From: Bruder, Candace L
To: [redacted]
Cc: Cartledge, Wendy B; Rowland, Gillian C; Godley, Molly D
Subject: RE: Freedom of Information Act (FOIA) Request Form
Date: Thursday, June 13, 2024 2:54:30 PM

Dear Ms. Vandervort-

The BCSD does not track transfers done without the employee's request. All administrator contracts state:

> *The District's administrative assignments are discretionary with the Superintendent. In the event of any change in the District's organizational chart, reduction in force, or whenever it is deemed in the best interest of the District, the Superintendent may reassign the Employee. Further, the District reserves the right to make reassignments, upon notice to and consultation with the affected employee, consistent with S.C. Code Ann. § 59-24-15, as amended.*

From 2019 – 2024 the BCSD has had 140 school-based administrators. It will take approximately 15 minutes per administrator to pull copies of their training records from Frontline Central Professional Growth. The estimated cost is $5,672.80.

All discipline records are kept in individual employee personnel files. To find any discipline records, if they exist, issued for missed training the personnel file for each employee will need to be pulled and reviewed. It will take approximately 15 minutes per administrator to pull their file and then review for the specific records requested. The estimated cost is $7,414.40.

In accordance with S.C. Code Ann. 30-4-30(B), the BCSD estimates search, retrieval, and redaction, if necessary, of documents to respond to your request will require 70 hours, for an estimated cost of $13,087.20. Costs may increase or decrease. A 25% deposit of the total reasonably anticipated cost is required before work will begin on your request. Please make all checks out to the Beaufort County School District and send to my attention:

Dr. Candace Bruder (FOIA)
Beaufort County School District
2900 Mink Point Blvd.
Beaufort, SC 29902

Regards,
Candace

Dr. Candace Bruder | Communications Officer
Beaufort County School District | Beaufort, SC 29902
Office: 843-322-2432
Cell: 843-941-9178
Email: candace.bruder@beaufort.k12.sc.us

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From: Jotform <noreply@jotform.com>
Sent: Thursday, May 30, 2024 9:07 PM
To: Bruder, Candace L <candace.bruder@beaufort.k12.sc.us>; Cartledge, Wendy B <wendy.cartledge@beaufort.k12.sc.us>; Rowland, Gillian C <gillian.rowland@beaufort.k12.sc.us>; Godley, Molly D <molly.godley@beaufort.k12.sc.us>
Subject: Re: Freedom of Information Act (FOIA) Request Form

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Freedom of Information Act (FOIA) Request Form

Name:	Sarah Vandervort
Address:	[redacted]
Home Phone Number:	[redacted]
E-mail Address:	[redacted]
Public Records Requested (Description of Documents or Information Requested):	I would like all district school administrator reassignments that were done in the past five years without the employee's explicit request and the reasons the employees were reassigned. I would also like the training records for all administrators for the district's schools for the past five years with any discipline issued for missed training

You can edit this submission and view all your submissions easily.