

CHARLESTON DEVELOPMENT ACADEMY PUBLIC CHARTER SCHOOL

Governance Board Meeting Minutes

June 22, 2021



~ MISSION STATEMENT ~

The mission of Charleston Development Academy Public Charter School is to provide a safe and nurturing environment that will encourage excellence and character-building initiatives in order to ultimately promote the personal and social development of motivated, responsible, and caring students.

The Official Zoom Meeting of the Charleston Development Academy Governance Board was called to order at 5:09 p.m. by Board Chair, Mr. Michael K. Miller, subsequent by the roll call of board members and reading of the CDA Mission.

Attending: Mr. Michael Miller, Dr. Conway Saylor, Dr. Shawn Johnson, Mrs. Minnie Parker, Mr. Reginald Graham, Mr. Joseph Watson, Ms. Anjanetta Goodwin, Mrs. Inell Greene, Rev. Randolph Miller, Mrs. Ezetta McCray,

Guest: Mr. Robert Berman

Excused: Rev. Dr. William Swinton

The Pledge of Allegiance was recited by Mr. Michael K. Miller.

The CDA Mission Statement was recited by Mr. Michael Miller.

The Adoption of the Agenda was delayed because there was not a quorum at the beginning of the meeting. It was then motioned by Dr. Conway Saylor and 2nd by Mr. Joseph Watson to adopt the agenda

Opening reflections by Dr. Conway Saylor - "Young lives marching through CDA"

The minutes from April 2021 - Motion to approve and adopt the minutes by Mr. Joseph Watson and 2nd by Mrs. Minnie Parker. The motion was carried and passed.

Finance Committee

Mr. Berman reviewed the following financial sheets:

- Balance Sheet
- Profit & Loss YTD Comparison
- Budget –vs- YTD Budget
- Profit & Loss Budget –vs- Actual
- Profit & Loss w/o Reid House Capital & Operating expenses

- Cash Flow Projection
- Profit & Loss by Class (Reid House)

Mr. Michael Miller asked what is our drop dead number of enrollment.

Mr. Berman stated that there were a few checks outstanding (not deposited or cashed) from employees and City of Charleston Housing Authority. Dr. Saylor suggested that all checks be direct deposit, i.e. Christmas Bonus, etc. Conversation with City of Charleston Housing Authority relative to depositing checks.

Mr. Watson stated that he has contacted CCSD in reference to Charleston Development Academy. Mr. Watson stated that he feels that Charleston County School District is unfair and doesn't support CDA as a Charter School. Mr. Watson stated that a conversation should be held with CCSD and it should be the entire board and not just a members of the board.

Dr. Saylor questioned Mr. Watson if he is addressing Charleston County School District on behalf of Charleston Development Academy. Mr. Miller stated that your calls can be volatile and damaging to CDA. It is unprofessional and uncharacteristic for any member of this board to call anyone with CCSD because you are representing yourself as a voting member and a member of CDA board member.

Election of new members:

- 3 members-at-large
 - Parker
 - Frasier
 - Saylor (rolling off to be re-elected)
- Parents
- Teachers
- Ms. Pleshette Grant named was presented
- Nomination committee will meet with Ms. Grant

Building Committee:

- The Lease extension agreement has been signed with Allen University for the Reid House
- Still seeking other options
 - Simmons Pinckney
 - Burke
 - Mitchell
 - Charleston Progressive
 - James Island Middle
- CDA is on the un-fund referendum
- It was stated that it may not be a bad idea to go back to CCSD to see where CDA is currently on the list
- If CCSD builds a building for CDA, that property does not become property of CDA. The property will still belong to CCSD

Director's Report:

- Testing went well
- Graduations were held as normal as possible
 - K4 (CDA Main Campus)
 - K5 (CDA Main Campus)
 - 5th Grade (which was added this year)
 - 8th Grade (Hampton Park)

- Still waiting to hear back from Costal Community Foundation on the results of the Facebook Grant. Grant funding will be used for PA System at the main campus and upgrade to the Network Infrastructure.
- PPP loan has been forgiven
- Received \$5,000.00 grant from Pinnacle Bank for Summer Enrichment Program
- Summer School Enrichment Program starts June 28, 2021 for four weeks/four days a week
 - SCSU
 - Lil' Pete's - Scooter
 - Scrapbooking
 - Dance
 - Bee Farm
 - South Carolina Department of Natural Resources - Touch Tank
 - Palmetto Roses
 - City of Charleston Fire Department
 - Juice tasting
 - The Citadel

CDA Restore Plan

Our Commitments

Our Goals

Summer Retreat:

- Motion by Dr. Saylor followed by 2nd by Mrs. Minnie Parker to plan a board retreat the first week of August 2021. The motion was carried and passed. Dr. Saylor will get with Mr. Graham to determine the objective dates.

There being no further business the meeting was adjourned at 7:01 p.m.

Respectfully submitted,

Ms. Anjanetta Goodwin, Secretary

Mr. Reginald C. Graham, Recording Secretary

Mr. Michael K. Miller, Board Chair