May 22, 2024 Regular Board Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Ms. Stein at 7:00 p.m. at Old Turnpike School.

Ms. Stein read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Dr. Simon, Mrs. Wygera, Ms. Stein
ABSENT: Mrs. Niang
ALSO PRESENT: Dr. Jennifer Shouffler-Superintendent, Heather Goguen-Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Ms. Stein and seconded by Dr. Simon to close the public comment portion of the meeting.

All in Favor: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Dr. Simon, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang

PRESENTATION: None.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shouffler thanked the Tewksbury Education Foundation, along with TEF President Lauren Simon and the committee members, for holding the annual Barn Dance event this past weekend. The TEF goal is to fund at least one enriching opportunity for each of the grades K-8. There is a HIB report on the agenda for review and approval. The Board reviewed the enrollment reports and the Emergency/Fire Drill reports.

School	Tewksbury Elementary School	
Month/Year	April 2024	April 2024
Date	4/23/2024 1:30 PM	4/30/2024 9:00 AM
Drill Description	Fire Drill	Evacuation Drill
Duration/	7 minutes	5 minutes

Time of Drill		
Weather Conditions	Sunny	Overcast
Conductor of Drill	L. Moore	L. Moore
Notification Method	Pulled Station	Loud speaker

School	**Old Turnpike School**	
Month/Year	April 2024	April 2024
Date	4/14/24 1:20	4/29/24 9:22
Drill Description	fire drill	evacuation drill
Duration/ Time of Drill	5 minutes	7 minutes
Weather Conditions	sunny	sunny and hot
Conductor of Drill	Krowl, Bracuti, Mitchell	Krowl, Brucati, Mitchell
Notification Method	fire alarm	PA System

Motion was made by Ms. Stein and seconded by Mrs. Munoz to approve the following:

1. Approve the May 8, 2024 HIB report from the Superintendent.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Dr. Simon, Ms. Fleming, Mrs. Munoz, Ms. Stein
No: Mr. Charniga, Mrs. Wygera
Abstain: Mrs. Jardinella
Absent: Mrs. Niang

MINUTES: Motion was made by Ms. Stein and seconded by Mrs. Munoz to approve the following minutes:

- April 10, 2024 Committee of the Whole Meeting
- April 10, 2024 Executive Session
- April 16, 2024 Strategic Planning Meeting
- April 24, 2024 Regular Board Meeting
- April 24, 2024 Executive Session

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Dr. Simon, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Abstain: Mrs. Munoz abstained from the April 24, 2024 minutes.
Absent: Mrs. Niang

CURRICULUM: Dr. Shouffler updated the board on changes that are being made to the OTS math courses. This is a goal of the Strategic Plan. A 7th grade math honors class will be added for the 2024-25 school year. OTS will also continue to offer two groups of math in grade 8.

POLICY: None.

FINANCE: Dr. Shouffler thanked the PTA for their donation of pizza for the 4th grade moving up ceremony. Another thank you went to the donor of the outdoor table at OTS. Ms. Obercian was also thanked for creating a cross-grade opportunity for the 5th graders to read their Spanish books to TES students. Ms. Goguen spoke about the resolutions to approve the purchase of a new Ford truck and restoration of the roof at TES over the gym which were part of the approved budget for April. Ms. Goguen also discussed the approval for the architects to do the work on the ROD grant. Ms. Goguen thanked the PTA and the anonymous donor for their donations for move up day and the OTS courtyard.

Motion was made by Ms. Stein and seconded by Ms. Munoz to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period April 25, 2024 through May 22, 2024 for a total amount of $1,299,626.79.

2. Acceptance and Approval of Board Secretary's Report for the month of April, 2024.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of April, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of April, 2024.

5. BE IT RESOLVED that upon review of the Treasurer's Report for the month of April, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.

7. Approve the purchase of 2024 Ford 350 truck with plow package utilizing MCCPC Contract #15-C, item #12 with Ciocca Ford of Flemington at an amount not to exceed $64,388 as per approved within the 2024-2025 budget.

8. Approve Weatherproofing Technologies, Inc. for Tewksbury Elementary School Gymnasium Roof Restoration utilizing MCESCCPS contract bid ESCNJ 21D at an amount not to exceed $156,926.56 as per approved within the 2024-2025 budget.

9. Approve Parette Somjen Architects for architectural services and plans in accordance with the approval of the ROD grant for Old Turnpike HVAC Controls, State SDA Project#

5180-030-23-G5TI, School Facilities DOE Project# 5180-030-23-R501 in the amount of $175,400.

10. Approve Califon Student ID# 8019183530 to attend Tewksbury's summer Extended School Year preschool program - no transportation for a fee of $2,437.32.

11. Approve Califon Student ID# 1388767189 to attend Tewksbury's summer Extended School Year preschool program - no transportation for a fee of $2,437.32.

12. Approve Califon Student ID# 8689570923 to attend Tewksbury's summer Extended School Year elementary school program - with transportation for a fee of Califon of $2,437.32 plus $345.80.

13. Approve Califon Student ID# 3949224075 to attend Tewksbury's summer Extended School Year elementary school program - with transportation for a fee of Califon of $2,437.32 plus $345.80.

14. Approve to void the following outstanding checks:

General Operating Account		
Date	Check Number	Amount
August 2, 2023	18086	$180.86
Cafeteria Account		
Date	Check Number	Amount
August 9, 2023	1327	$8.00
Payroll Account		
Date	Check Number	Amount
October 13, 2023	59809	$2,565.55
OTS Student Activity Account		
Date	Check Number	Amount
January 17, 2023	3223	$67.50

15. Approve the following donations/grants/activities:

Donations/Grants/Activities			
Requestor/Contact	**School**	**Description**	**Amount of Grant/Donation**
Patsy DelGrande	TES	The Tewksbury PTA would like to donate 15 pizzas and Bomb Pops for the fourth grade Move Up Day.	$216.62

16. Accept the anonymous donation of an outdoor table for the OTS courtyard. Approximate value $400.00.

17. Approve the following field trips for the 2023-2024 school year:

Field Trips				
Grade	**Destination**	**Date (month/year)**	**Approximate Cost per Student (cost of attendance not paid by district)**	**Coordinating Teacher/Staff**
5	5th grade students will go to TES to share their Spanish picture books with the younger grades.	June, 2024	$0	Maura Obercian

18. Approve the following workshop/travel requests for the 2023-2024 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Robin Thompson	6/7/2024	-0-	$43.80= Mileage	NJ Coalition for Inclusive Education, Kean University, Union, NJ

*Mileage will be reimbursed according to board policy.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Dr. Simon, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang

TECHNOLOGY: None.

FACILITIES: None.

TRANSPORTATION: Mr. Bob Hoffman, Jr. will be available to show the new school bus prior to the June 12th meeting. Anyone interested in seeing the bus can meet him in the OTS parking lot at 6:30 p.m.

COMMUNICATION: None.

OTHER: None.

LEGISLATIVE REVIEW: None.

REORGANIZATION: Ms. Goguen spoke about professional services contracts and extraordinary unspecifiable services that do not require going out to bid. Ms. Goguen also explained the allowances under her role as a Qualified Purchasing Agent.

Motion was made by Ms. Stein and seconded by Mrs. Munoz to approve the following:

1. Appoint Heather Goguen as Board Secretary for the 2024-2025 school year.

2. Appoint Paula Hatch as Cash Account Reconciliation Specialist for the 2024-2025 school year.

3. Approve the annual appointment of Bank of America and Peapack Gladstone Bank as the District's Official Depository for the 2024-2025 school year.

4. Approve the annual appointment of the Courier News to be the District's official legal newspaper and the Hunterdon Review and Hunterdon Democrat to be the District's official Alternate newspaper for the 2024-2025 school year.

5. Authorize the Board Secretary to pay bills between Board Meetings and that all bills paid will be presented for Board approval at the next scheduled meeting for the 2024-2025 school year.

6. Approve the annual appointment of School Business Administrator, as Investment Officer for the district for the 2024-2025 school year.

7. Appoint School Business Administrator as Custodian of Records for the 2024-2025 school year.

8. Approve the Coordinator of Buildings and Grounds as Integrated Pest Management Coordinator, Indoor Air Quality Designee and AHERA Coordinator for the 2024-2025 school year.

9. Approve the Coordinator of Buildings and Grounds as the Right to Know Officer for the 2024-2025 school year.

10. Approve the following Tax Shelter Annuity Companies for the 2024-2025 school year:

Fidelity Investments	Vanguard	Valic
AXA Equitable	Lincoln Financial	Metropolitan Life

11. Approve the following companies offering disability insurance to district employees for the 2024-2025 school year:

Unum	Colonial	Prudential

12. Approve School Alliance Insurance Fund as the district's insurance carrier for the 2024-2025 school year.

13. Approve participation of the district with Horizon Blue Cross Blue Shield of NJ for medical and prescription benefits and with Delta Dental of NJ for dental benefits for the 2024-2025 school year.

14. Approve the following appointments for the 2024-2025 school year without competitive bidding as "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession:

Provider	**Service**	**Est Amt. Not to Exceed**

Schenck, Price, Smith and King, LLP	Legal	$25,000 ($185/hr-attny; $125/paralegal)
Ardito and Company, LLP	Auditor	$18,272
Parette Somjen	Architect	$187,000

15. Approve the following Extraordinary Unspecifiable Services exempt from competitive bids and awarded through the RFP process including technical criteria, management criteria, and cost criteria for the 2024-2025 school year:

Provider	**Service**	**Est Amt. Not to Exceed**
Phoenix Financial Advisors	Financial Advisory Services	$3,000
Centric	Broker of Record (Health and Dental benefits)	$30,000
CBIZ	Broker of Record	$24,417

16. Approve R and L Payroll Services as the service provider for payroll functions, effective July 1, 2024 through June 30, 2025.

17. Approve CDK Systems as the computer service provider for board office administrative and accounting functions, effective July 1, 2024 through June 30, 2025.

18. Approve Realtime Information Systems as the computer service provider for student record functions, effective July 1, 2024 through June 30, 2025.

19. Approve Payschools as the Point of Sale system for food service, effective July 1, 2024 through June 30, 2025.

20. Adopt Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint board president and board secretary to act as parliamentarians for the 2024-2025 school year.

21. Adopt the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2024-2025 school year.

22. Be it resolved that the Tewksbury Township Board of Education appoints the School Business Administrator, Heather Goguen, pursuant to N.J.A.C. 5:34-5.5, as purchasing agent of the board of education, and as such, establishes and sets the bid threshold amount of $44,000 for the board of education, and furthermore, the board authorizes the School Business Administrator to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount and to approve competitive quotations for amounts more than $6,600 for the 2024-2025 school year.

23. Approve the School Business Administrator, to make all necessary final transfers for the 2023-2024 school year budget in order to balance the budget for June 30, 2024.

24. Appoint the School Business Administrator, as Public Agency Compliance Officer for purchasing and liaison official with the authority to recommend the appropriate corrections to the district's contracting procedures as required by the NJ Division of Contract Compliance and Equal Opportunity Office for the 2024-2025 school year.

25. Approve the bonding of the School Business Administrator as Board Secretary per state law for the 2024-2025 school year.

26. Approve re-establishment of the petty cash fund in the amount of $500, naming the School Business Administrator as custodian for the 2024-2025 school year.

Location	**Amount**	**Maximum Single Expenditure**	**Responsible Administrator**
Board Office	$500	$75	Business Administrator

27. Approve the Standard Operating Procedures Manual for the 2024-2025 school year.

28. Approve the Purchasing Procedures Manual for the 2024-2025 school year.

29. Authorize the Board Secretary to advertise for and receive bids for supplies, equipment and services for the 2024-2025 school year when required by the Public School Contracts Law.

30. Approve the following resolution authorizing the procurement of goods and services through the New Jersey state purchasing agency for the 2024-2025 school year:

    WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and,

    WHEREAS, the Tewksbury Township School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and,

    WHEREAS, the Tewksbury Township School Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year,

    NOW THEREFORE BE IT RESOLVED, that the Tewksbury Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all state contracted vendors.

31. Authorize the renewal of cooperative agreements between the Tewksbury Township School District and the following for the 2024-2025 school year.:

    - Somerset County Cooperative Program (SOCCP)
    - The Educational Services Commission of New Jersey (ESCNJ)

- Morris County Cooperative Pricing Council (MCCPC)
- Hunterdon County Educational Services (HCESC)

32. Approve the contract between the Tewksbury School District and Frontline Education for the period July 1, 2024 through June 30, 2025 for the Absence, Substitute Management System, and Teacher Evaluation, and IEP Direct System.

33. Approve Rullo & Jullet Associates, Inc. as the district's Right To Know and PEOSH Hazard communication consultant for the 2024-2025 school year.

34. Approve Yudichak Environmental Services, LLC as our wastewater treatment plant operator for the 2024-2025 school year.

35. Approve McGowan LLC. as our well water compliance management for the 2024-2025 school year.

36. Approve Ahera Consultants Incorporated for asbestos and indoor air quality services for the 2024-2025 school year.

37. Approve Accurate Pest Control for Integrated Pest Management Services for the 2024-2025 school year.

38. Approve the Superintendent to hire additional personnel as needed for the 2024-2025 school year with subsequent approval at the next Board Meeting.

39. Approve all teachers to serve on the I&RS committee on an as needed basis for the 2024-2025 school year.

40. Authorize the Superintendent to declare miscellaneous items no longer needed as surplus and to dispose of those items if and when necessary for the 2024-2025 school year.

41. Approve the benefit year for New Jersey earned sick leave as July 1, 2024 to June 30, 2025.

42. Approve the Tewksbury Township School District Board of Education and the Educational Services Commission of Morris County - Professional Support Agreement for the 2024-2025 school year.

43. Approve the shared transportation services agreement between the Tewksbury Township Board of Education and the Readington Township Board of Education for the 2024-2025 school year.

44. Approve the contract between the Hunterdon County Educational Services Commission Board of Education and the Tewksbury Township School District Board of Education to provide public school services for the 2024-2025 school year beginning July 1, 2024 through June 30, 2025.

45. Approve the contract between the Hunterdon County Educational Services Commission Board of Education and the Tewksbury Township School District Board of Education to provide paraprofessional services for the 2024-2025 school year beginning July 1, 2024 through June 30, 2025.

46. Approve the Resolution for Participation in Coordinated Transportation Agreement between the Tewksbury Township Board of Education and the Hunterdon County Educational Services Commission (HCESC) for the 2024-2025 school year beginning July 1, 2024 through June 30, 2025.

47. Approve the contract between the Hunterdon County Educational Services Commission Board of Education and the Tewksbury Township School District Board of Education to provide Technology Services for the 2024-2025 school year beginning July 1, 2024 through June 30, 2025.

48. Approve the annual appointment of Green Brook Family Medicine to be the District's Medical Inspector for the 2024-2025 school year.

49. Approve entering into contract with Glasberg Behavioral Consulting Services, LLC for Board Certified Behavior Analyst services for 2024-2025 School Year beginning September 1, 2024 through June 30, 2025 for up to 400 hours at a rate of $172.50 per hour.

50. Approve entering into contract with Therapeutic Intervention, Inc. for Occupational Therapy Evaluations at a rate of $427.00 per evaluation and for School Based Occupational Therapy Services at a rate of $103.00 per hour for 2024-2025 School Year beginning July 1, 2024 through June 30, 2025.

51. Approve entering into contract with Therapeutic Intervention, Inc. for Physical Therapy Evaluations at a rate of $427.00 per evaluation and for School Based Physical Therapy Services at a rate of $103.00 per hour for 2024-2025 School Year beginning July 1, 2024 through June 30, 2025.

52. Approve entering into contract with J and B Therapy, LLC for Speech Therapy Services at an hourly rate of $96.50 and for Speech Language Evaluations at a rate of $435.00 per evaluations beginning July 1, 2024 through June 30, 2025.

53. Approve entering into contract with Marlana Hamfeldt Loden, S.L.P. as Speech Therapist and related services at an hourly rate of $93.00 for a minimum of 21 hours a week beginning September 4, 2024 through June 11, 2025.

54. Approve entering into contract with the Institute of Neurology at a rate of $975.00 per neurological evaluation for the 2024-2025 School Year beginning July 1, 2024 through June 30, 2025.

55. Approve entering into contract with Garden State AAC Specialists for Augmentative and Alternative Communication System Evaluations for 2024-2025 School Year beginning May 1, 2024 through June 25, 2025 at $140.00/hour for meeting attendance, $1300.00 for Evaluations & Reports, $200.00/hour for Professional Development & Training, $140.00/hour for AAC Coaching, $75.00/hour for Technical Assistance and $80.00 last minute cancelation fee.

56. Approve contract with Kenyon Learning and Consulting LLC for Assistive Technology Services for the 2024-2025 School Year at a rate of $1,000.00 per Assistive Technology Evaluation which includes preparation and report writing, $150.00/hour for Training, which includes progress reports, and $150.00/ hour for all other services which include: IEP Meetings, IEP Progress Report Writing, Consultation, Material Creation, Technology Setup and Integration, etc.

57. Approve Maschio's Food Service, Inc. as the Food Service Management Company for the 2024-2025 school year with a management fee of $15,000 and a subsidy not to exceed $10,000.

58. Approve School Lunch Prices for 2024-2025 as follows:

Adult/Student Lunch	Current Price (23-24)	Recommended Price (24-25)
Student Regular Lunch	$6.25	$6.25
Adult Regular Lunch	$7.00	$7.00

59. Approve the tuition rates for the 2024-2025 school year as calculated in the NJDOE budget software:

Grade Level	**Cost**
Kindergarten	$26,280
Grades 1-5	$26,100
Grades 6-8	$28,237

60. Approve Board Secretary Tax Request Authorization: Township of Tewksbury. Resolved, that the amount of taxes hereby certified as $13,580,054.00 for the General Fund is the amount required by the Tewksbury Township Board of Education to meet its obligations during the 2024-2025 school year from the Township of Tewksbury and, be it further Resolved, that the amount of taxes hereby certified as $758,393.00 for the Debt Service Fund is the amount required by the Tewksbury Township Board of Education to meet its debt obligations during the 2023-2024 school year from the Township of Tewksbury, and, be it further Resolved, that the Tewksbury of Township is required to deposit the funds with the district as indicated herein:

Month	**General Fund**	**Debt Service**	**Total Amount Due**
July 2023	$2,200,143.00	$189,599.00	$2,389,742.00
September 2023	$2,200,143.00	$189,598.00	$2,389,741.00

November 2023	$2,200,143.00	$189,598.00	$2,389,741.00
January 2024	$2,200,143.00	$189,598.00	$2,389,741.00
March 2024	$2,389,741.00	$0.00	$2,389,741.00
May 2024	$2,389,741.00	$0.00	$2,389,741.00
TOTAL	**$13,580,054.00**	**$758,393.00**	**$14,338,447.00**

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Dr. Simon, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang
Abstain: Dr. Simon abstained from #55

OPPORTUNITY FOR PUBLIC COMMENT:

Motion was made by Ms. Stein and seconded by Ms. Carrino to close the public comment portion of the meeting.

All in Favor: Ms. Carrino, Mr. Charniga, Dr. Simon, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang

PERSONNEL: Motion was made by Ms. Stein and seconded by Ms. Munoz to approve the following:

1. At the recommendation of the Superintendent, approve to hire Sara Medenilla as a School Nurse, beginning August 26, 2024 at Step 12 MA+30 $87,868.00, pending criminal history review. (OTS-NUR-01)

2. At the recommendation of the Superintendent, approve to hire Jeremiah Burd as a Custodian, beginning May 23, 2024 at Step 3, $37,925, pending criminal history review. (DIST-CUST-05)

3. At the recommendation of the Superintendent, approve Nate Joyce to provide after hours technology assistance on an as needed basis for school year 2024-2025. Salary will be $25/hour, for a minimum of 3 hours each event worked, not to exceed $2,250 for the school year.

4. At the recommendation of the Superintendent, approve Michael Codis to provide after hours technology assistance and board meetings on an as needed basis for school year 2024-2025. Salary will be $25/hour, for a minimum of 3 hours each event worked, not to exceed $2,250 for the school year.

5. Approve the maternity leave request for Alexandria Tibak, Gr. 1-2 Special Education Teacher, effective approximately November 21, 2024. Ms. Tibak will use accrued personal days and sick days in accordance with maternity leave disability FMLA, followed by 12 weeks of NJFLA and

three weeks of additional unpaid leave, with a return date on or about April 28, 2025. (TES-TCH-SPED-04)

6. Approve Amy Horensky, a graduate student at Seton Hall University, to obtain her clinical experience (practicum/internship) in Counseling, with Sheila Donovan, TES Guidance Counselor, during the 2024-2025 school year beginning August, 2024 through May, 2025.

7. Approve the step and salary for the following bargaining unit members for the 2024-2025 school year:

Last Name	First Name	Position	Guide/Step	Base Salary	Longevity	Total Salary
Mitchell	Michael	Administrator	n/a	$154,245.00	$0.00	$154,245.00
Moore	Lisa	Administrator	n/a	$134,680.00	$0.00	$134,680.00
Thompson	Robin	Administrator	n/a	$113,132.00	$0.00	$113,132.00
Verderamo	Megan	Administrator	n/a	$123,671.00	$0.00	$123,671.00
Diyanni	Kristen	Aide (Instr.)	Inst. Aide, Step 13	$28,747.83	$0.00	$28,747.83
Goodwin	Robert	Aide (Instr.)	Inst. Aide, Step 5	$24,989.60	$0.00	$24,989.60
Harp	Darcia	Aide (Instr.)	Inst. Aide, Step 13	$22,052.03	$0.00	$22,052.03
Johnson	Christina	Aide (Instr.)	Inst. Aide, Step 11	$27,743.02	$0.00	$27,743.02
Prunty	Tara	Aide (Instr.)	Inst. Aide, Step 6	$25,420.23	$0.00	$25,420.23
Raefski	Mary	Aide (Instr.)	Inst. Aide, Step 11	$27,743.02	$0.00	$27,743.02
Sanford	Lauren	Aide (Instr.)	Inst. Aide, Step 4	$24,558.97	$0.00	$24,558.97
Schneider	Radine	Aide (Instr.)	Inst. Aide, Step 13	$22,052.03	$0.00	$22,052.03
Smith	Nelly	Aide (Instr.)	Inst. Aide, Step 4	$24,558.97	$0.00	$24,558.97
Van Epps	Constance	Aide (Instr.)	Inst. Aide, Step 5	$24,989.60	$0.00	$24,989.60
Wernicki	Caroline	Aide (Instr.)	Inst. Aide, Step 4	$24,558.97	$0.00	$24,558.97
Burd	Jeremiah	Custodian	Custodian, Step 3	$37,925.00	$0.00	$37,925.00
Earle	Micardo	Custodian	Custodian, Step 6	$41,005.00	$0.00	$41,005.00
Franco Orellana	Alejandro	Custodian	Custodian, Step 10	$45,310.00	$0.00	$45,310.00
Grover Sr	Dale	Custodian	Custodian, Step OG	$58,247.00	$500.00	$58,747.00
Henderson	Frank	Custodian	Custodian, Step OG	$58,247.00	$0.00	$58,247.00
Pardo	Dominick	Custodian	Custodian, Step 11	$46,580.00	$0.00	$46,580.00
Allen	Amy	Teacher	MA+30, Step 15	$100,447.00	$750.00	$101,197.00
Amato	Nicole	Teacher	MA+30, Step 15	$100,447.00	$750.00	$101,197.00
Auld-Morogiello	Nancy	Teacher-Nurse	BA+15, Step 15	$94,947.00	$0.00	$94,947.00
Berg	Peter	Teacher	BA+30, Step 14	$90,212.00	$0.00	$90,212.00
Brinkhoff	Sandra	Teacher	MA, Step 11	$82,533.00	$0.00	$82,533.00
Bristow	Camille	Teacher	BA+15, Step 15	$94,947.00	$2,000.00	$96,947.00

Burns	Jennifer	Teacher	BA+30, Step 15	$96,047.00	$750.00	$96,797.00
Capece	Joelle	Teacher	MA, Step 9	$77,153.00	$0.00	$77,153.00
Caruso	Allison	Teacher	MA+15, Step 11	$83,633.00	$0.00	$83,633.00
Chapman	Rebecca	Teacher	MA+30, Step 15	$100,447.00	$750.00	$101,197.00
Cresci	Brianna	Teacher	BA, Step 4	$62,924.00	$0.00	$62,924.00
De Jaager	Frederick	Teacher	MA, Step 15	$98,247.00	$0.00	$98,247.00
Delgrande	Patrice	Teacher	MA+30, Step 15	$100,447.00	$0.00	$100,447.00
DiGiovanni	Daniela	Teacher	MA, Step 2	$66,224.00	$0.00	$66,224.00
Donovan	Sheila	Teacher-Guidance	MA+15, Step 15	$99,347.00	$0.00	$99,347.00
Emge	Aimee	Teacher	MA, Step 15	$98,247.00	$750.00	$98,997.00
Femiano	Sara	Teacher-Social Worker	MA+30, Step 15	$100,447.00	$0.00	$100,447.00
Fiscarelli	Yahna	Teacher	MA, Step 15	$98,247.00	$750.00	$98,997.00
Forsythe	Alyssa	Teacher	BA, Step 6	$66,012.00	$0.00	$66,012.00
Frankosky	Joseph	Teacher	BA+15, Step 8	$70,847.00	$0.00	$70,847.00
Gentile	Elizabeth	Teacher	MA, Step 15	$98,247.00	$2,000.00	$100,247.00
Girton	Meghan	Teacher	BA, Step 8	$69,747.00	$0.00	$69,747.00
Jennings	Patricia	Teacher	BA, Step 15	$93,847.00	$2,000.00	$95,847.00
Kinzel	Nicole	Teacher	MA, Step 12	$85,668.00	$0.00	$85,668.00
Kouzis	Amanda	Teacher	MA+15, Step 10	$80,928.00	$0.00	$80,928.00
Kovalsky	Krista	Teacher	MA+15, Step 15	$99,347.00	$1,500.00	$100,847.00
Levy	Jaime	Teacher	MA, Step 15	$98,247.00	$750.00	$98,997.00
Lobb	Thomas	Teacher	BA, Step 15	$93,847.00	$0.00	$93,847.00
Lovering	Robert	Teacher	BA+15, Step 5	$65,427.00	$0.00	$65,427.00
Magro	Alana	Teacher	BA, Step 6	$66,012.00	$0.00	$66,012.00
Mendralla	Bonnie	Teacher	MA+30, Step 15	$100,447.00	$750.00	$101,197.00
Moore	Katrina	Teacher	MA, Step 15	$98,247.00	$750.00	$98,997.00
Morrow	Karen	Teacher	MA+30, Step 15	$100,447.00	$750.00	$101,197.00
Moyer	Susan	Teacher-SLP	MA+15, Step 15	$99,347.00	$750.00	$100,097.00
Nichols	Lorraine	Teacher	MA+30, Step 15	$100,447.00	$2,000.00	$102,447.00
Nugent	Pamela	Teacher	BA+30, Step 15	$96,047.00	$750.00	$96,797.00
Obercian	Maura	Teacher	MA+30, Step 15	$100,447.00	$0.00	$100,447.00
Olla	Heather	Teacher	MA+15, Step 15	$99,347.00	$0.00	$99,347.00
Pecora	Jill	Teacher	MA+30, Step 9	$79,353.00	$0.00	$79,353.00
Perticari	Fay	Teacher	MA, Step 5	$68,727.00	$0.00	$68,727.00
Picardo	Juliean	Teacher	MA, Step 10	$79,828.00	$0.00	$79,828.00

Pill	Jeanette	Teacher	MA, Step 15	$98,247.00	$750.00	$98,997.00
Polinger	Nicole	Teacher	MA+30, Step 15	$100,447.00	$750.00	$101,197.00
Rinehart	Kristen	Teacher	MA, Step 14	$92,412.00	$0.00	$92,412.00
Rose-Mason	Anne	Teacher	MA, Step 14	$92,412.00	$0.00	$92,412.00
Royer	Katherine	Teacher-Psychologist	MA+30, Step 3	$68,924.00	$0.00	$68,924.00
Saksa	Tara	Teacher	MA+15, Step 15	$99,347.00	$750.00	$100,097.00
Shaffer	Christopher	Teacher	BA, Step 3	$62,324.00	$0.00	$62,324.00
Sipos	Scott	Teacher	BA, Step 15	$93,847.00	$2,000.00	$95,847.00
Steinman	Scott	Teacher	MA+15, Step 15	$99,347.00	$2,000.00	$101,347.00
Strange	Stephen	Teacher	BA, Step 15	$93,847.00	$750.00	$94,597.00
Tibak	Alexandria	Teacher	BA, Step 10	$75,428.00	$0.00	$75,428.00
Wade-Taffera	Bonnie	Teacher	BA, Step 14	$88,012.00	$0.00	$88,012.00
Wooby	Michael	Teacher	BA, Step 15	$93,847.00	$2,000.00	$95,847.00
Wu	Samantha	Teacher	MA, Step 14	$92,412.00	$0.00	$92,412.00
Zisk	Catherine	Teacher	MA+30, Step 15	$100,447.00	$750.00	$101,197.00

8. Approve the salary for the following non- bargaining unit members for the 2024-2025 school year:

Last Name	First Name	Position	Base Salary	Longevity	Total Salary
Ely	Craig	B&G Coordinator	$86,196.00	n/a	$86,196.00
Holmes	Thomas	B&G Coordinator	$53,872.00	n/a	$53,872.00
Bednarz	Sharon	Bus Driver	$32.32/hour	n/a	$32.32/hour
Corrado	Robin	Bus Driver	$32.32/hour	n/a	$32.32/hour
Grant	Mildred	Bus Driver	$32.32/hour	n/a	$32.32/hour
Hoy	Pamela	Bus Driver	$32.32/hour	n/a	$32.32/hour
Hoy	Pamela	Teacher Aide	$26.17/hour	n/a	$26.17/hour
McCaffrey	Darlene	Bus Driver	$45.05/hour	n/a	$45.05/hour
McKee	Heidi	Bus Driver	$38.41/hour	n/a	$38.41/hour
Poyer	Donna	Bus Driver	$39.80/hour	n/a	$39.80/hour
Schuyler	Donald	Bus Driver	$25.95/hour	n/a	$25.95/hour
Magierowski	Jarret	IT Specialist	$80.000.00	n/a	$80.000.00
Bracuti	Daria	Secretary-10 mos.	$34,000.00	n/a	$34,000.00
Callahan	Eileen	Secretary-12 mos.	$69,804.00	$350.00	$70,154.00
Krowl	Dolores	Secretary-12 mos.	$63,397.00	$300.00	$63,697.00
Pepe	Catherine	Secretary-10 mos.	$38,015.00	$250.00	$38,265.00

Scala	Monica	Secretary-11 mos.	$45,292.00	n/a	$45,292.00
Simcox	Barbara	Secretary-12 mos.	$76,748.00	$300.00	$77,048.00
Swan	Kara	Secretary-12 mos.	$57,105.00	n/a	$57,105.00
Valenta	Heather	Secretary-12 mos.	$69,340.00	n/a	$69,340.00
Joyce	Nathaniel	Technical Support	$45,253.00	n/a	$45,253.00
Hoffman Jr	Robert	Transportation Coord	$77,850.00	n/a	$77,850.00
Hatch	Paula	Treasurer	$5,877.00	n/a	$5,877.00

9. Approve the following substitutes for the 2024-2025 school year:

Kimberly Ace	Candace Dodge	Donna Lance	Yvette Shangold (nurse)
Maryann Andrioli	Samantha Edmunds	Carrie Lindower (nurse)	Laura Soulages
Darraugh Barnes	Daniella Everhart	William “Chris” Mortenson	Sonia Thorp
Corinne Blair	Lysa Fritz	Jackson Ponzo	Lisa Van Doren
Robert Cline (driver)	Heather Heithoff (nurse)	Lori Prussack (nurse)	Ava Wentworth
Caleb Dean	Frank Henderson (driver)	Gennifer Puppe	Caroline Wernicki
Sharon Dec	Amy Horensky	Donna Reilly	John Wernicki
Kelly DeMayo	Ruth Kalamarides	Kelly Scardelli	Jessica Zanzonico (nurse)
Regina DeStefano	Carol Kasperowitz	Linda Searles	

10. At the recommendation of the Superintendent, approve the following staff for Summer 2024 Curriculum Writing.

Name	Curriculum	Hours	Hourly Rate
Fay Perticari	Grade K - Update English Language Arts Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Alexandria Tibak	Grade 1 - Update English Language Arts Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Camille Bristow	Grade 2 - Update English Language Arts Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Amanda Kouzis	Grade 3 - Update English Language Arts Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Karen Morrow	Grade 4 - Update English Language Arts Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Nicole Amato	Grade 5 - Update English Language Arts Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Nicole Amato	Grade 6 - Update English Language Arts Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Alana Magro	Grade 7 - Update English Language Arts Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour

Alana Magro	Grade 8 - Update English Language Arts Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Fay Perticari	Grade K - Update Mathematics Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Becky Chapman	Grade 1 - Update Mathematics Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Camille Bristow	Grade 2 - Update Mathematics Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Aimee Emge	Grade 3 - Update Mathematics Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Pam Nugent	Grade 4 - Update Mathematics Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Bonnie Mendralla	Grade 5 - Update Mathematics Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Daniela DiGiovanni	Grade 6 - Update Mathematics Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Patty Jennings	Grade 7 - Update Mathematics Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Rick deJaager	Grade 8 - Update Mathematics Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Rick deJaager	Algebra - Update Mathematics Curriculum Documents with New NJDOE Standards	Up to 5	$40/hour
Pete Berg	Grade 8 - Create New Units of Study for Grade 8 STEM	Up to 25	$40/hour
Bonnie Mendralla	Grade 5 - Refine Units of Study for Math Aspire	Up to 5	$40/hour
Daniela DiGiovanni	Grade 6 - Refine Units of Study for Math Aspire	Up to 5	$40/hour
Nicole Amato	Grade 5 - Refine Units of Study for ELA Aspire	Up to 5	$40/hour
Nicole Amato	Grade 6 - Refine Units of Study for ELA Aspire	Up to 5	$40/hour
Alana Magro	Grade 7 - Refine Units of Study for ELA Aspire	Up to 5	$40/hour
Alana Magro	Grade 8 - Refine Units of Study for ELA Aspire	Up to 5	$40/hour
Kristen Rinehart	Grade K - Create Units of Study for Aspire	Up to 5	$40/hour
Kristen Rinehart	Grade 1 - Create Units of Study for Aspire	Up to 5	$40/hour
Patty Jennings	Grade 7 - Create a Math Honors Course	Up to 15	$40/hour

11. At the recommendation of the Superintendent, approve the following staff for summer Extended School Year from July 1, 2024 through August 1, 2024 Mon.-Thurs. (no class 7/4/24).

Name	Position	Step	Hours	Rate
Burns, Jennifer	SP ED Teacher	Step 15 BA+30	4.25	$67.01

Allen, Amy	SP ED Teacher	Step 15 MA+30	4.25	$70.08
Tibak, Alexandria	SP ED Teacher	Step 10 BA	4.25	$52.62
Frankosky, Joe	SP ED Teacher	Step 8 BA+15	4.25	$49.43
Picardo, Juliean	SP ED Teacher	Step 10 MA	4.25	$55.67
Kovalsky, Krista	SP ED Teacher	Step 15 MA +15	4.25	$69.31
Capece, Joelle	SP ED Teacher - Tutor	Step 9 MA	up to 20	$53.81
Barnes, Tracy	SP ED Teacher - Tutor	Step 1 MA	up to 20	$45.84
Olla, Heather	SP ED Teacher - Tutor	Step 15 MA +15	up to 20	$69.31
Nugent, Pam	SP Ed Teacher - Tutor	Step 15 BA+30	up to 20	$67.01
Allen, Amy	SP ED Teacher - Tutor	Step 15 MA+30	up to 20	$70.08
Harp, Darcy	SP ED Instructional Aide	Step 13	4	$22.03
Barnes, Tracy	SP ED Instructional Aide	Step 6	4	$19.48
Mortenson, Chris	SP ED Instructional Aide	Step 9	4	$20.53
Horensky, Amy	SP ED Instructional Aide	Step 5	4	$19.15
Prunty, Tara	SP ED Instructional Aide	Step 6	4	$19.48
Wentworth, Ava	SP ED Instructional Aide	Step 3	4	$18.49
Goodwin, Robert	SP ED Instructional Aide	Step 5	4	$19.15
Sanford, Lauren	SP ED Instructional Aide	Step 4	4	$18.82
Smith, Nelly	SP ED Instructional Aide	Step 4	4	$18.82
Nocella, Nicholas	Speech	Step 5 MA	4.25	$47.93
Heithoff, Heather	Nurse	n/a	4.25	$34.87
Morogiello, Nancy	Substitute Nurse	Step 15 BA+15	as needed	$66.24
Rinehart, Kristen	Substitute Teacher	Step 14 MA	as needed	$64.47
Raefski, Mary	Substitute SP ED Instructional Aide	Step 11	as needed	$21.26

12. At the recommendation of the Superintendent, approve the following staff for summer 2024 Child Study Team work.

Name	Position	Step	Hours	Rate
Sara Femiano	School Social Worker	Step 15 MA+30	up to 40	$70.08
Katherine Royer	School Psychologist	Step 3 MA+30	up to 40	$48.09
Amy Allen	General Education/Special Education Teacher to attend Summer CST Meetings	n/a	up to 15	$40.00
Allison Caruso	General Education/Special Education Teacher to attend Summer CST Meetings	n/a	up to 15	$40.00
Joelle Capece	General Education/Special Education Teacher to attend Summer CST Meetings	n/a	up to 15	$40.00
Joseph Frankosky	General Education/Special Education Teacher to attend Summer CST Meetings	n/a	up to 15	$40.00
Pam Nugent	General Education/Special Education Teacher to	n/a	up to 15	$40.00

	attend Summer CST Meetings			
Heather Olla	General Education/Special Education Teacher to attend Summer CST Meetings	n/a	up to 15	$40.00
Juliean Picardo	General Education/Special Education Teacher to attend Summer CST Meetings	n/a	up to 15	$40.00
Fay Perticari	General Education Teacher to attend Summer CST Meetings	n/a	up to 15	$40.00
Patrice DelGrande	General Education Teacher to attend Summer CST Meetings	n/a	up to 15	$40.00
Nicolas Nocella	Speech Evaluations	Step 5 MA	up to 20	$47.93

13. Approve the summer hours for the following teachers:

Name	Description	Step	Hours	Rate
Sheila Donovan, Guidance Counselor	Review Classes, Meet and Greets, New Family Orientation, prepare 504 plans	Step 15 MA+15	Up to 10 hours	$69.31/hour
Kathy Gould, Guidance Counselor	Review Classes, Meet and Greets, New Family Orientation, prepare 504 plans	Step 7 MA	Up to 10 hours	$50.29/hour
Nancy Morogiello, Nurse	Record Transfers, Medical Compliance, Preparation for Students and Staff	Step 15 BA+15	Up to 15 hours	$66.24/hour
Sara Medinilla, Nurse	Record Transfers, Medical Compliance, Preparation for Students and Staff	Step 12 MA+30	Up to 15 hours	$61.27 /hour
Brianna Cresci, Kindergarten Teacher	Kindergarten Playdate in August, 2024	Step 4 BA	Up to 3 hours, including 1 hour of prep time	$43.90/hour
Liz Gentile, Kindergarten Teacher	Kindergarten Playdate in August, 2024	Step 15 MA	Up to 3 hours, including 1 hour of prep time	$68.54/hour
Fay Perticari, Kindergarten Teacher	Kindergarten Playdate in August, 2024	Step 5 MA	Up to 3 hours, including 1 hour of prep time	$47.95/hour

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Dr. Simon, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang

OLD BUSINESS: Dr. Simon and Mrs. Jardinella asked about the functionality of the septic systems at OTS and TES. Ms. Goguen stated that both systems are functioning properly and are both due to be pumped in the near future.

NEW BUSINESS: None

EXECUTIVE SESSION: Motion was made by Ms. Stein and seconded by Ms. Carrino to enter Executive Session to discuss student and personnel matters. The time was 7:29 p.m.

Motion was made by Ms. Stein and seconded by Mrs. Munoz to exit Executive Session. The time was 7:57 p.m.

ADJOURNMENT: Motion was made by Ms. Stein and seconded by Mrs. Munoz to adjourn the meeting. The time was 7:57 p.m.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Dr. Simon, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang

Respectfully submitted,

Heather Goguen
Board Secretary