

**MINUTES  
SCARBOROUGH TOWN COUNCIL  
WEDNESDAY – MARCH 16, 2016  
REGULAR MEETING – 7:00 P.M.**

**Item 1. Call to Order.** Chairman Donovan called the regular meeting of the Scarborough Town Council to order at 7:08 p.m. [Workshop prior to Town Council meeting ran late.]

**Item 2. Pledge of Allegiance.**

**Item 3. Roll Call.** Roll was called by Yolande P. Justice, Town Clerk. Thomas J. Hall, Town Manager was also present.

Shawn A. Babine, Vice-Chair	Katherine A. St. Clair [Absent]
Robert W. Rowan	Peter F. Hayes
Jean-Marie Caterina	Christopher J. Caiazzo [Absent]
William J. Donovan, Chairman	

**Item 4. General Public Comments.** None at this time.

**Item 5. Minutes: March 2, 2016 – Regular Meeting.** Motion by Councilor Babine, seconded by Councilor Caterina, to move approval of the minutes of the March 2, 2016, regular Town Council meeting.

Vote: 5 Yeas.

**Item 6. Adjustment to the Agenda.** Councilor Caterina introduced the Town's new FaceBook Page. She encouraged everyone to check it out. Information about the town would be placed on this site; e.g. upcoming meeting dates, construction projects, events, etc.

**Item 7. Items to be signed: a. Treasurer's Warrants.** Treasurer's Warrants were signed during the meeting.

**OLD BUSINESS:**

**Order No. 16-017. Act on the request to approve the names that were posted to the Conservation Commission and the Zoning Board of Appeals by the Appointments Committee at the March 2, 2016, Town Council meeting.** Motion by Councilor Babine, seconded by Councilor Caterina, to move approval of the names that were posted to the Conservation Commission and the Zoning Board of Appeals by the Appointments Committee at the March 2, 2016, Town Council meeting, as follows:

Appoint Charles Spanger to the Conservation Commission to fill a term to expire in 2016.

Appoint Michael Richard as 2<sup>nd</sup> Alternate to the Zoning Board with a term to expire in 2018.

Vote: 5 Yeas.

**NEW BUSINESS:**

**Order No. 16-018. First reading and schedule a second reading on the Bond Order for the 2016 Municipal and School Capital Improvement Projects and the Refunding of Certain General Obligation Bonds of the Town of Scarborough.** Thomas J. Hall, Town Manager, gave a brief overview on the 2016 Municipal and School Capital Improvement Projects and the Refunding of Certain General Obligation Bonds of the Town of Scarborough. He and the Finance Director, Ruth Porter, responded to questions from the Town Council.

Motion by Councilor Babine, seconded by Councilor Caterina, to move approval of the first reading on the Bond Order for the 2016 Municipal and School Capital Improvement Projects and the Refunding of Certain General Obligation Bonds of the Town of Scarborough and schedule a second reading for Wednesday, April 6, 2016, as follows: **BOND ORDER FOR**

**2016 MUNICIPAL AND SCHOOL CAPITAL IMPROVEMENTS AND THE REFUNDING OF CERTAIN 2006, 2007, 2008 AND 2009 GENERAL OBLIGATION BONDS OF THE TOWN**

**BE IT ORDERED**, That under and pursuant to the provisions of Title 30-A, Sections 5721-5729 and 5772 of the Maine Revised Statutes, as amended, and the Charter of the Town of Scarborough, Maine, the following Municipal and School Capital Improvement Projects are hereby approved for funding:

<u><b>2015-2016 Municipal - Equipment</b></u>	<u><b>Amount to Bond</b></u>
F.D. Extrication Tool Upgrade Project	\$ 71,000.00
F.D. AED Replacement Project	75,000.00
F.D. Tank 3 Re-chassis	37,000.00
F.D. Service Plow Truck U7 (replace schedule)	45,000.00
C.S. Replacement Tow Behind Mower	14,050.00
Upgrade Radio Equipment - Communications	39,100.00
Plow Truck #4021	170,000.00
Pickup Truck #4004	30,000.00
Front End Loader #4014	139,500.00
	<hr/> <b>\$ 620,650.00</b> <hr/>
<u><b>2015-2016 Municipal - Projects</b></u>	
MIS Office Reconfiguration	10,000.00
MIS Server Virtualization	25,000.00
Eastern Trail Improvements (Local Match)	45,000.00
Mid-level Road Rehabilitation	543,000.00
Pleasant Hill Reconstruction Phase II (RR Overpass)	556,000.00
Gorham Road Engineering	65,000.00
Cummings Road Reconstruction	245,000.00
Fuel Station Replacement Engineering & Permitting	60,000.00
	<hr/> <b>\$1,549,000.00</b> <hr/>
<u><b>2015-2016 School Projects</b></u>	
H.S. Tech – New Laptops	700,000.00
3 - 84 Passenger Buses	301,350.00
	<hr/> <b>\$1,001,350.00</b> <hr/>
<u><b>2014-2015 Municipal - Projects</b></u>	
Mid-Level Road Rehabilitation (3 Miles per year)	68,000.00
	<hr/> <b>\$ 68,000.00</b> <hr/>
<u><b>2014-2015 Municipal – Lease Projects</b></u>	
259 U.S. Route One – Fire Alarm System - Replacement	45,000.00
MIS Main Office 10 GB Switch	8,000.00

	<u><u>\$ 53,000.00</u></u>
<b><u>2014-2015 School Projects</u></b>	
DW Roofing	88,000.00
DW Technology	360,000.00
Security System Upgrade Property	65,000.00
	<u><u>\$ 513,000.00</u></u>
<b><u>2009-2010 Municipal - Projects</u></b>	
Referendum to Fund-Purchase Parks and Conservation Land	
Danish Village Archway Relocation	25,000.00
	<u><u>\$ 25,000.00</u></u>
<b>Total to Bond</b>	<b>\$3,830,000.00</b>

**BE IT FURTHER ORDERED**, That a sum, not to exceed \$3,830,000, is hereby appropriated to provide for the costs of said projects and expenses associated with said projects; and,

**BE IT FURTHER ORDERED**, That to fund said appropriation, the Treasurer and the Chairman of the Town Council are hereby authorized to issue, at one time or from time to time, general obligation securities of the Town of Scarborough, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$3,830,000 and the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), place(s) of payment, call(s) for redemption, refunding, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, is hereby delegated to the Treasurer and the Chairman of the Town Council; and,

**BE IT FURTHER ORDERED**, That the Treasurer and the Chairman of the Town Council are hereby authorized to issue, at one time or from time to time, general obligation securities of the Town of Scarborough, Maine, in an aggregate principal amount not to exceed \$3,800,000, to refund, on an advance basis, the remaining outstanding 2006, 2007, 2008 and 2009 General Obligation Bonds of the Town of Scarborough, Maine, and the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), place(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, is hereby delegated to the Treasurer and the Chairman of the Town Council.

Vote: 5 Yeas.

**Order No. 16-019. Act on the request for the Town Council to consent to the assignment of the Parking Licensing Agreement and a Parking Lease Agreement to the new owners of the Higgins Beach Inn and authorize the Town Manager to sign any and all documents pertaining to this Order.** Thomas J. Hall, Town Manager, gave a brief overview on the Order.

Motion by Councilor Babine, seconded by Councilor Caterina, to move approval on the on the request for the Town Council to consent to the assignment of the Parking Licensing Agreement and a Parking Lease Agreement to the new owners of the Higgins Beach Inn and authorize the Town Manager to sign any and all documents pertaining to this Order.

Vote: 5 Yeas.

**Item 8. Non Action Items.** None at this time.

**Item 9. Standing and Special Committee Reports and Liaison Reports.**

- Councilor Rowan gave an update on the Appointments Committee and posted the following names:  
**Senior Advisory Board:**  
Donnamarie Collins, 1<sup>st</sup> Alternate, with a term to expire in 2017  
Kenneth N. Simons, 2<sup>nd</sup> Alternate, with a term to expire in 2017  
**Scarborough Housing Alliance:**  
Marj DeSanctis, Full voting member, with a term to expire in 2017
- Councilor Caterina gave updates on the Long Range Planning Committee; the Conservation Commission adding that there would be workshop on “Backyard Composting” on Monday, April 4<sup>th</sup> from 7:00 to 9:00 p.m. here at Town Hall.
- Councilor Hayes gave updates on the Senior Advisory Board, the Harbor Committee and the Shellfish Conservation Commission.
- Councilor Babine noted that SEDCO, ecomaine and the Library Board of Trustees all meeting tomorrow, Thursday, March 17<sup>th</sup> and he would be attending these meetings. He then went on to give an update on the Finance Committee meetings, noting that the first reading on the proposed FY2017 Budget would be presented at the Wednesday, April 6<sup>th</sup> Town Council meeting.
- Chairman Donovan commented on ecomaine’s concerns with the one on one recycling market. He also commented on the Energy Committee.

**Item 10. Town Manager Report.** Thomas J. Hall, Town Manager, gave the follow updates:

- Rick Shinay is the new Land Trust President.
- The Energy Committee is working on a few items and one of the first is the education piece. He then handed out a flyer that showed stickers that would be placed on the recycling bins to educate individuals to what goes where.
- Mike Shaw, Public Works Director is working on curbside composting and currently working on central composting sited; the Veterans Home, Wal-Mart and possibly Pine Tree Waste. HE has been working with Garbage to Gardens on options to residents.
- IT had developed a 7-8 minutes video of the High School Laptop program that shows how well the program has been working.
- The Oak Hill Pedestrian improvements will be under way starting March 21<sup>st</sup> and will take 12 - 15 days to complete.
- Improvement to the parking on the Eastern Trail has been completed. It is possible that there may be an item that would come before the Town Council to possibly have the rest of the Eastern Trail no parking.
- There will be a meeting on March 22<sup>nd</sup> at the Pine Point Fire Barn on the Pine Point Improvement Project. This is similar to the one held at Higgins Beach.
- The Town has received a “Project Canopy Grant” for trees along Route One.
- He also mentioned that the first reading on the Municipal and School Budgets would be held on Wednesday, April 6<sup>th</sup>.
- There would be recycling trash and composting bins located in municipal buildings and when local events are scheduled; e.g. SummerFest, WinterFest.

**Item 11. Council Member Comments.**

- Councilor Hayes commented on the national politics and what has been happening at that level and hoped that we can chose to be different. Be respectful.
- Councilor Babine agreed with the prior comments. He wished everyone a Happy St. Patrick's Day. He commented on the budget process and how well it has been moving along.
- Councilor Caterina also agreed with the prior comments made by Councilors Hayes and Babine. She encouraged the public to contact any member of the Council or town staff with questions concerning the budget or check out the Town's website or Facebook page for information as well.
- Councilor Rowan thanked the Big 20 Bowling Alley for hosting the PTA Fundraiser and to Coles Appliance Center for assisting him with a problem and to Chairman Donovan for reaching out to all Councilors prior to the meetings to see if any of us have questions or concerns.
- Chairman Donovan loves the fact that we are an A Political Institution where we work with everyone. He was excited about the new "Trash Plan" getting off the ground. He commented on attending the budget meetings and felt there had been good discussions being held. He also congratulated Rick Shinay for being selected as the Land Trust President. He sent well wishing to Councilor St. Clair.

**Item 12. Adjournment.** Motion by Councilor Babine, seconded by Councilor Caterina, to move approval to adjourn the regular meeting of the Scarborough Town Council.

Vote: 5 Yeas.

Meeting adjourned at 7:53 p.m.

Respectfully submitted,

Yolande P. Justice  
Town Clerk