

CHARLESTON DEVELOPMENT ACADEMY PUBLIC CHARTER SCHOOL

Governance Board Meeting Minutes

December 13, 2022



~ MISSION STATEMENT ~

The mission of Charleston Development Academy Public Charter School is to provide a safe and nurturing environment that will encourage excellence and character-building initiatives in order to ultimately promote the personal and social development of motivated, responsible, and caring students.

Meeting Minutes | Board of Directors Meeting

Tuesday, December 13, 2022 | 5:00 p.m.
165 St. Philip Street, Charleston, SC 29403

Call to Order:

Chairman Michael Miller called the CDA Governance Board of Directors meeting to order at 5:05 p.m., subsequent The Pledge of Allegiance, reading of the CDA Mission and roll call of board members.

Board Members Present for all or a Portion of the Meeting: Mr. Michael Miller, Ms. Anjanetta Goodwin, Mrs. Inell Greene, Rev. Dr. William Swinton, Jr., Mrs. Minnie Parker, Mr. Joseph Watson, Mr. Kurt Walker, Mrs. Clarice Lemon, Dr. Conway Saylor, Dr. Shawn Johnson, Ms. Pleshette Grant, Mrs. Inell Greene, Mrs. Crystal Rouse.

Guest Present: Mr. Robert Berman

Opening reflections: Rev. Dr. William Swinton, Jr., - "Faith Comes By Hearing"

The Adoption of the Agenda:

- Mrs. Minnie Parker made a motion, which was seconded by Mrs. Inell Greene, and passed unanimously, to adopt the agenda.

Approval of Meeting Minutes:

- Mrs. Minnie Parker made a motion, which was seconded by Mrs. Clarice Lemon, and passed unanimously, to approve the meetings as printed.

Director's Report:

- All is going well, Staff Luncheon will be held Friday, December 16, 2022
- Student's last day before Winter Break will be Friday, December 16, 2022
- Achievement Banner has been displayed on both building
- Achievement Bonus checks has been paid to all employees that were employed last year during testing and remained employed during this school year

- RFP from CCSD to purchase Hersey Elementary School. Bids are to be at current market value
- Mrs. Lemon asked if the building for the entire school building – Yes
- Mr. Watson stated that other Charter Schools can go for the property. We must look at where most of our children are coming from. We must talk during the week and not just at meetings.
- Dr. Saylor, this information just came out today. So, this is the first conversation. Who do we talk to and see where we are? Do we want to take this opportunity? Location is important.
- Dr. Johnson, if this is something that we want, the building committee needs to tour the building this Friday, December 12, 2022 @ 2:00 p.m.
- Mr. Kurt Walker, where are we in position of funding from CCSD?
- The RFP deadline is February 2023. It was motioned by Dr. Conway Saylor and 2nd by Mrs. Clarice Lemon to appoint a committee and send a representative to look at the building.
- We need to find out if there is a limit that we can bring from CDA to tour the building? We should start with four members and add more if possible. The four members are as follows: Dr. Shawn Johnson, Mrs. Clarice Lemon, Mr. Michael Miller, and Dr. Conway Saylor. The alternate will be Rev. Dr. William Swinton.

Finance Report:

Mrs. Inell Greene stated that there was no meeting because Carole Yvette was unaware of the change in the Board Meeting date.

Mr. Watson stated that we need conversation between himself and Mrs. Greene. Things that I have done should be expressed what goes on during the month.

Mr. Michael Miller will set up a meeting between Mr. Watson and Mrs. Greene to transfer information.

Mrs. Inell Greene stated that she received information from Dr. Saylor that she was no longer a member of the board and Mrs. Martin has replaced her as a staff member.

Mr. Watson inquired about board training for each member. Each member needs to attend board training yearly.

Mr. Berman reviewed the following financial sheets:

- Balance Sheet
- Profit & Loss YTD Comparison
- Budget –vs- YTD Budget
- Profit & Loss Budget –vs- Actual
- Profit & Loss w/o Reid House Capital & Operating expenses
- Cash Flow Projection
- Profit & Loss by Class (Reid House)

Mr. Berman stated that he needs a liaison from the board.

Election of Officers

- The following offices are open for elections
 - Chairman
 - Secretary

Dr. Saylor nominated Mr. Michael Miller for Chairman. It was properly 2nd by Mr. Kurt Walker. The nomination was closed on the said name of Michael Miller. Mr. Michael Miller was unanimously elected as Chairman.

Anjanetta Goodwin was nominated by Dr. Conway Saylor and properly 2nd by Mrs. Minnie Parker. The nomination was closed on the said name of Anjanetta Goodwin. Ms. Anjanetta Goodwin was unanimously elected at Secretary.

Adjournment:

There being no further business, and upon a motion by Mr. Michael Miller, which was seconded by Mrs. Minnie Parker, and approved unanimously, the Board meeting adjourned at 6:01p.m.

Respectfully submitted,

Mr. Reginald C. Graham, Recording Secretary

Mr. Michael Miller, Board Chair