May 8, 2024 Committee of the Whole Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Ms. Stein at 7:01 p.m. at Old Turnpike School.

Ms. Stein read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Dr. Simon, Mrs. Wygera (left at 8:06, returned at 8:07), Ms. Stein

ABSENT: Mrs. Niang

ALSO PRESENT: Dr. Jennifer Shouffler-Superintendent, Heather Goguen-Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: Ms. Faith Ross, Lebanon, NJ spoke about the Paula Black scholarship. Mr. Rosinski, Califon, NJ, spoke about the Odyssey of the Mind trip and asked the Board to contribute toward the cost of the trip for the 5th grade team to attend the World Finals.

Motion was made by Ms. Stein and seconded by Mrs. Munoz to close the public comment portion of the meeting.

All in Favor: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Dr. Simon, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang

PRESENTATION: The Board congratulated the Battle of the Books and Odyssey of the Mind teams and celebrated with cake. Ms. Heather Goguen reviewed Robert's Rules of Order and abstentions vs. recusals.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shouffler thanked the staff, parents, students and PTA for a very successful "Tewksbury's Got Talent" night at TES. There were approximately 300 people in attendance. Special thanks to the coordinators, Ms. Obercian and Ms. Rinehart. Dr. Shouffler also thanked Ms. Polinger and Mr. Shaffer for a wonderful OTS Spring Concert.

MINUTES: The April minutes were shared with the board for review.

CURRICULUM: Dr. Shouffler shared a list of the proposed summer curriculum projects with the board and will be posting for these curriculum writing opportunities. Voorhees HS has asked the 8th grade students to complete a survey on their perspectives on the transition to high school. This will help their new high school transition coordinator with ways to improve the transition.

POLICY: None.

FINANCE: Dr. Shouffler explained the assistive technology evaluation motion. This type of evaluation could be an important tool for students with an IEP to determine technology to fit their learning needs. A district parent, Faith Black Ross, would like to set up a scholarship in honor of her mother, Paula Black, a former teacher and administrator of the district. In response to a question from the last board meeting, Ms. Goguen explained the State Aid formulation and offered to send a link to the BOE members to review in more detail.

Motion was made by Ms. Stein and seconded by Ms. Munoz to approve the following:

1. Enter into contract with Kenyon Learning and Consulting LLC for Assistive Technology Services for the 2023-2024 School Year at a rate of $1,000.00 per Assistive Technology Evaluation which includes preparation and report writing, $150.00/hour for Training, which includes progress reports, and $150.00/ hour for all other services which include: IEP Meetings, IEP Progress Report Writing, Consultation, Material Creation, Technology Setup and Integration, etc.

2. Approve the formation of the Paula Black Scholarship Award. This will be awarded to an 8th grade student graduating from Old Turnpike School and will be presented at the annual awards ceremony. Signers on the account will be the Board Secretary and Board President.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Dr. Simon, Mrs. Wygera, Ms. Stein
Abstain: Mr. Charniga abstained from #1 above.
Absent: Mrs. Niang

TECHNOLOGY: None.

FACILITIES: Maschio's food service will keep student and staff lunch prices the same for next school year.

TRANSPORTATION: Motion was made by Ms. Stein and seconded by Dr. Simon to approve the following:

1. The Tewksbury Police Department is requesting the use of one school bus and bus driver to transport cadets attending the Tewksbury Junior Police Academy on the following dates:

Date	Time	Destination
June 27, 2024	7:00 a.m. - 5:00 p.m.	Hunterdon County Justice Center and Hunterdon County Communications Center, Flemington, NJ
June 28, 2024	7:00 a.m. - 3:00 p.m.	Camp Bernie, Port Murray, NJ

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Dr. Simon, Mrs. Wygera, Ms. Stein

Absent: Mrs. Niang

COMMUNICATION: Due to some outdated questions, Dr. Shouffler is recommending changes be made to the annual climate survey for students, parents and staff. In an effort to get more staff to complete the surveys, paper copies may be sent out to the teaching staff.

OTHER: None.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Ms. Stein and seconded by Mrs. Munoz to close the public comment portion of the meeting.

All in Favor: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Dr. Simon, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang

PERSONNEL: Dr. Shouffler updated the board on the effects of the new NJDOE sick time law and staff absences linked to the new law. It appears that there was no impact on staff attendance due to this new law.

Motion was made by Ms. Stein and seconded by Ms. Munoz to approve the following:

1. At the recommendation of the Superintendent, approve the employment contract between the Tewksbury Township Board of Education and Heather Goguen as School Business Administrator commencing on July 1, 2024 through June 30, 2025.

2. Approve Nicola Hall as an Elementary School Teacher effective August 26, 2024, at MA+15, Step 8, $75,247, pending criminal history review. (TES-TCH)

3. Accept, with regret, the letter of resignation from Amy Horensky, Paraprofessional, effective June 30, 2024. (TES0022A)

4. Approve Michael Codis to provide tech support for the May 2, 2024, Tewksbury's Got Talent Night. Salary will be $25/hour, for a minimum of 3 hours.

5. Approve Emma Waseleski, a junior at Temple University, to shadow Susan Moyer, Speech Language Pathologist, throughout a school day in May/June. This observation is part of her requirement for graduating from the Speech, Language, and Hearing Science program at Temple University.

6. Approve Scott Steinman, and rescind Tom Lobb as a chaperone and for additional hours for the 5th Grade trip to the Bronx Zoo in May, 2024. Mr. Steinman will replace Mr. Lobb due to a conflict with a baseball game for Mr. Lobb.

Name	Compensation	Hours
Scott Steinman	$40/hour	Not to Exceed 5 hours

7. At the recommendation of the Superintendent, approve the renewal of the attached list of non-tenured Administrators (A), non-tenured Teachers (B), and non-tenured Support Staff (C) for the 2024-2025 school year.

8. At the recommendation of the Superintendent, approve the renewal of the attached list of tenured Administrators (D), tenured Teachers (E), and tenured Support Staff (F) for the 2024-2025 school year.

9. At the recommendation of the Superintendent, approve the renewal of the attached list of Cash Account Reconciliation Specialist (G), Aides/Paraprofessionals (H), Home Instructors (I), IT Specialist (J), Computer Technician (K), Transportation Coordinator (L), Bus Drivers (M), Coordinator of Buildings and Grounds (N), Assistant Coordinator of Buildings and Grounds (O), and Custodians (P) for the 2024-2025 school year.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Dr. Simon, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang

#7A, Item #2 on Personnel Attachment
Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Ms. Fleming, Mrs. Munoz, Dr. Simon, Ms. Stein
No: Mr. Charniga, Mrs. Jardinella, Mrs. Wygera
Absent: Mrs. Niang

OLD BUSINESS: None.

NEW BUSINESS: Motion was made by Mr. Charniga and seconded by Ms. Wygera to approve the following:

Disassociate with the Tewksbury Times for advertising announcements and publications.

Final Resolution: Motion was rejected on a roll call vote.
Yes: Mr. Charniga, Mrs. Jardinella, Mrs. Wygera
No: Ms. Carrino, Ms. Fleming, Mrs. Munoz, Dr. Simon, Ms. Stein
Absent: Mrs. Niang

EXECUTIVE SESSION: Motion was made by Ms. Stein and seconded by Ms. Munoz to enter Executive Session. The time was 8:00 p.m.

Motion was made by Ms. Stein and seconded by Mrs. Wygera to exit Executive Session. The time was 8:49 p.m.

ADJOURNMENT: Motion was made by Ms. Stein and seconded by Ms. Munoz to adjourn the meeting. The time was 8:49 p.m.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Dr. Simon, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang

Respectfully submitted,

Heather Goguen
Board Secretary

PERSONNEL ATTACHMENT 2024-2025

see next page

A. Non-Tenured Administrators 2024-2025

	Name	Date of Tenure
1	Lisa Moore	7/2/26
2	Robin Thompson	8/2/26

B. Non-Tenured Teachers 2024-2025

	Name	Date of Tenure
1	Amanda Kouzis	9/26/24
2	Nancy Auld-Morogiello	8/31/25
3	Joelle Capece	8/31/25
4	Fay Perticari	12/2/25
5	Alexandria Tibak	3/29/26
6	Alana Magro	8/30/26
7	Christopher Shaffer	10/25/26
8	Sara Femiano	11/15/26
9	Sandra Brinkhoff	7/2/27
10	Brianni Cresci	8/29/27
11	Daniela DiGiovanni	8/29/27
12	Robert Lovering	8/29/27
13	Katherine Royer	8/29/27
14	Jill Pecora	3/26/28

C. Non-Tenured Support Staff 2024-2025

	Name	Date of Tenure
1	Heather Valenta	12/2/24
2	Monica Scala	1/2/26
3	Daria Bracuti	4/23/27

D. Tenured Administrators 2024-2025

Michael Mitchell
Megan Verderamo

E. Tenured Teachers 2024-2025

Amy Allen	Elizabeth Gentile	Heather Jean Olla
Nicole Amato	Meghan Girton	Juliean Picardo
Peter Berg	Patricia Jennings	Jeanette Pill
Camille Bristow	Nicole Kinzel	Nicole Polinger
Jennifer Burns	Krista Kovalsky	Kristen Rinehart
Allison Caruso	Jaime Levy	Anne Rose-Mason
Rebecca Chapman	Thomas Lobb	Tara Saksa
Frederick DeJaager	Bonnie Mendralla	Scott Sipos
Patrice Delgrande	Katrina Moore	Scott Steinman
Sheila Donovan	Karen Morrow	Stephen Strange
Aimee Emge	Susan Moyer	Bonnie Wade-Taffera
Yahna Fiscarelli	Lorraine Nichols	Michael Wooby
Alyssa Forsythe	Pamela Nugent	Samantha Wu
Joseph Frankosky	Maura Obercian	Catherine Zisk

F. Tenured Support Staff 2024-2025

Eileen Callahan
Dolores Krowl
Catherine Pepe
Barbara Simcox
Kara Swan

G. Cash Account Reconciliation Specialist 2024-2025

Paula Hatch

H. Aides/Paraprofessionals 2024-2025

Kristen DiYanni
Robert Goodwin
Darcy Harp
Pam Hoy
Christina Johnson
Tara Prunty
Mary Raefski
Lauren Sanford
Radine Schneider
Nelly Smith
Constance Van Epps
Caroline Wernicki

I. Home Instructors 2024-2025

Joelle Capece
Allison Caruso
Patty Jennings
Bonnie Mendralla
Juliean Picardo
Kristin Polito
Judy Wyckoff

J. IT Specialist 2024-2025

Jarret Majierowski

K. Computer Technician 2024-2025

Nathaniel Joyce

L. Transportation Coordinator 2024-2025

Robert Hoffman, Jr.

M. Bus Drivers 2024-2025

Sharon Bednarz
Robin Corrado
Mildred Grant
Pamela Hoy
Darlene McCaffrey
Heidi McKee
Donna Poyer
Donald Schuyler

N. Coordinator of Buildings and Grounds/Maintenance 2024-2025

Craig Ely

O. Assistant Coordinator of Buildings and Grounds/Maintenance 2024-2025

Thomas Holmes

P. Custodians 2024-2025

Micardo Earle
Dale Grover Sr.
Frank Henderson
Alejandro Franco Orellano
Dominick Pardo