



**Special Board Meeting Minutes
Work Session on Budget**

Wednesday, June 5, 2024, 4:15 - 5:15 p.m.

Location: Boardroom in the Central Office Building
15675 Ambaum Blvd SW, Burien, WA 98166

- Welcome – President Alvarez called the meeting to order at 4:18 p.m.
- Roll Call – Directors Tidholm, Hagos, Petrini, Vice President Van and President Alvarez were present. Superintendent Duran was present.

Others Present: Jackie Bryan, Chief Financial Officer and Lauren McAllister, Director of Budget

- Work Session on Budget
Jackie Bryan introduced Lauren McAllister who recognized other members of the Business Services team present in the audience.

Jackie Bryan presented an overview of the 2024-25 Highline Budget that included the following funds: Capital Project Fund, Transportation Vehicle Fund, Associated Student Body (ASB) Fund and Debt Service Fund. Additionally, she presented the Five-Year Outlook, Revenue Sources and Expenditure Projections on the General Fund. Jackie Bryan answered questions from the Board regarding the 2024-24 budget, revenue and expenditure projections.

- Adjourn – Director Tidholm moved that the meeting be adjourned. Director Van seconded the motion. The motion passed unanimously. President Alvarez declared the meeting adjourned at 5:15 p.m.

**Special Board Meeting
Public Hearing on Budget**

Wednesday, June 5, 2024, 5:15 - 5:45 p.m.

Location: Boardroom in the Central Office Building
15675 Ambaum Blvd SW, Burien, WA 98166

- Welcome – President Alvarez called the meeting to order at 5:18 p.m.
- Roll Call – Directors Tidholm, Hagos, Petrini, Vice President Van, President Alvarez

- **Public Hearing on Budget**
President Alvarez encouraged the public to sign up to speak on the Budget and directed them to the sign-up sheet.

Public speaker Stuart Jenner spoke on the general fund.

- **Adjourn** - Director Tidholm moved that the meeting be adjourned. Director Van seconded the motion. The motion passed unanimously. President Alvarez declared the meeting adjourned at 5:48 p.m.

Regular School Board Meeting
Wednesday, June 5, 2024, 6:00 p.m.
Location: Boardroom in the Central Office Building
15675 Ambaum Blvd SW, Burien, WA 98166

Norms

- Be Present
- Respect Different Opinions
- Easy on People, Hard on Ideas
- Be as Concise as Possible
- Enable All Opinions to be Heard
- Assume Best Intentions
- Seek to Understand and then be Understood

1. **Call to Order**

1.1. Welcome – President Alvarez called the meeting to order at 6:00 p.m.

1.2. Pledge of Allegiance

1.3. Roll Call – Directors Hagos, Petrini, Tidholm, Vice President Van and President Alvarez present.
Superintendent Duran was present.

1.4. Call for Changes or Additions to Board Meeting Agenda

Director Petrini made a motion to move item 6.3 – Personnel Report off the Consent Agenda.

Director Hagos seconded the motion. Directors Hagos, Petrini and Tidholm voted yes, Vice President Van and President Alvarez voted no. This motion passed with a vote of 3-2.

Director Tidholm made a motion to move items 8.4, 8.5, 8.6, 8.7, 8.8, 8.9, 8.10 to the consent agenda. Director Petrini seconded the motion. This motion passed unanimously.

2. **Recognitions**

3. **Scheduled Communications**

3.1 Alex Myrick (Academic Achievement)

3.2 Jessi Traughber (Considerations regarding building a Culture of Belonging)

4. Superintendent's Update

President Alvarez turned the meeting to Superintendent Duran to provide his update.

Superintendent Duran welcomed the Family Action Committee and spoke about attending their last meeting for the year. Superintendent Duran expressed his gratitude for the valuable feedback received from the diverse group of families at these meetings.

4.1 [Policy 0050 Report, Parent and Family Engagement](#)

Superintendent Duran introduced Lolita O'Donnell and Kisa Hendrickson to provide the Annual Family Engagement Report for Policy 0050.

Kisa Hendrickson, Chief Engagement and Partnership Officer introduced Lolita O'Donnell, Director of Family and Community Partnerships who gave a report on Family Engagement in Highline. Lolita O'Donnell asked for members of the Family Engagement Committee to stand to be recognized. Lolita O'Donnell introduced two members of the Family Action Committee, Tam Nguyen and Iliana Arano Rodriguez who shared briefly on their experience being part of the Family Action Committee. Mrs. O'Donnell asked for members of her team to stand and be recognized and answered questions from the Board.

Superintendent Duran spoke about attending the last meeting with the Superintendent Student Leadership Team and expressed gratitude to the student members for sharing their ideas and feedback. Superintendent Duran shared his experience attending the Years of Service and Retirement celebration. He acknowledged and thanked staff for their service and commitment to Highline students. Superintendent Duran gave a brief statement recognizing Pride Month while emphasizing Highline's commitment to ensuring LGBTQ+ students feel welcomed, valued, and safe as it's part of culture of belonging and all other goals in the strategic plan.

4.2 Superintendent Duran introduced Clint Sallee, President, Highline Association of Washington School Principals. Mr. Sallee shared briefly.

4.3 Superintendent Duran introduced Jeb Binns, President, Highline Education Association. Mr. Binns shared briefly.

5. School Board Reports

5.1. Legislative Report

There were no legislative reports at this time.

Director Petrini added that herself, Director Tidholm and Holly Ferguson met to go over a recap of the last legislative session and to discuss priorities the Board may want to support next year.

5.2. Director Reports

Director Petrini shared highlights about her recent visits to the Museum of Flight, Tyee High School, CHOICE Academy, PSSC and Innovation Heights. Director Petrini mentioned an upcoming noise study event being held by the Port of Seattle and encouraged community participation. Lastly, Director Petrini spoke about the joint community engagement event held with Director Hagos. She shared some key themes from the event and encouraged ongoing dialogue between the district, teachers, parents and students.

Director Tidholm spoke about attending the PSSC carnival and congratulated students from PSSC who have recently signed contracts with Boeing. Director Tidholm also shared highlights of the

following events she recently attended; the National Board recognition ceremony, the Scholar Athlete Recognition, the Native Student Success Summit at Highline High School, Highline Memorial Field groundbreaking ceremony, and Cascade Middle School multicultural showcase. Director Tidholm shared her experience chaperoning the Storm Fest Field Trip at Cascade Middle School. Director Tidholm shared highlights from the community event she hosted and thanked the community that attended. Director Tidholm reminded the community about the Family Resource Center at White Center Heights which is available to anybody in the district. Director Tidholm shared that she attended the community engagement event hosted by Director Petrini and Director Hagos. Lastly, Director Tidholm shared that she attended the White Center CDA groundbreaking event for their new hub.

Director Hagos spoke about attending the Des Moines Memorial Drive Preservation Association's Annual Memorial Day Observation. Director Hagos talked about Des Moines Elementary School pen pal program. Director Hagos shared that the Port of Seattle is hosting a noise study event at Mount Rainier High School and encouraged people to attend. Director Hagos shared that she attended the national board recognition ceremony with President Alvarez and Director Tidholm. Director Hagos shared her experience attending the Pacific Middle School transition night.

Vice President Van mentioned that he is looking forward to graduations and encouraged the community to celebrate seniors, staff and students. Vice President Van shared about the College Success Foundation and the Scholar Athlete event. Vice President Van shared that Evergreen High School and Mount Rainier High School boys' soccer teams played in state tournaments. He also shared that a student from Raisbeck Aviation High School represented Highline High School at the state golf tournament. Additionally, he shared that Evergreen, Highline and Tyee had track and field athletes compete at state.

President Alvarez expressed her gratitude to Principal Clint Sallee and Jose de Jesus Torres Muñoz for inviting her to the Flores y Cantos festival at Highline High School. President Alvarez shared a reminder that the first annual Family Engagement Survey was launched last week and encouraged families to complete it by June 9.

6. Consent Agenda

- 6.1 Approval of [May 15, 2024, Special Board Meeting](#) and [Regular Board Meeting Minutes](#)
- 6.2 Approval of [Payroll Warrants](#) and [Accounts Payable Vouchers](#), Director Hagos and Director Tidholm
- 6.3 Approval of [Personnel Report](#) *(Item removed from consent agenda during 1.4 – see section 7)*
- 6.4 [Motion to Approve Donation to Highline High School Mariachi Band](#)

Director Tidholm moved to approve the consent agenda. Director Petrini seconded the motion. The motion to approve the consent agenda passed unanimously.

7. Items Removed from the Consent Agenda

- 6.3 Approval of [Personnel Report](#) *(Item removed from consent agenda during 1.4)*

Director Petrini made a motion to remove LeShannon Jackson from the personnel report to have a further executive session at a later time determined. Director Tidholm seconded the motion. This motion passed unanimously.

Director Tidholm moved to approve item 6.3, Personnel Report, excluding LeShannon Jackson. Vice President Van seconded. This motion passed unanimously.

8. Action Items

- 8.1 [Motion to approve Interlocal Agreement for Partnership and Cooperation between Highline Public Schools and Port of Seattle](#)
President Alvarez moved to approve this item. Vice President Van seconded. This motion passed unanimously.
- 8.2 [Motion to approve the 2024-2025 Regular Board Meeting Calendar](#)
Following brief comments from President Alvarez, President Alvarez moved to approve this item. Vice President Van seconded. This motion passed unanimously.
- 8.3 [Motion to approve New Policy 2415 Performance Based Pathway](#) *(Revised since introduction; attachment added 6/5/2024)*
Following comments from Board Directors, President Alvarez moved to approve this item. Director Tidholm seconded. This motion passed unanimously.
- 8.4 [Motion to approve South Seattle College - Career Link Open Doors \(1418\) Program](#) *(Moved to Consent Agenda during 1.4)*
- 8.5 [Motion to approve Highline College - Open Doors \(1418\) Programs](#) *(Moved to Consent Agenda during 1.4)*
- 8.6 [Motion to approve Southwest Youth & Family Services - Open Doors \(1418\) Program](#) *(Moved to Consent Agenda during 1.4)*
- 8.7 [Motion to approve Graduation Alliance - Open Doors \(1418\) Program](#) *(Moved to Consent Agenda during 1.4)*
- 8.8 [Motion to approve acceptance of the Asset Preservation Program \(APP\) Annual Review Scores](#) *(Moved to Consent Agenda during 1.4)*
- 8.9 [Motion to approve 2023-24 Running Start Expenditures Increase](#) *(Moved to Consent Agenda during 1.4)*
- 8.10 [Motion to approve 2024-25 Running Start Expenditures](#) *(Moved to Consent Agenda during 1.4)*
- 8.11 [Motion to Approve Resolution 10-24, Delegation of Authority to WIAA for the 2024-25 School Year](#)
Following questions from Director Petrini answered by President Alvarez, President Alvarez moved to approve this item. Vice President Van seconded. This motion passed unanimously.

9. Introduction and Action Item

10. Introduction Items

- 10.1 [Motion to approve Resolution 09-24 Fixing and Adopting the 2024-25 Budget](#)
- 10.2 [Motion to approve adoption of grades K-5 health and grades 4-12 comprehensive sexual health curriculum](#)
Dr. Laura Schneider, Director of Secondary Instruction, and Jill Reeder Gibson, Health Program Specialist for K-12, gave a presentation on the adoption process for this item and answered questions from the Board.

10.3 [Motion to Approve Resolution 11-24 for Trust for Public Lands and King County Conservation Easement for Waskowitz Property](#) *(Board Action Report Amended on 6/3/2024)*

Scott Logan, Chief Operations Officer, Lori Benson, and Roberta McFarland gave a brief presentation on this item.

10.4 [Motion to Approve Purchase Order Increases for McKinney Vento Qualified Student Transportation for the 2023-24 School Year](#)

Scott Logan, Chief Operations Officer, answered questions from the Board on this item.

11. Items added to the Consent Agenda

Vice President Van made a motion to move item 10.3 to the consent agenda. Director Hagos seconded. This motion passed unanimously.

Director Tidholm made a motion to move item 10.1 to the consent agenda. Vice President Van seconded. In a voice vote, this motion passed with yays from Director Tidholm, Vice President Van and President Alvarez, and nays from Directors Petrini and Hagos.

12. Executive Session - In accordance with provisions of RCW 42.30.110, the Board will immediately recess into Executive Session for 60 minutes. The purpose of the Executive Session is to review the performance of a public employee.

President Alvarez moved that the board immediately recess into executive session for 60 minutes, until 8:48 p.m., in accordance with the provisions of RCW 42.30.110, for the purpose of evaluating the performance of a public employee. Director Tidholm seconded. The Board recessed into executive session at 7:49 p.m.

Vice President Van returned at 8:47 p.m. and announced an extension of the executive session for 60 minutes until 9:48 p.m.

Vice President Van returned at 9:50 p.m. and announced an extension of the executive session for 60 minutes until 10:50 p.m.

President Alvarez returned at 10:51 p.m. and announced an extension of the executive session for 15 minutes until 11:05 p.m.

President Alvarez returned at 11:07 p.m. and announced an extension of the executive session for 30 minutes until 11:38 p.m.

Director Petrini, Vice President Van and Board President Alvarez returned to the Boardroom at 11:22 p.m.

13. Adjourn

Director Petrini moved the meeting be adjourned. Vice President Van seconded. This motion passed unanimously. The meeting adjourned at 11:22 p.m.

Calendar (for [all district events](#) visit our website)

President, Board of Directors

Secretary to the Board