

ADMINISTRATIVE REPORT

DATE: June 20, 2024
TOPIC: #5.6 – May 23, 2024 School Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204

A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

B. RECOMMENDATION

- a. Approval

C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

May 23, 2024

1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, May 23, 2024. The meeting was called to order by Chair Katie Schwartz, at 6:02pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Pat Driscoll, Melinda Dols, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Superintendent Julie Nielsen was present.

2.0 Pledge of Allegiance



3.0 **Approval of Agenda:** It was moved by Sharon Van Leer, seconded by Simi Patnaik to approve the amended agenda, adding 8.4 Agreement with Nutrition Services Association. All in favor, none opposed, motion carried.

4.0 **Student District Ambassadors:** Neria Senyonga, Alice Raiter and Eden Hardy shared information on their experiences as a student district ambassador.

5.0 **Comments to the Board:** None.

6.0 **Consent Items:** It was moved by Eric Tessmer, seconded by Sharon Van Leer to approve the consent agenda items. All in favor, none opposed, motion carried.

6.1 Retirements, Resignations and Terminations

6.2 Leaves of Absence

6.3 New Employees/Change of Status

6.4 Electronic Fund Transfers

6.5 Resolution to Accept Gifts

6.6 April 25, 2024 School Board Meeting Minutes

6.7 May 9, 2024 School Board Meeting Minutes

6.8 April Cash Disbursements

6.9 Student Teaching Agreement with the University of MN Duluth

6.10 Student Teaching Agreement with St. Olaf College

6.11 Extended Field Trips

6.12 Student Teaching Agreement with Bethel University

7.0 **Information Items:**

7.1 ATPPS Update, introduced by Kelly Jansen, Assistant Superintendent and presented by Tim Bunnell, Alternative Teacher Professional Pay System Specialist. Mr. Bunnell shared the focus and purpose of the program.

7.2 READ Act Update, introduced by Kelly Jansen, Assistant Superintendent and presented by Arthur Williams, Director of Elementary Teaching and Learning and Tia Clasen, Director of Secondary Teaching and Learning. They shared information on the upcoming READ Act virtual information sessions for the public. Sessions will be October 1, 2024, January 7, 2025 and April 8, 2025.



7.3 Community Education Budget, presented by Bob Lawrence, Director of Community Education. He shared the proposed 2024-25 budget, including revenue and expenditures for each program. The budget will return for approval in June.

8.0 **Action Items:**

8.1 Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Ryan Clarke, seconded by Sharon Van Leer to approve the changes. All in favor, none opposed, motion carried.

8.2 Review and Comment Submission, presented by Dan Pyan, Executive Director of Finance and Operations. It was moved by Pat Driscoll, seconded by Melinda Dols to approve the submission. All in favor, none opposed, motion carried.

8.3 Release of Long Term Substitute Teaching Contracts, presented by Mike Mullaney, Assistant Director of Human Resources. It was moved by Simi Patnaik, seconded by Eric Tessmer to approve the releases. All in favor, none opposed, motion carried.

8.4 Agreement with Nutrition Services Association, presented by Mike Mullaney, Assistant Director of Human Resources. It was moved by Melinda Dols, seconded by Simi Patnaik to approve the agreement. All in favor, none opposed, motion carried.

9.0 **Superintendent Report:** Superintendent Nielsen reported on the Senior Awards ceremonies, Employee Recognition Event and Special Education Resource Fair.

10.0 **Future Meeting Dates:**

June 6, 2024 – School Board Workshop Meeting (DSC/6:00p.m.)

June 20, 2024 – School Board Business Meeting (DSC/6:00p.m.)

11.0 **Adjournment:** The meeting adjourned at 7:24pm

