



**Delaware City Schools Board of Education  
Minutes of March 4, 2024  
Regular Meeting  
Willis Education Center  
6:00pm**

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2024-MR 1.0 Opening

2024-MR 1.1 Call to Order and Roll Call

The Delaware City Board of Education met in Regular session on March 4, 2024 at 6:00pm at the Willis Education Center.

Members present on roll call were:

Mr. Backus (President)  
Ms. Harris (Vice President)  
Ms. McDaniel-Browning  
Mr. Wiener  
Mrs. Gasaway  
Mr. Gitson\*

2024-MR-1.2 Salute the Flag

2024-MR-1.3 Adoption of Agenda

Moved by Ms. Harris, seconded by Ms. McDaniel-Browning to adopt this agenda as presented.

Roll call resulted as follows: Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Mr. Giston, yea.

President Mr. Backus declared the motion carried.

2024-MR-1.4 Approve Minutes

Moved by Mr. Wiener, seconded by Mrs. Gasaway to approve the minutes of the February 5, 2024 regular meeting.

Roll call resulted as follows: Mr. Wiener, yea; Mrs. Gasaway, yea; Mr. Backus, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Gitson, yea.

President Backus declared the motion carried.

## 2024-MR-1.5 Recognitions and Presentations

No report.

## 2024-MR-2.0 Reports

### 2.1. Unions

- A. DCEA - No report.
- B. UE - No report.
- C. OAPSE - No report.

2.2. Legislative - Mrs. Kegley reported meeting with legislators regarding licensure.

2.3. Facilities - Mr. Sherman discussed the second bus candidate day held on March 2, 2024 at the DCS bus garage. Mr. Sherman reported in the action items there is approval for the Carlisle Elementary School restroom replacement and upgrades. Roofing considerations at Carlisle Elementary will be considered at an upcoming meeting.

2.4. Treasurer/CFO - Mrs. Corwin presented the January 2024 financial reports for approval.

2.5. Assistant Superintendent - Dr. Swanger recommended an amendment to approve an increase in school fees at the Delaware Area Career Center. Dr. Swanger recommended approval for a technology course of study for grades K-5 for technology literacy moving forward. Mr. Backus questioned if technology specialists will be used to help with this technology? In response, Mr. Uher and Mrs. Fry indicated they will be utilized and training will take place.

2.6. Executive Director of Human and Material Resources - Mr. Stewart thanked individuals for coming to the bus garage for 'test drive a bus and interview day' for possible new staff. He recommended for approval of the action item with Gallagher Benefit Services to provide pharmacy consulting for review of pharmacy savings. Mr. Stewart presented the consent agenda.

2.7. Superintendent - Mrs. Kegley discussed that Coffee and Conversation went well with principals to open lines of communication. Conferences have been taking place at the school buildings. Winter sport student athletes are doing great and continuing to advance. Kindergarten enrollment is continuing to do well with online enrollment. Dempsey Power of the Pen placed third out of 30 participating schools. Spring Pacer Fest is highlighting spring sports for Dempsey Middle School and Hayes High School athletes through a pep rally at Hayes High School.

### 2.8. Board Request

- A. Facilities Committee - Update provided for facilities and partnering with "partnerships for all" - they will be collaborating with the school to see what can be enhanced in our school buildings. Conversations are continuing with the city. The enrollment study will also be reviewed to look into deeper for the future.

2.9. Other - No report.

Public Participation

Deborah Guebert - 265 W Fountain Ave, Delaware, OH 43015 - Citizen (passed on participation)

2024-MR-3.0 Consent Agenda

Moved by Ms. McDaniel-Browning, seconded by Ms. Harris to approve all of the consent items as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Mr. Gitson.

President Backus declared the motion carried.

2024-MR-3.1 Pupils

A. Approve High School Graduates

1. I recommend the Board approve the following students as Hayes High School graduates due to completion of all graduation requirements:

Jamari Carter

Lauren Lortz

Abbey McClary\*

Jayde Weimann

Eric Young

**\*22+ Graduate**

B. Approve Overnight Field Trip

1. Girls Lacrosse Athletic Contests

I recommend the Board approve the Girls Lacrosse Team for an overnight field trip from 4/5/2024 to 4/6/2024 for Athletic Contests at Anthony Wayne High School and Sylvania Northview High School in the Toledo, OH area as presented.

2024-MR-3.2 Curriculum and Instruction

A. Amend approved school Fees for DACC Classes increased from \$30 to \$45.

B. Approve the K-5 Technology Course of Study

2024-MR-3.3 Personnel

2024-MR-3.3A Approve Resignations

1. Classified Staff

Approve and accept the resignation of the following individuals:

Jose Blecharczyk	Educational Assistant- Class II Conger	Last Day Worked 1/30/2024
Cherie Hardman*	Bus Driver Transportation	Last Day of Work 5/27/2024
Lisa Harmon*	Bus Driver Transportation	Last Day of Work 6/30/2024
Michelle Kelly	Administrative Assistant Willis	Last Day of Work 3/5/2024
Rose Long*	Library Media Specialist Assistant Schultz	Last Day of Work 5/31/2024
Christina Stephens- Wolbert	Administrative Assistant Carlisle	Last Day of Work 3/12/2024
Jacqueline Twine Jr.	Assistant Site Manager III SACC	Last Day Worked 3/1/2024

***\*For retirement purposes***

2. Classified Substitute

Approve and accept the resignation of the following individuals:

Brenda Bailey		Last Day Worked 2/2/2024
Peter Beck		Last Day Worked 1/26/2024
Michelle Kelly		Effective 2/27/2024
Robert Summerfield		Last Day Worked 1/26/2024

2024-MR-3.3B Approve Employment

1. Classified Staff

Approve classified employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Gavin Flesch	Program Assistant/Substitute III SACC	\$14.06 per hour, Step 4 Effective 2/27/2024
Michelle Kelly	Payroll Assistant Willis	\$24.36 per hour, Step 2 Effective 3/6/2024
Steven Lucas	Custodian- 2nd Shift Carlisle/Conger	\$19.46 per hour, Step 5 Effective 3/4/2024

## 2. Classified Substitute for the 2023-2024 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2023-2024 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2023-2024 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Sarah Hyatt	Food Service
Patricia Robb	Administrative Assistant
	Educational Assistant
	Library Media Specialist
	Technology Specialist

### 2024-MR-3.3C Approve Classified Staff Salary and Step Adjustment

I recommend the Board approve the salary and step adjustment for Robert Summerfield as listed below:

Originally approved on the <u>February 5, 2024 Board Agenda</u>	<u>Adjusted Salary/Step</u>
\$22.04 per hour, Step 2	\$22.39 per hour, Step 3
Effective January 29, 2024	Effective January 29, 2024

2024-MR-3.3D Approve Classified Staff Start Date Adjustment

I recommend the Board approve the start date adjustment for Deborah Bevan as listed below:

Originally approved on the

February 5, 2024 Board Agenda

Effective February 14, 2024

Adjusted Start Date

Effective March 25, 2024

2024-MR-3.3E Approve Supplemental Contracts for the 2023-2024 School Year

Approve the following supplemental employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2023-24 SALARY
Beery	Pamela	Orchestra/Pit Musicians	HAYES	\$2,401.67
Bohrer	Toby	Lacrosse Boys Assistant Coach 7 & 8th Grade Volunteer	DEMPSEY	Volunteer
Brookover	Wayne	Track Assistant Coach Varsity Boys and Girls	HAYES	\$2,882.00
Byrne	McKynna	Softball Assistant Coach 7th Grade Girls- Volunteer	DEMPSEY	Volunteer
Daniel	David	Softball Assistant Coach Varsity Girls	HAYES	\$2,882.00
Hering	Stephen	Tennis Head Coach 7th and 8th Grade Boys	DEMPSEY	\$2,882.00
Lopez-Wurth	Angel	Volleyball Coach 7th & 8th Grade Boys - Volunteer	DEMPSEY	Volunteer
Schlabig	Megan	Track Assistant Coach Varsity Boys and Girls	HAYES	\$2,882.00
Tucky	Ethan	Track Assistant Coach Volunteer	HAYES	Volunteer
Tumey	Danny	Baseball Coach High School Boys - Volunteer	HAYES	Volunteer
Vroegop	Daniel	Track Assistant Coach Varsity Boys and Girls	HAYES	\$2,882.00
Wagner	Andrew	Lacrosse Head Coach Freshman Boys (0.333 FTE)	HAYES	\$960.67
Whitaker	Clayton	Volleyball Head Coach Varsity Boys	HAYES	\$7,205.00
Wilson	Zachary	Softball Assistant Coach 8th Grade Girls - Volunteer	DEMPSEY	Volunteer
Wimbiscus-Black	Abigail	Orchestra/Pit Musicians	HAYES	\$1,921.33

2024-MR-3.3F Approve Leave of Absence

- I recommend the Board approve an unpaid childcare Leave of Absence for Savannah Inscho-Allerding from August 12, 2024 to October 17, 2024.

2024-MR-3.3G Approve Stipends

- I recommend the Board approve a stipend for the following classified staff at their regular hourly rate, not to exceed 8 hours, March 1, 2024 - March 8, 2024 for CPI Training:

Bailey Brooks

Tonya Henson

Vanessa Sikora

Ashlee Springer

2. I recommend the Board approve stipends as indicated below for services at OHSAA basketball tournament games:

<u>Name</u>	<u>Date</u>	<u>Duty</u>	<u>Amount</u>
Paul Higgins	2/27/2024	Site Manager	\$75.00
Donna Parker	2/27/2024	Ticket Taker	\$25.00
Leslie Parker	2/27/2024	Ticket Taker	\$25.00
Paul Higgins	3/1/2024	Site Manager	\$75.00
Donna Parker	3/1/2024	Ticket Taker	\$25.00
Leslie Parker	3/1/2024	Ticket Taker	\$25.00

2024-MR-3.3H Approve Extended Time

I recommend the Board approve extended days for Lisa Toombs at her regular per diem rate, not to exceed 5 days, March 23, 2024 – March 27, 2024 to accompany the Hayes Band on an overnight field trip.

2024-MR-3.4 Financial

Approve the Financial Report

I recommend the Board approve the Financial Report of January 2024 as presented.

2024-MR-3.5 Donations

I recommend the Board approve and accept the following donation:

- A. Anonymous – Monetary, valued at \$500.00, for In the Know Team at Hayes
- B. Monetary, valued at \$3,000.00 for negative lunch accounts across all district buildings.
- C. Jen Tassi with PPG – 6,912 test tubes, valued at \$1,500.00, for use in Hayes High School Science classrooms.

2024-MR-3.6 Approve Resolution

I recommend the Board approve a resolution to declare the list of equipment as surplus to the needs of the district and to be disposed of in accordance with Policy 7310:

- 402 - Dell 3180 Chromebooks
- 44 - iPads
- 12 - Smartboards

- 12 - Projectors
- 6 - iPad charging carts

#### 2024-MR-4.0 Discussion

#### 2024-MR-5.0 Action Items

#### 2024-MR-5.1 Approve the bid and three alternates from McHugh Construction, LLC

I recommend approval of the bid and three alternates from McHugh Construction, LLC in the amount of \$218,144.00 as presented. Project funding will come from the permanent improvement fund.

Moved by Mrs. Gasaway, seconded by Ms. Harris to approve the bid and three alternates from McHugh Construction, LLC as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Backus, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Mr. Gitson, yea.

President Backus declared the motion carried.

#### 2024-MR-5.2 Approve the agreement with Gallagher Benefit Services

I recommend approval of the agreement with Gallagher Benefit Services to provide pharmacy consulting services as presented.

Moved by Ms. McDaniel-Browning, seconded by Ms. Harris to approve the agreement with Gallagher Benefit Services to provide pharmacy consulting services as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Mr. Giston, yea.

President Backus declared the motion carried.

#### 2024-MR-5.3 Adopt Resolution to file 8 Complaints against the valuation of real property for tax year 2023

Adopt Resolution to file 8 Complaints against the valuation of real property for tax year 2023

I recommend the Board adopt a Resolution to file a complaint against the valuation of real property for tax year 2023 with owners #1 Parkwood Investors II, LLC % Oakwood Mgmt. Co, #2 Confluence Realty, LLC, #3 Pace Petro OH37 Delaware, LLC, #4 Rumpke of Ohio, Inc., #5 GTY Auto Service, LLC, #6 RiverByBerlin, LLC, #7 1275 Houk TEI Investors, LLC et al., and #8 Fisher VFW LLC as presented.

Moved by Mr. Wiener, seconded by Mrs. Gasaway to adopt Resolution to file 8 complaints against the valuation of real property for tax year 2023 as presented.



Roll call resulted as follows: Mr. Wiener, yea; Mrs. Gasaway, yea; Mr. Backus, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Gitson, yea.

President Backus declared the motion carried.

#### 2024-MR-6.0 Superintendent's Comments

Mrs. Kegley recognized the anonymous donation for lunch balances provided for negative lunch accounts across the district. She also recognized and is very grateful for the relationship with PPG. Mr. Gitson reported on the record setting basketball season by the Hayes boys' basketball team and the enjoyment the students are experiencing. He is looking forward to the Pacer Fest event for spring sports occurring on March 4th at Hayes.

#### 2024-MR-7.0 Board Comments

No additional comments.

#### 2024-MR-8.0 Calendar

- March 6 – Elementary Parent/Teacher Conferences
- March 8 – No School - Teacher In-Service Day
- March 14 – 16 – Hayes Musical: Legally Blonde the Musical
- March 25 – 29 – No School - Spring Break
- April 1 – Board of Education Meeting

#### 2024-MR-9.0 Executive Session

I recommend the Board enter into executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Moved by Ms. McDaniel-Browning, seconded by Mrs. Gasaway to enter into executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Mr. Backus, yea; Ms. Harris, yea; Mr. Wiener, yea; Mr. Gitson, yea.

President Backus declared the Board in executive session at 6:29 pm.

Moved by Ms. McDaniel-Browning, seconded by Ms. Harris to exit out of executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation

of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mr. Wiener, yea; Mrs. Gasaway, yea.

President Backus declared the Board out of executive session at 7:05 pm.

2024-MR-10.0 Adjournment

Moved by Mr. Wiener, seconded by Ms. Harris to adjourn this meeting.

Roll call resulted as follows: Mr. Wiener, yea; Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea.

President Backus declared the meeting adjourned at 7:07 pm.

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*President*

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*Treasurer*

*\*Denotes student Board member*