

Job Announcement

Middle and Upper School Spanish Maternity Leave Replacement Teacher

About The Birch Wathen Lenox School

Since 1916, BWL, a K-12, coeducational, college preparatory independent school, has stood out on the Upper East Side of Manhattan as one of the most close-knit institutions the big city has to offer its most promising young people. Inside our unassuming brownstone building is a beyond-supportive community of experienced educators and devoted families who are committed to a mission of fostering growth and celebrating individual differences of every student. To find out more, visit www.bwl.org.

Job Description

Candidates for this position should be prepared to teach five sections of Middle and Upper School Spanish classes in line with the established curriculum and school goals and act as a 7th grade advisor. This position will run from September 2024 through November 2024. Opening faculty meetings will take place the week of August 26, 2024.

Duties and Responsibilities:

- Work with World Language colleagues to foster an enthusiastic and collaborative environment for learning
- Instruct students in the middle and upper school grade level Spanish curricula, following the curriculum maps.
- Act as a 7th grade advisor to a small group of students.
- Make regular assessments of, and report regularly on, student achievement and progress using both formative and summative assessments through Blackbaud, the school's learning management system. This will also include maintaining a gradebook and calendar of assignments on the platform.
- Write narrative comments and interim reports.
- Meet with the Department Chair, Division Directors, and assigned Mentor regularly to assess progress.
- Communicate and meet with parents, as necessary, to discuss the progress of their children.
- Be available for scheduled extra help at least one time per week.
- Attend all Middle and Upper School faculty meetings and World Language Department meetings, attend New Teacher Orientation and Opening Meetings, and participate in related professional development activities and events.
- Attend the 6th and 7th grade and/or the 8th and 9th grade overnight trips in the fall.

Additional Responsibilities May Include:

- Proctoring study halls, lunch duty, and morning duty.
- Attending school field trips, including overnight trips.
- Monitoring hallways and stairwells.
- Coaching duties (for an additional stipend)

Qualifications:

- Strong preference will be given to candidates who are **Native Spanish Speakers**. Candidates should have experience or demonstrated interest in teaching world languages to students from grades 6-12, with knowledge of best practices in language pedagogy and second language

acquisition. A demonstrated background of engaging with and adapting to diverse learners, creating developmentally appropriate and varied activities is encouraged. A Bachelor's degree is required and relevant advanced degrees preferred.

Salary Range: \$5,000 - \$6,000 per month

- There are no benefits included with this position, as it is a temporary position.

The Birch Wathen Lenox School is an employer committed to excellence through diversity and inclusion, and, in this spirit, particularly welcomes applications from women, persons of color, and members of historically underrepresented groups.

Please send resume and cover letter to:

Lori Kennedy, Current Director of Middle School: lori.kennedy@gbwl.org

Guido Sanchez, Incoming Director of Middle School: guido.sanchez@gbwl.org

Ben Dinardo, Co-Director of Upper School: ben.dinardo@gbwl.org

Guillermo Salgado, Co-Director of Upper School: guillermo.salgado@gbwl.org