

# SOA LATE WORK POLICY

In order for daily or homework assignments to be considered for full credit, they must be turned in on the due date.

Students may turn in work after the due date with a penalty of 10 percentage points per school day - not A days/B days.

After four days late, the MAXIMUM grade a student can earn is a 60%.

All daily or homework assignments that are more than 5 days late, will be accepted up to one week before the quarter's end per CCSD calendar.

Late Work Deadlines	
1st Quarter	10.18.23
2nd Quarter	1.16.24
3rd Quarter	3.21.24
4th Quarter	6.3.24

**EXAMPLE:** Assignment due on Monday  
Tuesday = one day late -10  
Wednesday = two days late -20  
Thursday = three days late -30  
Friday = four days late -40

**Students turning in late work will notify the teacher that the work has been completed and turned in. The latest notification of late work is each quarter's deadline.**

**Student Absence Policy:** Students will have one week from the day they return to complete missing daily or homework assignments. (not A days/B days)

**Major Field Trip Absences:** Students will be allowed one week to complete missing daily or homework assignments when attending a required field trip.