

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER  
REGULAR MEETING  
MAY 22, 2024**

The Governing Board of the Athens-Meigs Educational Service Center held a Regular Meeting on Wednesday, May 22, 2024, at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio.

President Mick Davenport called the meeting to order at 6:00 p.m.

A moment of silent reflection was held and the Pledge of Allegiance recited.

Roll call:

Mr. John G Bailey	Present	Mr. Jeff Koehler	Present
Mr. Mick Davenport	Present	Ms. Lynette Thompson	Present
Mr. John Depoy	Present	Mr. Steve Wheeler	Present
Mr. Gary Dicken	Present	Mr. Mony Wood	Present
Ms. Connie Dugan	Present		

Ex-officio Members: Mr. Covert Absent Mr. Grippa Absent

**24-062.** Mr. Dicken moved to approve the minutes of the Regular Governing Board Meeting held on May 8, 2024. Mr. Wood seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

**24-063.** Mr. Depoy moved to approve the minutes of the Special Governing Board Meeting held on May 13, 2024. Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Abstain
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

**Public Participation**

None.

**Head Start Reports and Recommendations**

**24-064.** Mr. Koehler moved to approve the following Head Start Director’s Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- A. Approve Monthly Financial Reports.
- B. Approve the Wage Chart for the 2024-2025 program year including a COLA.
- C. Approve Jessica Willis to work up to 42 additional days, at 5.5 hours per day, for the period of May 28th through July 26th, 2024 at her current hourly rate of pay, to fill in for vacancies at Little Storm Early Learning Center.
- D. Accept the resignation of Christina Patterson, Education Coordinator, with her last day of employment being June 30, 2024.

Ms. Dugan seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Abstain
Ms. Connie Dugan	Yes		

Motion carried.

**State Support Team Region 16 Director’s Reports and Recommendations**

No items for Board action at this time.

Julie Bays, Interim SST Director, introduced team member Malinda Johnston who provided an overview of her duties which includes work with Special Education, Transition, and the Ohio Improvement Process (OIP). Ms. Johnston also explained the Each Child on Track initiative by DEW in which Eastern is already participating and Meigs is expected to start participating in the near future.

**Executive Session**

**24-065.** Mr. Bailey moved to enter into executive session for the consideration of the appointment of a public employee.

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Time into Executive Session: 6:18 p.m.  
 Time out of Executive Session: 6:28 p.m.

**Treasurer’s Reports and Recommendations**

**24-066.** Mr. Depoy moved to approve the following Treasurer’s Reports and Recommendations as presented by Teresa McGinnis, Treasurer:

A. Approve changes to Permanent Appropriations.

FUND NO.	FUND DESCRIPTION	REVISED AP-PROP (3/13/24)	APPROP CHANGES (5/22/24)	REVISED AP-PROP (5/22/24)
001	General	\$5,000,000.00		\$5,000,000.00
006	Food Service	\$165,000.00		\$165,000.00
007	Expendable Trusts	\$9,000.00		\$9,000.00
011	Rotary - Special Services	\$152,410.02		\$152,410.02
014	Rotary - Internal Services	\$65,802.46		\$65,802.46
018	Public School Support	\$1,000.00		\$1,000.00
019	Other Local Grants	\$403,972.51	\$ 76,500.00	\$480,472.51
026	Employee Benefits	\$2,000.00		\$2,000.00
414	ABLE Ohio Works First	\$0.00		\$0.00
416	Local Professional Devel	\$0.00		\$0.00
439	Public School Preschool	\$593,642.18		\$593,642.18
440	Entry Year Teacher	\$0.00		\$0.00
451	K12 Network Subsidy	\$1,846.10	\$ 151.42	\$1,997.52
459	Ohio Reads	\$0.00		\$0.00

499	Misc State Grants	\$328,788.53		\$328,788.53
501	ABLE	\$0.00		\$0.00
507	Federal Funds	\$923,608.92		\$923,608.92
508	GEER CARES	\$23,816.06		\$23,816.06
516	IDEA Part B Grants	\$1,293,354.08		\$1,293,354.08
524	Vocational Education	\$110,000.00		\$110,000.00
525	Project Head Start	\$3,337,402.87		\$3,337,402.87
572	SST Priority School Support	\$15,853.08		\$15,853.08
584	Safe & Drug Free Schools	\$0.00		\$0.00
587	IDEA Preschool-Handicapped	\$121,144.52		\$121,144.52
590	Resident Educator	\$0.00		\$0.00
599	Misc Federal Grants	\$732,974.25		\$732,974.25
TOTAL		\$13,281,615.58	\$ 76,651.42	\$13,358,267.00

5/22/2024				
019	Increase	\$76,500.00	- Meigs LSD Preschool Grant	
451	Increase	\$151.42	- K12 Network Subsidy	
	TOTAL	\$76,651.42		

Ms. Dugan seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

**Superintendent’s Reports and Recommendations**

**24-067.** Mr. Dicken moved to approve the following Superintendent’s Reports and Recommendations as presented by Heather Wolfe, Superintendent:

ESC

A. Approve the following Job Descriptions:

1. Attendance Tiered Fidelity Inventory (A-TFI) Development Consultant
2. State Support Team (SST) Universal Consultant

B. Approve the following individuals for the contract length and rate of pay as specified below, with Board approved benefits, being contingent upon

proper certification, continued funding and need. In subsequent years of contract, any and all salary increases will be presented to the Board for approval:

One Year Contract beginning 2024 through 2025:

- |   |  |
|---|--|
| 1. Lindsey Humphrey, Preschool Teacher          | 9 Months (182 days) Rate of pay: \$46,552.80 |
| 2. Christina McLean, Occupational Therapy Asst. | 9 Months (182 days) Rate of pay: \$38,099.41 |
| 3. Kristi Weber, Occupational Therapist         | 9 Months (182 days) Rate of pay: \$69,540.34 |

Two Year Contract beginning 2024 through 2026:

- |   |   |
|---|---|
| 1. Mindy Ausseresses, Early Childhood Coordinator | 12 Months (260 days) Rate of pay: \$50,376.10 |
|---|---|

Three Year Contract beginning 2024 through 2027:

- |   |  |
|---|--|
| 1. Laura Piccard, Preschool Teacher     | 9 Months (182 days) Rate of pay: \$47,802.30 |
| 2. Diane Wiktorowski, Preschool Teacher | 9 Months (182 days) Rate of pay: \$57,941.10 |

C. Approve the following individuals for a One Year Contract (2024 through 2025), for the specified time and rate as stated below, no benefits, being contingent upon proper certification, continued funding and need:

- |   |  |
|---|--|
| 1. Lauren Battin, REACH Tutor<br>per hour                 | 9 Months, up to 17 hours per wk Rate of pay: \$25.00 |
| 2. Jennifer Brown, Occupational Therapist<br>per hour     | 9 Months, up to 28 hours per wk Rate of pay: \$64.26 |
| 3. Jennifer Orion, REACH Tutor<br>per hour                | 9 Months, up to 29 hours per wk Rate of pay: \$25.00 |
| 4. <b>STRIKE</b> - Daniel Watson, REACH Tutor<br>per hour | 9 Months, up to 12 hours per wk Rate of pay: \$25.00 |

D. Approve the following individuals for a Two Year Contract (2024 through 2026) at the contract length and rate of pay as specified below, no benefits, being contingent upon proper certification, continued funding and need. In subsequent years of contract, any and all salary increases will be presented to the Board for approval:

- |   |   |
|---|---|
| 1. Susan Douglas, Preschool Paraprofessional                      | 9 Months (150 days) Rate of pay: \$17.04 per hour |
| 2. <b>STRIKE</b> - Mariah Elliott, Occupational Therapy Assistant | 9 Months (120 days) Rate of pay: \$28.25 per hour |
| 3. Kaitlyn Russell, Physical Therapy Assistant                    | 9 Months (120 days) Rate of pay: \$27.44 per hour |

E. Amend the Continuing Contract to Meghan McCord, Occupational Therapy Assistant, from part-time 9 months (working three days per week), to 9 months (120 days), at the rate of \$29.08 per hour, no benefits,

being contingent upon proper certification, continued funding and need, being effective for the 2024-2025 School Year (contract originally approved 5/10/17, #17-064).

- F. Approve a salary increase to the following individuals for the year of current contract as stated below, with Board approved benefits, being contingent upon proper certification, continued funding and need. In subsequent years of contract, any and all salary increases will be presented to the Board for approval:

- |   |   |
|---|---|
| 1. Renee Buckley, Physical Therapist              | Year 3 of 5 (2022-2027) Rate of pay: \$69,540.34      |
| 2. Clarissa Hitchon, Occupational Therapist       | Year 2 of 5 (2023-2028) Rate of pay: \$71,537.90      |
| 3. Hannah Hutchins, Occupational Therapy Asst.    | Year 3 of 5 (2022-2027) Rate of pay: \$43,344.98      |
| 4. Shana Roberts, Occupational Therapist          | Continuing Contract Rate of pay: \$75,408.19          |
| 5. Brooke See, Preschool Teacher                  | Year 2 of 5 (2023-2028) Rate of pay: \$53,942.70      |
| 6. Courtenay Tenoglia, P.T.A. & Therapy Coord.    | Year 4 of 5 (2020-2025) Rate of pay: \$48,108.18      |
| 7. Lori Crane, Preschool Paraprofessional         | Year 2 of 2 (2023-2025) Rate of pay: \$17.61 per hour |
| 8. Helen Douglas, Executive Administrative Asst.  | Continuing Contract Rate of pay: \$26.11 per hour     |
| 9. Deborah Richter, Early Childhood Secretary     | Continuing Contract Rate of pay: \$21.86 per hour     |
| 10. Denise Rowe, Executive Administrative Asst.   | Continuing Contract Rate of pay: \$26.11 per hour     |
| 11. Teresa Somerville, Preschool Paraprofessional | Year 2 of 2 (2023-2025) Rate of pay: \$18.31 per hour |
| 12. Megan Tripp, Preschool Paraprofessional       | Year 2 of 2 (2023-2025) Rate of pay: \$18.59 per hour |
| 13. Amy Zeigler, Executive Fiscal Assistant       | Continuing Contract Rate of pay: \$25.35 per hour     |

- G. Approve a salary increase to Morgan Jaeck, Preschool Paraprofessional, Year 2 of 2 (2023-2025), at the rate of \$16.38 per hour, no benefits, being contingent upon proper certification, continued funding and need.

#### Meigs Local

- H. Accept the resignation of Jordan Smith, Alternative School Instructor, effective at the end of his current contract.

#### State Support Team Region 16

- I. Approve three additional days (for a total of 118) to the One Year At-Will Contract (2023 through 2024) for Nancy Ruth, Ohio Improvement Process Consultant, at the rate of \$350.00 per day, with all other terms of contract remaining the same (contract originally approved 5/10/23, #23-050 for up to 115 days).
- J. Approve a One Year Contract (2024 through 2025) to Samantha Johnson, Preschool Special Education Teacher, 9 months (182 days) at the rate of

\$56,227.50, with Board approved benefits. being contingent upon proper certification, continued funding and need.

- K. Approve a Two Year Contract (2024 through 2026) to Mariah Elliott, Occupational Therapy Assistant, 9 months (120 days) at the rate of \$29.08 per hour, no benefits, being contingent upon proper certification, continued funding and need. In subsequent years of contract, any and all salary increases will be presented to the Board for approval.
- L. Accept the resignation of Kayla Sow, Itinerant Preschool Teacher, effective at the end of her current contract.

Mr. Wood seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

**24-068.** Mr. Koehler moved to approve the following Superintendent’s Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- M. Recommend the adoption of the following Resolution:

**AUTHORIZING MEMBERSHIP IN THE INCOMPLIANCE CONSULTING  
NATIONAL PURCHASING CONSORTIUM**

The Superintendent recommends authorization of membership in INCompliance Consulting’s national purchasing consortium.

Rationale:

1. The Board is desirous of participating in the cooperative purchasing organization that is part of the national purchasing consortium organized by INCompliance Consulting; and
2. Ohio Revised Code Section 9.48 joint purchasing programs authorizes boards of education as a political subdivision to “(p)articipate in a joint purchasing program operated by or through a national or state association of political subdivisions in which the purchasing political subdivision is eligible for membership”; and

3. The Board has reviewed the membership agreement (“Agreement”) with INCompliance Consulting’s national purchasing consortium and agrees to abide by it.

The Board of Education resolves as follows:

The Board authorizes its Superintendent and Treasurer to execute the Agreement with INCompliance Consulting for participation in its national purchasing consortium, for which the membership fee for 2024 is waived.

Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

### **Legislative Report**

Mr. Wheeler reported that HB250, which requires districts to adopt cell phone policies and changes the name of the Military Enlistment Seal to the Military Seal, has been signed by Governor DeWine. HB525, HB556, and HB557 have all been introduced. HB525 changes penalties for assaults on school employees and volunteers. HB556 creates criminal penalties for certain educational employees pandering obscenities. HB557 gives public bodies the authority to hold virtual meetings during health emergencies.

### **Tri-County Career Center Report**

Mr. Dicken reported that the Passport Ceremony was held in which 277 students graduated. Furthermore, many teachers attended the meeting to express their dissatisfaction with the 29% increase in medical premiums.

### **Old Business**

None.

**New Business.**

**24-069.** Mr. Wood moved to approve the following salary schedules for Fiscal Year 2025.

1. Preschool Transition Consultant
2. State Support Team Consultant
3. SST Support Staff

Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

**24-070.** Mr. Bailey moved to approve a Three Year Contract (2024 through 2027) to Lindy Douglas, Superintendent, twelve months (260 days), effective August 1, 2024, at the rate of \$92,000.00, with Board approved benefits, being contingent upon proper certification, continued funding and need. Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Abstain
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

A Special Meeting will be held May 29, 2024 at 6:00 pm at the Athens-Meigs ESC, 21 Birge Drive, Chauncey, Ohio for the purpose of interviewing Treasurers.

Mr. Depoy reported that the Finance Committee met prior to the meeting to discuss possible ways to save the ESC money.

Mr. Bailey reported that the Policy Committee met prior to the meeting to review

policies up for revision and the first reading will be on the agenda for the next regular meeting.

Discussions were held regarding Southern LSD – Perry County’s decision to leave Athens-Meigs ESC and join Muskingum Valley ESC. Discussions were also held about the Stay Survey and what we can do to show more appreciation to employees.

The next regular Athens-Meigs ESC Governing Board Meeting is scheduled to be held on Wednesday, June 12, 2024, 6:00 p.m., at the Athens-Meigs ESC, 21 Birge Drive, Chauncey, Ohio.

**24-071. Time 7:19 p.m.** Mr. Dicken moved to adjourn the meeting. Mr. Wood seconded the motion. Without objection, the meeting was adjourned.

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President

\_\_\_\_\_  
Treasurer