

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

June 17, 2024

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place published in The Record and The Ridgewood News on January 12, 2024, sent to the Boroughs of Allendale and Upper Saddle River and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a five-minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mrs. Jennifer Lenkowsky		
Mrs. Maggie Liljegren		
Ms. Jennifer Mario		
Mrs. Lynn McCarthy		
Mrs. Rachel Milston		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Suzanne Warzala		
Mrs. Emily Kaufman (Saddle River Liaison)		
Drishti Chauhan (Student Representative)		
Maddison Petrow (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

4. Resolution Honoring Student Representatives for Service on the Northern Highlands Regional High School Board of Education

WHEREAS, DRISHTI CHAUHAN and MADDISON PETROW have served with distinction on the Northern Highlands Regional High School Board of Education; and

WHEREAS, through their leadership, the Northern Highlands Regional High School Board of Education has gained fresh insights into student concerns, student priorities and what is on the mind of young people in the community; and

WHEREAS, they have further contributed to the community by serving as valuable spokespersons, sharing the student perspective at board meetings; and

WHEREAS, DRISHTI CHAUHAN and MADDISON PETROW'S exemplary commitment to fellow students and the school district has promoted clear communication between the board, district administration and the student body; and

WHEREAS, DRISHTI CHAUHAN and MADDISON PETROW have maintained a professional decorum at board meetings, shown respect to board members and strived to learn the proper etiquette of serving on a school board; and

WHEREAS, they have demonstrated a commitment to advancing the education of all students without neglecting their own responsibility to strive for success in the classroom. Now, therefore, be it

RESOLVED, that the Northern Highlands Regional High School Board of Education recognizes DRISHTI CHAUHAN and MADDISON PETROW'S dedication and commitment to advancing educational opportunity and open communication between the board, district administrators and the student body; and be it further

RESOLVED, that the members of the Northern Highlands Regional High School Board of Education Board of Education extends their sincere appreciation to DRISHTI CHAUHAN and MADDISON PETROW for their dedicated service on the Northern Highlands Regional High School Board of Education; and be it further

RESOLVED, that the members of the Northern Highlands Regional High School Board of Education extend their best wishes to DRISHTI CHAUHAN and MADDISON PETROW in all of their future endeavors.

5. SPECIAL PRESENTATION:

Dr. Scot Beckerman: School Bus Emergency Evacuation Report and School Security Drills.

6. STUDENT REPRESENTATIVE REPORTS

7. COMMITTEE & LIAISON REPORTS

8. SUPERINTENDENT'S REPORT

9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS

10. ACTION ITEMS FOR Business Agenda for June 17, 2024, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-28** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no

over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from June 1, 2024 through June 14, 2024, per attachment.
- B-2.** Approval of Minutes, Executive and Workshop Sessions, for the June 3, 2024 Board of Education meeting, per attachments.
- B-3.** Approval of the Board Secretary, Treasurer and Transfer Reports for the period ending May 31, 2024.
- B-4.** Approval of the following staff travel (accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Mariluz Ruiz-Norena	“Rutgers Multilingual Educator Professional Learning Program,” sponsored by Rutgers, <i>virtual</i>	Self-paced		No Cost to District
Jessica Verdicchio	“Beyond Checking and Washing: Understanding and Treating the Obsessive Compulsive Spectrum,” sponsored by Rutgers School of Social Work, <i>virtual</i>	7/11/24	Registration	\$60
Kristen Schumacher	“101 Best Strategies for Teaching Social Studies,” sponsored by Bureau of Education Research, <i>virtual</i>	7/22/24	Registration	\$279
Jessica Verdicchio	“The Opioid Crisis in NJ: Current Trends and Evidence-Based Treatment Options,” sponsored by Rutgers School of Social Work, <i>virtual</i>	7/22/24	Registration	\$60
Scot Beckerman Christine Ferrarie Lisa Halperin Jennifer Lenkowsky Jennifer Mario Lynn McCarthy Rachel Milston James Mulvey	“NJSBA Workshop 2024,” sponsored by New Jersey School Boards Association, Atlantic City, NJ	10/21/24- 10/23/24	Registration Lodging Mileage M &IE	\$2,100 (group rate) \$107/person/night \$135.36/person \$147.50/person

B-5. Approval of the following student placements for the 2024-2025 school year, per attachment(s).

Item	Student ID	Provider	Type	Duration	Cost
a.	27814	1 st Cerebral Palsy of New Jersey, Belleville, NJ	Tuition	7/8/24-6/30/25	\$78,804.60
b.	26055	Woods Services, Langhorne, PA	Tuition 1:1 Aide	7/1/24-6/30/25	\$94,534.96 \$56,023.50
c.	28181	LLD High School Program, Pascack Valley Regional High School, Montvale, NJ	ESY Tuition	7/8/24-7/31/24	\$3,859
d.	28163	LLD High School Program, Pascack Valley Regional High School, Montvale, NJ	ESY Tuition	7/8/24-7/31/24	\$3,859
e.	27812	LLD High School Program, Pascack Valley Regional High School, Montvale, NJ	ESY Tuition	7/8/24-7/31/24	\$3,859
f.	25406	LLD High School Program, Pascack Valley Regional High School, Montvale, NJ	ESY Tuition	7/8/24-7/31/24	\$3,859
g.	24336	Milestones High School Program, Pascack Hills Regional High School, Hillsdale, NJ	ESY Tuition	7/8/24-7/31/24	\$3,787

- B-6.** RESOLVED, that the Northern Highlands Board of Education accepts the report of the mandatory Bus Evacuation Drills performed during the month of June and organized and conducted by the Assistant Principal, Mr. Michael Koth, with the assistance of the following staff members, Mr. Paul Albarella, Ms. Cathy Berberian, Dr. Tony LaRocca, Mr. Joe Occhino and school bus drivers. Allendale and Upper Saddle River Police departments were made aware of the drill and invited to observe. Drills were conducted before school at bus drop off on the west service road on June 14, 2024.
- B-7.** Approval of the appointment of PETRAQ QELESHI as a part-time, 12-month Custodian for the 2024-2025 school year, effective July 1, 2024, at a rate of \$21.63 per hour, per attachment.
- B-8.** Approval of the agreement with the parent of a student (ID 25418) to transport his/her minor child to and from Reed Academy in Oakland, NJ, from July 8, 2024 to August 16, 2024, to be compensated at \$125 per day, not to exceed \$3,750, per attachment.
- B-9.** Approval for a student (ID 28163) to receive two (2) hours of specialized one-on-one Orton-Gillingham Home Instruction per week beginning July 1, 2024 and ending June 30, 2025, provided by Danielle Walter, Reading Specialist, at a rate of \$100/hour, not to exceed \$10,400.
- B-10.** Approval to accept the FY24 Local Recreation Improvement Grant allocation in the amount of \$67,000, from the New Jersey Department of Community Affairs' Division of Local Government Services, per attachment.
- B-11.** Approval of the Northern Highlands Sports Association donating monies, equipment, supplies etc. under the approval and supervision of the Assistant Principal of Athletics for the 2024-2025 school year.
- B-12.** Approval of annual membership in the NJSIAA (New Jersey State Interscholastic Athletic Association) and the Big North Athletic Conference for the 2024-2025 school year. Northern Highlands agrees to be governed by the Constitution, bylaws and Rules and Regulations of the NJSIAA, including all rules governing student-athlete eligibility.

B-13. Approval of the Quad District Shared Services Agreement, per attachment.

B-14. Approval of the Special Counsel/Attorney Agreement with Fogarty & Hara, Esqs., per attachment.

B-15. Resolution Authorizing Disposal of Surplus Property

WHEREAS, the Northern Highlands Regional High School Board of Education (“Board”) is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board are desirous of donating said surplus property in “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, as follows:

(1) The surplus property to be donated to the Glen Rock Board of Education is as follows:

- Newsdesk, approximate value - \$250

(2) The surplus property as identified shall be donated in “as-is” condition without express or implied warranties.

B-16. Resolution Authorizing Disposal of Surplus Property

WHEREAS, the Northern Highlands Regional High School Board of Education (“Board”) is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board are desirous of donating said surplus property in “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, as follows:

(1) The surplus property to be donated to the Lakeland Regional High School Board of Education is as follows:

- Control Room Computer Tables, approximate value - \$260

(2) The surplus property as identified shall be donated in “as-is” condition without express or implied warranties.

B-17. RESOLVED, that the Northern Highlands Board of Education authorize the following FY25 purchases and subscription renewals from Shi International Corp. in the total amount of \$ 65,795.03:

- | | |
|--|--------------|
| • Microsoft Desktop Education - License and Software assurance | \$ 10,408.38 |
| • Veritas Backup renewal | \$ 795.83 |
| • KnowBe4 Online Safety Monitor | \$ 4,925.84 |
| • Adobe Creative Cloud with Adobe Sign | \$ 15,315.00 |
| • Lightspeed Web Filter subscription | \$ 12,315.00 |
| • Zoom | \$ 8,694.45 |
| • Crowdstrike | \$ 4,299.43 |

- Classroom Docking Stations \$ 9,041.10
These purchases are made through E-8801- NJSBA ACES-CPS.
- B-18.** RESOLVED, that the Northern Highlands Board of Education authorize renewal of annual Shoretel Phone System Maintenance, Emergency Notification System Maintenance and Paging System Maintenance for FY25 through Eastern DataComm, Inc. at a total cost of \$22,300, through NJ State Contract #89980.
- B-19.** RESOLVED, that the Northern Highlands Board of Education authorize renewal of annual Cisco SmartNet Switch Support for FY25 through Aspire Technology Partners, LLC at a total cost of \$28,163.85, through contract NVP #AR3227 New Jersey PA #21-TELE-01506.
- B-20.** RESOLVED, that the Northern Highlands Board of Education authorize renewal for Absolute GPS PC Tracking for FY25 through Dell, Inc. at a cost of \$ 22,286, through State of NJ NASPO MNNVP-133-MO483-89974.
- B-21.** RESOLVED, that the Northern Highlands Board of Education authorize the following FY25 subscription renewals and purchases from various sole source providers as noted below:
- Canvas cloud subscription through Instructure \$ 15,748.00
 - Fortinet Maintenance renewal through Aurora Communications \$ 35,149.87
 - Genesis renewal \$ 18,706.00
 - Finalsite \$ 9,899.00
 - Fortinet Wireless Access Points \$ 21,973.22
- B-22.** Approve the price list for Pomptonian Food Service at Northern Highlands Regional High School for the 2024-2025 school year, per attachment.
- B-23.** Approve the CDK License Fees for the 2024-2025 school year, per attachment.
- B-24.** Approve the Master Customer Agreement with PSE&G for an energy audit at no cost to the district, per attachment.
- B-25.** Approve Change Order #7, in the amount of \$41,376.83, for the Field House and Site Improvements project awarded to Daskal, LLC, per attachment.
- B-26. Transfer of Current Year Surplus to Capital Reserve:**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Northern Highlands Regional High School Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Northern Highlands Regional High School Board of Education has determined that up to \$2,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Northern Highlands Regional High School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

B-27. Approve the following Year-end Resolutions:

- The Business Administrator be authorized to process invoices for payment for the current fiscal year with Board Confirmation at the next regular meeting
- The Business Administrator be authorized to make account transfers that may be needed to close out the fiscal year with Board confirmation at the next meeting
- Move that all outstanding warrants in all accounts as of December 31, 2023, be cancelled

B-28. Approval of Contracts to be renewed, awarded or allowed to expire during the school year PL 2015 – Chapter 47.

Pursuant to PL 2015, Chapter 47 the Northern Highlands Regional High School Board of Education intends to renew, award, or permit to expire the following contracts previously awarded during the 2023-2024 school year by the Board of Education:

Albert I/O, Altice Business (Cablevision/Lightpath), AM Consultants, Arbiter Sports, Arrow Elevator, ASPIRE Technology Partners, ATT Sports Inc., Automatic Suppression & Alarm, Bayada Health Services, Bergen County Special Services, Borough of Allendale, Brookfield Education Services, Brown & Brown Benefit Advisors, CareSolace, Daskal, LLC, Delta Dental of New Jersey, Discovery Education, Eastern DataComm, Educational Data, Educere LLC, EMEX, Filebank, Inc., Finalsite, Frontline Solutions, Genesis, Good Samaritan Hospital, HP Inc., Infrastructure (Canvas), JC Ehrlich, Johnson Controls, Inc., K&K Insurance, Landtek, Learnwell, Lora Photography, NESBIG, NJSBA, New Pathway Counseling, North Jersey Health & Wellness, LLC, PKF O'Connor Davies, LLP, Pathful, Phoenix Advisors, Plosia Cohen LLC, Pomptonian, Inc., R&L Datacenters, Ramapo Ice Rinks, Quadient USA Inc., Region I, II, III and V, RK Environmental, Respondus, Saint Clare's Hospital, Schenck, Price, Smith & King, SCOIR, SD Gameday LLC, Shi International Corp., Shop Specialties, Silver Hill Hospital, Silvergate Prep, Smart Class, Solutions Architecture, Strauss Esmay Associates, LLP, SwiftReach Lockdown Incident Management, Synovia Solutions, Thomas B. Fallon, US Bancorp Government Leasing & Finance, Inc., Valley Physician Services (Valley Health Medical Group), Veolia, Verizon Wireless, VOMO, Waste Management of NJ.

These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. seq.

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for June 17, 2024 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-25**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the School Security Drill report and Statement of Assurance, for the 2023-2024 school year, as per NJ Department of Education guidelines, per attachment.
- E-4.** Approve the required update on the ARP ESSER Safe Return Plan for In-Person Instruction and Continuity of Service, that was filed electronically and approved by the NJDOE, per attachment.
- E-5.** Approve the McKinney-Vento Education of Homeless Children and Youth Program, LEA General Intent to Collaborate, for the 2024-2025 school year, as per required guidelines.
- E-6.** Approve the Marshall Summative Evaluation System, for the 2024-2025 school year, including individual rubrics for teacher, principal, supervisor, counselor, school nurse, librarian, and child study team staff.
- E-7.** Approve the adoption of the Self-Directed Growth Plan (SDGP) Summative Rubric for certificated staff, for the 2024-2025 school year, per attachment.
- E-8.** Accept and affirm the Statement of Assurance certifying compliance with the District Professional Development Plan requirements, for the 2024-2025 school year, to be filed electronically through the NJ Department of Education.
- E-9.** Approve the District Comprehensive Mentor Program Plan, for the 2024-2025 school year, per attachment.
- E-10.** Accept and affirm the Statement of Assurance certifying compliance with the District Comprehensive Mentor Program Plan requirements, for the 2024-2025 school year, to be filed electronically through the NJ Department of Education.
- E-11.** Approve Northern Highlands' sponsorship of athletic competition in the following sports: cross country, field hockey, football, soccer, tennis, volleyball, basketball, cheering, bowling, fencing, ice hockey, swimming, winter track, wrestling, baseball, softball, lacrosse, golf and spring track, for the 2024-2025 school year.
- E-12.** Approve the Athletic Schedule, for the 2024-2025 school year, per attachment.
- E-13.** Approve the Calendar of Events, for the 2024-2025 school year, per attachment.

- E-14.** Approve the Athletic Assignments, for the 2024-2025 school year, per attachment.
- E-15.** Approve the Co-Curricular Assignments, for the 2024-2025 school year, per attachment.
- E-16.** Approve DOREEN ALBANO, for the creation of the Class of 2024 senior graduation video, compensated at a cost not to exceed \$500.
- E-17.** Approve the following field trip/overnight field trip for the 2024-2025 school year.
- a.) Honors Management Classes: Study of Business and Management Strategies
- MetLife Stadium, East Rutherford NJ: 10/22/24 or 11/14/24
- E-18.** Approve the following list of advisors/chaperones/school nurse, for the 2024-2025 school year, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
MELISSA DECARLO	Honors Management Classes	10/22/24 or 11/14/24	Substitute cost
AMY PIERRET	Honors Management Classes	10/22/24 or 11/14/24	No substitute cost
TONY LAROCCA, if needed	Honors Management Classes	10/22/24 or 11/14/24	No substitute cost

- E-19.** Approve new and returning Substitute Teachers, Substitute Nurses, Homebound Instructors, Tutors and Proctors, for the 2024-2025 school year, per attachment.
- E-20.** Approve the receipt of the out of district Tuition Student List, for the 2024-2025 school year, per attachment.
- E-21.** Approve the receipt of one (1) out of district Tuition Student, for the 2024-2025 school year, per attachment.
- E-22.** *RESCIND* the approval of AMANDA CLARK for Fairleigh Dickinson University, Student Teacher Placement in English, for the 2024-2025 school year.
- E-23.** Approve a Leave of Absence for SARA BELGIOVINE CAPONE, Teacher of English, effective November 11, 2024 through March 21, 2025 utilizing FMLA and NJFLA, per attachment. (Returning on 3/24/25)
- E-24.** Approve the following Co-Curricular assignments for the 2023-2024 school year, as listed below.
1. TAYLOR REYE as Music: Jazz Ensemble Advisor (Group 4, \$2,861)
 2. TAYLOR REYE as Music: Vocal Ensemble Advisor (Group 5, \$1,673)
- E-25.** Approve the revised list of staff members to work on curriculum, professional development, and special projects at the maximum anticipated number of hours listed, beginning July 1, 2024, through August 31, 2024, per attachment.

Roll Call:

12. BOARD PRESIDENT’S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____