required to answer. Single choice.

- Yes
- No

103.For MLs, which grade levels require additional supports based on their performance on the following assessments (e.g. NJSLA performance, NAEP, WIDA ACCESS for ELLs)? Select all that apply. Required to answer. Multiple choice.

- Kindergarten
- Grades 1-3
- Grades 4-5
- Grades 6-8
- Grades 9-12
- N/A

Section 35: F. Review process for a student's exit from ML status

Students must demonstrate readiness to exit based on a department-established standard on the English language proficiency assessment (which measures the four language domains of listening, speaking, reading, and writing). A student can be eligible for exit with an ACCESS for ELLs or WIDA MODEL composite proficiency level of 4.5 or higher or an A3 or higher on the Alternate ACCESS. Multiple criteria included in the English Language Observation Form must support the student's exit from ML status.

In addition, former MLs must be monitored for two years after they exit ML status to evaluate their academic progress and ensure they have not been prematurely exited, have no gaps in content knowledge and their progress in ELP is supported.

Citation: QSAC DPR I&P #5, N.J.A.C. 6A:15-1.10(e)

Resource Reference: US ED EL Fact Sheet, May 18, 2020.

To complete this section, some possible collaborators may include the Director and/or Supervisor of Bilingual/ESL programs and Lead Bilingual/ESL teachers. The following data sources may provide information to respond to questions in this section:

- NJSMART Student Assessment Registration (SAR) submission.
- District Performance Report.

104.What is the average amount of time the LEA's MLs remain in a LIEP? Required to answer. Single choice.

- 1-2 years
- 3-4 years
- 5-7 years
- Other

105.What percent of MLs exited ML status in the last three years?

Enter your answer 33%

106.What percent of former MLs were re-identified as a ML within 2 years due to lack of progress in English-only classes?

Enter your answer 0

107.What percent of former MLs met the ELA academic achievement indicator? Required to answer.

See NJDOE Performance Reports and the Companion Guide. Enter "N/A" if the LEA did not meet the n-size.

Enter your answer N/A

108.What percent of former MLs met the Math academic achievement indicator? Required to answer.

See NJDOE Performance Reports and the Companion Guide. Enter "N/A" if the LEA did not meet the n-size.

Enter your answer N/A

109.What percent of former MLs met the graduation indicator? Required to answer. Single line text.

See NJDOE Performance Reports and the Companion Guide. Enter "N/A" if the LEA did not meet the n-size or is a K-8 LEA.

Enter your answer N/A

Section 36: G. A budget for all components of the LIEP

The LEA must use state and federal funds to support MLs academic success and English language development. The federal funds must supplement the state funds.

To complete this section, possible collaborators may include the federal grants manager, the business administrator, the Director of Bilingual/ESL programs. The following data sources may provide information to respond to questions in this section:

- ESEA Grant Application in the Electronic Web-Enabled Grant Consolidated.
- State/local budget.

110.The LEA uses state funds to support - Select all that apply: Required to answer. Multiple choice.

- Salaries of Teachers
- Other Salaries for Instruction
- Purchased Professional-Educational Services
- Purchased Technical Services
- Other Purchased Services
- General Supplies
- Textbooks
- Other Instructional Programs Salaries
- Other Instructional Program Materials
- Other Instructional Program Purchased Services
- All of the Above
- None of the Above
- Other

111.For the current year, what is the status of the LEA's federal Title III allocation? Required to answer. Single choice.

Refer to the NJDOE Electronic Web-Enabled Grant system (Click on Public Access).

- Accepted Funds - stand-alone LEA
- Accepted Funds - joined a consortium
- Refused funds
- No allocation received in the current fiscal year

112.What is the status of the LEA's federal Title III Immigrant allocation? Required to answer. Single choice.

Refer to the NJDOE Electronic Web-Enabled Grant system (Click on Public Access).

- Accepted Funds
- Refused Funds
- No allocation received in the current fiscal year

113.The LEA typically carries over funds to support MLs. Required to answer. Single choice.

- Never
- Rarely
- Sometimes (e.g., every 2-3 years)
- Occasionally (e.g., every 4-5 years)
- Every Year

Section 37: Plan Submission

Carefully review responses in each section, then click the "submit" button.

Note: Once you click "submit" you will not be able to edit the form responses.

Do not complete the questions that indicate "DO NOT RESPOND - INTERNAL USE ONLY."

114.On this date, I the Chief School Administrator assure the LEA's LIEP Plan is board approved. Required to answer. Date.

You have completed the electronic form. Remember to upload board approved minutes into Homeroom.

Please input date (M/d/yyyy) TBD 6/19/24

Bank Account Code(s): A,E,M,N,O,L,H Only

Check#	Date	Vendor (Payee)	Amount
A:35934	5/16/24	ReadyRefresh by Nestle	66.97
A:35935	5/16/24	VERIZON WIRELESS	412.80
A:35936	5/16/24	Delta Dental of New Jersey, Inc.	8,514.14
A:35937	5/17/24	Sussex County Technical School	7,875.00
A:35938	5/17/24	ELIZABETHTOWN GAS	2,837.19
A:35939	5/17/24	ELIZABETHTOWN GAS	2,117.64
A:35940	5/17/24	NEWTON WATER AND SEWER UTILITY	1,466.58
A:35941	5/20/24	JCP&L	2,533.27
A:35942	5/21/24	Andover A&G Pizza & Restaurant	78.00
A:35943	5/22/24	Bagel Bistro	325.90
A:N1477	5/22/24	Andover Regional School Lunch Program	6,118.44
A:N0530	5/30/24	Andover Regional Payroll Agency	393,068.12
A:N1478	5/30/24	NJSHBP Division of Pension & Benefits	127,069.74
E:N1473	5/31/24	New Jersey Unemployment Compensation Fund	12,846.02
N:03740	6/5/24	28th Hole, Inc.	1,680.00
A:N0614	6/14/24	Andover Regional Payroll Agency	405,388.53
A:35944	6/19/24	Newton Board of Education	3,900.00
A:35945	6/19/24	Sussex County Charter School for Technology	6,089.00
A:35946	6/19/24	The Craig School	312.50
A:35947	6/19/24	The Craig School	6,171.00
A:35948	6/19/24	William Grennille	708.37
A:35949	6/19/24	Lori or Phil Wlazlowski	1,165.00
A:35950	6/19/24	Melissa Arruda	1,174.00
A:35951	6/19/24	Theresa Cecala	582.50
A:35952	6/19/24	Dennis or Jessica Blake	1,747.50
A:35953	6/19/24	Michael or Alexa Cuozzo	582.50
A:35954	6/19/24	Milayla Zaku	582.50
A:35955	6/19/24	Rita Boulos	1,165.00
A:35956	6/19/24	Michele Fagerlin	582.50

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Check#	Date	Vendor (Payee)	Amount
A:35957	6/19/24	CYNTHIA & MICHAEL FANCHER	1,165.00
A:35958	6/19/24	Michael J. Kooger	582.50
A:35959	6/19/24	Andrew Watson	582.50
A:35960	6/19/24	James Fetcho	1,165.00
A:35961	6/19/24	Jamie Deming	582.50
A:35962	6/19/24	Jessica Burgess	582.50
A:35963	6/19/24	Courtney Bescherer	582.50
A:35964	6/19/24	Denise Wottle or Jamie Winton	1,165.00
A:35965	6/19/24	Ellen Milanesi	582.50
A:35966	6/19/24	Amanda Angle	582.50
A:35967	6/19/24	Lynda Collier	582.50
A:35968	6/19/24	David Stock	582.50
A:35969	6/19/24	Brian or Kathleen Quinn	1,165.00
A:35970	6/19/24	Hooey, Fred & Kim	582.50
A:35971	6/19/24	Sandra Little	582.50
A:35972	6/19/24	Danah Rumble	1,174.00
A:35973	6/19/24	Richard or Maggie Romano	582.50
A:35974	6/19/24	Breanne Zosche	498.19
A:35975	6/19/24	ABDO Spotlight-Magic Wagon	1,115.75
A:35976	6/19/24	Alarm & Comminication Technologies, Inc.	1,313.31
A:35977	6/19/24	Andres & Mooney Electric, Inc.	310.00
A:35978	6/19/24	Apple Inc.	249.99
A:35979	6/19/24	Atlantic Tomorrows Office	95.90
A:35980	6/19/24	Atra Janitorial Supply Company, LLC	1,312.10
A:35981	6/19/24	Aurora Electrical Supply Co., LLC	433.43
A:35982	6/19/24	Nicolette Tomasini	2,250.00
A:35983	6/19/24	Becker's School Supplies	281.58
A:35984	6/19/24	Best Choice Home Care, LLC	1,728.14
A:35985	6/19/24	Booksource	1,365.72

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Bank Account Code(s): A,E,M,N,O,L,H Only

Check#	Date	Vendor (Payee)	Amount
A:35986	6/19/24	Brightspeed	93.42
A:35987	6/19/24	CDW-G	94.79
A:35988	6/19/24	Combustion Service Corp	29,950.00
A:35989	6/19/24	Direct Energy Business	4,085.59
A:35990	6/19/24	Direct Energy Business	539.31
A:35991	6/19/24	First Student, Inc.	185.00
A:35992	6/19/24	GoTo Communications, Inc.	1,985.70
A:35993	6/19/24	Lisa G. Hahn, Ph.D	3,200.00
A:35994	6/19/24	HD Supply Formerly Home Depot Pro	97.37
A:35995	6/19/24	HD Supply Formerly Home Depot Pro	1,160.58
A:35996	6/19/24	HD Supply Formerly Home Depot Pro	201.40
A:35997	6/19/24	HD Supply Formerly Home Depot Pro	571.81
A:35998	6/19/24	Insect Lore Products Inc	288.91
A:35999	6/19/24	J & B Therapy, LLC	16,585.22
A:36000	6/19/24	Kim DeCarlo	1,792.00
A:36001	6/19/24	Kel Industries	528.00
A:36002	6/19/24	Kenvil Power Equipment	301.95
A:36003	6/19/24	Kittantinny Regional High school	7,015.74
A:36004	6/19/24	Daniel R. Thomas	73.55
A:36005	6/19/24	Gannett New York-New Jersey LocaliQ	272.73
A:36006	6/19/24	Lowes Home Centers, Inc.	123.42
A:36007	6/19/24	Melissa Maney	2,110.95
A:36008	6/19/24	Connor Mendez	3,956.80
A:36009	6/19/24	MGL FORMS-SYSTEMS, LLC	262.00
A:36010	6/19/24	JENI MORIARTY	2,474.16
A:36011	6/19/24	Moving Minds by Gopher	4,849.56
A:36012	6/19/24	New Precision Technology LLC	72.54
A:36013	6/19/24	School Health Corporation	1,251.60
A:36014	6/19/24	Parette Somjen Architects LLC	53,300.00

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Check#	Date	Vendor (Payee)	Amount
A:36015	6/19/24	Persimmon Engineering	1,250.00
A:36016	6/19/24	Really Good Stuff, LLC	106.04
A:36017	6/19/24	RoNetco Supermarkets, Inc.	564.27
A:36018	6/19/24	Scarinci Hollenbeck, LLC	2,822.40
A:36019	6/19/24	SCHOOL HEALTH CORPORATION	497.21
A:36020	6/19/24	School Specialty, LLC	1,526.39
A:36021	6/19/24	Tracey D. Severns	5,500.00
A:36022	6/19/24	SKOLBERG;ELIZABETH	177.19
A:36023	6/19/24	Staples Business Advantage	1,630.51
A:36024	6/19/24	Stocker Bus Company, Inc.	2,650.00
A:36025	6/19/24	Ansor Solar, LLC	10,382.61
A:36026	6/19/24	Sussex County Educational Services Commission	607.50
A:36027	6/19/24	Sussex County Regional Cooperative	139,655.82
A:36028	6/19/24	Nicole Sylvester	102.44
A:36029	6/19/24	Tri-State Rentals, Inc.	1,463.52
A:36030	6/19/24	United Supply Corp.	2,949.21
A:36031	6/19/24	Western Pest Services	80.00
A:36032	6/19/24	Sussex County Educational Services Commission	1,189.65
A:36033	6/19/24	Catherine & Chris Nowaczyk	1,174.00
A:36034	6/19/24	Cara Capela	1,866.68
A:36035	6/19/24	Blue Diamond Disposal, Inc.	1,450.28
A:36036	6/19/24	P.G. Chambers School, Inc.	5,647.32
A:36037	6/19/24	P.G. Chambers School, Inc.	498.00
A:36038	6/19/24	Granite Telecommunications, LLC	1,558.75
A:36039	6/19/24	Hamburg Plumbing Supply Co., Inc.	40.24
A:36040	6/19/24	Pamela Brillante	6,250.00
A:36041	6/19/24	Kathleen Helewa	5,000.00
A:36042	6/19/24	HOUGHTON MIFFLIN HARCOURT	21,921.11
A:36043	6/19/24	HD Supply Formerly Home Depot Pro	404.71

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Bank Account Code(s): A,E,M,N,O,L,H Only

Check#	Date	Vendor (Payee)	Amount
A:36044	6/19/24	Kittantinny Regional High school	1,100.00
A:36045	6/19/24	Nicole Sylvester	105.16
A:36046	6/19/24	The Craig School	375.00
A:36047	6/19/24	R&L Data Centers, Inc.	947.20
A:36048	6/19/24	Newton Board of Education	35,470.15
A:36049	6/19/24	CENTENARY COLLEGE	99.00
A:36050	6/19/24	Gannett New York-New Jersey LocaliQ	100.80
A:36051	6/19/24	Sussex County Technical School	15,750.00
A:36052	6/19/24	Sussex County Regional Cooperative	1,661.92
A:36053	6/19/24	VERIZON WIRELESS	412.80
A:36054	6/19/24	The Music Den	998.00
A:36055	6/19/24	Brightspeed	45.46
A:36056	6/19/24	JCP&L	566.35
M:01834	6/19/24	First Student, Inc.	1,050.00
M:01835	6/19/24	Stocker Bus Company, Inc.	245.00
M:01836	6/19/24	Jennifer Bogert	112.00
N:03741	6/19/24	Jill Granholm	65.00
N:03742	6/19/24	Kim DeCarlo	208.00
N:03743	6/19/24	First Student, Inc.	250.00
N:03744	6/19/24	Stocker Bus Company, Inc.	3,785.00
N:03745	6/19/24	Customink Parent, LLC	673.30
N:03746	6/19/24	RoNetco Supermarkets, Inc.	25.15
O:01392	6/19/24	Tri-State Rentals, Inc.	198.00
O:01393	6/19/24	Maschios Food Services, Inc.	17,795.89
O:01394	6/19/24	Staples Business Advantage	124.87
O:01395	6/19/24	Staples Business Advantage	47.92
O:01396	6/19/24	Maschios Food Services, Inc.	23,416.77

The Grand Total of all Checks from Fund 10 is:	47,558.70
The Grand Total of all Checks from Fund 11 is:	1,206,797.38
The Grand Total of all Checks from Fund 12 is:	54,550.00

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Bank Account Code(s): A,E,M,N,O,L,H Only

Check#	Date	Vendor (Payee)	Amount
		The Grand Total of all Checks from Fund 20 is:	111,528.51
		The Grand Total of all Checks from Fund 60 is:	41,583.45
		The Grand Total of all Checks from Fund 80 is:	12,846.02
		The Grand Total of all Checks from Fund 94 is:	1,407.00
		The Grand Total of all Checks from Fund 95 is:	6,686.45
		The Grand total of all checks for this period is:	1,482,957.51

Board President

Board Secretary

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Andover Regional School District Mentoring Plan 2024-2025

Andover Regional School District

Mentoring Plan

Introduction

As a means of induction into the education profession and a member of the Andover Regional School District staff, a variety of mentoring structures are available to new staff. All new staff will participate in a one day New Teacher Induction Program prior to the opening of school. The Induction Program is a comprehensive introduction including, but not limited to, district policies and procedures, teacher evaluation instrument, curriculum materials, and expectations of effective teaching practices. The district offers a variety of ongoing learning opportunities for new staff including:

- PLC meetings provided after school at the building and district level
- On-going meetings/interaction with Mentors, Principal, Assistant, and District Administrators
- Classroom visitation. The mentor and mentee will work with the building principal to schedule the visitation.

Mentoring Logs must be submitted the 30th of each month for monitoring and review. A Mentoring Log will be completed and filed with the building principal..

The district has adopted the Danielson Framework for Teaching as its Teacher Evaluation model. The district's mentoring program is anchored in this framework. The Danielson Domains include:

- **Danielson Domain 1 - Planning and Preparation**
- **Danielson Domain 2 - Learning Environment**
- **Danielson Domain 3 - Learning Experiences**
- **Danielson Domain 4 - Principled Teaching**

Each monthly mentoring topic is linked to the Danielson Framework, as well as best practices for instruction. Mentees will participate in a reflective practice focused on instructional strategies related to their assignment.

Per the revised Mentoring Regulation, mentees will meet with the mentor as follows:

Expectations

- Minimum 1 meeting per week for 4 weeks (CEAS) with meeting (posted on the Mentoring log)
    - 30 weeks of 1:1 mentoring
- Minimum 1 meeting per week for 8 weeks (CE) with meeting (posted on the Mentoring log)
    - 34 weeks of 1:1 mentoring

Andover Regional School District

Mentoring Program

Mentors

The district encourages and appreciates staff who give back to the profession by serving as a mentor to new staff. All mentors have demonstrated success in the classroom and meet the requirements per the May 5, 2014 revised Mentoring Regulations:

- Must be tenured in district
- Participation in training:
    - Teacher Evaluation Rubric/Practice Instrument (Danielson)
    - New Jersey Professional Standards for Teachers
    - New Jersey Core Content Standards
    - Classroom observation skills
    - Reflective practices
- Rated as
    - Effective or Highly Effective in teacher practice
    - Effective or Highly Effective in summative practice
- Maintain a log of their contact with their mentee which will be submitted to the Curriculum and Instruction Office on the 30th of each month

Payment Procedures

The district's Payroll Department will deduct equal payments from the mentee for the mentoring program once the mentee is BOE approved and on payroll. The mentor will receive payment for mentoring service or a prorated payment based upon the start date of the mentee at the end of the school year.

Andover Regional School District

Monthly Mentoring Opportunities

Each month presents opportunities for a variety of mentor/mentee conversations. The Monthly Mentoring chart below provides suggested conversations which align with the Danielson Domains, as well as the professional activities occurring during that month. The list below provides guidance for mentors for discussion topics relevant to mentees' needs.

September:

Activity/Mentoring Conversation	Danielson Domain
Teacher Obligations: ● Lesson plan review/feedback ● How to take attendance in Genesis ● How to set up Genesis Gradebook/Lesson Planner ● Teacher Evaluation – SGO/SGP	**Domains 1 and 4**
Classroom Procedures: ● Establishing fair and consistent classroom routines, discipline and rules	**Domain 2**
Instruction: ● First two weeks of instructional planning	**Domain 3**
Professional Responsibilities: ● Completing the PDP ● Back To School Night ● Teacher Web Pages ● Parent /Teacher Communication ● Building Procedures and Protocols ● Emergency Procedures	**Domain 4**

October:

Activity	Danielson Domain
Teacher Observations: ● Self evaluation- Getting to know the framework	**Domains 1, 2, 3 and 4**
Classroom Procedures: ● Establishing fair and consistent classroom routines, discipline and rules	**Domain 2**
Instruction: ● Using data to inform instructional decisions	**Domain 3**
Professional Responsibilities: ● Parent/Teacher Communication	**Domain 4**

• SGO submission for approval	

November:

Activity	Danielson Domain
Teacher Observations: • Parent/Teacher Conferences • Report Card preparation • Lesson plan review/feedback • Differentiated Instruction	**Domains 1 and 4**
Classroom Procedures: • Establishing fair and consistent classroom routines, discipline and rules	**Domain 2**
Professional Responsibilities: • Parent/Teacher Communication	**Domain 4**

December:

Activity	Danielson Domain
Classroom Procedures: • Establishing fair and consistent classroom routines, discipline and rules	**Domain 2**
Professional Responsibilities: • Parent/Teacher Communication	**Domain 4**

January:

Activity	Danielson Domain
Classroom Procedures: • Establishing fair and consistent classroom routines, discipline and rules	**Domain 2**
Instruction: • Using data to inform instructional decisions	**Domain 3**
Teacher Obligation: • Mid-Year SGO review • PDP reflection • Teacher Evaluation Reflection	**Domains 1 and 4**

February:

Activity	Danielson Domain
Classroom Procedures: ● Establishing fair and consistent classroom routines, discipline and rules	**Domain 2**
Instruction: ● Using data to inform instructional decisions	**Domain 3**
Teacher Obligation: ● Teacher Evaluation Reflection	**Domains 1 and 4**

March:

Activity	Danielson Domain
Classroom Procedures: ● Establishing fair and consistent classroom routines, discipline and rules	**Domain 2**
Instruction: ● Using data to inform instructional decisions	**Domain 3**
Teacher Obligations: ● Process for Summative Evaluation ● NJSLA preparation	**Domains 1 and 4**

April:

Activity	Danielson Domain
Classroom Procedures: ● Establishing fair and consistent classroom routines, discipline and rules	**Domain 2**
Instruction: ● Using data to inform instructional decisions	**Domain 3**
Teacher Obligation: ● Process for Summative Evaluation	**Domains 1 and 4**

May:

Activity	Danielson Domain
Instruction:	**Domain 3**

• Using data to inform instructional decisions	
Teacher Obligation: • End of the year procedures	**Domains 1 and 4**

June:

Activity	Danielson Domain
Teacher Obligations: • End of the year procedures • Reflection	**Domains 1 and 4**

Novice Provisional Teacher Mentoring Log

Effective May 5, 2014, the New Jersey regulations governing district mentoring program requirements have changed. Novice provisional teachers (those teachers serving under a Certificate of Eligibility or a Certificate of Eligibility with Advanced Standing) must still be assigned an individual mentor at the beginning of the contracted teaching assignment. However, two of the regulatory changes impact the way these individual mentors track their time and receive payment for their services.

First, as specified in *N.J.A.C.* 6A:9-8(d), individual mentor teachers assigned to work with novice provisional teachers are now required to log their mentoring contact time. The format of the log itself and the procedures for using it are to be developed as part of the district mentoring plan. The mentoring logs are to be sent to the district administrative office and retained there.

Secondly, as specified in *N.J.A.C.* 6A:9-8(h), the administrative office of each school district will now be responsible for overseeing the payment of mentors. Payment may not be conferred directly from provisional novice teacher to mentor. The mentoring logs can be used by the district to inform the payment process.

Novice Provisional Teacher Mentoring Log

Instructions: Please log each session with your mentee. Submit this log form to the district office on the last working day of each month for the duration of your mentorship. Please keep a record for yourself also.

Month: _____ Year: _____ School/District: _____

Mentor Name:_____ Mentor Signature:_____

Mentee Name:_____ Mentee Signature:_____

Principal Name:_____ Principal Signature:_____

Total Number of Mentoring Hours This Month:_____

Date	**Time** **From:** **To:**	**Description of Activities**	**Total Time**