

CAMPUS MONITOR I

DEFINITION

Under general supervision, supervise and monitor students on school grounds, in the cafeteria, in school buildings, or other school facilities or equipment; patrol campus and monitor buildings, parking areas, and grounds; work to ensure student safety; identify potential problems regarding welfare, safety, and/or security of students, personnel, and visitors by enforcing rules, regulations, and school policies; support school-wide implementation of positive behavior strategies; and perform other related work as required.

ESSENTIAL FUNCTIONS

Monitor and direct students on school grounds, in school facilities, and during school activities in areas adjacent to school sites or buildings; may be assigned to school cafeteria, monitoring and supervising students, cleaning tables, benches, and cleaning up spills on floor, and generally assisting students with the lunch program; monitor and direct unauthorized persons on school sites and in school building facilities; direct visitors and others to school offices; prevent, report, and correct improper behavior and report potential safety hazards; promote positive behavior reinforcement; guide students in developing good habits of sportsmanship and citizenship; assist students in resolving minor conflicts on the playground; enforce district and school regulations pertaining to student behavior; advise and direct students regarding school and district rules and regulations; assist students who are ill or injured to the school health office and assist with minor injuries on the playground; serve as a positive role model for students from a variety of cultural, ethnic, and socio-economic backgrounds; provide students with attention, assistance, and positive social/behavioral reinforcement; may assist with check-in/check-out for assigned students; communicate with students, administrators, faculty, and staff concerning student behavior and assigned activities; report incidents involving students, staff, and/or the public to appropriate staff or administrator; may assist with organization and support of structured positive playground activities; collect playground equipment and personal items left on school grounds; make verbal and written reports as needed.

EMPLOYMENT STANDARDS

KNOWLEDGE AND ABILITIES

Knowledge of:

Behavior modification strategies and techniques;
Legal mandates, policies, rules, and regulations concerning campus control and appropriate student behavior;
Dangerous items, contraband, and improper substances;
Safe campus supervision, methods, and procedures.

Ability to:

Detect and identify dangerous items, contraband, and improper substances is preferred;
Perform effectively and efficiently in situations requiring tact, diplomacy, and good judgment;
Enforce campus rules and regulations;
Communicate effectively in oral and written form;
Understand and carry out oral and written directions;
Establish and maintain an effective working relationship with those contacted in the course of work;
Deescalate volatile situations between individuals on campus;
Relate effectively with racially and ethnically diverse staff, students, and community.

EDUCATION AND EXPERIENCE

Education:

Individuals possessing the knowledge and abilities listed above are considered to possess the necessary education and experience. High School education desirable.

Experience:

Working with students performing supervision and related services is preferred.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS

Strength:

Moderate work, lifting, carrying, or pulling items weighing up to 50 pounds; sufficient physical ability to restrain students of varying strength as necessary.

Working Conditions:

Regularly work in variable weather conditions; long periods of standing and/or walking; indoor and outdoor school environment; regular significant distractions and interruptions; frequent contact with dissatisfied individuals.

Pre-placement Physical: Class I

02/24