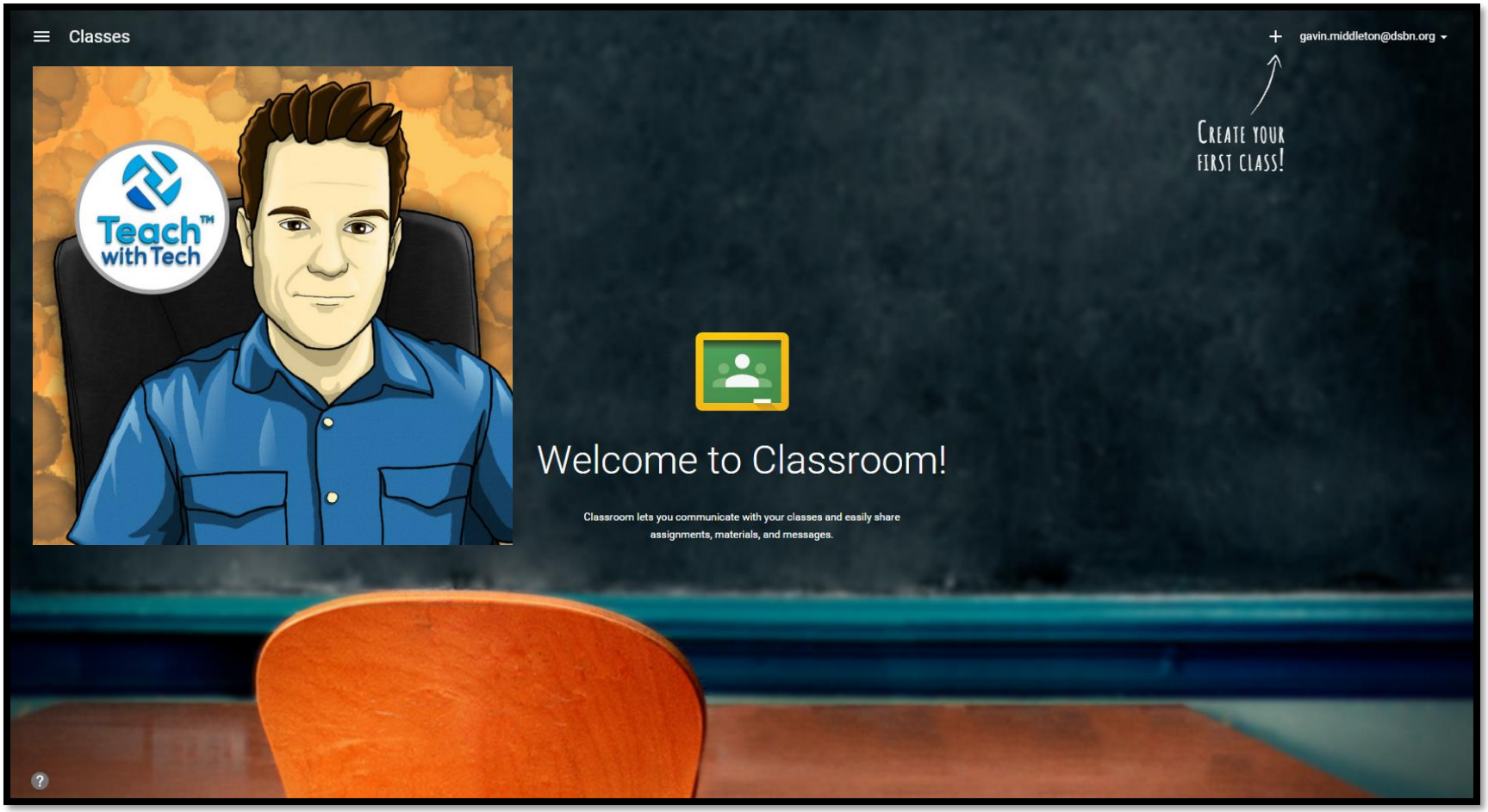
Google

Classroom

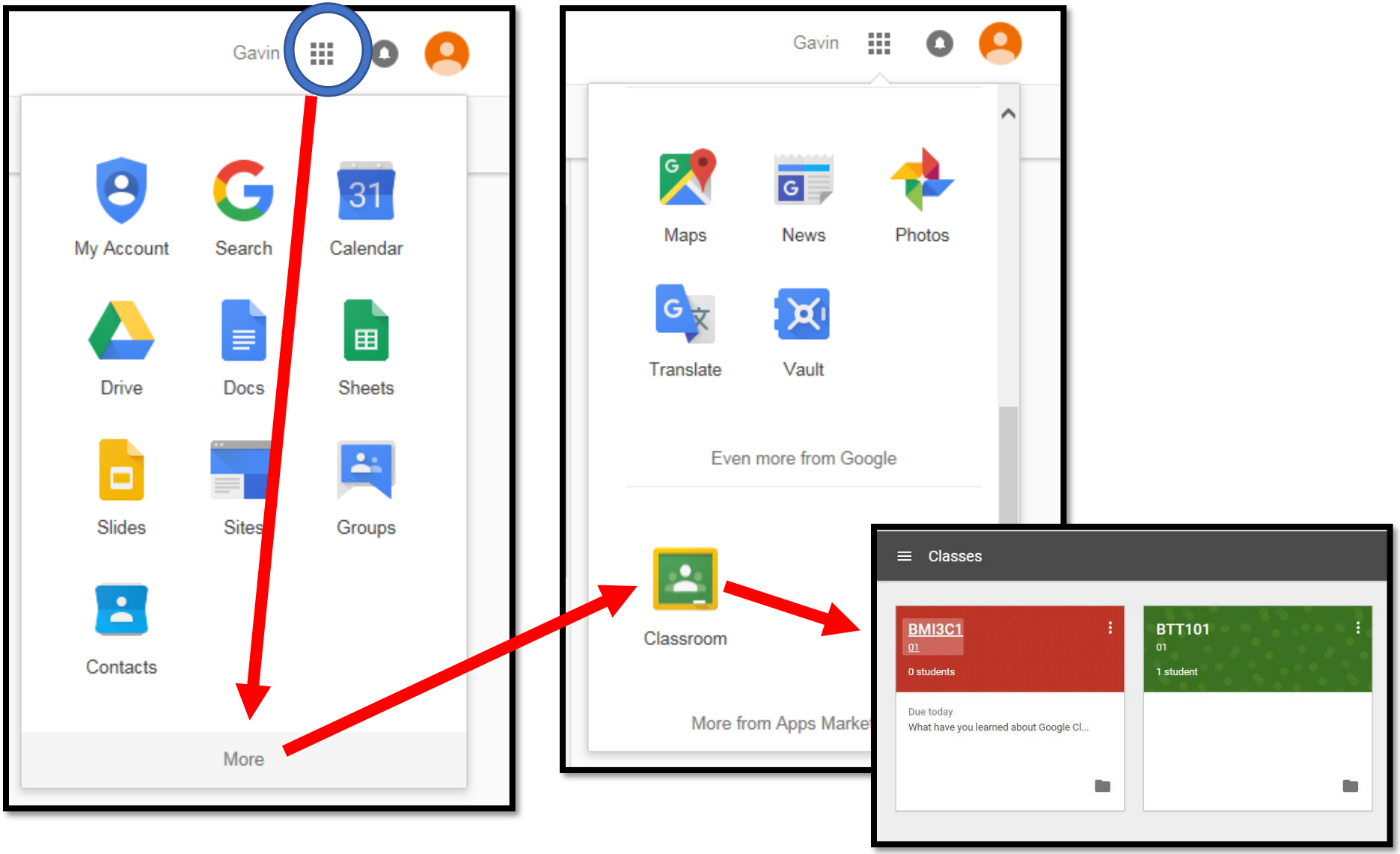
STUDENT GUIDE

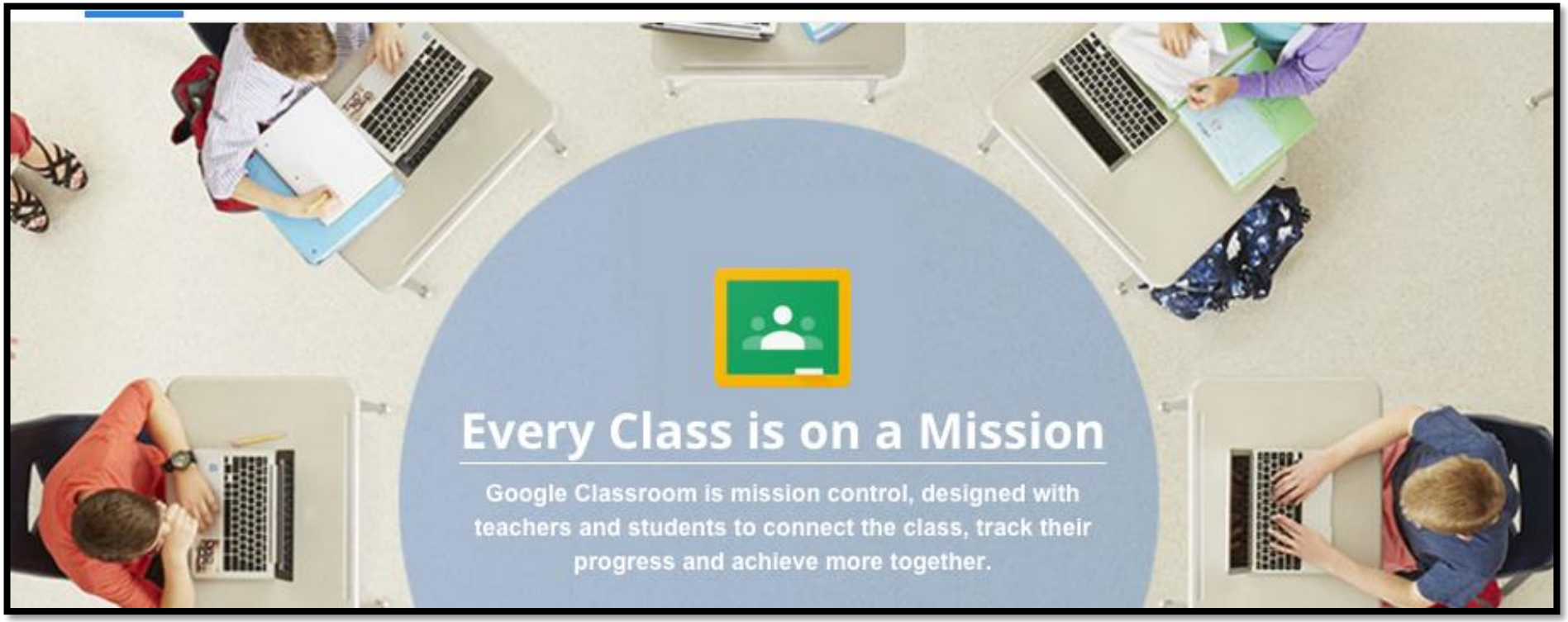
GOOGLE CLASSROOM

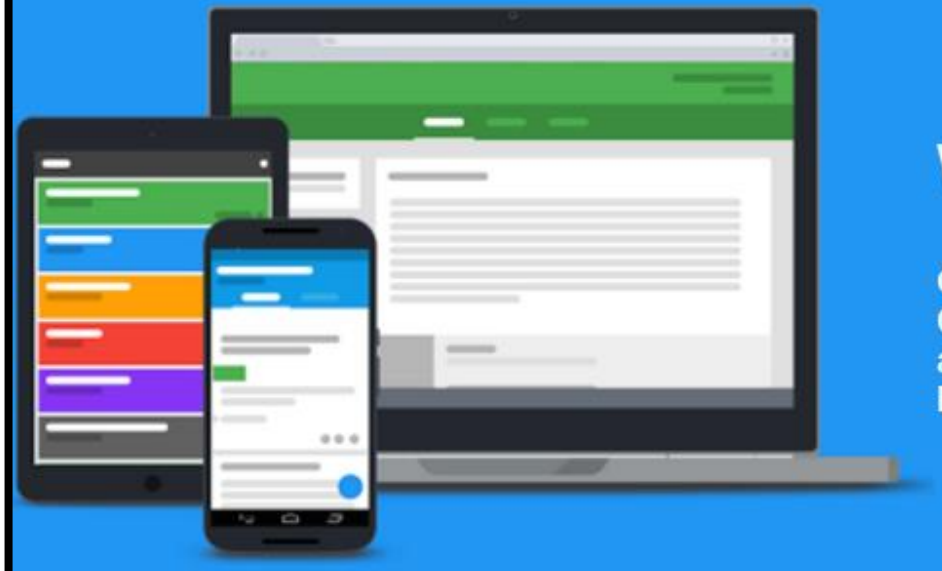


Go to www.classroom.google.com

ACCESSING CLASSROOM THROUGH DRIVE



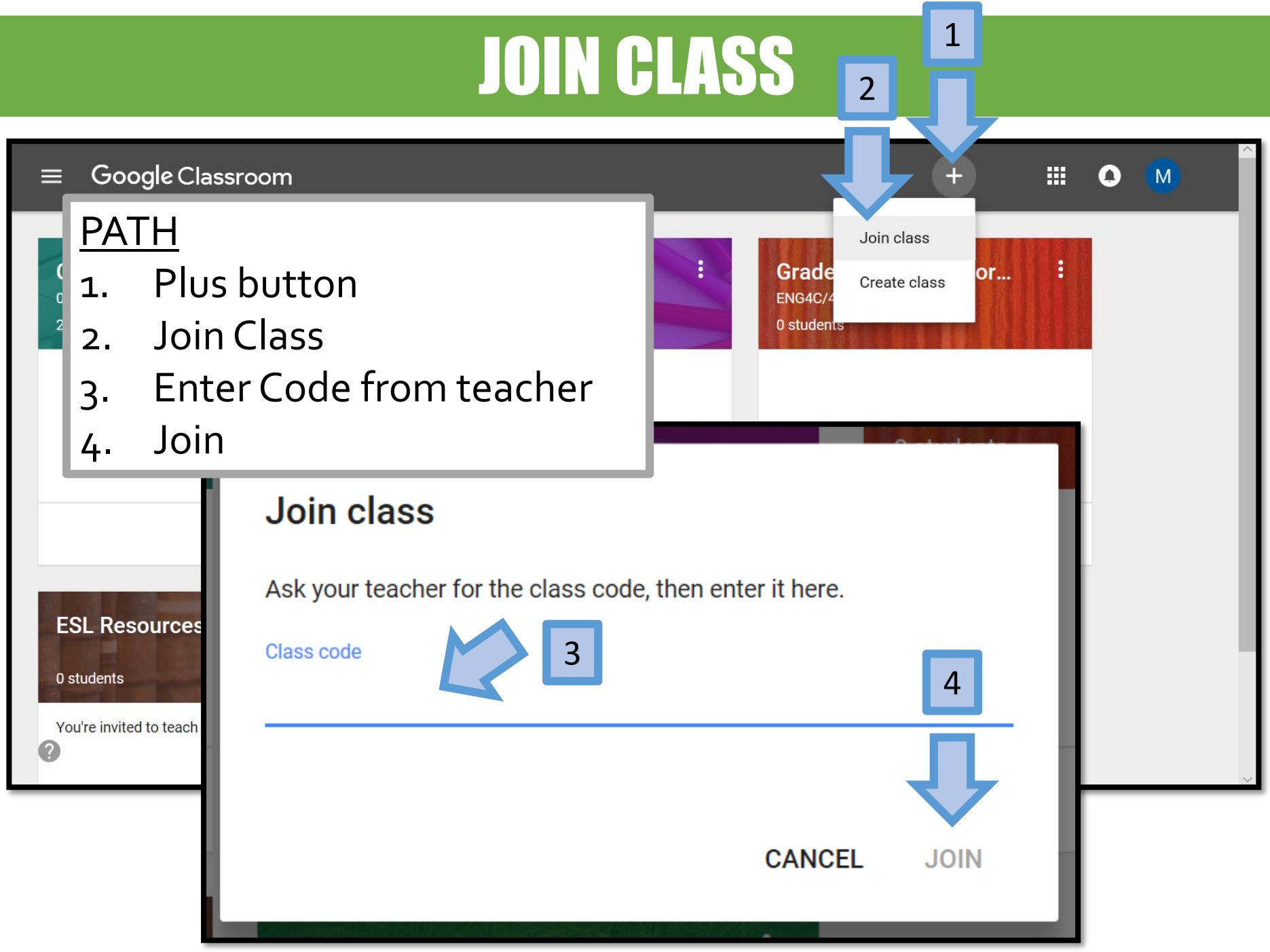




What is Classroom?

Google Classroom is your mission control for class. Create classes, distribute assignments, send feedback, and see everything in one place. Instant. Paperless. Easy.

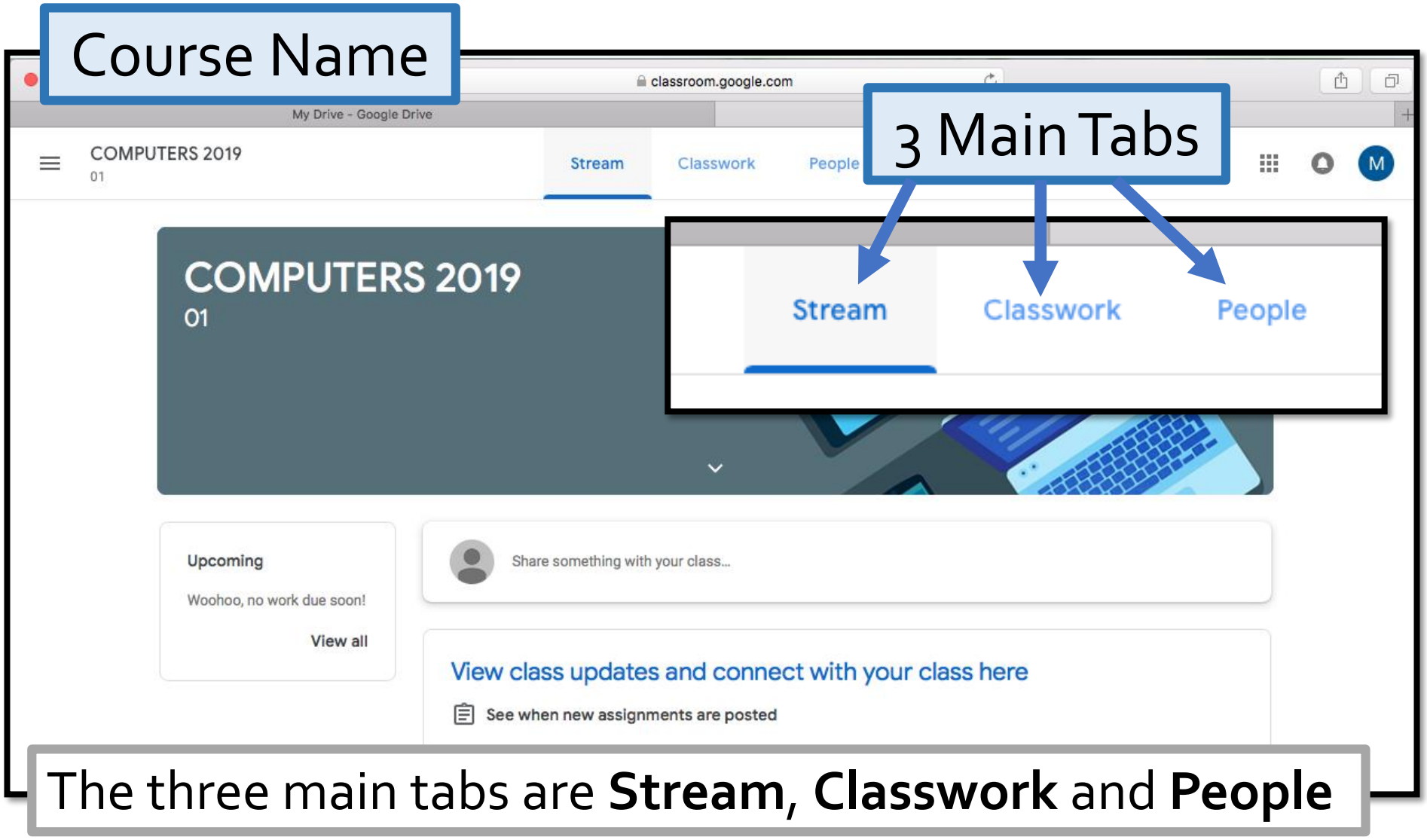
JOIN CLASS



PATH

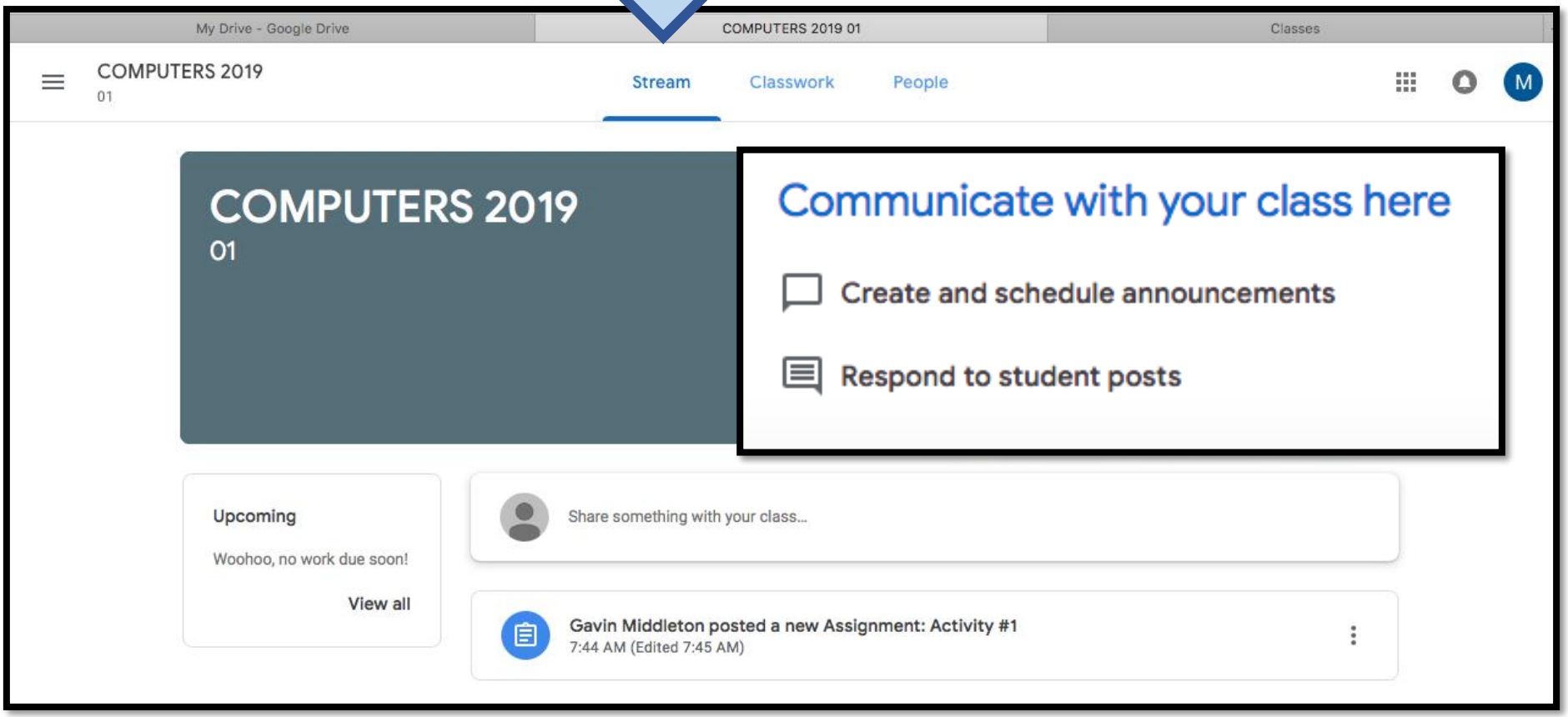
1. Plus button
2. Join Class
3. Enter Code from teacher
4. Join

GOOGLE CLASSROOM DASHBOARD



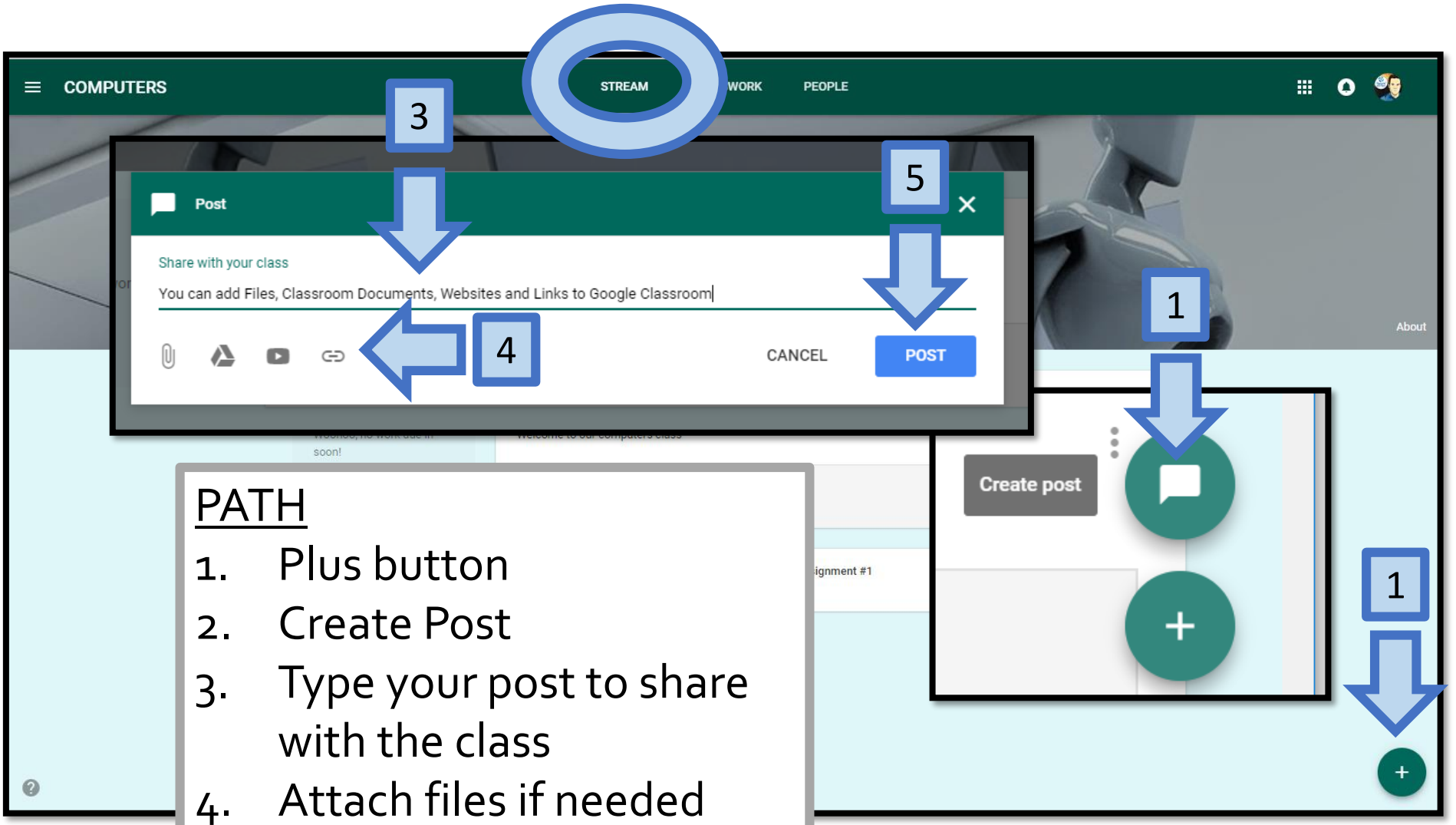
The three main tabs are **Stream**, **Classwork** and **People**

STREAM



See announcements from your teacher, student posts and assignment updates in the **Stream**

CREATE POST IN STREAM

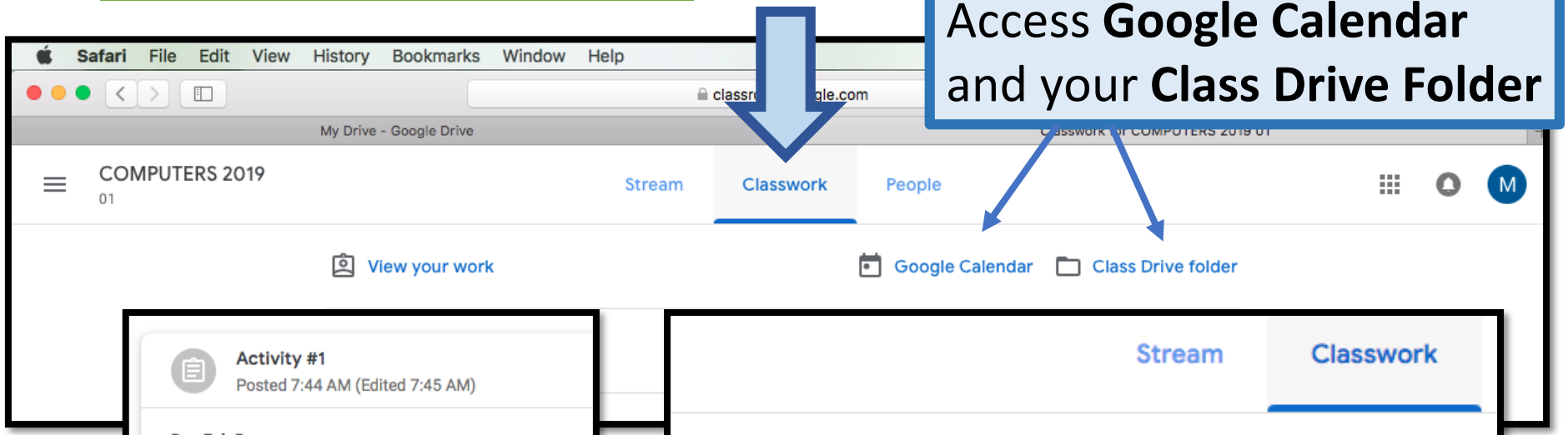


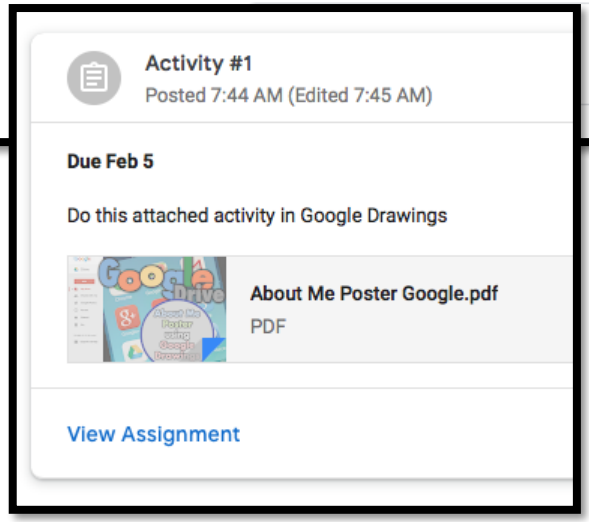
PATH

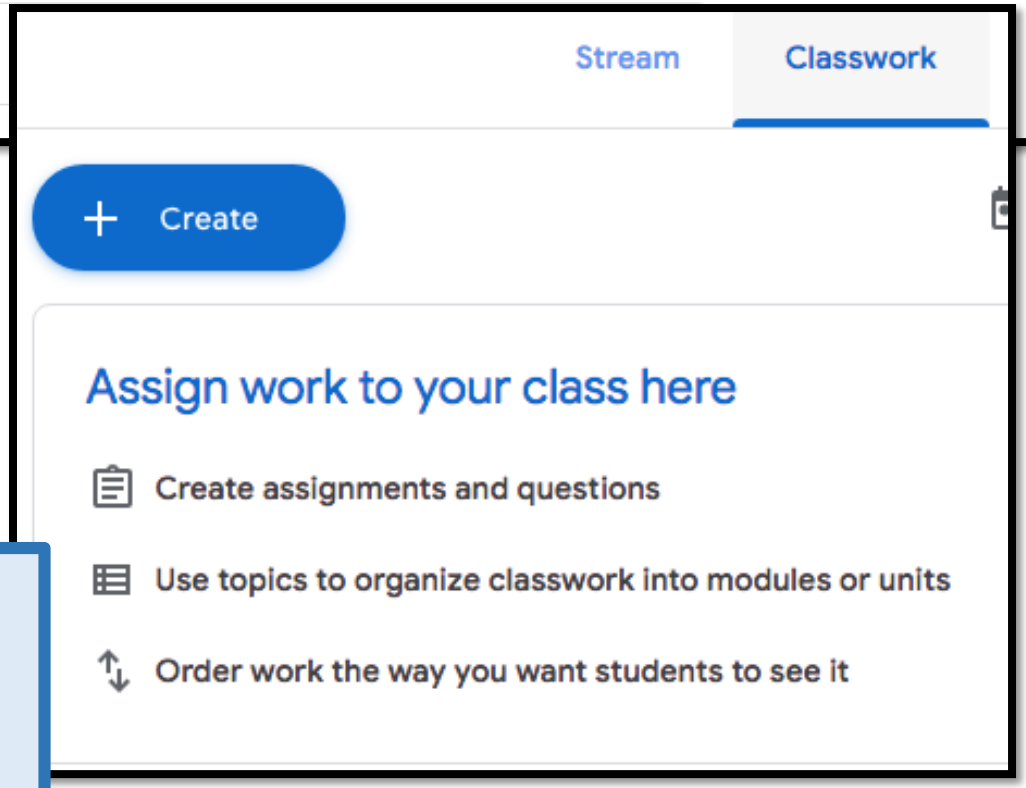
1. Plus button
2. Create Post
3. Type your post to share with the class
4. Attach files if needed
5. Post

CLASSWORK

Access **Google Calendar** and your **Class Drive Folder**

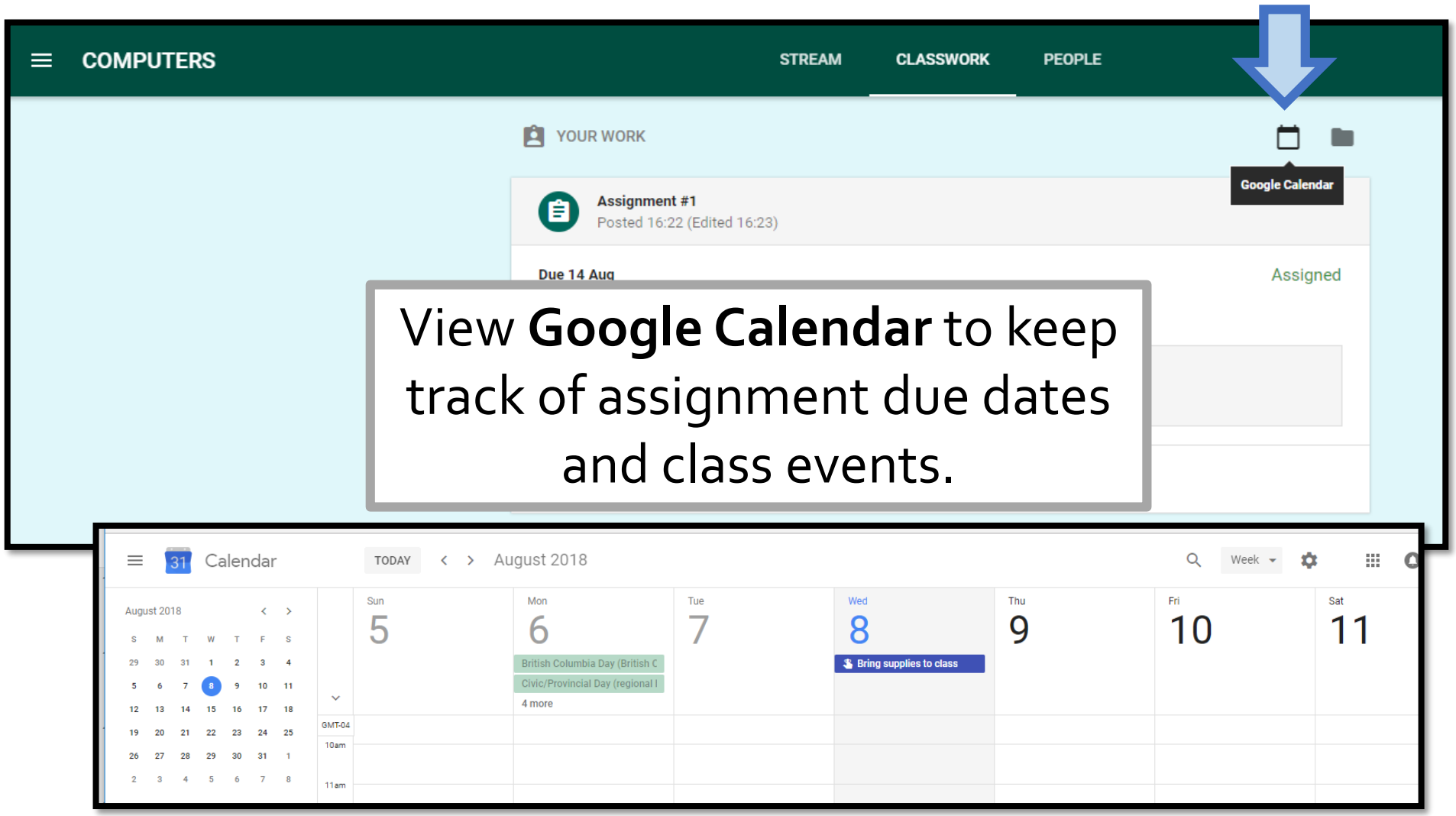






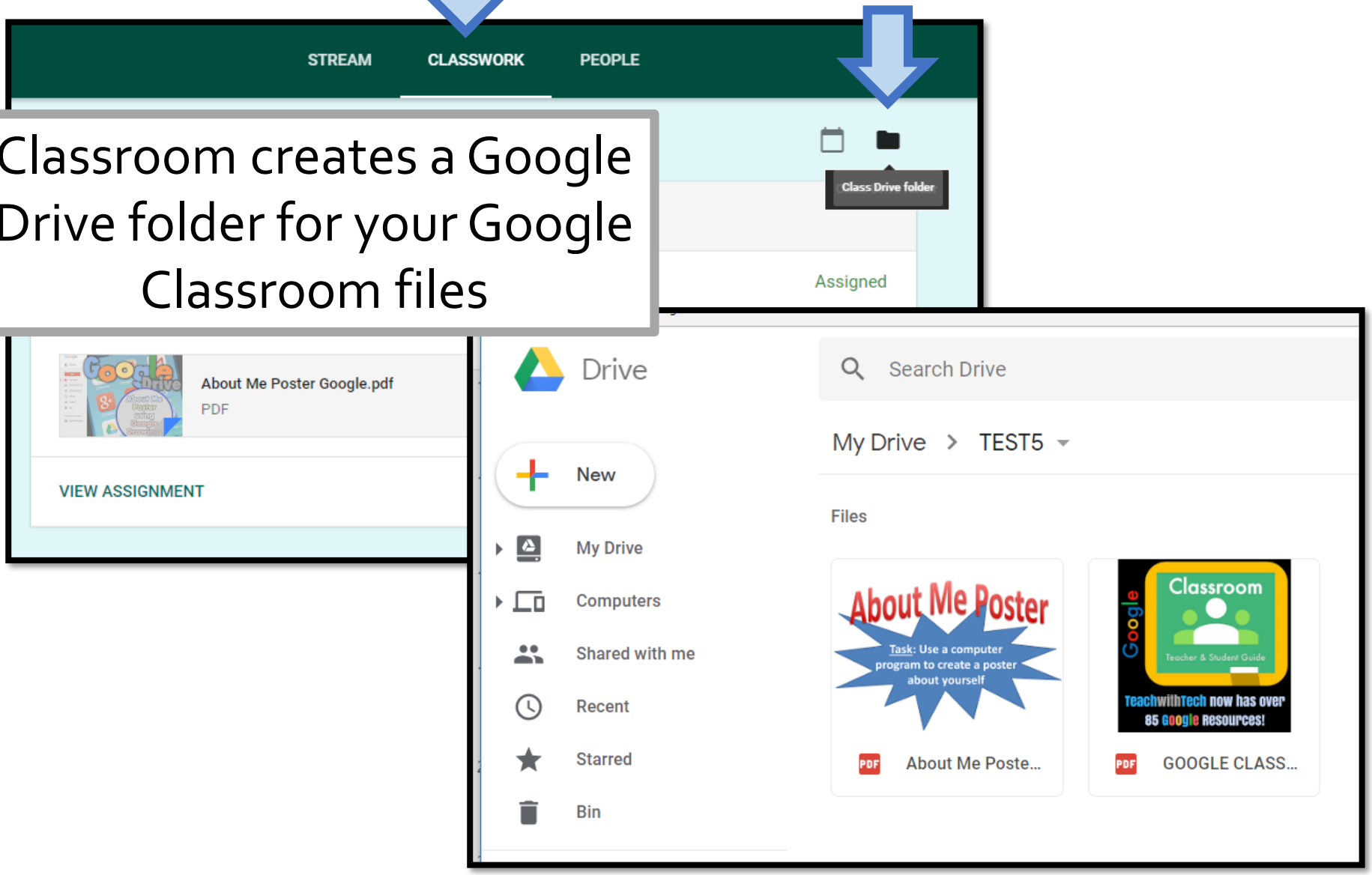
- View and submit assignments
- Respond to questions

GOOGLE CALENDAR

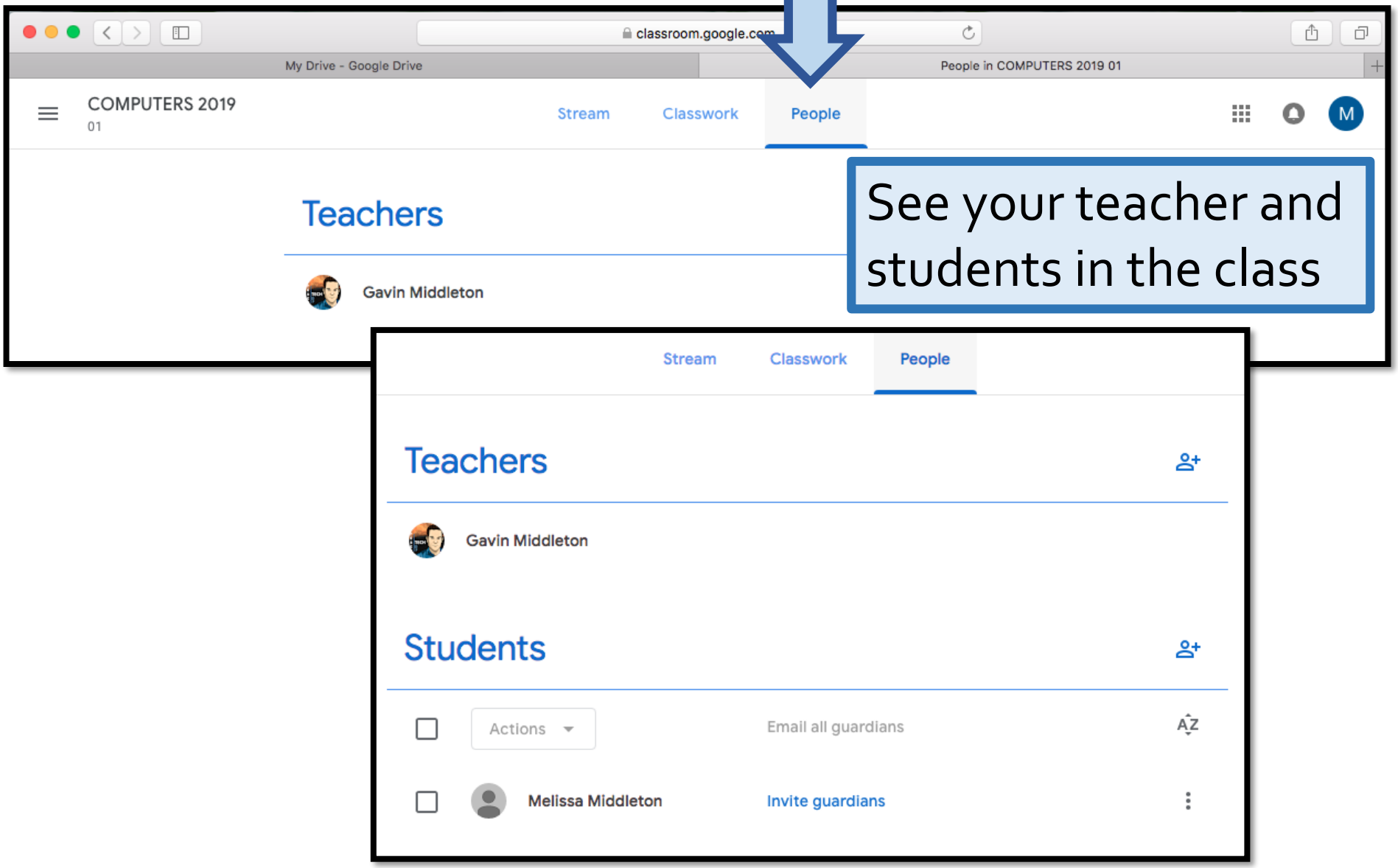


CLASS DRIVE FOLDER

Classroom creates a Google Drive folder for your Google Classroom files



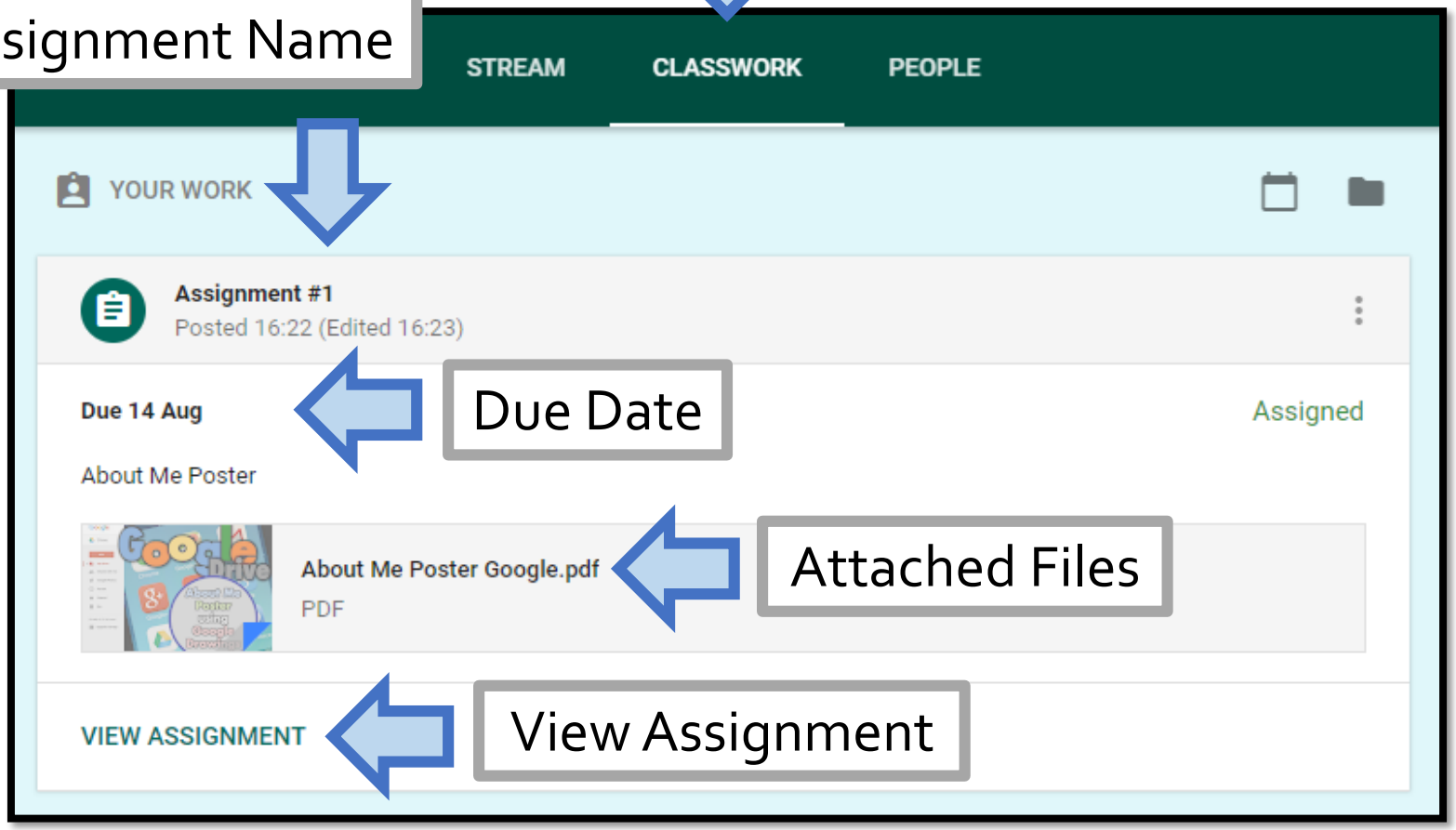
PEOPLE


classroom.google.com
My Drive - Google Drive
People in COMPUTERS 2019 01
COMPUTERS 2019
01
Stream
Classwork
People
M
Teachers
Gavin Middleton
See your teacher and students in the class
Stream
Classwork
People
Teachers
Gavin Middleton
Students
Actions
Email all guardians
Melissa Middleton
Invite guardians

ASSIGNMENTS

Found under Classwork Tab

Assignment Name

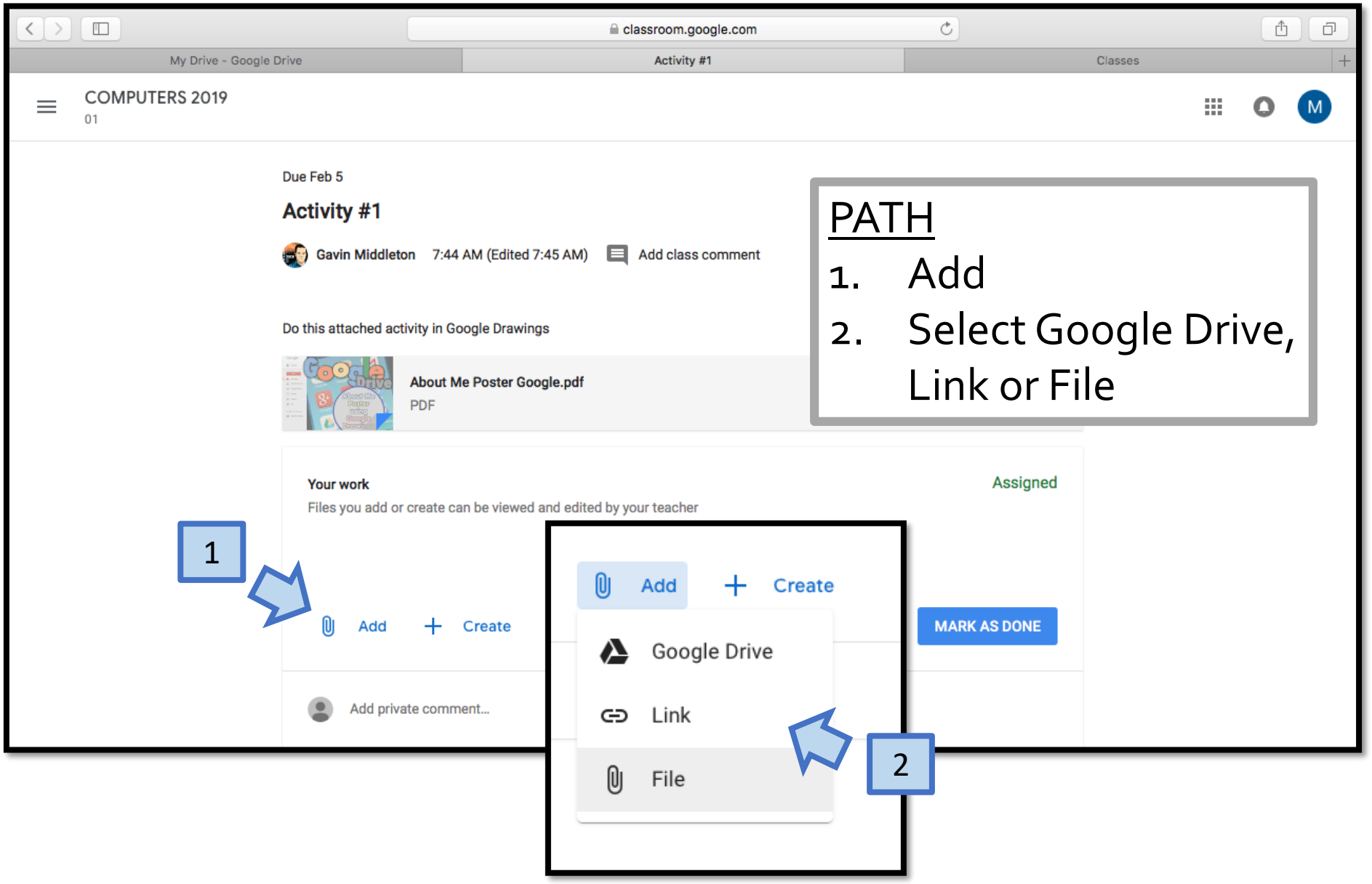


Due Date

Attached Files

View Assignment

SUBMITTING AN ASSIGNMENT



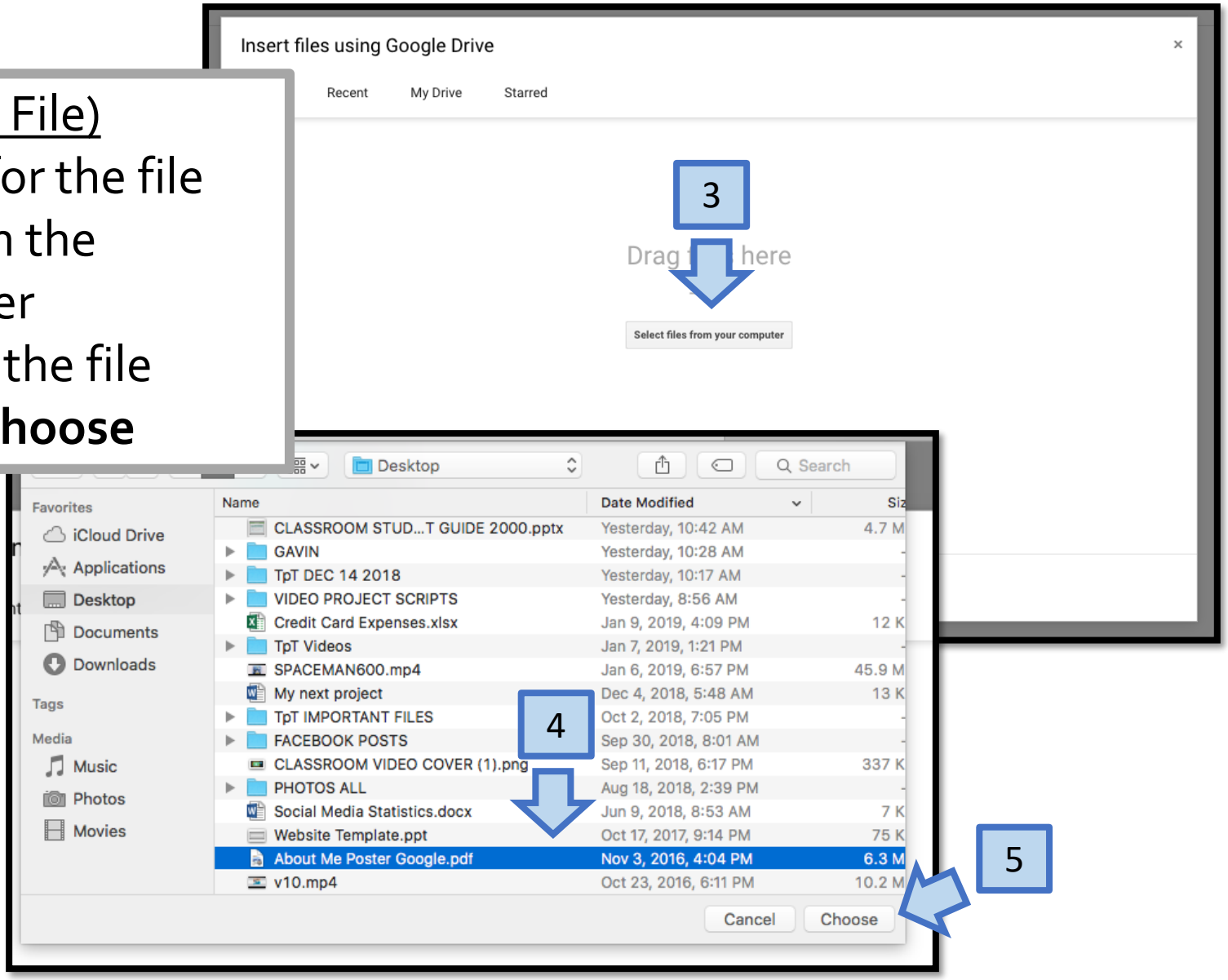
PATH

1. Add
2. Select Google Drive, Link or File

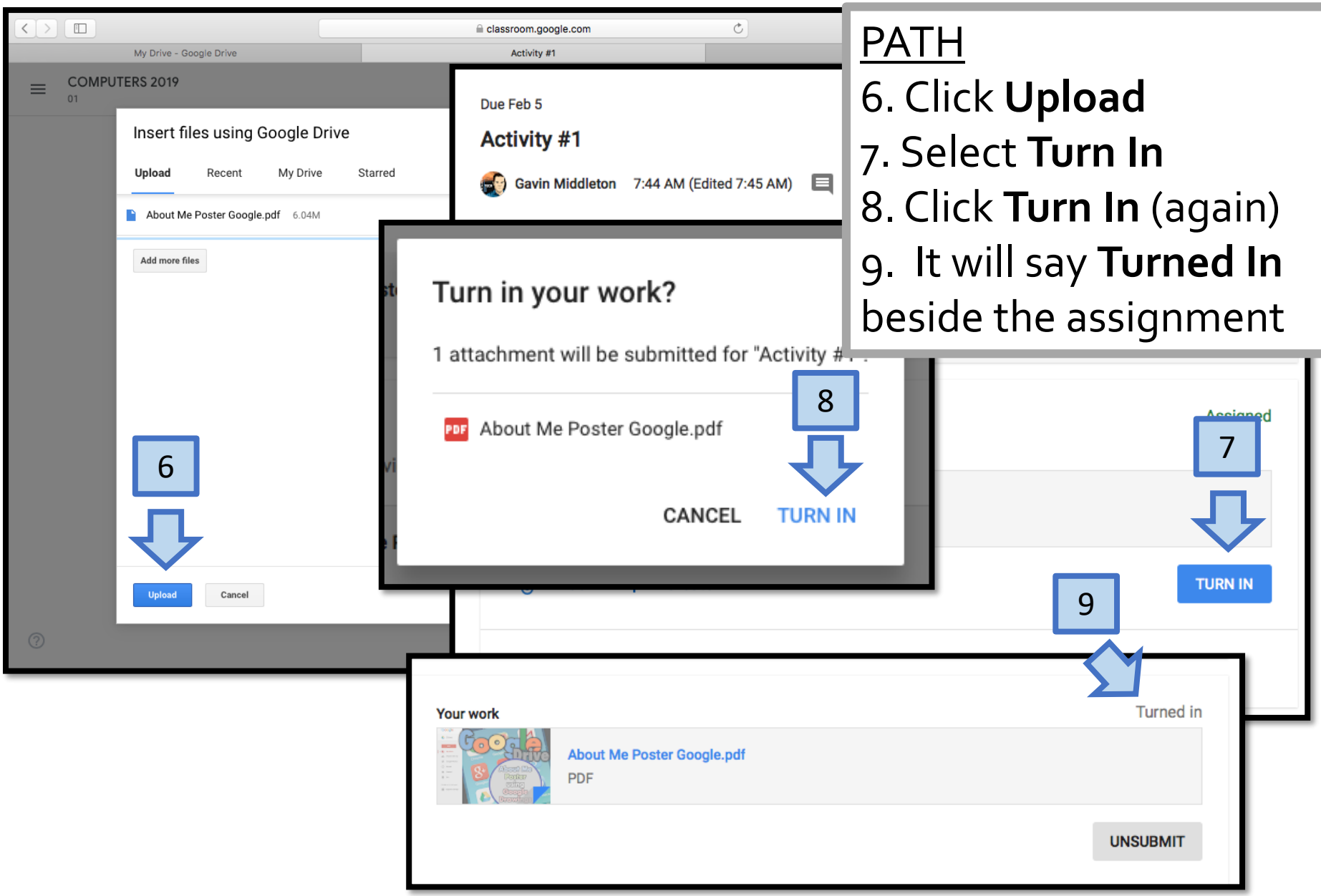
ATTACHING A FILE

<u>PATH (For a File)</u>

1. Search for the file saved on the computer
2. Click on the file
3. Select **Choose**



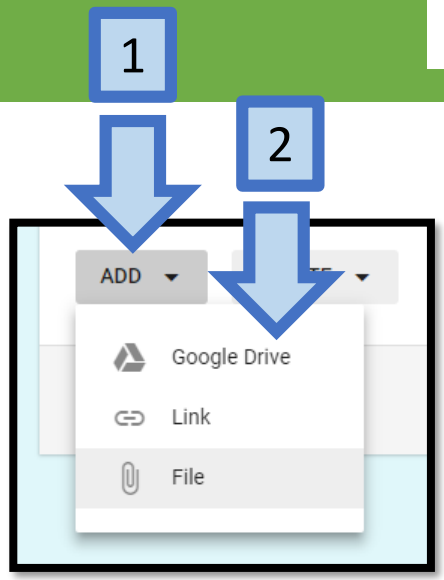
SUBMITTING AN ASSIGNMENT



PATH

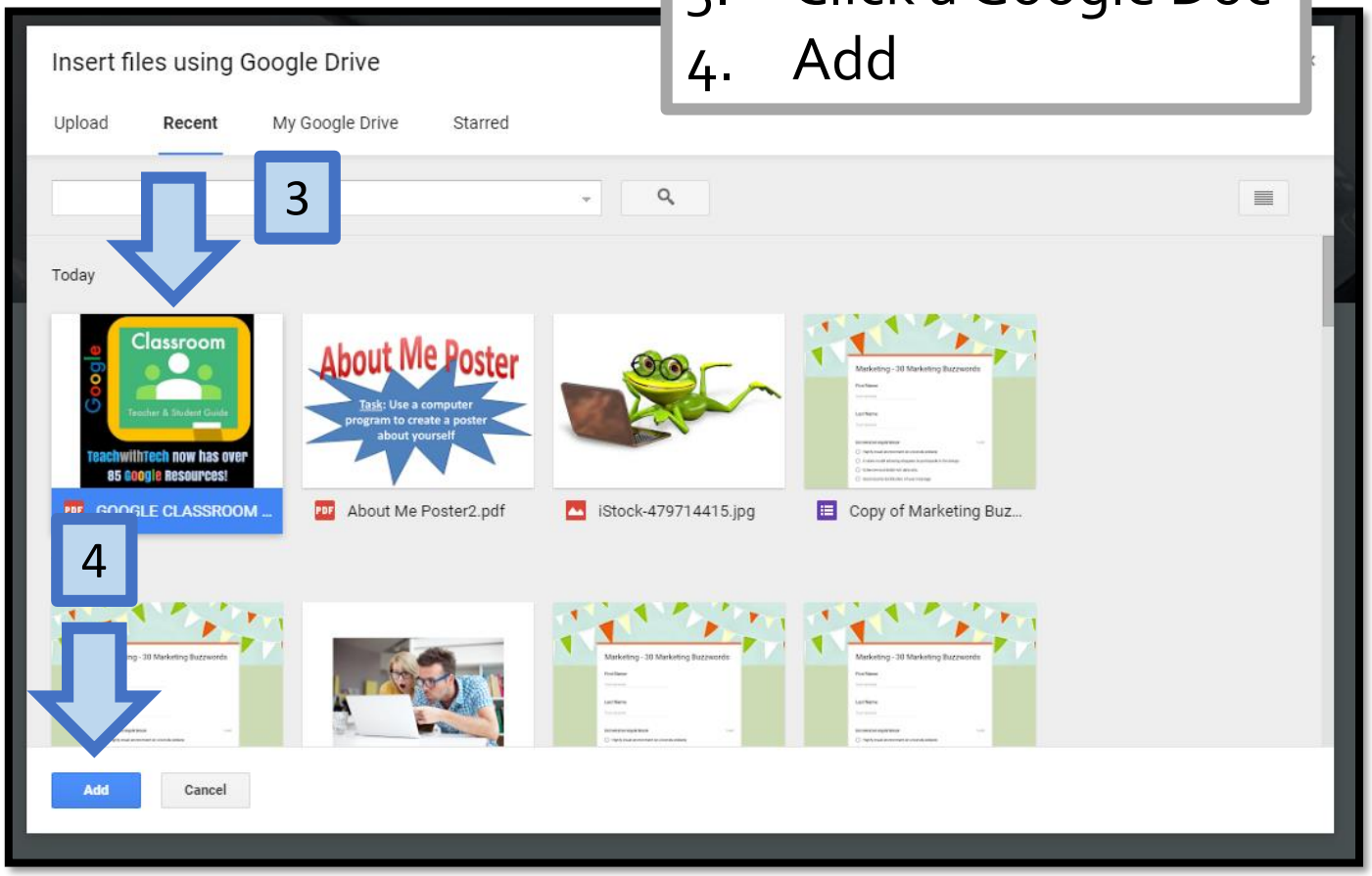
6. Click **Upload**
7. Select **Turn In**
8. Click **Turn In** (again)
9. It will say **Turned In** beside the assignment

INSERT FILES FROM DRIVE

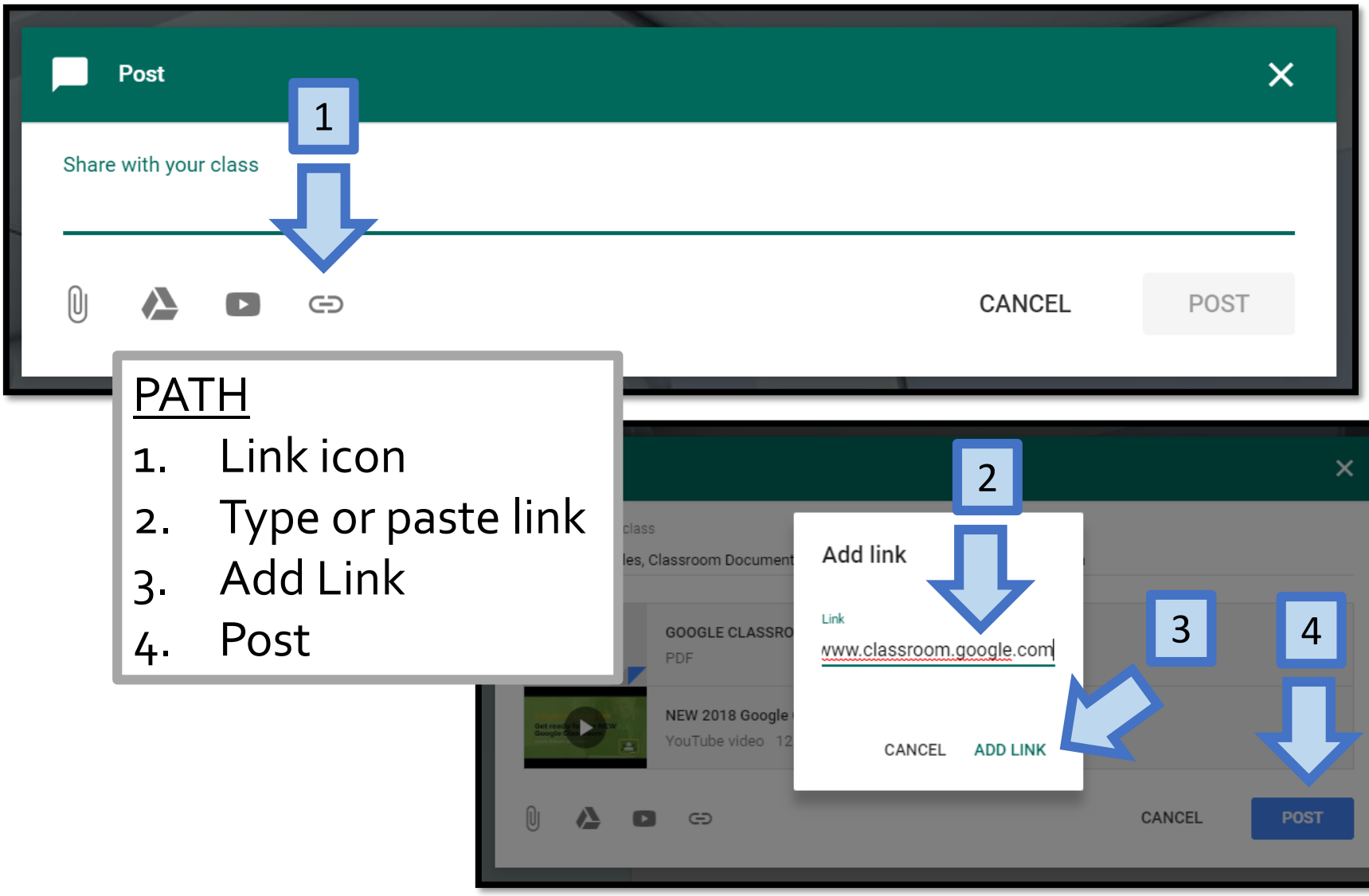


PATH

1. ADD
2. Google Drive
3. Click a Google Doc
4. Add



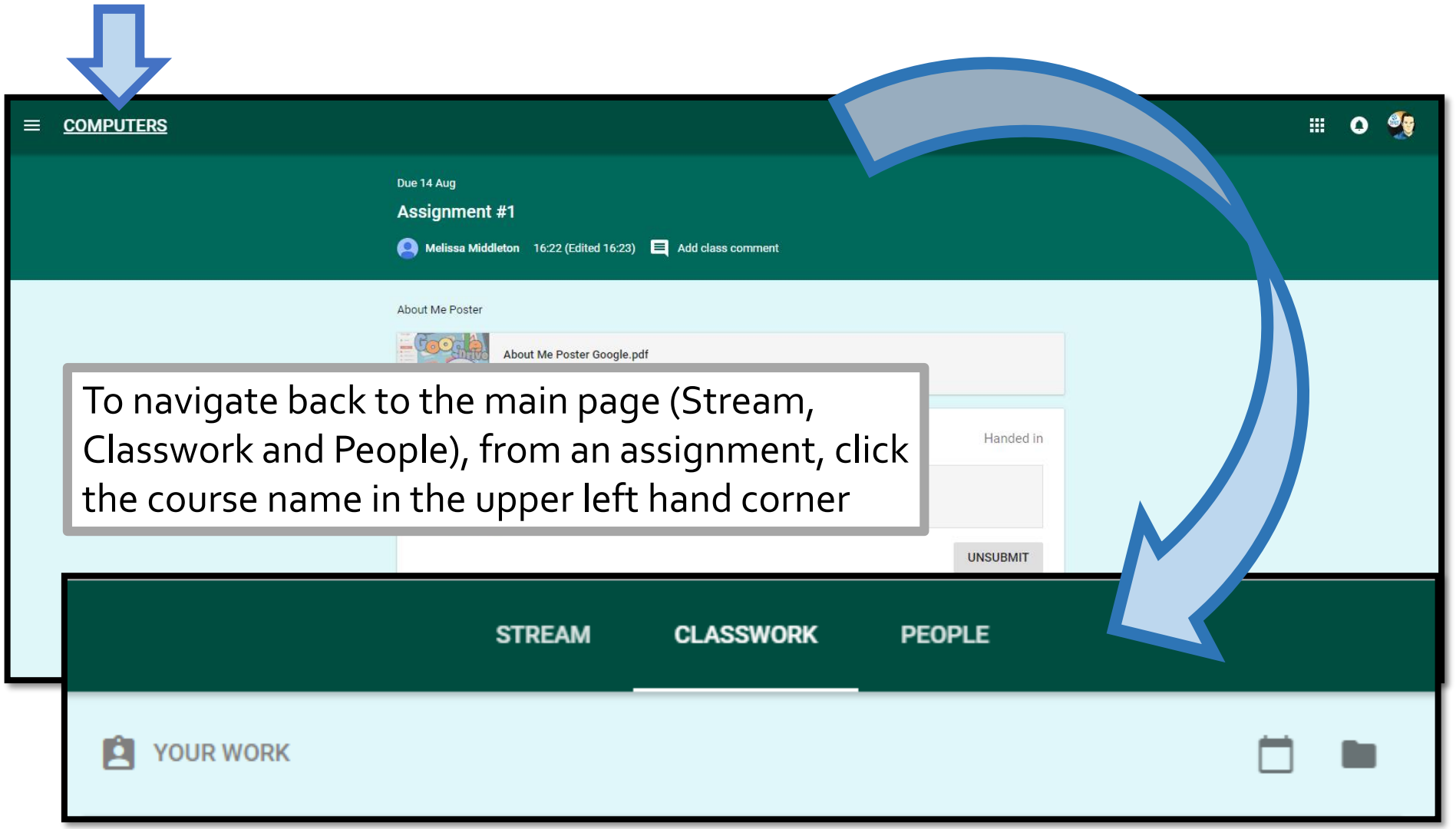
ADD LINKS



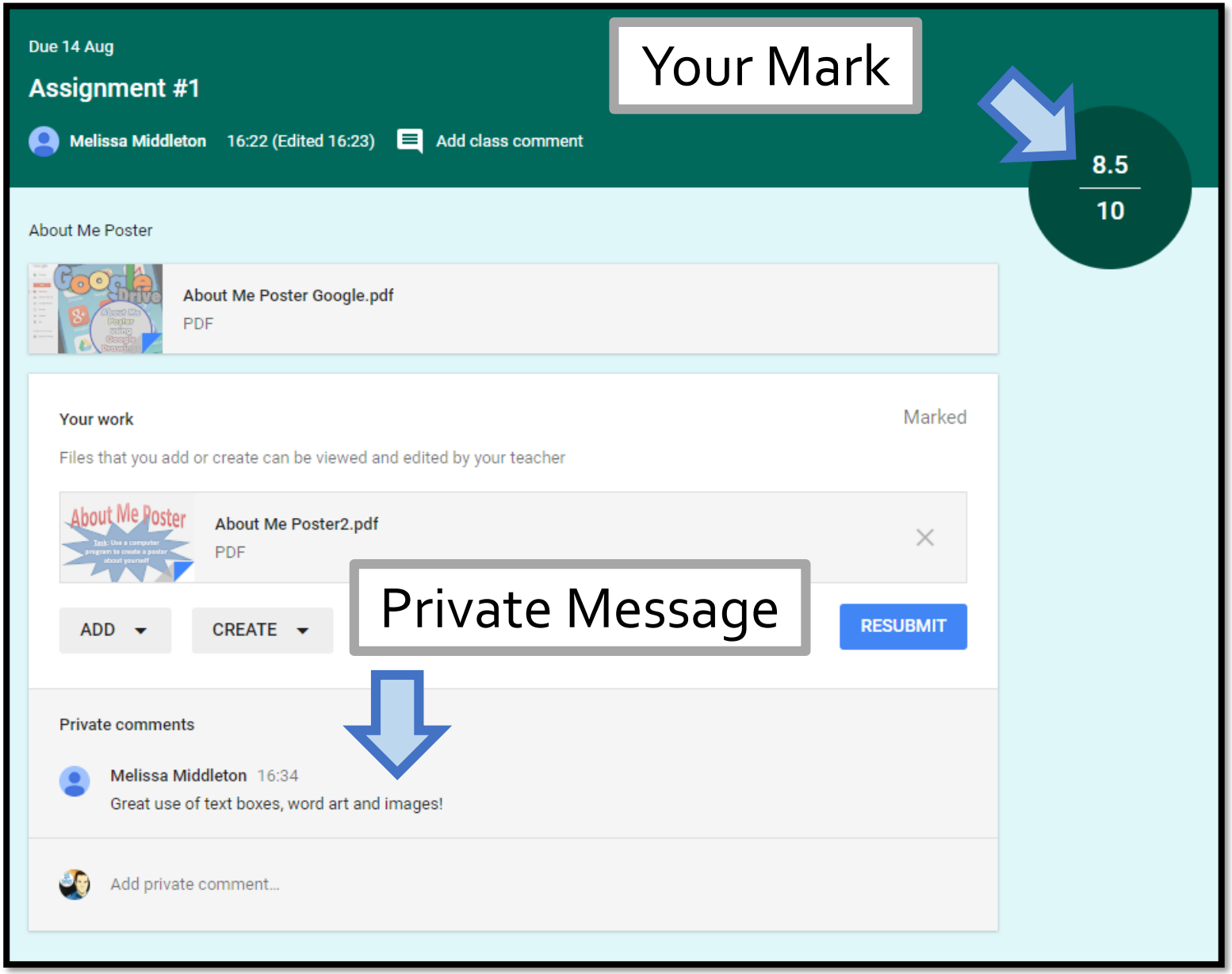
PATH

1. Link icon
2. Type or paste link
3. Add Link
4. Post

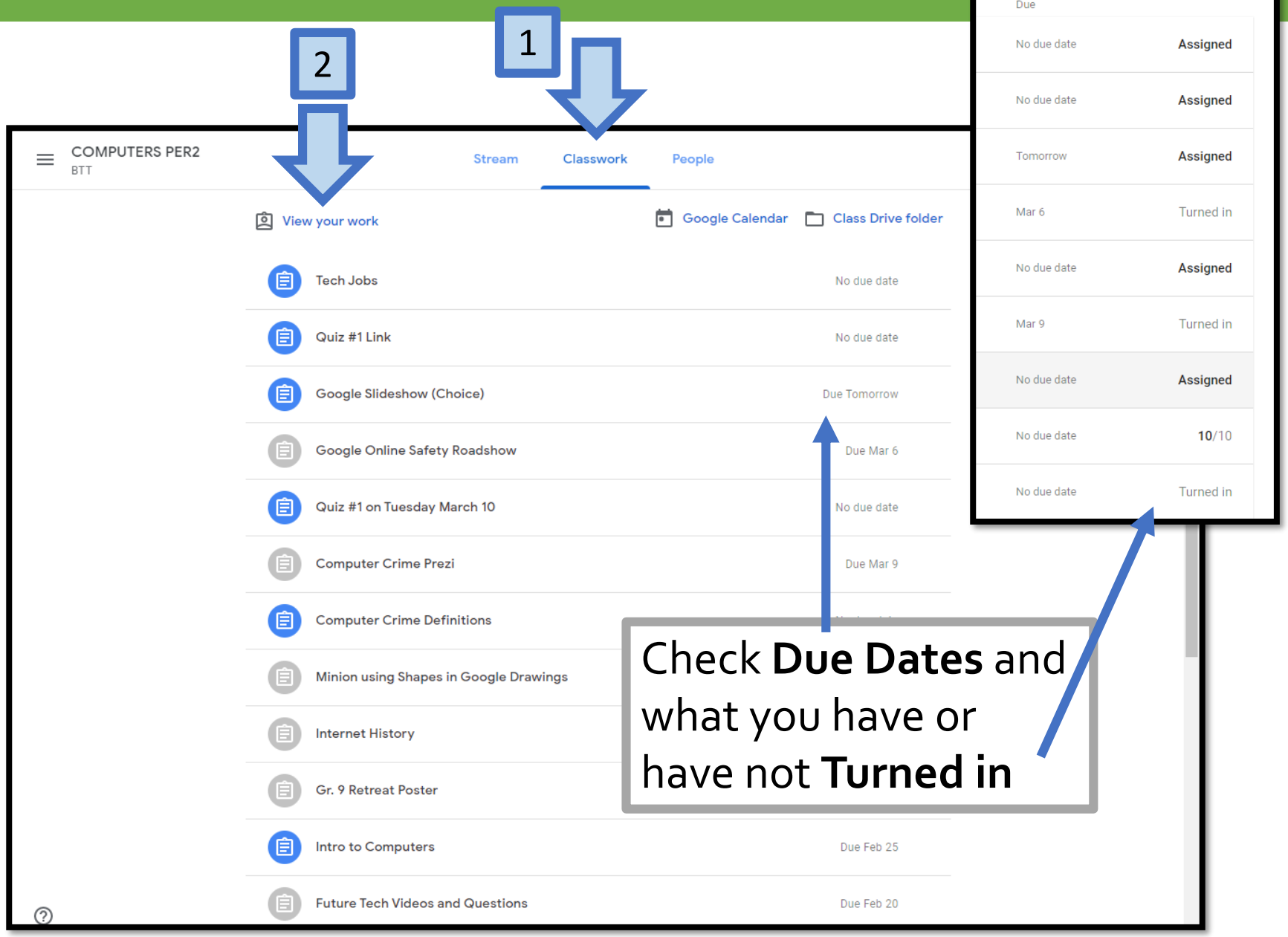
NAVIGATE BACK TO MAIN PAGE



MARKED ASSIGNMENT

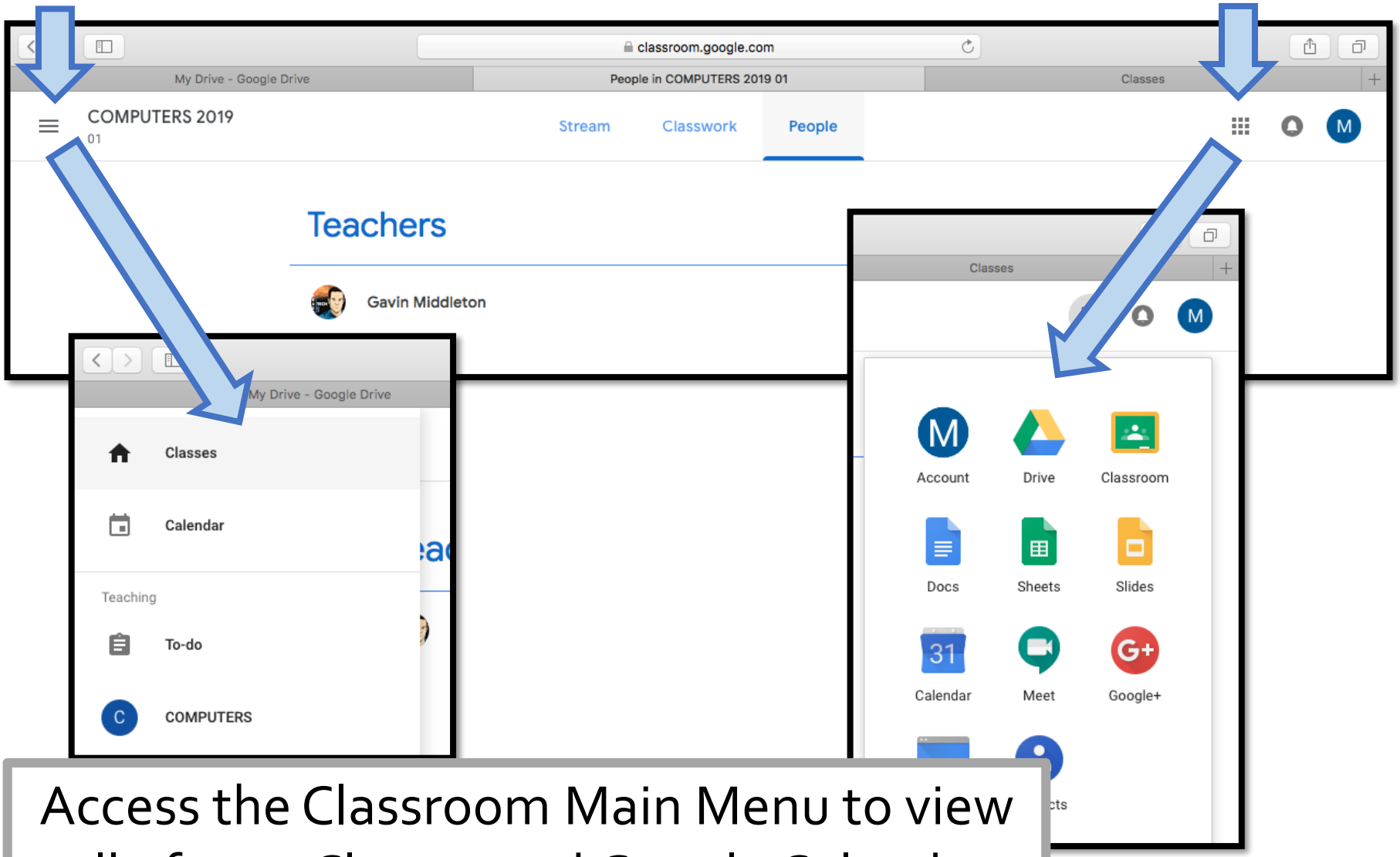


VIEW YOUR WORK



MAIN MENU

GOOGLE APPS



Access the Classroom Main Menu to view all of your Classes and Google Calendar