

Redlands Unified School District

MAINTENANCE WORKER I

DEFINITION

Under supervision, perform a variety of unskilled and semiskilled maintenance, repair and construction tasks in the various building trades; and do other related work as required.

ESSENTIAL FUNCTIONS

Perform unskilled and semiskilled maintenance, repair, and construction work in the various maintenance trades; assist maintenance personnel in the construction and maintenance of roofs, furniture, fences, playground equipment, cabinets, shelving, chalkboards, and bulletin boards; may assist in the installation, repair, and maintenance of gas and water lines; may assist in the repair and replacement of floor and ceiling tile; may assist in the maintenance and repair of heating, ventilating, and cooling systems; may assist in the repair of door hardware; load, unload, and drive maintenance service vehicle to and from work sites; prepare surfaces and paint a variety of equipment, furniture, and facility physical structures; may perform custodial functions as required.

EMPLOYMENT STANDARDS

KNOWLEDGE AND ABILITIES

Knowledge of:

Common tools, materials, and equipment used in the general maintenance trades;
Safe working methods and procedures.

Ability to:

Appropriately use tools and equipment common to the maintenance trade;
Read and work from drawings and blueprints;
Prepare simple reports and records;
Understand and carry out oral and written directions;
Establish and maintain an effective working relationship with those contacted in the course of work;
Determine the existence of asbestos;
Relate effectively with racially and ethnically diverse staff, students, and community.

EDUCATION AND EXPERIENCE

Education:

Equivalent to the completion of the twelfth grade.

Experience:

Six months of experience as an unskilled and semiskilled worker in one or more of the basic maintenance trades.

REQUIRED LICENSES AND/OR CERTIFICATES

Possession of a valid and appropriate California driver's license; have an acceptable driving record; qualify for insurability by the District's insurance carrier.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS

Strength:

Heavy work involving lifting, carrying, pushing, and/or pulling of objects weighing up to 100 pounds with frequent lifting and/or carrying of objects weighing up to 50 pounds. Physical dexterity in limbs and

Strength (continued):

digits to operate hand and power driven tools and equipment commonly used in the building trades and perform strenuous manual labor; ability to bend, stoop, grasp, and reach.

Working Conditions:

Duties may involve working off the ground using ladders, scaffolds and/or mechanical lifts.

Pre-placement Physical: Class II

03/98