

**MINUTES
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – DECEMBER 7, 2016
REGULAR MEETING – 6:00 P.M.**

Item 1. Call to Order. Chairman Donovan called the regular meeting of the Scarborough Town Council to order at 6:03 p.m.

Item 2. Pledge of Allegiance.

Item 3. Swearing in of newly elected officials. Yolande P. Justice, Town Clerk, swore in William Donovan and Katy Foley as Town Councilors with a term to expire in 2019. Those sworn in earlier were Cari Lyford and Jodi Shea for the Board of Education; Aubrey Strause and Joe Carroll, for Trustees of the Sanitary District.

Order No. 16-076. Act on the request for nominations and election of a new Town Council Chair. *[Town Clerk]* Motion by Councilor Caiazzo, seconded by Councilor Rowan, to move approval of the nomination of Councilor Babine as Chair of the Town Council.

Vote: 7 Yeas.

Order No. 16-077. Act on the request for nominations and election of a new Town Council Vice-Chair. *[Town Clerk]* Motion by Councilor Rowan, seconded by Councilor Hayes, to move approval of the nomination of Councilor St. Clair as Vice Chair of the Town Council.

Vote: 7 Yeas.

Item 4. Roll Call. Roll was called by Yolande P. Justice, Town Clerk. Thomas J. Hall, Town Manager was also present.

William J. Donovan	Katherine A. St. Clair, Vice-Chair
Robert W. Rowan	Peter F. Hayes
Kathleen M. Foley	Christopher J. Caiazzo
Shawn A. Babine, Chairman	

Order No. 16-078. Act on the request for an executive session pursuant to Title 1, M.S.R.A. §405(6)(D) relating to the Town Manager’s Evaluation. *[Human Resources]* Motion by Councilor Donovan, seconded by Councilor Hayes, to move approval on the request for an executive session pursuant to Title 1, M.S.R.A. §405(6)(D) relating to the Town Manager’s Evaluation, to come back to public session.

Vote: 7 Yeas.

The Town Council recessed into executive session at 6:06 p.m. Chairman Babine reconvened the meeting at 7:12 p.m.

Item 5. General Public Comments. None at this time.

Item 6. Minutes: November 16, 2016 – Regular Meeting. Motion by Councilor Rowan, seconded by Councilor St. Clair, to move approval of the minutes of the November 16, 2016, regular Town Council meeting.

Vote: 7 Yeas.

Item 7. Adjustment to the Agenda. None at this time.

Item 8. Items to be signed: a. Treasurer's Warrants. Warrants were signed during the meeting.

OLD BUSINESS: None at this time.

NEW BUSINESS:

Order No. 16-079. Act on the request to adopt the Cumberland County Hazard Mitigation Plan – 2017 Update. [*Fire Chief*] Fire Chief Thurlow gave a brief overview on this update and responded to questions from the Town Council.

Motion by Councilor St. Clair, seconded by Councilor Hayes, to move approval to adopt the Cumberland County Hazard Mitigation Plan – 2017 Update.

Vote: 7 Yeas.

Item 9. Non Action Items. None at this time.

Item 10. Standing and Special Committee Reports and Liaison Reports.

- Councilor Donovan gave an update on the Energy Committee.
- Councilor Rowan gave an update on the Historic Implementation Preservation Committee;
- Councilor St. Clair gave an update on the Ad-Hoc Public Safety Building Committee.
- Councilor Caiazzo gave an update on the School Board meeting.
- Chairman Babine noted that there would be no Library Board of Trustees meeting this month.

Item 11. Town Manager Report. The Town Manager gave the following updates:

- Commented on the Ad-Hoc Public Safety Building Committee.
- Project Hope did not receive the grant that had been applied for; however, the Chief is searching for additional funding. There is federal money available, we are looking at ways to tap into these funds.
- Point of interest – several years back there had been discussion on the Gorham Bypass and there are groups looking at ways to help alleviate the traffic in this area.
- Congratulation to Councilor Donovan for being elected Chair of METRO Coalition.
- Next Wednesday, there will be a workshop on multifamily units in town with the potential of large scale projects coming forward in town and a workshop would be the right way to go. The workshop would be at 6:00 p.m. on Wednesday, December 14th. The Long Range Planning Committee, the Planning Board, SEDCO and the Housing Alliance. The Chair of each of these committee should participate.

Item 12. Council Member Comments.

- Councilor Caiazzo mentioned that he had attended the tree lighting ceremony this past Saturday and felt that it had been very well attended – just over 400 people. Shout out to David Grover for completing the Appalachian Trail and was profile on Bill Greens Maine.
- Councilor Hayes gave a shout out to Scarborough Kindness Project – well done. He spoke on daily news relating to the shooting of Police Officers and asked that we acknowledge these individuals whom serve our community.
- Councilor Donovan noted that interviews had been held for the Consultant to work with the Comp Plan Committee. He and Mr. Craig Frederick had met with the Town Assessor to discuss the

current Senior Tax Program, which they felt was an excellent program. He added that there would be a Legal opinion on Avenue Two issue soon.

- Councilor Rowan also mentioned the Kindness Project and the workshop that they had hosted on Civility which had been well attended. He noted that December 3rd was International Day with Persons of Disabilities and went on to read a statement by Secretary-General Ban Ki-moon.
- Councilor Foley thanked the residents and voters for voting her into office. She too commented on the Project Kindness Project. On Tuesday, December 13th there will be a movie – Empower Me - at the high school auditorium for those who are interested in attending.
- Chairman Babine welcomed Councilor Foley to the group and thanked Councilor Donovan for his service over the past year. He then handed out forms for standing committee appointments and a form for Councilors to list 5 goals. He asked Councilors to think about where we had been and where we would like to go. The Finance Committee would consist of Councilors Hayes, Caiazzo and Babine. He sent condolences to the families of Peter Chadbourne; Paul Corbeau and Robert Carson. Wished a Happy Birthday to Councilor Caiazzo.

Item 13. Adjournment. Motion by Councilor Donovan, seconded by Councilor Caiazzo, to move approval to adjourn the regular meeting of the Scarborough Town Council.

Vote: 7 Yeas.

Meeting adjourned at 7:47 p.m.

Respectfully submitted,

Yolande P. Justice
Town Clerk