

RECORD OF REGULAR BOARD PROCEEDINGS (MINUTES)

Danville, KY, May 16, 2024

The Boyle County Board of Education met at Boyle County Middle School Library at 7:00 o'clock PM on the 16th day of May 2024, with the following members present:

(1) Jennifer Newby	(2) Jesse Johnson	(3) Ruth Ann Elliott
(4) Stephen Tamme	(5) Anna Laura Weddle	

Call to order:

Chairperson, Jennifer Newby, called the meeting to order.

Approved Agenda:

117. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to adopt the agenda for the meeting.

Notice of Board Members Attending 2024 Boyle County High School Baccalaureate Service and Boyle County High School Graduation:

Notice of Board Members Attending 2024 Boyle County High School Baccalaureate Service at Southland Christian Church at 6:30 PM on May 19, 2024, and 2024 Boyle County High School Graduation Ceremony at Boyle County High School Gymnasium at 7:30 PM on May 24, 2024

Minutes:

118. Ms. Weddle seconded by Ms. Elliott, made a motion to approve the April 18, 2024, regular board meeting minutes, May 7, 2024, special called board meeting minutes, and May 8, 2024, special called board meeting minutes, which had been mailed to each board member and board attorney. The vote was unanimous, to approve the minutes.

Superintendent's Report:

Superintendent's Comments:

Superintendent Wade thanked everyone for attending.

Superintendent Wade and the Board recognized the following:

- Boyle County Middle School Archery Team
- Boyle County High School Archery Team
- Boyle County Middle School Odyssey of the Mind Team
- Boyle County High School Odyssey of the Mind Team

Superintendent Wade introduced John Elliott as the new Junction City Elementary School Principal, beginning July 1, 2024.

Superintendent Wade presented recognition plaques to the following:

Boyle County Teachers of the Year:

- Amy Farr, County High School
- Alaina Cooper, Boyle County Middle School
- Katharyn Stump, Junction City Elementary School
- Katrina Glass, Perryville Elementary School
- Anna Collins, Woodlawn Elementary School
- Nicole Adams, District

Boyle County Classified Employees of the Year:

- Danielle Stevens, Elementary Schools
- Tammy Williams, Middle/High Schools
- Dewayne Rakes, District

Teaching and Learning Report:

Superintendent Wade also recognized Faith Russell, District Occupational Therapist and Mitch Wilkerson, District Lead School Psychologist as being named Central Kentucky Educational Cooperative (CKEC) Outstanding Educators.

Superintendent Wade recognized Alaina Cooper, Boyle County Middle School Eighth (8th) Grade Science Teacher, as being named Central Kentucky Educational Cooperative (CKED) Innovative Teacher.

Superintendent Wade and the Board recognized the following:

- Deeper Learning Cadre Leaders trained teachers and administrators

Stephanie Wade, Curriculum and Innovation Director presented the Deeper Learning Cadre Leaders strategies to the Board.

Treasurer’s Report:

Bobbie Brown, Finance Officer, gave the Board a balance sheet report for period ten (10).

Attendance Report:

Christopher Slone, Director of Family and Community Support/DPP, reported that on the ninth (9th) month’s attendance.

Hear Public Comments:

There were no comments from the public.

Action Items:

Discussed/Approved BG – 5 for the New Boyle County Middle School Construction Project:

119. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to approve the BG -5 for the new Boyle County Middle School construction project, pending approval by the Kentucky Department of Education.

Discussed/Approved Orientation and Standard Operation Guidelines and Family Handbook for the Boyle County Early Childhood Learning Center:

120. On motion of Ms. Elliott, seconded by Ms. Weddle, it was voted unanimously, to approve the Orientation and Standard Operation Guidelines and Family Handbook for the Boyle County Early Childhood Learning Center, as presented.

Discussed/Approved Breakfast/Lunch and Al-A-Carte Prices for the 2024 – 2025 School Year:

121. On motion of Mr. Johnson, seconded by Mr. Tamme it was voted unanimously, to approve the following breakfast/lunch and al-a-carte prices for the 2024– 2025 school year

20~~23~~24 - 20~~24~~25 MEAL PRICES

BOYLE COUNTY SCHOOLS

Updated: May 16, 2024 May 18, 2023

	Breakfast	Lunch
ELEM ALL SCHOOLS JCES/PES First Meals	FREE*	FREE*
ELEM WES First & Second Meals JCES/PES Second Meals	\$1.85 \$2.25	\$2.80 \$3.25
MS/HS Paid and Second Meals	\$2.00 \$2.25	\$3.25 \$3.75
WES/MS/HS Reduced Meals	\$0.30	\$0.40
Adult and Non-Program Meals	\$2.90 \$3.00	\$4.85 \$5.00

Students enrolled at BCHS, BCMS, and WES may qualify for Free/Reduced Price Meals. Applications can be completed online at bit.ly/BCFREERED.

Students enrolled **at JCES and PES in a Boyle County School** qualify for free meals under the Community Eligibility Provision (CEP). We request that each family completes the Household Income Form (HIF) annually.

This form includes information vital to securing additional resources and funding for ~~JCES and PES~~ our schools.

Non-Program meals include those purchased for non-enrolled children.

202324 -202425 ALA CARTE PRICING

BREAKFAST	PRICES
Breakfast Entrée— Student	\$1.25 \$1.50
Breakfast Entrée—Adult	\$1.65
Breakfast and Snack Bars	\$0.65 \$0.75
Cereal Bowl 1-oz / 2 oz	\$0.50 / \$1.00
Chex Mix Cereals (1.03 oz)	\$0.75
Fruit or Vegetable— ½ cup	\$0.65 \$0.75
Juice -4 oz / 8 oz box or carton	\$0.65 / \$0.85 \$0.75
Milk 8 oz.	\$0.50
Pop-Tart -1 count / 2 count	\$0.50 / \$1.00
Water 8 oz. / 16 oz.	\$0.35 \$0.50 / \$0.75
Moo Brew	\$2.00

LUNCH	PRICES
Lunch Entrée – Elementary	\$1.80 \$2.00
Lunch Entrée – Middle, High School, Adult	\$2.25 \$2.50
Lunch Entrée—Adult	\$2.65
Beverages (ie: ICE Propel , Tea, Coffee , etc.)	\$1.00 - \$2.50*
Bread / Roll / Muffin Variety (Whole Grain)	\$0.60 \$0.50
Muffin Variety (Whole Grain)	\$0.75
Cookie - WG Smart Snack Approved	\$1.00
Fruit or Vegetable— ½ cup	\$0.65 \$0.75
Slushie Cup (Fruit Juice)	\$0.75
Frozen Treat - Smart Snack Approved	\$1.00
Juice -4 oz / 8 oz box or carton	\$0.65 / \$0.85 \$0.75
Milk 8 oz.	\$0.50
Grilled Cheese or Sunbutter & Jelly Sandwich	\$1.50
Soup Variety (Chicken Noodle, Chili, etc.)	\$1.50
Sausage Patty	\$0.60 \$0.75
Smart Snack Bars, Chips and Crackers	\$0.50 - \$1.00*
Water 8 oz. / 16 oz.	\$0.35 \$0.50 / \$0.75

*Dependent on the contracted price of the item.

Discussed/Approved Creating One (1) School Support Team: After-School Program Coordinator for 185 Days, Six Hours and Forty-Five (45) Minutes (6.75) a Day Classified District Position, Job Description, and Salary Schedule Beginning July 1, 2024, for the 2024 – 2025 School Year:

122. On motion of Ms. Weddle, seconded by Ms. Elliott, it was voted unanimously, to approve creating one (1) School Support Team: After-School Program Coordinator for 185 days, six hours and forty-five (45) minutes (6.75) a day classified district position, job description, and salary schedule beginning July 1, 2024, for the 2024 – 2025 school year, as presented.

Discussed/Approved Salary Schedules for the 2024 – 2025 School Year:

123. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve the salary schedules for the 2024 – 2025 school year, as presented. The salary schedules include a three percent (3%) increase for all employees.

Discussed/Approved Extra Service Salary Schedules for the 2024 – 2025 School Year:

124. On motion of Ms. Weddle, seconded by Ms. Elliott, it was voted unanimously, to approve the extra service salary schedules for the 2024 – 2025 school year, as presented.

Discussed/Approved Accepting/Awarding/Rejecting Request for Proposal Bids for Auditor Services for the 2024 – 2025 School Year:

125. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously to accept and award the request for proposal bids for auditor services for the 2024 – 2025 school year to Denise M. Keene, CPA, in the amount of \$20,000.00 with the option to renew annually for two (2) additional years, in the amounts of FY2025, in the amount of \$20,500.00 and FY26 in the amount of \$21,000.00. This was the only request for proposal/bid received.

Discussed/Approved Capital Outlay Funds Fiscal Year 24 Request to Pay for Property Insurance FY24 (\$127,616.00), Building Repairs and Maintenance (\$106,102.00), and Bus Purchase (\$127,271.00), in the amount of \$360,989.00:

126. On motion of Ms. Weddle, seconded by Ms. Elliott, it was voted unanimously, to approve capital outlay funds for fiscal year 24 request to pay for property insurance FY24 (\$127,616.00), building repairs and maintenance (\$106,102.00), and bus purchase (\$127,271.00), in the total amount of \$360,989.00.

Discussed/Approved Tentative Budget for the 2024 – 2025 School Year:

127. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve the tentative budget for the 2024– 2025 school year, as presented.

Consent Agenda: (ACTION REQUESTED)

128. On motion of Ms. Elliott, seconded by Ms. Weddle, it was voted unanimously, to approve the following consent items:

Information Item:

- **Summer Food Service Feeding Program Locations for May 28 - 31, 2024, June 1 – 30, 2024, July 1 – 31, 2024, and August 1 – 13, 2024, Except Weekends, and July 4 and 5, 2024, as Follows:**

**2024 BoCo Meals
Summer Food Service Program (SFSP) Activities**

Weekday Daily Meal Service

Activities	Site Type	Meal Service	Dates
Boyle County Cooperative Extension Service - <i>Serving Babysitting Camp</i>	Closed Enrolled in a Needy Area	Breakfast Lunch	June 16-21
Jennie Rogers Building - <i>Serving Bunny Davis Summer Camp and the Boyle County Early Learning Center</i>	Closed Enrolled in a Needy Area	Breakfast Lunch	June 3 - August 2
Boyle County Performing Arts Center - <i>Serving Youth Arts Camps</i>	Closed Enrolled in a Needy Area	Breakfast Lunch	June 10 - 21
Centenary United Methodist Church - <i>Serving Youth Camp</i>	Closed Enrolled in a Needy Area	Breakfast Lunch	July 1 - 5
Rebel Stadium Football Field - <i>Serving Football Team</i>	Open	Breakfast Supper	May 28 - August 13

Non-Congregate Bulk Meal Kit Distributions

Activities	Site Type	Meal Service	Dates
Boyle County Middle School **	Open	Breakfast Lunch	June 6, 20 July 2, 16, 30
Last Call Distribution (<i>leftover kits</i>)	Open	Breakfast Lunch	June 7, 21, July 3, 17, 31

**Pre-registration required.

Back-to-School Activities

Activities	Site Type	Meal Service	Dates
Boyle County Middle School	Open	Snack	August 6 5:00 - 8:00 pm
Perryville Elementary School	Open	Snack	August 8 5:30 - 7:00 pm
Woodlawn Elementary School	Open	Snack	August 12 5:00 - 8:00 pm
Junction City Elementary School	Open	Snack	August 7 5:30 - 7:00 pm

IMPORTANT: Changes and additions to the schedule will be made throughout the summer as needed. All changes/additions will be approved by the Kentucky Department of Education School and Community Nutrition SFSP team.

Leave Request:



Amend District Positions for the 2024 – 2025 School Year:

- Increasing Two (2) Six (6) Hour Cook Positions at Boyle County Middle School to Seven (7) Hour Cook Positions, Beginning July 1, 2024 for the 2024 – 2025 School Year

Job Descriptions for the 2024 - 2025 School Year:

New:

- **Extra Service**
 - Extra Service Job Description - On-Call Transportation Dispatcher

Modified:

- **Classified:**
 - Classified Job Description – Custodian
 - Classified Job Description – Groundskeeper
 - Classified Job Description – Turf and Grounds Manager
 - Classified Job Description – Instructional Assistant
Changed to Instructional Assistant Level 1 (Separated Level 1 and Level 2 to Satisfy TRS Requirement– Level 1 Participates in KPPA CERS)
 - Classified Job Description – Instructional Assistant
Changed to Certified/Classified Instructional Assistant Level 2 (Separated Level 1 and Level 2 to Satisfy TRS Requirement – Level 2 Participates in TRS)
 - Classified Job Description – School Health Nurse Changed to Certified/Classified School Health Nurse: RN (BSN) (Separated RN, BSN, ADN, LPN to Satisfy TRS Requirement – RN (BSN) Participates in TRS)
 - Classified School Health Nurse to School Health Nurse: RN (ADN), LPN (Separated RN (BSN), ADN, LPN to Satisfy TRS Requirement – RN (AND), LP Participates in KPPA CERS)

Principal Combining Budgets:

- Principals Combining Budgets for All Schools for the 2024 – 2025 School Year, as presented

Contracts/Agreements/Lease Agreements:

- Renewal Lease Agreement with KIMIKE Properties, LLC, by and Through its Property Manager, Central Kentucky Property Management LLC for Central Office Space Located at 101 Citation Drive, Unit F, Being a Portion of Blue Grass Commercial Park, in the Amount of \$700.00 Per Month, (\$8,400.00 Per Year) Beginning July 1, 2024, Through June 30, 2025, and Thereafter Shall Have An Automatic One (1) Year Renewal Option Which Will Continue to Renew for One (1) Year Increments Until June 30, 2025
- Renewal (2nd) Lease Agreement with Toshiba for District Copiers Beginning July 1, 2024, for the 2024 – 2025 School Year with a Monthly Lease Payment of \$2,106.53, Renewal Yearly for up to One (1) Additional Year, in the Four (4) Year – Total Principal Amount of \$90,061.14 with 5.79% Interest Totaling \$11,052.30 for a Grand Total Amount of \$101,113.44
- Renewal (1st) Memorandum of Agreement Between Eastern Kentucky University and Boyle County Schools for the Partner Institution for ECU Dual Credit Program July 1, 2024 – June 30, 2025, With Option to Renewal One (1) Additional Year
- Junior Bus Tours, INC Agreement for the Fall 2024 Boyle County Middle School Art Students and Gifted and Talented Students Trip to Chicago, IL, in the Amount of \$825.00 per Quad Occupancy – October 4 - 6, 2024
- Memorandum of Understanding Between Boyle County Schools and City of Danville - Danville-Boyle County Parks and Recreation for Use of Buses and Drivers Beginning June 3, 2024 – August 2, 2024
- Renewal Agreement with PowerSchool for License and Subscription Fees for Unified Talent (TalentEd) Digital Records Contracts, Unified Talent (TalentEd) Records, SmartFind Express Sub Eligible, SmartFind Express NonSub Eligible, and UT SchoolSpring Job Board Unlimited Beginning July 1, 2024 – June 30, 2025, in the Amount of \$17,542.24
- Renewal Agreement with PowerSchool for License and Subscription Fees for UT Applicant Tracking Beginning July 27, 2024 – July 26, 2025, in the Amount of \$6,080.90
- Agreement (Policy Statement) to Participate in National School Lunch Program (NSLP) and/or School Breakfast Program (SBP) and/or After School Snack Program for the 2024 – 2025 School Year
- Renewal (1st) Smart Systems for Specifications and Agreement for the Food Safety and Sanitation Program, for Ten (10) Months July 2024– June 2025, for Five (5) Manual Sites, and for Five (5) Warewash Sites, in the Monthly Amount of \$1,502.50 and Removing One (1) Glove Site, and Five (5) Laundry Sites for a Grand Total of \$15,025.00 With Option to Renew Annually for Two (2) Additional Years
- Memorandum of Agreement with Lincoln County Board of Education for Special Education Services for One (1) MSD Certified Special Education Teacher for After School and Summer Services for One (1) Student up to One Hundred-Ten (110) Hours. The Services Provided Should Include Ninety (90) Hours of Educational Services and up to Twenty (20) Hours of Planning and Progress Monitoring, Quarterly Reimbursement at the Teacher's Hourly Rate, Beginning June 1, 2024 and are to End no Later Than June 30, 2025
- Denise M. Keene, CPA Engagement Letter for the Financial Audit for the School Year Ending June 30, 2024

- Auditor's Contract with Denise M. Keene, CPA for the 2024 – 2025 School Year, in the Amount of \$20,000.00 , With Option to Renew Annually for Two (2) Additional Years, in the Amounts of FY2025 in the Amount of \$20,500.00 and FY26 in the Amount of \$21,000.00
- Agreement with Danville County Club for Boyle County High School Boys' and Girls' Golf Team Practice on Weekdays 2:00 PM – 5:00 PM or After 6:00 PM, Saturdays After 2:00 PM and Sundays After 4:00 PM, in the Amount of \$3,000.00 Beginning July 1, 2024 Through October 10, 2024 (Practice Fee is Due Upon Completion of Golf Fundraiser Outing, If a School Opts to Not Participate in a Fundraiser, The Fee is Due by The End of the Practice Season on or Before October 10, 2024
- Party On Air Xtreme Inflatables, LLC Rental Agreement Woodlawn Elementary School Fifth (5th) Grade Celebration on May 22, 2024, in the Amount of \$606.40
- Agreement with Danville-Boyle County Parks and Recreation Department Fairgrounds for Use of Right Side of Large Building Rental for Woodlawn Elementary School Fifth (5th) Grade Celebration, May 20, 2024 (12:00 AM – 12:00 AM), Next Day, at no Cost to the District (Rain Date May 21, 2024)
- Memorandum of Agreement with the Commonwealth of Kentucky, Justice and Public Safety Cabinet, Department of Juvenile Justice, for Day Treatment Program for the period of July 1, 2024 – June 30, 2026, in the Yearly Amount of \$100,000.00, for a Grand Total of \$200,000.00
- Agreement with IDEMIA Identity and Security USA, LLC for No Charge Authorization Codes (NCAC) Also Referred to as Coupon Codes. This Service Will Allow the District to Establish an Account That is Backed by a Major Credit Card – The Benefit of NCAC Account is that Your Credit Card is Charged Only When One of the Applicants is Fingerprinted and an NCAC is Redeemed, Beginning May 17, 2024 – May 16, 2025

AdvanceBC Program:

- AdvanceBC Program for the Boyle County High School for the 2024 – 2025 School Year, as presented

Professional Development Plans:

- District and School Professional Development Plans for 2024– 2025 School Year, as presented

Donation:

- Accepting Donation from Boyle County FFA Alumni for Transportation, Registration, and Hotel fees for the Boyle County Middle School FFA Students Trip FFA Camp Summer 2024, in the Amount of \$2,000.00

Superintendent's Travel:

- Superintendent's Travel To Central Kentucky Educational Cooperative (CKEC) Meeting in Lexington, KY on May 15, 2024

Requests:

Overnight/Out-of-State Trip Requests:

BOYLE COUNTY HIGH SCHOOL:

A. Jones – BCHS FFA Students to Lexington, KY to participate in Kentucky State FFA Convention – Purpose – Competition in Parliamentary Procedure, Public Speaking, Food Science, and Milk Quality– Addresses – Leadership, Animal Science – June 4 – 6, 2024;

A. Jones – BCHS FFA Students to Hardinsburg, KY to participate in Kentucky FFA Leadership Training Center (FFA Camp) – Purpose – Leadership Training for FFA Executive Team – Addresses – Leadership – June 10 – 14, 2024;

B. Britt – BCHS Girls’ Basketball Team to Campbellsville, KY to participate in Team Camp – Purpose – Girls’ Basketball Team Camp – Addresses – Basketball and Team Building – June 11 – 13, 2024.

Facility Use Requests:

BOYLE COUNTY PERFORMING ARTS CENTER:

Kelley Puckett Dance Academy, INC. requests the use of the Boyle County Performing Arts Center and Band Room for the purpose of hosting dance rehearsal – 5:00 PM – 7:30 PM on May 28, 2024, and recital – 5:00 PM – 9:00 PM on May 29, 2024, and 5:00 PM – 9:00 PM on May 30, 2024;

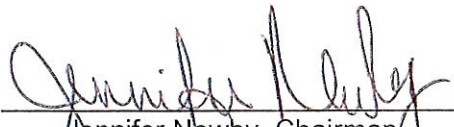
The Production Dance Company requests the use of the Boyle County Performing Arts Center for the purpose of hosting dance recital– 3:00 PM – 10:30 PM on June 6, 2024.

Payment of Salaries and Claims:

Ratify payment of salaries and claims from Payroll Accounts by checks #73006 - #73060 and direct deposit advices #277665 - #278649 amounting to \$1,923,485.87; and claims from General Fund by checks #94993 - #95210 amounting to \$402,972.86.

Adjourned:

129. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to adjourn.


Jennifer Newby, Chairman


Mark Wade, Secretary