

**RSU No. 5 Board of Directors Meeting
Wednesday, June 12, 2024 – 6:30 p.m.
Freeport High School - Library
Meeting Minutes**

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the August 28, 2024 meeting).

1. CALLED TO ORDER:

Chair Michelle Ritcheson called the meeting to order at 6:30 p.m.

- 2. MEMBERS PRESENT:** Colin Cheney, Malik Farlow, Cheyenne Farrell, Carolyn Jensen, Kara Kaikini, Elisabeth Munsen, Maura Pillsbury, Michelle Ritcheson, Kelly Sink
MEMBERS ABSENT: Danielle George. There is a vacant Durham seat.

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

A. **VOTED:** To approve the Minutes of June 5, 2024. (Munsen – Jensen) (9 – 0)

5. ADJUSTMENTS TO THE AGENDA:

Addition of Item 4.A.

Addition to Item 8.A. and add 8.B.

Correction to Item 13.F. (should be Article 5)

Remove Item 15. H. from the agenda

6. GOOD NEWS AND RECOGNITION:

None

7. PUBLIC COMMENT:

Ray Grogan, FMS Principal

8. REPORTS FROM SUPERINTENDENT:

A. Resignations: Abigail Leavitt, PES Nurse

Ray Grogan, FMS Principal

Beverly Winn, MSS Ed Tech

Nick Mitch - MLS Ed Tech

Cara Olfene - Community Programs Office Coordinator

B. Retirement: Bill Holt, FHS Ed Tech

9. ADMINISTRATOR REPORTS:

None

10. BOARD COMMENTS AND COMMITTEE REPORTS:

None

11. POLICY REVIEW:

None

12. UNFINISHED BUSINESS:

A. VOTED: That the Computation and Declaration of Votes dated June 12, 2024 and attached hereto be approved.

That the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 5.

That a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks of the member municipalities within Regional School Unit No. 5.

(Ritcheson – Sink) (9 – 0)

B. VOTED: That the Warrant for Assessment of Tax and the Assessment Schedule and Notice of Installments for each member municipality prepared by the Treasurer for fiscal year July 1, 2024 to June 30, 2025 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Warrant for Assessment of Tax and its Assessment Schedule and Notice of Installments. (Munsen – Farrell) (9 – 0)

13. NEW BUSINESS:

A. VOTED: To authorize the Superintendent to hire staff between June 13, 2024 and the first Board meeting in September 2024. (Jensen – Farrell) (9 – 0)

B. VOTED: To approve the Freeport High School Testing Coordinator stipend position. (Farlow – Sink) (9 – 0)

C. VOTED: To approve Cheyene Farrell as delegate and Maura Pillsbury as alternate to the Maine School Boards Association Annual Delegate Assembly at the Annual Fall Conference. (Munsen – Kaikini) (9 – 0)

D. VOTED: To authorize the Superintendent to hire a Special Education Teacher at Morse Street School for the 2024-2025 school year (one year position). Funding to come from Article 2 Reserve Account. (Sink – Kaikini) (9 – 0)

E. VOTED: To authorize the Superintendent to hire a Grade 5 Teacher at Mast Landing School for the 2024-2025 school year (one year position). Funding to come from Article 1 Reserve Account. (Munsen – Jensen) (9 – 0)

F. A motion was made by Pillsbury, seconded by Farlow to authorize the Superintendent to hire a .5 Guidance Counselor at Durham Community School for the 2024-2025 school year (one year position). Funding to come from Article 5 Reserve Account.

Amendment to the Main Motion: Kaikini made an amendment, seconded by Farlow, to strike the wording “one year position” The amendment passed 9 – 0

Vote on the Main Motion as Amended - Passed 9 – 0

G. VOTED: To authorize the Superintendent to hire up to seven educational technicians (one year positions). Funding to come from Article 2 Reserve Account. (Sink – Pillsbury) (9 – 0)

14. ORGANIZATIONAL BUSINESS:

- A. **VOTED:** To appoint Michelle Ritcheson as Chair for the RSU No. 5 Board of Directors (to take effect July 1, 2024) (Munsen – Farrell) (9 – 0)
- B. **VOTED:** To appoint Elisabeth Munsen as Vice-Chair for the RSU No. 5 Board of Directors (to take effect July 1, 2024) (Pillsbury – Farrell) (9 – 0)
- C. **VOTED:** To add, delete, or consolidate committees and make annual appointments. (Munsen – Jensen) (9 – 0).
1. Negotiations - Professional - George, Pillsbury, Ritcheson
Support Jensen, Farlow
 2. Policy - George, Kaikini, Cheney
 3. Finance - Jensen, Ritcheson, Munsen
 4. Strategic Communications Committee - Pillsbury, Kaikini, Sink
 5. Facilities and Operations Committee - Farlow, Sink, Ritcheson
 6. Stipend Review Committee - Kaikini, Munsen
 7. Maine Region 10 Technical High School Board - Farrell, Cheney
 8. Dropout Prevention Committee (BOOST) - Farrell
 9. Freeport Cable TV Board - Jensen
 10. Wellness Committee - Sink
 11. Diversity, Equity, Inclusion - Farlow, Farrell
 12. Curriculum and Program Development - George, Jensen, Pillsbury
 13. School Attorney - Drummond Woodsum
 14. School Physician - Dr. Stephanie Phelps

15. PERSONNEL:

- A - G: **VOTED:** To employ the following individuals for the 2024-2025 school year. (Jensen – Munsen) (9 – 0)
- A. Kayla McGinley - 4th Grade Teacher at Mast Landing School.
 - B. Katie McFarland - Music Teacher at Mast Landing School.
 - C. Paige Fournier - Assistant Principal at Freeport Middle School.
 - D. Dana Reynolds - Music Teacher at Freeport Middle and High Schools.
 - E. Rachel Lira - Social Worker at Freeport High School.
 - F. Ridgely Eckhardt - 4th Grade Teacher at Mast Landing School.
 - G. Gabrielle Henke - Special Education Teacher at Mast Landing School.

16. PUBLIC COMMENT:

None

17. EXECUTIVE SESSION:

VOTED: To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(A) for the purpose of discussing the Superintendent's evaluation. (Munsen – Jensen) (9 – 0)

Time In: 8:14 p.m.

Time Out: 9:14 p.m.

18. ACTION AS A RESULT OF EXECUTIVE SESSION:

VOTED: To execute a contract for the Superintendent of Schools as discussed in Executive Session. (Munsen – Jensen) (9 – 0)

19. ADJOURNMENT:

VOTED: To adjourn at 9:18 p.m. (Sink – Cheney) (9 – 0)


Jean M. Skorapa, Superintendent of Schools