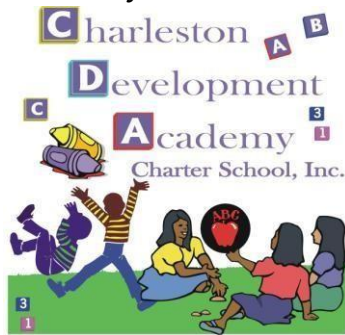


CHARLESTON DEVELOPMENT ACADEMY PUBLIC CHARTER SCHOOL

Governance Board Meeting Minutes

May 24, 2022



~ MISSION STATEMENT ~

The mission of Charleston Development Academy Public Charter School is to provide a safe and nurturing environment that will encourage excellence and character-building initiatives in order to ultimately promote the personal and social development of motivated, responsible, and caring students.

The Official Zoom Meeting of the Charleston Development Academy Governance Board was called to order at 5:07 p.m. by Board Chair, Mr. Michael Miller, subsequent by the roll call of board members and reading of the CDA Mission.

Attending: Mr. Michael Miller, Mrs. Minnie Parker, Mr. Joseph Watson, Mr. Reginald Graham, Mrs. Inell Greene, Ms. Pleshette Grant, Rev Dr. William Swinton Jr., Mrs. Clarice Lemon, Dr. Shawn Johnson, Mrs. Crystal Rouse

Guest: Mr. Robert Berman

Excused: Ms. A. Goodwin, Dr. Conway Saylor

The Pledge of Allegiance was recited by Mr. Michael Miller

The CDA Mission Statement was recited by Mrs. Minnie Parker

Opening reflections by Dr. William Swinton, Jr. – “We Will Survive”

The Adoption of the Agenda: It was motioned by Mrs. Minnie Parker and 2nd by Mrs. Clarice Lemon. The motion was carried and approved.

Approval of Minutes:

- It was motioned by Mrs. Minnie Parker and 2nd by Mrs. Clarice Lemon to accept the meeting minutes with no corrections:

Mr. Joseph Watson stated the following:

- Normal procedures for the Finance Committee Chairperson should speak before the report
- Spoke to five attorneys and they are willing to come to the meeting after reading and review of our By-Laws.
- Freedom of speech in this country

- We need to look at our funds to see if we can start our own bus service
- Spoke with Geona Shaw-Johnson, Director of Housing & Community Development, she shared two avenues that we can use for funding
- We need to look for other auditors, we don't want the same auditor every year looking at the same thing

Mrs. Minnie Parker:

- We have had the voting process and persons have been in place
- Mrs. Greene is the Finance Chair but she was at the last meeting
- Mr. Watson needs to explain what is his issue with the By-Laws
- Layers can't come into our meeting to tell us what our By-Laws states
- We all need to be on one accord

Ms. Pleshette Grant:

- Why does this issue keep coming up
- It's hard move forward when this keeps coming up
- We are here for the care and well-being of the school
- It seems that one person is not happy with the line-up of committees

Typically, the Finance Committee Chair would speak prior to Mr. Berman's Report, but Mr. Watson very rarely speaks about finance, rather speaks about other things trying to reference the school.

Mr. Miller stated that he will welcome comments only on finance at this time.

Mr. Miller stated that Mr. Watson made a statement to look at another auditor. This was a recommendation and no companies presented a proposal. Mr. Miller asked Mr. Watson to get three (3) estimates for the next meeting.

Mr. Berman stated that the process is for us to put out an RFP for bids. An RFP has not been put out in a while.

Nominations and Elections Committee

Mr. Graham reported for Ms. Goodwin. Ms. Goodwin had to attend another meeting but would like to meet with the Committee once more before bringing a report.

Policy and Procedures Committee

Mrs. Crystal Rouse stated that no meeting was held as of yet. She has pulled policy and procedure manuals from other schools and non-profits around the area. Anyone that wants to join the committee, please see Mrs. Rouse or Mr. Graham.

Building Committee

Mr. Miller asked who do we connect with at Allen University? Mr. Graham stated the he has the contact person's name and number. Mr. Miller stated that the Bishop's tenure ends July 2023. Dr. Johnson stated that is very important to engage Allen University and Bishop Green's office ASAP. A letter needs to be drafted and sent as soon as possible. We need a face-to-face meeting with the committee.

Mrs. Parker asked will the letter stand with the new Bishop?

The next step is for the Building Committee to meet and talk out a plan. We need to determine the goals for the current building and goals for the building next door.

In-Person Meeting

- Considerations and thoughts
- Mrs. Minnie Parker stated that we need to wear a mask

Director's Report – Dr. Shawn Johnson

Staffing

* 95% Staff Completing

>Art

>Music

>Second Language

Engineering the Future Together!
We Only Hire the Best.
*SIGN-ON BONUS!
COMPETITIVE SALARY
2022-2023 Openings in Charleston
APPLY NOW! →
SCAN ME
The mission of Charleston Development Academy Public Charter School is to provide a safe and nurturing environment that will encourage excellence and character-building initiatives in order to ultimately promote the personal and social development of motivated, responsible, and caring students.
<http://www.cdapschools.com/domain/6483>



School Climate

- Teacher Appreciation Activities
- Birthday Celebrations
- Cinco de Mayo Activities
- Nurses Appreciation Week
- Pre-Testing Celebrations



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COVID-19

Status: **OPEN** 100%

Positive Cases Among Students	Positive Cases Among Staff	Quarantined	Number of Tests
0	0	0	7

Preventative Strategies

- * Continued Mask Wearing
- * **Dis-continue the use of the Sneez Guards**
- * Care Packet
- * Distribution of COVID-19 Tests



Community Partnership

- * **Tour of Burke High School**
- * **Ebenezer AME Church Donation**
- * **Dollar General**
- * **YoArt**
- * **Chase Bank**

Student Achievement

- Completed SCReady, SCPass, and EOC

Awaiting SCReady and SCPass results

EOC

>Biology I 100%

>Algebra I 90%

>English I 90%

>Fundamental of Computing 85%



Graduation 2022

- 8th-Grade Graduation was a success
Special thanks to Mr. Chairman, Ms. Greene, Ms. Seabrook, and Mr. Graham
- K4 and K5 Arthur Christopher Gym Wednesday @ 9:30 am and 10:30 am respectively
- 5th-grade Arthur Christopher Gym June 1st @ 10 am



Summer School

June 13 - July 14, Mon-Thurs



Mrs. Parker stated that she is elated that our students have done well in testing.

Mr. Watson ask if we looked at Boring and other companies in the area for students to have jobs in Charleston.

Mr. Miller asked about teacher retention and inflation – should we look at our compensation study for our school? Dr. Johnson stated that he would speak with Mr. Miller off-line.

Mr. Miller invited the board to attend his free event June 11, 2022 (5:00 – 8:00)

Mrs. Clarice Lemon stated as we look for a new location, we need to look for the school to come back together in one building.

Mr. Graham stated that the building is open for parent tours at any time.

It was motioned by Mrs. Minnie Parker and 2nd by Ms. Clarice Lemon to adjourn the meeting.

There being no further business the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Ms. Anjanetta Goodwin, Secretary

Mr. Reginald C. Graham, Recording Secretary

Mr. Michael K. Miller, Board Chair