

FARGO BOARD OF EDUCATION MEMO #132 – 2023-24

June 11, 2024

RE: Award of Bid – Security and Fire Alarm Monitoring Services

FROM: James Hand, Director of Facilities
Jackie Gapp, Business Manager
Dr. Rupak Gandhi, Superintendent

BOARD FOCUS: Action Required

Sealed bids were received on May 30, 2024, for the Security and Fire Alarm Monitoring Services contract for the 2024-25 school year, with the option to renew the agreement for up to four (2) additional one (1) year periods by mutual agreement of the parties. Two bids were received for the contract.

Both bid proposals provided an option to monitor utilizing cellular technology instead of traditional phone lines. This transition is crucial as telephone lines are becoming increasingly unreliable and, in some facilities, are being phased out by communication companies.

Cost Analysis (Cellular Communication)

- **Electro Watchman, Inc.**
 - **Year 1 Total Cost:** \$22,500
 - **Year 2 (Optional):** \$16,200
 - **Year 3 (Optional):** \$16,200
 - Year 1 includes labor and parts for updating dialers to cellular
- **Johnson Controls Fire Protection LP**
 - **Year 1 Total Cost:** \$21,600
 - **Year 2 (Optional):** \$21,600
 - **Year 3 (Optional):** \$21,600
 - Pricing excludes labor and parts for updating dialers to cellular

Following administrative review, it is recommended that the low bidder, Electro Watchman, Inc., be awarded the bid for Security and Fire Alarm Monitoring Services, as specified.

RECOMMENDATION: Accept the low bid from Electro Watchman, Inc., at a cost of \$22,500 for year 1 and \$16,200 for year 2 and 3, for Security and Fire Alarm Monitoring Services as indicated and issue a purchase order accordingly.